

BOARD OF SUPERVISORS
CONSOLIDATED WATERWORKS/SEWERAGE
DISTRICT NO. 1 OF THE PARISH OF BOSSIER
BENTON, LOUISIANA
MINUTES
May 15, 2024

The Board of Supervisors for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier met in regular and legal session on the 15th day of May, 2024, in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. Mr. Glenn Benton, Chairman, called the meeting to order. Ms. Julie Gill, called the roll, with the following members present:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Ms. Julianna Parks
Mr. Jimmy Cochran	Mr. Doug Rimmer
Mr. Julian Darby	Mr. Philip Rodgers
Ms. Pam Glorioso	Mr. Tom Salzer
Mr. John Ed Jordan	Mr. Keith Sutton

Motion was made by Mr. Rodgers, seconded by Mr. Rimmer, to ratify the awarding of the bid for Project No. 2023-132, Consolidated Waterworks District No. 1 – ARPA Expansion of Wastewater Collection System – Contract “D” – Oak Creek Subdivision Tie-In, in accordance with bids received on April 11, 2024, and authorize the execution of documents, Police Jury Districts 5 and 6. Previously approved by the Police Jury on April 17, 2024.

The Chairman called for public comment. There being none, **motion carried, with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Ms. Glorioso, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Sutton

NAYS: None

ABSENT: None

ABSTAIN: None

(Resolution adopted by the Bossier Parish Police Jury on April 17, 2024, as follows:)

May 15, 2024

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17th day of April, 2024, that it does hereby award the bid for Project No. 2023-132, Consolidated Waterworks/Sewerage District No. 1 – ARPA Expansion of Wastewater Collection System – Contract “D” – Oak Creek Subdivision Sewer Tie-In, in the amount of \$1,259,635.00, to ASB Utility Construction, LLC, in accordance with bids received April 11, 2024.

BE IT FURTHER RESOLVED that the Parish Administrator and/or Parish President is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Marsiglia, seconded by Ms. Glorioso. Upon unanimous vote, it was duly adopted on this 17th day of April, 2024.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

PHILIP RODGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Jorden, seconded by Mr. Cochran, to accept ratification of the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals Committee to issue 10-day letters to delinquent customers. Previously approved by the Police Jury on April 3, 2024.

The Chairman called for public comment. There being none, **motion carried, with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Ms. Glorioso, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Sutton

NAYS: None

ABSENT: None

ABSTAIN: None

Motion was made by Ms. Glorioso, seconded by Mr. Marsiglia, to ratify approval of the Agreement for Professional Services between Bossier Parish Police Jury and Volkert, Inc., for Program Manager/Consultant for American Rescue Plan Act (ARPA) Funded

May 15, 2024

Projects to include Task Order No. 6, and authorize the execution of documents, Police Jury Districts 1, 2, 3, 4, 5, 6 and 8. Previously approved by the Police Jury on April 17, 2024.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Ms. Glorioso, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Sutton

NAYS: None

ABSENT: None

ABSTAIN: None

(Resolution adopted by the Bossier Parish Police Jury on April 17, 2024, as follows:)

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17th day of April, 2024, that it does hereby approve and ratify the Agreement with Volkert, Inc., for Program Manager/Consultant for American Rescue Plan Act (ARPA) Funded Projects to include Task Order No. 6, not to exceed the amount of \$500,000.00 for construction observation services.

BE IT FURTHER RESOLVED that the Parish Administrator and/or Parish President is hereby authorized to execute any and all documents in connection with said supplemental agreement.

The resolution was offered by Mr. Benton, seconded by Mr. Marsiglia. Upon unanimous vote, it was duly adopted on this 17th day of April, 2024.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

PHILIP RODGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Darby seconded by Ms. Parks, to ratify approval of the Agreement for Professional Services between Bossier Parish Police Jury and Volkert, Inc., for Program Manager/Consultant for American Rescue Plan Act (ARPA) Funded Projects to include Task Order No. 7, and authorize the execution of documents, Police Jury Districts 2 and 8. Previously approved by the Police Jury on April 17, 2024.

May 15, 2024

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Ms. Glorioso, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Sutton

NAYS: None

ABSENT: None

ABSTAIN: None

(Resolution adopted by the Bossier Parish Police Jury on April 17, 2024, as follows:)

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17th day of April, 2024, that it does hereby approve and ratify the Agreement with Volkert, Inc., for Program Manager/Consultant for American Rescue Plan Act (ARPA) Funded Projects to include Task Order No. 7, in the amount of \$40,000.00 for engineering/consultant fees.

BE IT FURTHER RESOLVED that the Parish Administrator and/or Parish President is hereby authorized to execute any and all documents in connection with said supplemental agreement.

The resolution was offered by Mr. Rimmer, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 17th day of April, 2024.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

PHILIP RODGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Sutton, seconded by Mr. Salzer, to ratify approval of the Agreement for Professional Services between Bossier Parish Police Jury and Volkert, Inc., for Program Manager/Consultant for American Rescue Plan Act (ARPA) Funded Projects to include Task Order No. 8, and authorize the execution of documents, Police Jury Districts 2 and 8. Previously approved by the Police Jury on April 17, 2024.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Ms. Glorioso, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Sutton

NAYS: None

May 15, 2024

ABSENT: None

ABSTAIN: None

(Resolution adopted by the Bossier Parish Police Jury on April 17, 2024, as follows:)

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17th day of April, 2024, that it does hereby approve and ratify the Agreement with Volkert, Inc., for Program Manager/Consultant for American Rescue Plan Act (ARPA) Funded Projects to include Task Order No. 8, in the amount of \$45,000.00 for engineering/consultant fees.

BE IT FURTHER RESOLVED that the Parish Administrator and/or Parish President is hereby authorized to execute any and all documents in connection with said supplemental agreement.

The resolution was offered by Mr. Benton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 17th day of April, 2024.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

PHILIP RODGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Sutton, seconded by Mr. Salzer, to ratify approval of the Agreement for Professional Services between Bossier Parish Police Jury and Volkert, Inc., for Program Manager/Consultant for American Rescue Plan Act (ARPA) Funded Projects to include Task Order No. 9, and authorize the execution of documents, Police Jury District 6. Previously approved by the Police Jury on April 17, 2024.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Ms. Glorioso, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Sutton

NAYS: None

ABSENT: None

ABSTAIN: None

(Resolution adopted by the Bossier Parish Police Jury on April 17, 2024, as follows:)

May 15, 2024

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17th day of April, 2024, that it does hereby approve and ratify the Agreement with Volkert, Inc., for Program Manager/Consultant for American Rescue Plan Act (ARPA) Funded Projects to include Task Order No. 9, in the amount of \$35,000.00 for engineering/consultants fees.

BE IT FURTHER RESOLVED that the Parish Administrator and/or Parish President is hereby authorized to execute any and all documents in connection with said supplemental agreement.

The resolution was offered by Mr. Marsiglia, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 17th day of April, 2024.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

PHILIP RODGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rodgers, seconded by Mr. Jorden, to ratify approval of a Cooperative Endeavor Agreement between the Consolidated Waterworks/Sewerage District No. 1, Parish of Bossier, jointly with CBB Water System, Inc. and Janice A. Cleveland dba Cypress Bay Utility Service, in connection with providing billing services for Turtle Creek and Jones Cypress and adjoining area, located in Bossier Parish, LA, and authorize the execution of documents, Police Jury District 3. Previously approved by the Police Jury on April 17, 2024.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Ms. Glorioso, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Sutton

NAYS: None

ABSENT: None

ABSTAIN: None

(Resolution adopted by the Bossier Parish Police Jury on April 17, 2024, as follows:)

May 15, 2024

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17th day of April, 2024, that it does hereby approve a Cooperative Endeavor Agreement between Consolidated Waterworks/Sewerage District No. 1, Parish of Bossier, jointly with CBB Water System, Inc., and Janice A. Cleveland dba Cypress Bay Utility Service, in connection with providing billing information services for Turtle Creek, Jones Cypress and adjoining area, located in Bossier Parish, LA.

BE IT FURTHER RESOLVED that the Parish Administrator and/or Parish President is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Benton, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 17th day of April, 2024.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

PHILIP RODGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Sutton, seconded by Mr. Darby, to ratify acceptance of the proposal from Volkert, Inc., for the Manganese Removal Project – Phase I, to make application on behalf of the Bossier Parish Police Jury through the Louisiana Department of Health, Drinking Water State Revolving Fund (DWRLF), for Consolidated Waterworks/Sewerage District No. 1 and Consolidated Waterworks/Sewerage District No.2, and authorize the execution of documents. Previously approved by the Police Jury on April 30, 2024.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Ms. Glorioso, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Sutton

NAYS: None

ABSENT: None

ABSTAIN: None

(Resolution adopted by the Bossier Parish Police Jury on April 30, 2024, as follows:)

May 15, 2024

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 30th day of April, 2024, that it does hereby accept the Proposal of Basic Services from Volkert, Inc., for the Manganese Removal Project – Phase I, to make application on behalf of the Bossier Parish Police Jury through the Louisiana Department of Health, Drinking Water State Revolving Fund (DWRLF), for Consolidated Waterworks/Sewerage District No. 1 and Consolidated Waterworks/Sewerage District No.2, utilizing the Emerging Contaminants Fund.

BE IT FURTHER RESOLVED that the Parish Administrator and/or Parish President is hereby authorized to execute said Proposal of Basic Services.

The resolution was offered by Mr. Benton, seconded by Ms. Glorioso. Upon unanimous vote, it was duly adopted on this 30th day of April, 2024.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

PHILIP RODGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rodgers, seconded by Mr. Brotherton, to add report on the meeting of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals held on May 15, 2024.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Ms. Glorioso, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Sutton

NAYS: None

ABSENT: None

ABSTAIN: None

Mr. Benton reported on a meeting of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals held at 1:00 p.m. today, advising that he, Mr. Jorden, Ms. Parks, Mr. Marsiglia, Ms. Ashley Ezell, Ms. Julie Gill, and Ms. Jennifer Rose were present.

Mr. Benton stated that the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals discussed the matter of delinquent customer accounts. Ms. Jennifer Rose, Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, provided the board with the following account information:

May 15, 2024

1. Ms. Lacie Bruce, 410 Magazine Court, Bossier City, LA, 71111, owes a balance a of \$110.44.
2. Mr. Charles Hill, 575 Chinquipin Drive, Bossier City, LA 71111, owes a balance \$75.29.
3. Grisham Properties, 5196 Timothy Trail, Bossier City, LA 71111, owes a balance of \$221.40.
4. Ms. Meisha Mims, 778 Hackberry Drive, Bossier City, LA 71111, owes a balance of \$129.00.
5. Mr. Eddie Gilmer, 404 Tupelo Drive, Bossier City, LA, 71111, owes a balance of \$130.70.
6. Mr. Duane Allen Shaw, 5212 John Wilson Drive, Bossier City, LA, 71111, owes a balance of \$221.40.

Ms. Rose recommended that a 10 day disconnect letter be sent to each of the account holders listed above for sewer service to be disconnected due to failure to pay.

Motion was made by Mr. Rodgers, seconded by Mr. Brotherton, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at the following properties resulting in the home being condemned and uninhabitable, unless payment in full is received within 10 days.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Ms. Glorioso, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Sutton

NAYS: None

ABSENT: None

ABSTAIN: None

There being no further business to come before the Board of Supervisors for Consolidated Waterworks Sewerage District No. 1 of the Parish of Bossier in regular and legal session on this 15th day of May, 2024, the meeting was adjourned at 3:55 p.m. by the Chairman.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

GLENN BENTON, CHAIRMAN
BOARD OF SUPERVISORS