

BOARD OF SUPERVISORS
CONSOLIDATED WATERWORKS/SEWERAGE
DISTRICT NO. 2 OF THE PARISH OF BOSSIER
BENTON, LOUISIANA
MINUTES
December 20, 2023

The Board of Supervisors for Consolidated Waterworks/Sewerage District No. 2 of the Parish of Bossier met in regular and legal session on the 20th day of December, 2023, in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The Chairman, Mr. Mark Coutee, called the meeting to order. Ms. Megan Ramos, Interim Parish Secretary, called the roll, with all members present as follows:

Mr. Mark Coutee
Mr. Heath Lyles
Ms. Renee McKinney

Motion was made by Mr. Lyles, seconded by Ms. McKinney, to ratify approval the advertising of bids for Project No. 2023-131, Consolidated Waterworks/Sewerage District No. 2 West Central Water System-New Water Well, bid date to be determined. Previously approved by the Bossier Parish Police Jury on September 20, 2023.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Lyles, seconded by Ms. McKinney, to ratify approval the advertising of bids for Project No. 2023-135, Consolidated Waterworks/Sewerage District No. 2 West Central Water System- Raw Water Line, bid date to be determined. Previously approved by the Bossier Parish Police Jury on October 4, 2023.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Lyles, seconded by Ms. McKinney, to ratify awarding bids for Consolidated Waterworks/Sewerage District No. 2 – Penal Farm Test Wells in the amount of \$148,950.00 to Continental Drilling and Service, low bidder meeting bid specifications in accordance with bids received March 30, 2023, and to authorize the execution of documents. Engineer's Estimate for the project is \$183,000.00. Previously approved by the Bossier Parish Police Jury on April 5, 2023.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Bid results are as follows:

Bidder:	Bid Amount:
Continental Drilling and Services	\$148,950.00
Hydroline Drilling, LLC	\$157,411.56

(Corrected Resolution to be considered by the Bossier Parish Police Jury on January 10, 2024)

Motion was made by Mr. Lyles, seconded by Ms. McKinney, to ratify acceptance of a proposal from Cothren, Graff, Smoak Engineering, Inc., on behalf of Consolidated Waterworks/Sewerage District No. 2 of the Parish of Bossier, in the amount of \$5,000 for professional services for evaluation of the Bossier Parish Jail Booster Station. Previously approved by the Bossier Parish Police Jury on January 18, 2023.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

(Corrected Resolution to be considered by the Bossier Parish Police Jury on January 10, 2024)

Motion was made by Mr. Lyles, seconded by Ms. McKinney, to ratify acceptance of a proposal from Cothren, Graff, Smoak Engineering, Inc., on behalf of Consolidated Waterworks/Sewerage District No. 2 of the Parish of Bossier, in the amount of \$25,000 for professional services for drilling and testing three water well sites at the Bossier Parish Jail facility. Previously approved by the Bossier Parish Police Jury on January 18, 2023.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

(Corrected Resolution to be considered by the Bossier Parish Police Jury on January 10, 2024)

Motion was made by Mr. Lyles, seconded by Ms. McKinney, to ratify acceptance of a Certificate of Substantial Completion for Rocky Mount Booster Station Improvements, on behalf of Consolidated Waterworks/Sewerage District No. 2 of the Parish of Bossier, and to authorize the execution of documents. Previously approved by the Bossier Parish Police Jury on September 20, 2023.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

(Corrected Resolution to be considered by the Bossier Parish Police Jury on January 10, 2024)

Motion was made by Mr. Lyles, seconded by Ms. McKinney, to ratify acceptance of a Certificate of Substantial Completion for Penal Farm Test Wells, on behalf of Consolidated Waterworks/Sewerage District No. 2 of the Parish of Bossier, and to authorize the execution of documents. Previously approved by the Bossier Parish Police Jury on December 6, 2023.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

December 20, 2023

RESOLUTION

BE IT RESOLVED by the Board of Supervisors for Consolidated Waterworks/Sewerage District No. 2 of the Parish of Bossier, in regular and legal session convened on this 20th day of December, 2023, that it does hereby ratify the acceptance of the Certificate of Substantial Completion for Penal Farm Test Water Wells, Consolidated Waterworks Sewerage District No. 2.

BE IT FURTHER RESOLVED that the Parish Administrator or the Parish President be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 20th day of December, 2023.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

MARK COUTEE, CHAIRMAN
BOARD OF SUPERVISORS

There being no further business to come before the Board of Supervisors for Sewer District No. 2 of the Parish of Bossier in regular and legal session on this 20th day of December, 2023, the meeting was adjourned at 5:03 p.m. by the Chairman.

MEGAN C. RAMOS
INTERIM PARISH SECRETARY

MARK COUTEE, CHAIRMAN
BOARD OF SUPERVISORS