

ORDINANCE NO. 4974

AN ORDINANCE AMENDING CHAPTER 94, ARTICLE I OF THE BOSSIER PARISH CODE OF ORDINANCES, "ROADS AND BRIDGES", BY ADDING SECTION 94-12, "MAILBOX CONSTRUCTION IN PARISH RIGHTS-OF-WAY; VIOLATIONS; PENALTIES"

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 6th day of September, 2023, that Chapter 94, "Roads and Bridges", Article I "In General", of the Bossier Parish Code of Ordinances, be and is hereby amended to add the following:

CHAPTER 94 – ROADS AND BRIDGES

Chapter 94-12, be and is hereby added as follows:

Section 94-12 –Mailbox construction in parish rights-of-way; violations; penalties.

- (a) The construction of a mailbox in the right-of-way along any parish road with a speed of 35 miles per hour or greater, shall be constructed per the following standards:
 - (1) Mailboxes shall be of light sheet metal or plastic construction conforming to the requirements of the U.S. Postal Service;
 - (2) No more than two mailboxes may be mounted on a support structure unless the support structure and mailbox arrangement have been shown to be safe by crash testing. However, lightweight newspaper boxes may be mounted below the mailbox on the side of the mailbox support;
 - (3) Mailbox supports shall not be set in concrete unless the support design has been shown to be safe by crash testing when so installed;
 - (4) All exposed conventional mailboxes should be firmly attached to supports that would yield or break away safely if struck by a vehicle;
 - (5) Posts strong enough to support the box, but capable of bending when struck by a vehicle, are required. Maximum strength posts are either a metal post with a strength no greater than a 2" diameter standard strength steel pipe or a 2#FT flanged channel. Both are acceptable mailbox supports when embedded no more than 24" into the ground. A metal post shall not be fitted with an anchor plate but may have an anti-twist device that extends no more than 10" below the ground surface;
 - (6) The post-to-box attachment shall be of sufficient strength to prevent the box from separating from the post top if the installation is struck by a vehicle;
 - (7) Mailbox support designs must be delineated on a plan and approved by the Parish Engineer or Building Official;
 - (8) Installation shall be in accordance with the AASHTO publication A GUIDE FOR ERECTING MAILBOXES ON HIGHWAYS AND LA DOTD's STANDARDS MANUAL FOR ACCOMMODATING UTILITIES, DRIVEWAYS AND OTHER FACILITIES ON HIGHWAY RIGHT-OF-WAY.
- (b) The parish accepts no maintenance responsibility or liability for the mailbox.
- (c) Failure to comply with the provisions of this section will result in the following penalties:
 - (1) If construction of a mailbox in the parish right-of-way does not meet parish requirements upon inspection, a fine of \$10.00 shall be levied against the property owner for each day of the violation, commencing on the day of receipt of notice in

writing from the police jury to the property owner that such mailbox construction does not meet the requirements of the parish.

(d) The parish shall have the authority to remove and replace any mailbox that does not meet the above standards.

The ordinance was offered by Mr. Benton, seconded by Mr. Brotherton. It was duly adopted on this 6th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Salzer

NAYS: Mr. Rodgers

ABSTAIN: None

ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

