

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES, FINANCE MEETING
June 19, 2024
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The Finance Committee of the Bossier Parish Police Jury met on this 17th day of June, 2024, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. Mr. Tom Salzer, Chairman, called the meeting to order and the roll was called by Ms. Megan Ramos, Interim Parish Secretary, with the following members present:

Quorum Present (10 Present, 2 Absent)

Present: Bob Brotherton, Glenn Benton, Philip Rodgers, John Ed Jorden, Julianna Parks, Chris Marsiglia, Doug Rimmer, Pam Glorioso, Tom Salzer, Keith Sutton

Absent: Jimmy Cochran, Julian Darby

Motion was made by Mr. Rodgers, seconded by Ms. Parks to approve payment of all accounts payable invoices and budget to actual monthly comparison for the month of May, 2024.

Mr. Salzer called for public comment. There being none, **motion carried with the following votes recorded:**

Yes: Bob Brotherton, Glenn Benton, Philip Rodgers, John Ed Jorden, Julianna Parks, Chris Marsiglia, Doug Rimmer, Pam Glorioso, Tom Salzer, Keith Sutton

No: None

Abstain: None

Ms. Stacie Fernandez, Parish Treasurer, stated that currently we give employees the option of receiving a paper check or having their paycheck direct deposited into their bank account. She

said upon retirement, employees can no longer receive a paper check and all funds are direct deposited. She further stated if employees lose their paychecks, then the paychecks have to be voided, which cause the following issues:

1. Employee's W-2's could be affected
2. Alters Bossier Parish Police Jury 941 reports, both quarterly and annually
3. If voided paychecks cross years, the employee pays tax on the wages twice

Ms. Fernandez said that the police jury has 12 employees that receive paper checks. She stated that Caddo, Desoto and Webster Parish have mandatory direct deposit for employees.

Motion was made by Ms. Glorioso, seconded by Mr. Benton, to require direct deposit for parish payroll.

Mr. Salzer called for public comment. There being none, **motion carried with the following votes recorded:**

Yes: Bob Brotherton, Glenn Benton, Philip Rodgers, Julianna Parks, Chris Marsiglia, Doug Rimmer, Pam Glorioso, Tom Salzer, Keith Sutton

No: John Ed Jordan

Abstain: None

410 PAYDAYS

All employees are paid bi-weekly (every two weeks). Each pay amount will include earnings for all work performed through the end of the previous payroll period. In the event that a regularly scheduled payday falls on a holiday, every effort will be made to pay on the last day of work before the regularly scheduled payday. If a regular payday falls during an employee's vacation, the employee's pay amount will be direct deposited on payday

The Bossier Parish Police Jury requires its employees to have their paycheck directly deposited into their checking or savings account. It will remain in effect throughout your employment, unless you change bank accounts. You may also elect to have a portion of your paycheck deducted for deposit into a credit union or other bank account. If you need to open a bank account, First Guaranty Bank, 189 Burt Blvd, Benton, LA 71006, will provide you with a debit card that will be loaded with your pay each pay period. This will be at no charge to the employee.

Motion was made by Mr. Rodgers, seconded by Ms. Glorioso, to approve a request from Mr. John Ed Jorden for discretionary funds for installation of a backup generator for the St. Mary Water System, Police Jury District 4, with Mr. Jorden contributing discretionary funds in the amount of \$5,602.98. This request for discretionary funds has been approved by the Parish Attorney.

Mr. Salzer called for public comment. There being none, **motion carried with the following votes recorded:**

Yes: Bob Brotherton, Glenn Benton, Philip Rodgers, John Ed Jorden Julianna Parks, Chris Marsiglia, Pam Glorioso, Tom Salzer, Keith Sutton

No: Doug Rimmer

Abstain: None

There being no further business to come before the Finance Committee, the meeting was adjourned at 1:41 p.m.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

TOM SALZER, CHAIRMAN
FINANCE COMMITTEE