

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES

December 6, 2023

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The Bossier Parish Police Jury met in regular and legal session on the 6th day of December, 2023, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Doug Rimmer, called the meeting to order. The invocation was given by Mr. Charles Gray, and the pledge of allegiance was led by Mr. Bob Brotherton. Ms. Megan Ramos, Interim Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Ms. Julianna Parks
Mr. Jimmy Cochran	Mr. Mac Plummer
Mr. Jerome Darby	Mr. Doug Rimmer
Mr. Charles Gray	Mr. Philip Rodgers
Mr. John Ed Jordan	Mr. Tom Salzer

Others present were Mr. Joe E. "Butch" Ford, Jr., Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Eric Hudson, Parish Engineer; Ms. Megan Ramos, Interim Parish Secretary; Ms. Stacie Fernandez, Parish Treasurer.

Mr. Rimmer asked if there is anyone in the audience who would like to address the police jury regarding an item not on the agenda.

Motion was made by Mr. Plummer, seconded by Mr. Cochran, to adopt the minutes of the October 4 and 18, 2023 regular meetings, the November 1 and 15, 2023, regular meetings, the November 1, 2023, Insurance Committee meeting, the October 18, 2023 Finance Committee meeting and the November 15, 2023, Finance Committee and Animal Control Committee meetings, as published.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

Ms. Stacy Brown, Shreveport-Bossier Convention and Tourist Bureau President and CEO, presented the Bureau's 2024 budget and Business Plan. She expressed appreciation to the police jury for its appointment of Ms. Pam Glorioso to the Shreveport-Bossier Convention and Tourist Bureau Board of Directors.

Ms. Brown presented a slide show of the Bureau's Destination Master Plan 2023, advising that \$819 million in tourism dollars were spent in this area in 2022. She stated that outdoor recreation in our area is a tremendous asset, and they are hoping for more businesses to promote outdoor activities.

Jurors expressed their appreciation to Ms. Brown for her report.

Mr. Jim Firth addressed the jury regarding agenda bid item number one; award bid for the purchase of one new motor grader, 2023 or newer model, for the Bossier Parish Highway Department, in accordance with bids received on December 4, 2023, and agenda bid item number two; award bid for the purchase of one new, large asphalt paver, 2023 or newer model, for the Bossier Parish Highway Department, in accordance with bids received on December 4, 2023.

Mr. Firth stated that two bids were received on each item, but the low bidder did not meet bid requirements. He stated that a meeting with all local vendors was held prior to the advertising for bids. Mr. Firth stated that it is recommended that the bid of Louisiana Caterpillar be accepted for both the purchase of one new motor grader and for the purchase of one new, large asphalt paver. Mr. Rodgers stated that it is very important that we have an extended warranty on these types of equipment. **Motion was made by Mr. Brotherton, seconded by Mr. Rodgers, to accept the bid of Louisiana Caterpillar in the amount of \$282,849.00, for the purchase of one new motor grader, and to accept the bid of Louisiana Caterpillar in the amount of \$524,059.66, for the purchase of one new, large asphalt paver, in accordance with bids received on December 4, 2023, and authorize the execution of documents.**

Mr. Rodgers stated that it can be extremely expensive to maintain this equipment and many government regulations that must be followed. He urged the staff to research the matter of an

extensive, extended warranty for these equipment items. Mr. Firth stated that he will look into this.

There being no further discussion, the President called for public comment. There being none, **motion carried, with the following votes recorded:**

- YEAS:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 6th day of December, 2023, that it does hereby accept the bid of Louisiana Caterpillar for the purchase of one new motor grader, and the bid of Louisiana Caterpillar for the purchase of one new, large asphalt paver for the Bossier Parish Highway Department, in accordance with bids received on December 4, 2023.

BE IT FURTHER RESOLVED that the Parish President or Parish Administrator be and is hereby authorized to execute any and all documents in connection with the acceptance of said bids.

The resolution was offered by Mr. Brotherton, seconded by Mr. Rodgers. It was duly adopted on this 6th day of December, 2023, with the following votes recorded:

- YEAS:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

MEGAN RAMOS DOUG RIMMER,
 PRESIDENT BOSSIER PARISH
 INTERIM PARISH SECRETARY
 POLICE JURY

Bid results are as follows:

Bidder:	Bid Amount: Motor Grader	Bid Amount: Asphalt Paver
Louisiana Caterpillar	\$282,849.00	\$524,059.66
Scott Equipment	\$269,985.00	\$489,900.00

Mr. Eric Hudson, Parish Engineer, recommended acceptance of the quote of Pulley Construction in the amount of \$18,500.00, for the Village Water System–Fillmore Booster Station Bypass Connection for the Consolidated Waterworks/Sewerage District No. 1. **Motion was made by Mr. Benton, seconded by Mr. Brotherton, to accept the quote of Pulley Construction for Village Water System – Fillmore Booster Station Bypass Connection for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and authorize the execution of documents.**

The President called for public comment. There being none, **motion carried, with the following votes recorded:**

- YEAS:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 6th day of December, 2023, that it does hereby accept the quote of Pulley Construction in the amount of \$18,500.00, for Village Water System – Fillmore Booster Station Bypass Connection for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

BE IT FURTHER RESOLVED that the Parish President or Parish Administrator be and are hereby authorized to execute any and all documents in connection with the acceptance of said quote.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. It was duly adopted on this 6th day of December, 2023, with the following votes recorded:

- YEAS:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None

ABSENT: None
MEGAN RAMOS
PRESIDENT
INTERIM PARISH SECRETARY
POLICE JURY

DOUG RIMMER,
BOSSIER PARISH

Ms. Ramos announced the public hearing to consider the application of Ryan Estess, Raley & Associates, Inc., to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification from R-LD, Residential Low Density, to B-1, Business Commercial Office, for a proposed office complex on a certain tract of land being 2.864 acres, more or less, located in Section 14, Township 18 North, Range 12 West, Bossier Parish, LA, off Highway 80 in Police Jury District 2. (Case P-ZON-000169-2023 – Favorable recommendation by the Bossier City-Parish MPC)

Mr. Ryan Estess, Raley & Associates, Inc., spoke on behalf of the developer. Mr. Benton clarified that nothing has changed from the original plat. Mr. Estess stated that nothing has changed, advising that the legal description for zoning on this tract was inadvertently left off the original legal description in the zoning case. He stated that the property is located at Forest Hills Boulevard and Highway 80. **Motion was made by Mr. Benton, seconded by Mr. Rodgers, to approve the application of Ryan Estess, Raley & Associates, Inc., as presented.**

There was discussion on the motion. Mr. Anthony Robinson, 1995 High Point Place, Haughton, LA, stated that he is an adjacent property owner and expressed concern that this development will create a drainage problem across the back of his property. Mr. Estess advised Mr. Robinson that the proposed construction of a detention pond will only help any drainage problems. He further advised that the proposed development will accept all drainage out to Forest Hills Boulevard then to a culvert under Highway 80. Mr. Estess stated that there will be no drainage to Forest Hills Boulevard.

Mr. Estess stated that a tree buffer is proposed outside the power line, consisting of 12-foot evergreen trees and that concrete will all be poured to grade. He again addressed Mr. Robinson advising him that drainage will go away from his property via subsurface drainage to Highway 80.

Ms. Alicia Schmidt, 1901 Sparrow Ridge Drive, expressed her opposition to the proposed development, advising that she believes this will increase traffic at this location. Mr. Estess stated that two buildings are proposed at this time, consisting of four suites containing two offices each. Mr. Estess stated that a traffic study was done, and has been submitted to DOTD offices in Baton Rouge for review. He stated that the possibility of a traffic signal at this location is proposed, and they will go through the local DOTD offices. Mr. Estess stated that he feels a traffic signal here will benefit the area, and stated that local residents can utilize the parking lot of the proposed development to get out in the event of a traffic incident. Ms. Schmidt stated that she is not in favor of a traffic signal as this will cause traffic to back up. She stated that Forest Hills residents do not want a traffic signal. Mr. Benton stated that a turn lane is now being considered, advising that a turn lane was not in the original design.

Ms. Schmidt stated that residents have raised funds for placement of a gate on Forest Hills Boulevard at the subdivision entrance. Mr. Rodgers stated that a gate will not be allowed at Highway 80. She stated that they plan to install the gate at the first house. Mr. Hudson stated that plans for the gate will have to be submitted to the police jury for approval.

Ms. Schmidt stated that she is opposed to the proposed business, increased traffic and egress to her neighborhood.

There being no further discussion, votes were cast on **motion by Mr. Benton and second by Mr. Rodgers, to approve the application for a zoning amendment, as presented.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer**
- NAYS: None**
- ABSTAIN: None**
- ABSENT: None**

ORDINANCE NO. 4994

AN ORDINANCE TO AMEND BOSSIER PARISH ORDINANCE NO. 4705 OF 2018, WHICH ADOPTED AN AMENDED UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND BEING 2.864 ACRES, MORE OR LESS, LOCATED IN SECTION 14, TOWNSHIP 18 NORTH, RANGE 12 WEST, BOSSIER PARISH, LA, FROM R-LD (RESIDENTIAL LOW DENSITY) TO B-1 (BUSINESS COMMERCIAL OFFICE) FOR A PROPOSED OFFICE

COMPLEX LOCATED OFF HIGHWAY 80. (BOSSIER CITY-PARISH MPC CASE P-ZON-000169-2023)

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 6th day of December, 2023, that Ordinance No. 4705 of 2018 (Amended Unified Development Code) of the Police Jury of Bossier Parish, is hereby amended to change the zoning classification of a certain tract of land being 2.864 acres, more or less, located in Section 14, Township 18 North, Range 12 West, Bossier Parish, LA, from R-LD, Residential Low Density District, to B-1, Business Commercial Office District for a proposed office complex located off Highway 80. (Bossier MPC Case P-ZON-000169-2023), being more particularly described as follows:

Legal description rear tract being a tract of land located in Section 14, Township 18 north, Range 12 west, said tract being more fully described as follows: commencing at the northwest corner of said Section 14, run thence south 89° 25' 09" east for a distance of 1321.40 feet, thence run south 00° 24' 30" west for a distance of 267.80 feet to the southerly right of way of U.S. Highway 80, thence run along said southerly right of way south 88° 53' 47" east for a distance of 298.93 feet, thence run along said southerly right of way south 88° 33' 04" east for a distance of 300.57 feet, thence run along said southerly right the following two calls: north 89° 06' 37" east for a distance of 499.60 feet, north 86° 36' 40" east for a distance of 50.15 feet to the centerline of Forest Hills Boulevard as dedicated in Book 808, Page 687 of the Records of Bossier Parish, Louisiana, thence run along said centerline of Forest Hills Boulevard south 00° 30' 06" west for a distance of 1055.03 feet, thence run north 89° 41' 58" west for a distance of 211.83 feet to the point of beginning of the tract herein described.

From said point of beginning, run thence south 00° 33' 53" west for a distance of 200.05 feet, thence run north 88° 52' 42" west for a distance of 638.06 feet, thence run north 00° 30' 03" east for a distance of 190.91 feet, thence run south 89° 41' 58" east for a distance of 638.25 feet to the point of beginning.

Said tract containing 2.864 acres.

This description is based on a property boundary survey performed by Travis a. Sturdivant dated February 18, 2013.

Applicant: Ryan Estess, Raley & Associates, Inc.

Purpose: Commercial Office Complex

The ordinance was offered by Mr. Benton, seconded by Mr. Rodgers. It was duly adopted on this 6th day of December, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

MEGAN RAMOS DOUG RIMMER,
 PRESIDENT BOSSIER PARISH
 INTERIM PARISH SECRETARY
 POLICE JURY

Ms. Ramos announced the public hearing to consider approval of the plat of the proposed development of Forest Hills Commercial Subdivision, Unit No. 1, located in Section 14, Township 18 North, Range 12 West, Bossier Parish, LA, off Highway 80 in Police Jury District 2. (Case P-PLAT-000173-2023–Favorable recommendation by the Bossier City–Parish MPC)

Mr. Ryan Estess, Raley & Associates, Inc., spoke on behalf of the developer, advising that the proposed development of Forest Hills Commercial Subdivision, Unit 1, consists of two lots and stated that the detention pond is located on Lot 1,000. Mr. Eric Hudson, Parish Engineer, recommended approval. **Motion was made by Mr. Benton, seconded by Mr. Brotherton, to approve the plat of the proposed development of Forest Hills Commercial Subdivision, Unit No. 1, as presented.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

Ms. Ramos announced the public hearing to consider adoption of an ordinance regulating the sale and use of fireworks. Mr. Salzer stated that following a meeting of the Policy and

Procedures Committee with representatives from local fireworks vendors, it was decided that the jury will not move forward with the proposed ordinance. He stated that there were only three complaints last year and it is best to take no action on this matter. The jury concurred. No action was taken.

Ms. Ramos announced the public hearing to consider adoption of the 2024 Bossier Parish Police Jury Budget. **Motion was made by Mr. Plummer, seconded by Mr. Salzer, to adopt the 2024 Bossier Parish Police Jury Budget, as presented.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

ORDINANCE NO. 4995

AN ORDINANCE PURSUANT TO TITLE 39, CHAPTER 9, SECTIONS 1301 THROUGH 1315 OF THE LOUISIANA REVISED STATUTES AS AMENDED, FOR THE PURPOSE OF ADOPTING AND IMPLEMENTING THE 2024 BUDGET FOR THE BOSSIER PARISH POLICE JURY.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury on this 6th day of December, 2023, that the attached 2024 Budget for the Bossier Parish Police Jury be and is hereby adopted and implemented in accordance with the Louisiana Local Governmental Budget Act, as amended.

SECTION 2. BE IT FURTHER ORDAINED, etc., that administrative officers of the Bossier Parish Police Jury are hereby authorized to make changes within various classifications without prior approval of the Bossier Parish Police Jury, if such changes reflect less than a five percent (5%) increase in expenditures.

The ordinance was offered by Mr. Plummer, seconded by Mr. Salzer. It was duly adopted on this 6th day of December, 2023, by the following vote:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

MEGAN RAMOS

DOUG

RIMMER,

PRESIDENT

INTERIM PARISH SECRETARY

BOSSIER PARISH

POLICE JURY

BUDGET MESSAGE

The 2024 Budget of the Bossier Parish Police Jury is a detailed plan of operation for the coming fiscal year. The objective of local government is to provide services to the public; the controlled financing of these services achieves maximum efficiency, economy and effectiveness, in the use of governmental financial resources. The aim of the Bossier Parish Police Jury is to minimize the tax burden upon local citizens, to comply with applicable state and federal laws, and to assure that the government's financial position is sound.

The 2024 Budget sets forth funding to provide maintenance and operation, as well as capital expenditures, for basic parish services. These services include the parish road system, public safety, environmental protection, health, social services, culture and recreation, economic development, general government buildings operations and financial administration.

The Bossier Parish Police Jury shall comply with all legal provisions governing the use of parish, state and federal funds to the best of our knowledge, information and belief; and shall continue to provide parish services by sound management of public funds to ensure the financial stability of this parish government.

Internal control shall be maintained by effective management of computer applications, central purchasing and accounting, and a central cash and investment program, by monitoring the flow of revenues and expenditures on a daily basis. Competent personnel and improved division of departments and responsibilities shall aid in the function of the office.

Accounting shall continue on a cash basis in accordance with generally accepted practices applicable to government units and in accordance with state-approved chart of accounts, with monthly and quarterly financial reports furnished to the members of the governing authority. Annual reports shall be prepared on a modified accrual basis.

SUMMARY OF REVENUES

REVENUES:

Taxes - Ad Valorem	\$44,024,498.
Licenses and permits	\$1,536,500.
Intergovernmental revenue - federal funds	\$7,573,990.
- state funds	\$2,977,365.
- other	\$7,569,398.
Fees, charges and commissions for service	\$8,779,600.
Fines and forfeitures	\$1,125,100.
Use of money and property	\$2,044,445.
LWCC Dividend	\$0.
Other revenue	\$11,703,598.
TOTAL REVENUE	\$87,334,494.
Operating transfers in	\$15,884,367.
Beginning Fund Balances	\$97,885,742.
TOTAL REVENUES, FUND BALANCES AND TRANSFERS	<u>\$201,104,603.</u>
EXPENDITURES:	
General government - legislative	\$562,100.
- judicial	\$7,611,459.
- elections	\$410,814.
- financial & administration	\$9,473,205.
- other	\$461,946.
Public Safety	\$11,075,707.
Public Works	\$33,038,889.
Public Utilities	\$14,667,936.
Health and welfare	\$7,887,141.
Culture and recreation	\$11,826,849.
Economic development and assistance	\$1,574,041.
Debt service	
Principal	\$6,851,500.
Interest and other	<u>\$1,924,170.</u>
TOTAL EXPENDITURES	\$107,365,757.
Operating transfers out	\$15,884,367.
Ending Fund Balances	\$77,854,479.
Reserves	0.
TOTAL EXPENDITURES, RESERVES AND TRANSFERS	<u>\$201,104,603.</u>

Motion was made by Mr. Plummer, seconded by Mr. Gray, to schedule a public hearing on December 20, 2023, to consider adoption of the Bossier Parish Police Jury 2023 amended budget.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Cochran, to schedule a public hearing on January 10, 2024, to consider approval of the plat of the proposed development of Dignam Acres, located in Section 16, Township 18 North, Range 12 West, Bossier Parish, LA, in Police Jury District 8. (Case P-PLAT-000185-2023 - Favorable recommendation by Bossier City-Parish MPC)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Rodgers, to schedule a public hearing on January 10, 2024, to consider approval of the plat of the proposed development of Logan South, Unit No. 2, being a re-subdivision of Logan South Subdivision, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA, off Tall Pines Road in Police Jury District 8. (Case P-PLAT-000187-2023 – Favorable recommendation by the Bossier City-Parish MPC)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Darby, to schedule a public hearing on January 10, 2024, to consider approval of the plat of the proposed development of Poston Place Subdivision, located in Section 9, Township 18 North, Range 12 West, Bossier

Parish, LA, in Police Jury District 2. (Case P-PLAT-000065-2023 – Favorable recommendation by the Bossier City-Parish MPC)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Salzer reported on a meeting of the Policy and Procedures Committee, advising that the fireworks issue was discussed, and it was decided that no action will be taken. He further stated that the 2024 Bossier Parish Police Jury Holiday Schedule was discussed, and it is recommended that the schedule remain as is with no changes. **Motion was made by Mr. Salzer, seconded by Mr. Darby, to accept the recommendation of the Policy and Procedures Committee that the 2024 Bossier Parish Police Jury Holiday Schedule will remain as is.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Salzer further reported that it is the recommendation of the Policy and Procedures Committee that the Bossier Parish Code of Ordinances be amended to add Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, and to adopt a fines/penalties schedule for those accounts going before the Board of Appeals in excess of one or more times within a three (3) month timeframe, and providing that the Board shall have cause of action against the customer and shall enforce late fee penalties and a fine of \$75.00 each time the account is scheduled to be heard by the Board of Appeals.

Motion was made by Mr. Salzer, seconded by Mr. Darby, to accept the recommendations of the Policy and Procedures Committee, to adopt an ordinance providing for penalties and fines for accounts going before the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals in excess of one or more times within a three (3) month timeframe.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4996

AN ORDINANCE AMENDING CHAPTER 122, ARTICLE III, OF THE BOSSIER PARISH CODE OF ORDINANCES OF BOSSIER PARISH, LOUISIANA, "UTILITIES" TO ADD SECTION 122-72(e) "CONSOLIDATED WATERWORKS/SEWERAGE DISTRICT NO. 1 BOARD OF APPEALS"

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 6th day of December, 2023, that Chapter 122, Article III, be and is hereby amended to add Section 122-72(e) as follows:

(e) Any customer of Consolidated Waterworks/Sewerage District No. 1 required to appear before the Board of Appeals in excess of one or more times within a three (3) month timeframe, the Board shall have cause of action against the customer and shall enforce late fee penalties and a fine of \$75.00 each time the account is scheduled to be heard by the Board of Appeals.

BE IT FURTHER ORDAINED that if any provisions or items of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinance in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Salzer, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 6th day of December, 2023.

MEGAN RAMOS
PRESIDENT

DOUG RIMMER,

INTERIM PARISH SECRETARY
POLICE JURY

BOSSIER PARISH

Mr. Salzer reported that the Policy and Procedures Committee discussed the police jury's salary structure and recommends that verbiage in the Policy and Procedures Manual be updated to reflect the current police jury salary structure. **Motion was made by Mr. Salzer, seconded by Mr. Gray, to accept the recommendation of the Policy and Procedures Committee, that the Bossier Parish Police Jury Policy and Procedures Manual be updated to reflect the police jury's current salary structure.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Parks requested a copy of the updated manual.

Mr. Rodgers reported on a meeting of the Road/Subdivision Regulations Committee, advising that there was discussion of utility bonds, logging permits, and the matter of variances

requested in a new North Bossier subdivision. He further stated that the committee recommends that the Homeowners Association be responsible for maintenance of the subdivision's detention pond.

Ms. Ramos announced the condemnation hearing to consider condemnation of property at 2316 Haymeadow Drive, Bossier City, LA, Tax Assessment No. 102874, in Police Jury District 5. Mr. David Ghormley, Property Standards Officer, stated the property is under new ownership and the new owners have advised that they will have the property cleaned up by the end of the year. No action was taken.

Ms. Ramos announced the condemnation hearing to consider condemnation of property at 410 Goldeneye Drive, Princeton, LA, Tax Assessment No. 170223, in Police Jury District 4. Mr. Ghormley reported that no improvement or clean-up has been made at this location. **Motion was made by Mr. Jorden, seconded by Mr. Benton, to proceed with condemnation of property at 410 Goldeneye Drive, Princeton, LA, Tax Assessment No. 170223.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Ramos announced the condemnation hearing to consider condemnation of property at 130 Rye Circle, Bossier City, LA, Tax Assessment No. 110820, in Police Jury District 12. Mr. Ghormley stated that the owner has requested a 30-day extension in which to complete the needed clean-up and mowing. Ms. Dorothy Hughes, 15 Nine Oaks Circle, Haughton, LA, was present and requested that the jury grant the 30-day extension.

Motion was made by Mr. Plummer, seconded by Mr. Jorden, to grant the owner of property at 130 Rye Circle, Bossier City, LA, Tax Assessment No. 110820, a 30-day extension in which to bring the property into compliance with property standards regulations.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to approve the reappointment of Mr. Lonnie Shaw and Mr. Mitch O'Neal to the East Central Bossier Parish Fire District No. 1 Board of Commissioners for two-year terms each, terms to expire December 31, 2025.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

It was requested that a letter of appreciation be sent to these board members.

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to approve the reappointment of Mr. Russell Huckaby, Mr. John Murray and Ms. Diane Kingery to the South Bossier Parish Fire District No. 2 Board of Commissioners for two-year terms each, terms to expire December 31, 2025.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Rodgers, seconded by Mr. Plummer, to accept the resignation of Ms. Rachel Renee Nance from the Bossier City-Parish MPC Board of Adjustments effective January 1, 2024.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** A letter of appreciation will be sent to Ms. Nance.

Motion was made by Mr. Benton, seconded by Mr. Cochran, to recall a motion made on November 1, 2023, to amend Ordinance No. 4890 of June 1, 2022, as Ordinance No. 4890 is correct as written. (error discovered in online code updating to be corrected by Municode)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Rodgers, seconded by Mr. Plummer, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for 2024, each having been approved by the Sheriff's Department and the Health Department.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Boomers Lounge - beer only
 Circle K #4202
 Country Corner – beer only
 Cypress Shak

Dixie Mart #17283
 El Patio Mexican Grill
 Johnny’s Pizza House #25 – beer only
 La Esperanza – beer only
 Muddy Waters
 Neighbors
 Olde Oaks Golf Club
 Papa and Company
 Pinky’s on the Bayou
 Pull-Up Liquor
 Reynold’s Grocery – beer liquor

Motion was made by Mr. Salzer, seconded by Mr. Plummer, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for 2024, subject to approval by the health department. Each has been approved by the Sheriff’s Department.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Camp Joy Store
 Johnny’s Pizza House #15 – beer only
 Kirkland’s Grocery – beer only
 Sligo Country Store
 Wilson’s Bistineau Inn

Motion was made by Mr. Jorden, seconded by Mr. Cochran, to approve the request of Joel Montgomery for a letter of no objection to the selling of beer at Boomer’s Lounge, 7521 Highway 80, Princeton, LA, at a special 2024 Superbowl Sunday event on February 11, 2024, from 12:00 p.m. until 12:00 a.m.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Marsiglia, seconded by Ms. Parks, to repeal Ordinance No. 4984 adopted on October 18, 2023, which approved at a public hearing, the application of Michael Kelsh, Raley and Associates, to the Bossier City-Parish MPC for a zoning amendment from R-A, Residential Agriculture District, to B-3, General Business District, for a proposed new tire repair shop. (Ordinance No. 4984 amends Benton MPC regulations in error, and contains an incorrect legal description)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4997

AN ORDINANCE REPEALING ORDINANCE NO. 4984 OF OCTOBER 18, 2023, IN ITS ENTIRETY DUE TO ERRORS IN ALL SECTIONS OF SAID ORDINANCE NO. 4984.

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 6th day of December, 2023, that Ordinance No. 4984, of October 18, 2023, be and is hereby repealed in its entirety.

The ordinance was offered by Mr. Marsiglia, seconded by Ms. Parks. Upon unanimous vote, it was duly adopted on this 6th day of December, 2023.

MEGAN RAMOS	DOUG	RIMMER,
PRESIDENT		
INTERIM SECRETARY	BOSSIER	PARISH
POLICE JURY		

Motion was made by Mr. Marsiglia, seconded by Mr. Gray, to approve the adoption of a corrected ordinance, as approved by the police jury at a public hearing held on October 18, 2023, approving the application of Michael Kelsh, Raley and Associates, to the Bossier City-Parish MPC for a zoning amendment to change the zoning classification of a certain tract of land being 4.983 acres, more or less, located in Section 29, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residential Agriculture District, to B-3, General Business District, for a proposed new tire repair shop located west of the Bossier Parish EMS Office and east of the southeast corner of Swan Lake Road and Airline Drive. (Case P-ZON-000129-2023 - Favorable recommendation by the Bossier City-Parish MPC)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4998

AN ORDINANCE TO AMEND BOSSIER PARISH ORDINANCE NO. 4705 OF 2018, WHICH ADOPTED AN AMENDED UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY

PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND BEING 4.983 ACRES, MORE OR LESS, LOCATED IN SECTION 29, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LA, FROM R-A, RESIDENTIAL AGRICULTURE DISTRICT, TO B-3, GENERAL BUSINESS DISTRICT, FOR A PROPOSED NEW TIRE REPAIR SHOP LOCATED WEST OF THE BOSSIER PARISH EMS OFFICE AND EAST OF THE SOUTHEAST CORNER OF SWAN LAKE ROAD AND AIRLINE DRIVE. (BOSSIER MPC CASE P-ZON-000129-2023)

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 6th day of December, 2023, that Ordinance No. 4705 of 2018 (Amended Unified Development Code) of the Police Jury of Bossier Parish, is hereby amended to change the zoning classification of a certain tract of land being 4.983 acres, more or less, located in Section 29, Township 19 North, Range 13 West, Bossier Parish, La, from R-A, Residential Agriculture District, to B-3, General Business District, for a proposed new tire repair shop located west of the Bossier Parish EMS Office and East of the Southeast corner of Swan Lake Road and Airline Drive. (Bossier MPC Case P-ZON-000129-2023), being more particularly described as follows:

The Easterly portion of a tract described in Book 813, page 669, Conveyance Records of Bossier Parish, Louisiana, being located in the Northeast Quarter of Section 28, Township 19 North, Range 13 West, Bossier Parish, Louisiana, being bounded on the North by the existing 60 foot wide Right of Way of Swan Lake Road as recorded in Book 386, Page 812, & Book 387, Page 766, on the East by a tract described in Book 618, Page 435, on the South by a tract described in Book 664, Page 202, on the Northwest by a tract described in Book 1126, Page 885, all in Conveyance Records of Bossier Parish, Louisiana, on the West by the proposed East Right of Way line of Airline Drive, and being more particularly described as follows:

Commencing at a ½” iron pipe at the Northeast Corner of Section 28, Township 19 North, Range 13 West, Bossier Parish, Louisiana; thence S89 deg 37’ 14”W along the North line of said Section 28 a distance of 1991.72 feet; thence S00 deg 23’ 12”W a distance of 8.00 feet to a ½” iron pipe on the South Right of Way line of Swan Lake Road as recorded in Book 387 page 766, being also the Northwest corner of said tract described in Book 618, Page 435, also being the Point of Beginning of the tract herein described;

Thence continue S00 deg 23’ 12”W along the West line of said tract described in Book 618, Page 435, a distance of 481.80 feet to a 7/8” iron rod at the North line of said tract described in Book 664, Page 202;

Thence S89 deg 35’ 12” W along the North line of said tract described in Book 664, Page 202, a distance of 587.28 feet to a ½” iron pipe on the proposed East Right of Way line of Airline Drive;

Thence N00 deg 12’ 34”E along said proposed East Right of Way line of Airline Drive, a distance of 80.07 feet;

Thence N01 deg 09’ 52”E along said proposed East Right of Way line of Airline Drive, a distance of 13.19 feet to the center line of Willow Chute Bayou, being also the Southerly boundary of said tract described in Book 1126, Page 885;

Thence along said center line of Willow Chute Bayou, being also the Southerly Boundary of Said tract described in Book 1126, Page 885 the following three courses;

N63 deg 07’ 51”E a distance of 72.24 feet;

N40 deg 03’ 51”E a distance of 136.76 feet;

N31 deg 28’ 51”E a distance of 297.34 feet to the South Right of Way line of Swan Lake Road, as recorded in Book 387 Page 766 and Book 386, Page 812;

Thence N89 deg 37’ 14”E along said South Right of Way Line, a distance of 282.21 feet to the Point of Beginning;

Said Tract herein described contains 213,129.28 square feet or 4.983 acres.

Applicant: Michael Kelsh, Raley & Associates, Inc.

Purpose: Tire Repair Shop

The ordinance was offered by Mr. Marsiglia, seconded by Mr. Gray. It was duly adopted on this 6th day of December, 2023, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

MEGAN RAMOS

DOUG

RIMMER,

PRESIDENT

INTERIM PARISH SECRETARY

BOSSIER

PARISH

POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to accept the Certificate of Substantial Completion for Penal Farm Test Water Wells, Consolidated Waterworks Sewerage District No. 2, and authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 6th day of December, 2023, that it does hereby accept the Certificate of Substantial Completion for Penal Farm Test Water Wells, Consolidated Waterworks Sewerage District No. 2.

BE IT FURTHER RESOLVED that the Parish Administrator or the Parish President be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 6th day of December, 2023.

MEGAN RAMOS

DOUG

RIMMER,

PRESIDENT

INTERIM PARISH SECRETARY

BOSSIER PARISH

POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Jorden, to accept Final Change Order #2 for Project No. 2021-116, Proposed Street Improvements – DR 4263 PW 910 Paved Roads – Task Order No. 11, and authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Eric Hudson, Parish Engineer, stated this Final Change Order #2 is for Caplis Sligo Road, and completes the FEMA street improvements project. He stated that the street improvements project has been completed under budget, and further stated that the project will be closed out and the reimbursement process will begin. Mr. Hudson advised that this Final Change Order #2 results in a decrease of \$167,513.90.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 6th day of December, 2023, that it does hereby accept Final Change Order #2 for Project No. 2021-116, Proposed Street Improvements – DR 4263 PW 910 Paved Roads – Task Order No. 11, which results in a contract price decrease of \$167,513.90.

BE IT FURTHER RESOLVED that the Parish Administrator or the Parish President be and is hereby authorized to execute any and all documents in connection with said Final Change Order #2.

The resolution was offered by Mr. Brotherton, seconded by Mr. Jorden. Upon unanimous vote, it was duly adopted on this 6th day of December, 2023.

MEGAN RAMOS

DOUG

RIMMER,

PRESIDENT

INTERIM PARISH SECRETARY

BOSSIER PARISH

POLICE JURY

Mr. Rimmer presented the following Announcement of Public Meeting:

Notice is hereby given that at its meeting to be held on Wednesday, January 10, 2024, at 2:00 p.m., at its regular meeting place, the Police Jury Meeting Room, Bossier Parish Courthouse, 204 Burt Boulevard, Benton, Louisiana, the Police Jury of the Parish of Bossier, State of Louisiana, plans to consider adopting a resolution ordering and calling a special election to be held in the Parish of Bossier, State of Louisiana, to authorize the renewal of an ad valorem tax therein.

MEGAN RAMOS

DOUG

RIMMER,

PRESIDENT

INTERIM PARISH SECRETARY

BOSSIER PARISH

POLICE JURY

Mr. Butch Ford, Parish Administrator, stated that a Police Jury Department Head meeting will be held in the police jury office on Tuesday, December 12, 2023, at 2:00 p.m.

Mr. Ford stated that he will attend a meeting on Thursday, December 14, 2023, at the Office of Homeland Security and Emergency Preparedness to further discuss plans for addressing any potential ice storms that may occur in the area. He stated that a Cooperative Endeavor Agreement will be presented for consideration, offering the parish's assistance in efforts to maintain the flow of traffic on I-220 due to construction on Interstate 20.

Mr. Ford reported that the Caplis Sligo Road is complete. He stated that they are working with DOTD on right-of-way acquisition for the Caplis Sligo Road and Smith Road Bridge Projects.

Mr. Ford advised jurors that highway department reports for November are in his office, and stated that oil/gas reports are also available.

Mr. Ford advised that Hurricane Ida funding is available for the purchase of a new generator for the courthouse, and stated that the staff is preparing an application for these funds. He stated that approximately \$183,000 in local funding is available.

Mr. Eric Hudson, Parish Engineer, reported on the new boat launch at Parish Camp. Mr. Salzer discussed handicap accessibility at the new boat launch, advising that he has seen a lift that actually lifts a wheelchair onto a boat which provides the ability for handicapped people to ride in a boat. He stated that there may be Federal funding available for such a device.

Mr. Hudson stated that Innovation Drive is opening on Friday. He further reported that parish crews are assisting in patching on Arthur Ray Teague Parkway.

Mr. Allen Burson, Highway Department, presented an update on activities of the highway department and on various road projects in the parish.

Mr. Marsiglia thanked Mr. Rodgers for bringing up the matter of extended warranties for large equipment items, advising that he agrees this is needed.

Ms. Salzer expressed his appreciation to the Cooperative Extension Service for the Christmas luncheon today.

Mr. Plummer asked if installation of the ramp at Parish Camp will be complete before the water begins to rise. Mr. Hudson stated that the remaining concrete was poured at the ramp today, which should complete the ramp.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 6th day December, 2023, the meeting was adjourned by the President at 3:35 p.m.

MEGAN RAMOS
INTERIM PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY