

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
September 20, 2023
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 29th day of September, 2023, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Doug Rimmer, called the meeting to order. The invocation was given by Mr. Jerome Darby, and the pledge of allegiance was led by Mr. Jimmy Cochran. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Ms. Julianna Parks
Mr. Jimmy Cochran	Mr. Mac Plummer
Mr. Jerome Darby	Mr. Doug Rimmer
Mr. Charles Gray	Mr. Philip Rodgers
Mr. John Ed Jordan	Mr. Tom Salzer

Others present were Mr. Joe E. "Butch" Ford, Jr., Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Eric Hudson, Parish Engineer; Ms. Rachel Hauser, Parish Secretary; Ms. Stacie Fernandez, Parish Treasurer.

Ms. Parks presented Mr. Hudson Bundy, student at Legacy Elementary School, a resolution recognizing him for winning 1st place at the State Social Studies Fair with his project titled, "The Economic Impact of the Honey Bee".

RESOLUTION

WHEREAS, Mr. Hudson Bundy is currently a fourth-grade student attending Legacy Elementary School in Bossier Parish, LA; and

WHEREAS, Mr. Bundy recently competed in the 2023 Louisiana State Fair Social Studies competition in Economics; and

WHEREAS, Mr. Bundy's project and paper was titled "The Economic Impact of the Honey Bee"; and

WHEREAS, Mr. Bundy won 1st place for his project, "The Economic Impact of the Honey Bee" at the 2023 Louisiana State Fair Social Studies competition in "Economics"

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 20th day of September, 2023, that it does hereby recognize Mr. Hudson Bundy for his hard work and research of economics and impacts of the "Honey Bee", which is the official Louisiana state insect, and for winning 1st place for his project, "The Economic Impact of the Honey Bee" at the 2023 Louisiana State Fair Social Studies competition in "Economics".

The resolution was adopted unanimously on this 20th day of September, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Rimmer asked if anyone was present that would like to address the police jury to discuss an item that is currently not on the agenda.

Ms. Kristin Delahoussaye, Business Development Manager, Capital Area Finance Authority, requested to be added to the agenda as Visitor No. 2.

Motion was made by Mr. Plummer, seconded by Mr. Gray, to amend the agenda to add Ms. Kristin Delahoussaye, Business Development Manager, Capital Area Finance Authority, as Visitor No. 2.

The President called for public comment. There being none, motion carried with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

Ms. Kristin Delahoussaye, Business Development Manager, Capital Area Finance Authority, stated that they are a local housing finance authority in Baton Rouge, LA. She stated that Capital Area Finance Authority is located in East Baton Rouge Parish and serves the eight surrounding parishes which is their footprint. She further stated that in order for them to go outside of that footprint to offer their services, including down payment assistance programs by working through lenders, banks, and mortgage companies to offer down payment assistance to those potential qualified home buyers that are having trouble with obtaining a down payment or closing costs, they are required to obtain a Cooperative Endeavor Agreement through the government or through the local housing finance authority, or a finance authority.

Ms. Delahoussaye stated that they currently have a Cooperative Endeavor Agreement approved through the local financing authority to allow them to come into Bossier and has been very successful. She stated that they share fees with the parish which is currently at \$45,000.00.

Ms. Delahoussaye provided additional information pertaining to their programs. She stated that currently their programs are not performing and states and local municipalities are issuing bonds. She further stated that they will be issuing a bond in November or early December and they are required to obtain the local government's permission to issue a bond.

Ms. Delahoussaye requested a resolution or amendment to the Cooperative Endeavor Agreement allowing them to move forward with this bond. She stated that there is no risk to the parish.

Mr. Rimmer asked if there was a deadline in which this resolution or amendment to the CEA is required. Ms. Delahoussaye stated that they received Bond Council approval in August of 2023, and are working towards getting all resolutions to the existing CEAs by October 30, 2023, and they will close the books.

Mr. Cochran stated that he would be willing to put a motion on the floor subject to the Parish Attorney's approval. Mr. Jackson recommended that the police jurors review the proposed resolution prior to making a final decision. It was recommended that this matter be taken under advisement and considered at the October 4, 2023, regular meeting.

Mr. Benton requested additional information regarding who is receiving the fees from this program. Ms. Delahoussaye stated that there will not be fees on the bonds, but there will be fees associated with other programs. She stated that the programs currently are not producing fees.

Ms. Delahoussaye provided additional information on the programs.

This matter will be considered at the October 4, 2023, regular meeting.

Ms. Hauser announced that the police jury will now convene as a Board of Tax Review to hear protests on 2023 tax assessments as established by the Bossier Parish Tax Assessor. Mr. Bobby Edmiston, Bossier Parish Tax Assessor, Mr. Scott Stephens, Bossier Parish Chief Deputy Assessor, and Ms. Christina Garland, Controller/Personal Property Supervisor for the Bossier Parish Tax Assessor’s office, were present.

Ms. Hauser announced the protest of Cyber Square, LLC, 2701 E. 70th Street, Shreveport, LA 71105-4005. Mr. Doug Ryan, Chief Financial Officer of Cyber Square, LLC, was present on behalf of Cyber Square, LLC, for Assessment No. 207493.

Mr. Ryan requested a reduction in personal property taxes for the equipment assessed in Tax Assessment No. 207493-PP. He stated that Cyber Square, LLC, was recently formed to provide proppant to the oil and gas producers operating in the Haynesville Shale Basin. He further stated that Cyber Square, LLC, is providing a free dredging service on the Red River to keep water levels down during potential flood events while also supplying an environmentally friendly superior product to the oil and gas industry.

Mr. Ryan provided additional information on their company’s services. He stated that during the start-up phase in the year 2022, much of the movable equipment had been purchased, but approximately 32 percent was not fully installed and another 10 percent is not expected to be installed until the year 2024.

Mr. Ryan stated that for the year 2023, the price of natural gas has been depressed which led to a pullback of fracking activity in the natural gas heavy Haynesville Basin, causing Cyber Square, LLC, to operate at a fraction of its capacity during the year 2023.

Mr. Ryan stated that Cyber Square, LLC, is requesting a reduction in the FY 2023 assessment to reflect 1) depressed market conditions due to low natural gas prices, 2) the startup nature of the business, and 3) the fact that much of the equipment was not operating or had not been installed. He stated that in further support of their request, Cyber Square, LLC, has paid over \$700,000.00 in sales tax to Bossier Parish and an additional \$737,000.00 to the State of Louisiana since Cyber Square, LLC, has been in operation and those numbers are expected to increase.

Ms. Christina Garland, Controller/Personal Property Supervisor for the Bossier Parish Tax Assessor’s office, stated that the Assessor’s Office received Cyber Square, LLC’s, 2023 rendition and 2022 federal depreciation schedule, and it was entered into the system according to the Louisiana Tax Commission’s rules and regulations.

Ms. Garland stated that Louisiana Tax Commission’s rules and regulations state that the assessment is by sight as of January 1. She stated that the equipment was located on the property as of January 1, which makes the property taxable in this area. She further stated that Louisiana Tax Commission rules and regulations were followed and based on the depreciation schedule, the amounts assessed were appropriate.

Mr. Rodgers asked if Cyber Square, LLC, does not agree with the assessment as of January 1. Mr. Ryan stated that Cyber Square, LLC, is still in the start-up phase of the business, and much of the equipment was purchased in anticipation of an increase in activity. He stated that the activity did not increase and is idle at this time. He further requested that Cyber Square, LLC, be granted a one year grace period due to the equipment not being used.

Mr. Rodgers asked if the equipment was on location when the property was assessed. Mr. Ryan confirmed that the equipment was on site when the assessment was done.

After further discussion, **motion was made by Mr. Salzer, seconded by Mr. Gray, to uphold the assessment of property owned by Cyber Square, LLC, 2701 E. 70th Street, Shreveport, LA 71105-4005, Assessment No. 207493, as established by the Bossier Parish Tax Assessor.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

RESOLUTION

WHEREAS, the Bossier Parish Police Jury met as a Board of Tax Review on September 20, 2023, in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, for the purpose of hearing protests on 2023 tax assessments as established by the Bossier Parish Tax Assessor, in accordance with the state law; and

WHEREAS, the following assessment was protested:

Property Owner: Cyber Square, LLC
(Personal Property)

Legal Description: Personal Property located on TR1, T 17, R 13, SEC. 22

Assessment Number: 207493

Protested Assessed Value: \$1,196,605

WHEREAS, Notice of Appeal Request for Board of Review was mailed in and Mr. Doug Ryan appeared before the Board of Tax Review representing the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that Assessment No. 207493 be upheld as set by the Bossier Parish Tax Assessor, at \$1,196,605.

The resolution was offered by Mr. Salzer, seconded by Mr. Gray. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None
ABSENT: None
RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the protest of Regency Intrastate Gas, LLC, Property Tax Partners, LLP, 5700 W. Plano Pkwy, Suite 2250, Plano, TX 75093, Assessment Nos. 144750, 164218, 164219, 170801, and 170802. No one was present.

Ms. Christina Garland, Controller/Personal Property Supervisor for the Bossier Parish Tax Assessor’s office, stated that Regency Intrastate Gas, LLC, is a pipeline company that has approximately 55 miles of pipelines throughout Bossier Parish. She stated that Regency Intrastate Gas, LLC, has appealed their tax assessment values for many years in several parishes throughout Louisiana.

Ms. Garland stated that Regency Intrastate Gas, LLC, has appealed to the Louisiana Tax Commission for the years 2019, 2020, and 2021, but shortly before the appeal hearings they withdrew their appeal. She stated that the assessed values were obtained through the Louisiana Tax Commission’s rules and regulations for pipelines.

Motion was made by Mr. Salzer, seconded by Mr. Cochran, to uphold the assessment of property owned by Regency Intrastate Gas, LLC, Property Tax Partners, LLP, 5700 W. Plano Pkwy, Suite 2250, Plano, TX 75093, Assessment Nos. 144750, 164218, 164219, 170801, and 170802 as established by the Bossier Parish Tax Assessor.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RESOLUTION

WHEREAS, the Bossier Parish Police Jury met as a Board of Tax Review on September 20, 2023, in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, for the purpose of hearing protests on 2023 tax assessments as established by the Bossier Parish Tax Assessor, in accordance with the state law; and

WHEREAS, the following assessment was protested:

Property Owner: Regency Intrastate Gas, LLC
(Personal Property)

Legal Description: Bossier Loop System

Assessment Number: 144750

Protested Assessed Value: \$1,931,135

WHEREAS, Notice of Appeal Request for Board of Review was received via regular mail, and no one appeared before the Board of Tax Review representing the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that Assessment No. 144750 be upheld as set by the Bossier Parish Tax Assessor, at \$1,931,135.

The resolution was offered by Mr. Salzer, seconded by Mr. Cochran. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER PRESIDENT
BOSSIER PARISH POLICE JURY

RESOLUTION

WHEREAS, the Bossier Parish Police Jury met as a Board of Tax Review on September 20, 2023, in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, for the purpose of hearing protests on 2023 tax assessments as established by the Bossier Parish Tax Assessor, in accordance with the state law; and

WHEREAS, the following assessment was protested:

Property Owner: Regency Intrastate Gas, LLC
(Personal Property)

Legal Description: Pipeline – Haughton to Sibley

Assessment Number: 164218

Protested Assessed Value: \$493,298

WHEREAS, Notice of Appeal Request for Board of Review was received via regular mail, and no one appeared before the Board of Tax Review representing the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that Assessment No. 164218 be upheld as set by the Bossier Parish Tax Assessor, at \$493,298.

The resolution was offered by Mr. Salzer, seconded by Mr. Cochran. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER PRESIDENT
BOSSIER PARISH POLICE JURY

RESOLUTION

WHEREAS, the Bossier Parish Police Jury met as a Board of Tax Review on September 20, 2023, in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, for the purpose of hearing protests on 2023 tax assessments as established by the Bossier Parish Tax Assessor, in accordance with the state law; and

WHEREAS, the following assessment was protested:

Property Owner: Regency Intrastate Gas, LLC
(Personal Property)

Legal Description: Elm Grove Pipelines

Assessment Number: 164219

Protested Assessed Value: \$1,173,268

WHEREAS, Notice of Appeal Request for Board of Review was received via regular mail, and no one appeared before the Board of Tax Review representing the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that Assessment No. 164219 be upheld as set by the Bossier Parish Tax Assessor, at \$1,173,268.

The resolution was offered by Mr. Salzer, seconded by Mr. Cochran. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER PRESIDENT
BOSSIER PARISH POLICE JURY

RESOLUTION

WHEREAS, the Bossier Parish Police Jury met as a Board of Tax Review on September 20, 2023, in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, for the purpose of hearing protests on 2023 tax assessments as established by the Bossier Parish Tax Assessor, in accordance with the state law; and

WHEREAS, the following assessment was protested:

Property Owner: Regency Intrastate Gas, LLC
(Personal Property)

Legal Description: Personal Property located on TR 5A, Sec 29, T 18, R 11

Assessment Number: 170801

Protested Assessed Value: \$84,790

WHEREAS, Notice of Appeal Request for Board of Review was received via regular mail, and no one appeared before the Board of Tax Review representing the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that Assessment No. 170801 be upheld as set by the Bossier Parish Tax Assessor, at \$84,790.

The resolution was offered by Mr. Salzer, seconded by Mr. Cochran. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER PRESIDENT
BOSSIER PARISH POLICE JURY

RESOLUTION

WHEREAS, the Bossier Parish Police Jury met as a Board of Tax Review on September 20, 2023, in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, for the purpose of hearing protests on 2023 tax assessments as established by the Bossier Parish Tax Assessor, in accordance with the state law; and

WHEREAS, the following assessment was protested:

Property Owner: Regency Intrastate Gas, LLC
(Personal Property)

Legal Description: Personal Property located on TR 7, Sec 22, T 17, R 11

Assessment Number: 170802

Protested Assessed Value: \$1,207,472

WHEREAS, Notice of Appeal Request for Board of Review was received via regular mail, and no one appeared before the Board of Tax Review representing the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that Assessment No. 170802 be upheld as set by the Bossier Parish Tax Assessor, at \$1,207,472.

The resolution was offered by Mr. Salzer, seconded by Mr. Cochran. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER PRESIDENT
BOSSIER PARISH POLICE JURY

There being no further protests, the Board of Tax Review was adjourned by the President.

Motion was made by Mr. Benton, seconded by Mr. Jorden, to authorize the advertising of bids for Project No. 2023-134, Consolidated Waterworks/Sewerage District No. 1 Sewer Manhole Rehabilitation along Highway 80, Fireworks Stand to Highway 164, bid date to be determined.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Jorden, seconded by Mr. Brotherton, to authorize the advertising of bids for Project No. 2023-131, Consolidated Waterworks/Sewerage District No. 1, West Central Water System-New Water Well, bid date to be determined.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Mr. Hudson stated that three bids were received for Project No. 2023-133, Kingston Road Sidewalk Extension. He recommended that the low bid of RVP Construction, Inc., in the amount of \$97,777.00.

Motion was made by Mr. Rodger, seconded by Mr. Marsiglia, to award the bid for Project No. 2023-133, Kingston Road Sidewalk Extension, in the amount of \$97,777.00, to RVP Construction, Inc., low bidder meeting bid specifications in accordance with bids received September 15, 2023, and authorize the execution of documents. Engineer's Estimate for the project is \$112,205.00

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Bid results are as follows:

Bidder:	Bid Amount:
David B. Womack Contractor, LLC	\$127,370.27
RVP Construction, Inc.	\$97,777.00
CW&W Contractors, Inc.	\$127,004.85

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of September, 2023, that it does hereby award the bid for Project No. 2023-133, Kingston Road Sidewalk Extension, in the amount of \$97,777.00, to RVP Construction, Inc., low bidder meeting bid specifications in accordance with bids received September 15, 2023.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Rodgers, seconded by Mr. Marsiglia. It was duly adopted on the 20th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RACHEL D. HAUSER
 PARISH SECRETARY

DOUG RIMMER, PRESIDENT
 BOSSIER PARISH POLICE JURY

Sealed bids were opened and read aloud for mowing and baling hay three times per year on property described as Lot 1, Less Commerce Industrial Park #1A, Commerce Industrial Park Unit #1, Tax Assessment No. 170470, as follows:

Bidder:	Bid Amount:
KCL Constructions, LLC	\$ 205.00 per year
Kolton Vaughan	\$ 675.00 per year
George Chambers V-Chambers Cattle, LLC	\$1,200.00 per year

Mr. Jackson requested that these bids be taken under advisement.

Ms. Martha Reyenga, George Chambers V-Chambers Cattle, LLC, stated that their understanding from the bid notice is that the bidder would be paying the Bossier Parish Police Jury and insurance is required. She stated that it is her understanding that this bid would be awarded to the highest bidder instead of the lowest bidder.

After further discussion, **motion was made by Mr. Jorden, seconded by Mr. Gray, to table acceptance of the bid for mowing and baling hay three times per year on property described as Lot 1, Less Commerce**

Industrial Park #1A, Commerce Industrial Park Unit #1, Tax Assessment No. 170470; to be considered at the October 4, 2023, regular meeting.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Ms. Hauser announced the public hearing to consider amending Chapter 94, Article I, of the Bossier Parish Code of Ordinances "Roads and Bridges", to amend Section 94-11 "No Thru Traffic, Local Traffic Only and No Trucks" regulations on certain roads and/or subdivision streets, Subsection 94-11(a) and 94-11(c) to add East Pointe Drive; and providing penalties for the violations thereof.

There being no objection, **motion was made by Mr. Rodgers, seconded by Mr. Salzer, to amend Chapter 94, Article I, of the Bossier Parish Code of Ordinances "Roads and Bridges", to amend Section 94-11 "No Thru Traffic, Local Traffic Only and No Trucks" regulations on certain roads and/or subdivision streets, Subsection 94-11(a) and 94-11(c) to add East Pointe Drive; and providing penalties for the violations thereof.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

ORDINANCE NO. 4976

AN ORDINANCE AMENDING CHAPTER 94, ARTICLE I, OF THE BOSSIER PARISH CODE OF ORDINANCES "ROADS AND BRIDGES", TO AMEND SECTION 94-11-NO THRU TRAFFIC, LOCAL TRAFFIC ONLY AND NO TRUCKS REGULATIONS ON CERTAIN ROADS AND/OR SUBDIVISION STREETS, SUBSECTION 94-11(A) AND 94-11(C); AND PROVIDING PENALTIES FOR THE VIOLATIONS THEREOF

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 20th day of September, 2023, that Chapter 94, Article I, of the Bossier Parish Code of Ordinances "Roads and Bridges", Section 94-11-No Thru Traffic, Local Traffic Only And No Trucks Regulations On Certain Roads And/Or Subdivision Streets, Subsection 94-11(a) and Subsection 94-11(c), be and is hereby amended as follows:

CHAPTER 94 – ROADS AND BRIDGES

ARTICLE I. IN GENERAL

Section 94-11 - No Thru Traffic, Local Traffic Only And No Trucks Regulations On Certain Roads And/Or Subdivision Streets

Section 94-11(a), be and is hereby amended to add the following:

(5) East Pointe Drive, located in Section 31, Township 20 North, Range 12 West, Bossier Parish, Louisiana.

Section 94-11(c), be and is hereby amended to add the following:

(5) East Pointe Drive, located in Section 31, Township 20 North, Range 12 West, Bossier Parish, Louisiana.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon adoption.

BE IT FURTHER ORDAINED that any ordinance or parts of any ordinance in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that the provisions of this ordinance shall be included and incorporated in the Bossier Parish Code of Ordinances as an addition or amendment thereto, and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

The ordinance was offered by Mr. Rodgers, seconded by Mr. Salzer. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RACHEL HAUSER
 PARISH SECRETARY

DOUG RIMMER, PRESIDENT
 BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Derbe Lane Estates Subdivision, located in Section 26, Township 21 North, Range 13 West, Bossier Parish, LA; located off Butler Hill Road.

Mr. Hudson stated that the proposed development consists of eight lots. He stated that each proposed lot will have road frontage on Derbe Lane. He further stated that subdivision covenants and a drainage plan has been submitted and reviewed.

Mr. Hudson stated that one of the stipulations for this subdivision, is that the developer would need to upgrade the distribution water main size from two inches to three inches because it is not adequate per Consolidated Waterworks/Sewerage District No. 1 (CWSD) to service the proposed eight lots. He stated that the lots will have individual sewer treatment systems, and water will be provided by Consolidated Waterworks/Sewerage District No. 1 (CWSD)

Mr. Hudson recommended approval contingent upon the developer upgrading the water main.

There being no objections, **motion was made by Mr. Rodgers, seconded by Mr. Jorden, to approve the plat of the proposed development of Derbe Lane Estates Subdivision, located in Section 26, Township 21 North, Range 13 West, Bossier Parish, LA; located off Butler Hill Road; contingent upon the developer upgrading the water main.**

The President called for public comment. Mr. Todd Wanek, developer, stated that in order to obtain a financial loan for the needed water upgrades, the financial institution is requiring plat approval prior to finalizing the loan.

Motion carried with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Rodgers, seconded by Mr. Jorden, to schedule a public hearing on October 18, 2023, for consideration and public comment for adoption of a resolution adopting the provisions of Louisiana Act No. 205 of 2023, effective August 1, 2023, (“the amended act”) amending and reenacting Act No. 558 of 1956, to expand the jurisdictional boundaries of the metropolitan planning area to extend beyond the five-mile radius in Act 205 of 2023 to also include a larger portion of the unincorporated part of Bossier Parish and changing the definition of the “metropolitan planning commission” from the “Benton-Parish Metropolitan Planning Commission” to the “Benton Metropolitan Planning Commission.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Rodgers, seconded by Mr. Cochran, to schedule a public hearing on October 18, 2023, to consider approval of the plat of the proposed development of Kilpatrick Subdivision, being a resubdivision of Kilpatrick Place Subdivision, Unit No. 1, located in Section 33, Township 20 North, Range 13 West, Bossier Parish, LA; located off Cummings Drive. Case BP-12-23 – Favorable recommendation by the Benton MPC.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Rodgers, seconded by Mr. Marsiglia, to schedule a public hearing on October 18, 2023, to consider approval of the minor plat of the proposed development of Pro Gator Subdivision, located in Section 17, Township 20 North, Range 13 West, Bossier Parish, LA; located off Highway 3. Case BP-23-23 – Favorable recommendation by the Benton MPC.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Marsiglia, seconded by Mr. Plummer, to schedule a public hearing on October 18, 2023, to consider the application of Michael Kelsh, Raley and Associates, to the Bossier City-Parish Metropolitan Planning Commission for a zoning amendment to change the zoning classification of a certain tract of land being 4.983 acres, more or less, located in Section 29, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residential Agriculture District, to B-3, General Business District, for a proposed new tire repair shop; located west of the Bossier Parish EMS Office and east of the southeast corner of Swan Lake Road and Airline Drive. Case P-ZON-000129-2023 - Favorable recommendation by the Bossier City-Parish MPC.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Ms. Parks, seconded by Mr. Marsiglia, to schedule a public hearing on October 18, 2023, to consider the application of Miguel Gutierrez to the Bossier City-Parish MPC for a Conditional Use

Approval for the sale of high and low content alcohol for on-premise consumption at a restaurant, Casa Jimador, located at 5420 Airline Drive, Suite 200, Bossier City, LA, with conditions. Case P-ALC-000168-2023 - Favorable recommendation by the Bossier City-Parish MPC, with conditions.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Mr. Salzer, Chairman of the Capital Improvements/Building & Grounds Committee, reported on the meeting of that committee held today at 10:00 a.m. Committee members attending the Capital Improvements/Building & Grounds Committee were Mr. Salzer, Mr. Rodgers, Mr. Benton, Mr. Marsiglia, Mr. Plummer, Mr. Cochran, Mr. Darby, and Ms. Parks. Ms. Julie Gill, Ms. Megan Ramos, Ms. Hauser, Mr. Ford, Mr. Jackson, Mr. Heath Lyles, Mr. Jim Firth, Ms. Stacie Fernandez, Mr. Pat Culverhouse, Mr. Luke Jackson, and Ms. Billie Jo Brotherton were also present. Other jurors present were Mr. Rimmer, and Mr. Brotherton.

Mr. Salzer stated that the committee discussed technology upgrades to the courthouse in the court room and police jury meeting room. He stated that those upgrades should begin soon.

Mr. Salzer stated that the committee discussed HVAC renovation and emergency power at the courthouse. He provided additional information on this matter.

Mr. Salzer stated that the committee discussed problems with inmates at the Maximum Jail Facility placing debris in the sewer system causing costly damage to the sewer system. He stated that efforts are being made to address this matter.

Motion was made by Mr. Darby, seconded by Mr. Cochran, to deny the request of a Transfer Deed/Donation from the Bossier Parish Police Jury to the City of Bossier City of property located at 1200 Airline Drive, Bossier City, LA, Tax Assessment No. 148936, Parcel 1813343B, for the purpose of maintenance of a water tower, with the police jury reserving all oil, gas, and mineral rights.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Salzer, seconded by Mr. Darby, to adopt a resolution authorizing the application for Louisiana Community Development Block Grant funding and designating signatory authority for officially signing documents relating to the application to the Parish President.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RESOLUTION

A RESOLUTION FOR THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT (LCDBG) PROGRAM AND AUTHORIZING SIGNATORY AUTHORITY TO THE PRESIDENT OF THE BOSSIER PARISH POLICE JURY

WHEREAS, the Bossier Parish Police Jury authorizes the application for LCDBG funding, and designates signatory authority for official signing documents relating to the application to Parish President Doug Rimmer.

WHEREAS, the Bossier Parish Police Jury appoints a Parish President annually, and the next appointed Parish President, shall have signatory authority for items related to the LCDBG program application starting January 17, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Parish President has full signatory authority on behalf of Bossier Parish to fulfill all requirements to submit the LCDBG application.

The resolution was offered by Mr. Salzer, seconded by Mr. Darby. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to adopt a Citizen Participation Plan/Citizen Complaint Procedure, and approve the appointment of the Parish Administrator as Citizen Complaint Officer in connection with the FY2024-FY2025 Louisiana Community Development Block Grant Program.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RESOLUTION

A RESOLUTION ADOPTING A CITIZEN PARTICIPATION PLAN FOR THE CDBG PROGRAM

WHEREAS, Bossier Parish Police Jury desires to obtain Community Development Block Grant (CDBG) funds to benefit Low and Moderate Income persons; and

WHEREAS, the Louisiana Division of Administration requires that certain citizen participation requirements be met;

NOW, THEREFORE, BE IT RESOLVED that the following Citizen Participation Plan is adopted for use by the Bossier Parish Police Jury with respect to planning, implementation, and assessment of its CDBG program:

This plan describes how the Bossier Parish Police Jury intends to involve citizens in the planning, implementation, and assessment of the local Community Development Block Grant Program. Federal and State regulations give ultimate responsibility for the design and implementation of the program to local elected officials and also require that citizens be given an opportunity to serve in a key advisory role to the elected officials. All aspects of citizen participation will be conducted in an open manner with freedom of access to information for all interested persons.

CITIZEN PARTICIPATION PLAN

The Bossier Parish Police Jury has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended. The Bossier Parish Police Jury is committed through adoption of this plan to full and total involvement of all residents of the community in the composition, implementation and assessment of its Louisiana Community Development Block Grant (LCDBG) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the Bossier Parish Police Jury shall:

- 1) Provide citizens with reasonable and timely access to local meetings, information and records relating to the state's proposed method of distribution, as required by the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2) Provide for public hearings to obtain views and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;
- 3) Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;
- 4) Provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and
- 6) Provide for a formal written procedure which will accommodate a timely written response, within fifteen days where practicable, to written complaints and grievances.

Written minutes of the hearings and an attendance roster will be maintained by the Bossier Parish Police Jury.

PUBLIC HEARINGS

Notices informing citizens of any public hearings will appear in the official journal of the Bossier Parish Police Jury a minimum of five calendar days prior to the hearing. In addition, notices will also be posted at the police jury office and the hearing will be publicized through local community organizations, i.e., churches, clubs, etc., and/or dissemination of leaflets in the target area. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible these hearings will be held within or near the target areas, at times affording participation by the most affected residents.

I. APPLICATION

First Notice/Public Hearing

The public hearing to address LCDBG application submittal will be held well in advance of the deadline for submission of the application for the current funding cycle. The Citizen Participation Plan will be available at the hearing. The public notice for this hearing will state that the following will be discussed:

- a) The amount of funds available for proposed community development;
- b) The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income;
- c) The plans of the Bossier Parish Police Jury for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the Bossier Parish Police Jury to persons actually displaced as a result of such activities; and
- d) The Bossier Parish Police Jury's prior performance of LCDBG programs funded by the State of Louisiana. In addition, the notice shall state that all citizens, particularly low and moderate income residents of slum and blighted areas, are encouraged to submit their views and

proposals regarding community development and housing needs. Those citizens unable to attend this hearing may submit their views and proposals to:

Bossier Parish Police Jury
P.O. Box 70
Benton, LA 71006

The notice will also state that accommodations will be made for disabled and non-English speaking individuals provided a 3 day notice is received by the Bossier Parish Police Jury.

Second Notice

Seven calendar days, at a minimum, prior to the deadline for submittal of the application, a second notice shall appear in the official journal informing the citizens of the following:

- a) Proposed submittal date of the application;
- b) Proposed objectives;
- c) Proposed activities;
- d) Location of proposed activities;
- e) Dollar amount of proposed activities; and
- f) Location and hours available for application review.

In addition, the notice shall state "all citizens, particularly those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:

Bossier Parish Police Jury
P.O. Box 70
Benton, LA 71006

Negative comments received will be forwarded to the state's Office of Community Development, Division of Administration or the application will be withdrawn if necessary.

II. AMENDMENTS

Program amendments, which substantially alter the LCDBG project from that approved in the original application, shall not be submitted to the state without holding one public hearing in accordance with the procedures outlined within this Citizen Participation Plan. Minutes of the hearing will be submitted with the request for the amendment. All interested citizens, particularly the low and moderate income, elderly, handicapped, and residents of the project area, shall be made aware and have the opportunity to comment on proposed amendments and/or submit alternative measures.

III. GRANTEE PERFORMANCE

The Bossier Parish Police Jury will hold one performance hearing to solicit the public's opinion of the effectiveness of the LCDBG Program. The manner of notification will be the same as previously described for all public hearings. Notification will be made in the official journal approximately five to fifteen calendar days prior to the anticipated submittal of close-out documents to the state, and will indicate the date, time, and place of the performance hearing, and invite comments and opinions on the LCDBG activities implemented under the Bossier Parish Police Jury LCDBG Program being closed out. The notice will also state that accommodations will be made for disabled and non-English speaking persons provided a three day notice is received by the Bossier Parish Police Jury.

This notice shall invite all interested parties, particularly those low to moderate income residents in the target area to attend.

The hearing will be held no sooner than five calendar days from the publication date of said notice.

CONSIDERATION OF OBJECTION TO APPLICATION

Persons wishing to object to approval of an application by the state may make such objection known to:

Office of Community Development
Division of Administration
Post Office Box 94095
Baton Rouge, Louisiana 70804-9095

The state will consider objections made only on the following grounds:

- i. The application description of needs and objectives is plainly inconsistent with available facts and data;
- ii. The activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant; and
- iii. The application does not comply with the requirements set forth in the state's Annual Action Plan or other applicable laws.

Such objections should include both an identification of the requirements not met and, in the case of objections relative to (1) above, the complainant must supply the data upon which he/she relied upon to support his/her objection.

BILINGUAL

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, the Bossier Parish Police Jury will provide an interpreter for dissemination of information to them providing the Bossier Parish Police Jury is given sufficient notification of three day(s).

TECHNICAL ASSISTANCE

Technical assistance may be provided directly by the Bossier Parish Police Jury to any citizen, particularly to low and moderate income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views concerning the LCDBG Program. The local officials, administrator and engineer will conduct informational meetings with the residents of the low to moderate income areas if a written request is received by the Bossier Parish Police Jury with at least a one week notification. The person who conducts the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

TIMELY ACCESS AND ADEQUATE INFORMATION

The Bossier Parish Police Jury shall provide timely disclosure of records, information and documents related to the LCDBG program activities. Documents will be made available for copying upon request at Bossier Parish Police Jury, Monday thru Friday, 8:00 a.m. to 3:00 p.m. Such documents may include the following:

- 1) All meetings and promotional materials.
- 2) Records of hearings and meetings.
- 3) All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications.
- 4) Copies of the regulations (final statements) concerning the program.
- 5) Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions and Environmental Procedures.

CITIZEN COMPLAINT PROCEDURE

SECTION 1

It is the policy of Bossier Parish to review all complaints received by the Parish.

SECTION 2

The following procedures will be followed on all complaints received by the Bossier Parish Police Jury:

- 1) The complainant shall notify the Parish Secretary of the complaint. The initial complaint may be expressed orally or by written correspondence.
- 2) The Parish Secretary will notify the President or designated representative of the complaint within two working days.
- 3) The President or designated representative will investigate the complaint and will report the findings to the Parish Secretary within five working days.
- 4) The Parish Secretary will notify the complainant of the findings of the President or designated representative in writing or by telephone within two working days.
- 5) If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Parish Secretary who will forward the complaint and all actions taken by the President or designated representative to the appropriate Bossier Parish Police Jury committee for their review. This will be accomplished within two working days of receipt of the written complaint.
- 6) The reviewing Police Jury committee will have five working days to review the complaint and forward their decision to the complainant in writing.
- 7) If the complainant is aggrieved with the decision of the Police Jury Committee, he must notify the Parish Secretary in writing that he/she desires to be afforded a hearing by the Police Jury. The complainant will be placed on the next regularly scheduled police jury meeting agenda. The Parish Secretary will notify the complainant in writing of the date of the hearing.
- 8) The complainant must bring all relevant data, witnesses, etc., to the hearing. The Bossier Parish Police Jury, at the hearing, will review the complaint and forward within five days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered to the complainant. If a decision is not reached at the hearing, the Bossier Parish Police Jury will inform complainant of an appropriate date to expect a response. Within two working days of reaching a decision, the complainant will be notified in writing of the decision.

Complaints concerning the general administration of the LCDBG Program may be submitted in writing directly to the:

Division of Administration
Office of Community Development
Post Office Box 94095
Baton Rouge, Louisiana 70804-9095

SECTION 3

All citizen complaints relative to Fair Housing/Equal Opportunity violations alleging discrimination shall be forwarded for disposition to the:

Louisiana Department of Justice
Public Protection Division
Post Office Box 94005
Baton Rouge, Louisiana 70804

The complainant will be notified in writing within 10 days that, due to the nature of the complaint, it has been forwarded to the Louisiana Department of Justice.

or

Complainant may contact the Louisiana Department of Justice Public Protection Division directly at the Toll Free Telephone number 1-800-273-5718 or 225-342-5521.

SECTION 4

The Secretary-Treasurer will maintain a file for the purpose of keeping reports of complaints.

SECTION 5

This policy does not invalidate nor supersede the personnel or other policies of the Bossier Parish Police Jury which are currently adopted, but is intended to serve as a guide for complaints.

SECTION 6

This policy may be amended by a majority vote at any of the Bossier Parish Police Jury's regularly scheduled meetings.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia,
Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None
ABSENT: None
RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Rodgers, to adopt a resolution authorizing the President to execute an Administrative Services Contract between the Bossier Parish Police Jury and the Coordinating and Development Corporation for Louisiana Community Development Block Grant administrative services for FY2024-FY2025.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RESOLUTION

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ON BEHALF OF AND IN THE NAME OF THE BOSSIER PARISH POLICE JURY A CONTRACT FOR LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATIVE SERVICES

WHEREAS, the Bossier Parish Police Jury intends to apply for Louisiana Community Development Block Grant (LCDBG) funds in order to make public facility improvements; and

WHEREAS, the Bossier Parish Police Jury is in need of the services of an experienced administrative consulting firm to develop the LCDBG application and to provide administrative services in connection with the grant if the application is selected for funding; and

WHEREAS, *The Coordinating and Development Corporation*, the regional planning and development district for Northwest Louisiana, has submitted documentation of its extensive experience in developing LCDBG applications and providing administrative services for LCDBG projects; and

WHEREAS, *The Coordinating and Development Corporation* has provided a summary of the direct and indirect charges for LCDBG administrative services, including the basis on which the charges were calculated, and these charges have been found to be reasonable and acceptable; and

WHEREAS, *The Coordinating and Development Corporation* will be paid the contract amount not to exceed \$50,000.00 paid entirely out of local funds for LCDBG administrative services; and

WHEREAS, *The Coordinating and Development Corporation* will be paid a \$6,000.00 application fee, regardless of funding status; and

WHEREAS, *The Coordinating and Development Corporation* will be paid the remaining balance of \$44,000.00 only if the application is selected for funding; and

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that the President is authorized to execute on behalf of the Bossier Parish Police Jury, a contract for LCDBG application development and LCDBG administrative services with *The Coordinating and Development Corporation*.

The resolution was offered by Mr. Brotherton, seconded by Mr. Rodgers. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rodgers, seconded by Mr. Gray, to adopt a resolution authorizing the President to execute a Contract between the Bossier Parish Police Jury and Volkert, Inc., for Louisiana Community Development Block Grant engineering services for FY2024-FY2025.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

RESOLUTION

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ON BEHALF AND IN THE NAME OF THE BOSSIER PARISH POLICE JURY A CONTRACT FOR LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT ENGINEERING SERVICES

WHEREAS, the Bossier Parish Police Jury intends to apply for Louisiana Community Development Block Grant funds in order to make public facility improvement; and

WHEREAS, the Bossier Parish Police Jury is in need of the services of an experienced engineering consulting firm to develop the LCDBG application and to provide engineering services in connection with the grant if the application is selected for funding; and

WHEREAS, *Volkert, Inc.*, has submitted documentation of its extensive experience in providing engineering services for LCDBG projects; and

WHEREAS, *Volkert, Inc.*, has provided a summary of the direct and indirect charges for LCDBG engineering services, including the basis on which the charges were calculated and these charges have been found to be reasonable and acceptable.

WHEREAS, *Volkert, Inc.*, will be paid the proposed contract amount entirely out of local funds for LCDBG engineering services only if the LCDBG application is selected for funding; and

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that the Parish President is authorized to execute on behalf of the Bossier Parish Police Jury, a contract for LCDBG development and LCDBG engineering services with *Volkert, Inc.*

The resolution was offered by Mr. Rodgers, seconded by Mr. Gray. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Jorden, seconded by Mr. Plummer, to accept the recommendation of the Bossier Parish Industrial Tax Exemption Program Review Committee, to approve ITEP Application No. 20230103-ITE, Sierra Frac Sand, LLC, 350 Ballard Road, Plain Dealing, LA.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was made by Mr. Darby, seconded by Mr. Brotherton, to declare a 2019 Dodge Durango, VIN 1C4RDJAG3KC771079, as surplus, to be sold at auction, date of auction to be determined at a later date, and to authorize the execution of any and all documents.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of September, 2023, that the Parish Administrator or Parish President be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with a 2019 Dodge Durango, VIN 1C4RDJAG3KC771079, that has been declared surplus and to be sold at auction.

The resolution was offered by Mr. Darby, seconded by Mr. Brotherton. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to adopt a resolution authorizing the Parish Administrator or Parish President to execute any and all documents in connection with the acquisition of Country Place Utilities, L.L.C., water system, in connection with funding through the Water Sector Program (WSP) – Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier-Subrecipient LA WSP10905, for the Bossier Parish Police Jury.

The President called for public comment. Ms. Parks asked for clarification as to where the funding is coming from on this project. Mr. Ford stated that funds for this project will be from a Water Sector Grant and is not taxpayer dollars. There was further discussion on this grant and project. **Motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of September, 2023, that it does hereby authorize the Parish Administrator or Parish President to execute any and all documents in

connection with the acquisition of Country Place Utilities, L.L.C., water system, in connection with funding through the Water Sector Program (WSP) – Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier-Subrecipient LA WSP10905, for the Bossier Parish Police Jury.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. It was duly adopted on this 20th date of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
 NAYS: None
 ABSTAIN: None
 ABSENT: None

RACHEL D. HAUSER
 PARISH SECRETARY

DOUG RIMMER, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to adopt a resolution authorizing the Parish Administrator or Parish President to execute any and all documents in connection with the acquisition of a tract or parcel of land being 2.58 acres, more or less, being the location of Country Place Utilities, L.L.C.’s, property, located in Section 10, Township 18 North, Range 12 West, Bossier Parish, Louisiana.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: **Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer**
 NAYS: **None**
 ABSTAIN: **None**
 ABSENT: **None**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of September, 2023, that it does hereby authorize the Parish Administrator or Parish President to execute any and all documents in connection with the acquisition of a tract or parcel of land being 2.58 acres, more or less, being the location of Country Place Utilities, L.L.C.’s, property, located in Section 10, Township 18 North, Range 12 West, Bossier Parish, Louisiana.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
 NAYS: None
 ABSTAIN: None
 ABSENT: None

RACHEL D. HAUSER
 PARISH SECRETARY

DOUG RIMMER, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Rodgers, to adopt an ordinance to officially post certain bridge structures in Bossier Parish in connection with the Louisiana Off-System Bridge Replacement Program.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: **Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer**
 NAYS: **None**
 ABSTAIN: **None**
 ABSENT: **None**

ORDINANCE NO. 4977

AN ORDINANCE TO OFFICIALLY POST CERTAIN BRIDGE STRUCTURES LOCATED ALONG THE PARISH TRANSPORTATION SYSTEM IN THE PARISH OF BOSSIER, STATE OF LOUISIANA

WHEREAS, the Bossier Parish Police Jury is responsible for health, safety and welfare of the public utilizing the parish transportation system in Bossier Parish, and the bridge structures located on these transportation routes; and

WHEREAS, the Bossier Parish Police Jury, in order to provide advance information regarding the bridge structures located on its parish transportation routes, has structurally rated and posted certain bridges, as required by federal, state and local laws.

NOW, THEREFORE, BE IT ORDAINED by the Bossier Parish Police Jury that the bridge structures listed below by structure number and location are hereby officially posted by signing to provide sufficient advance notice to the motoring public as to the load carrying capabilities of each structure:

<u>Structure</u>	<u>Location</u>	<u>Load Posting (T)</u>
PO832225933301	Smith Road, Red Chute Bayou	15-25
PO832351933431	Winfield Road, Connell Branch	10-15
PO832523934411	Old Plain Dealing Hwy, Collinsburg Creek	10-15
PO832526934161	Antrim Road, Lil Cypress Creek	15-25
PO833010934591	McCance Road, Posten Bayou	10-15
PO832544934211	Palmetto Street, Trib Lil Cypress Bayou	5
PO832187933071	Atkins Clark Road, Flat River Ditch	15-25

BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Brotherton, seconded by Mr. Rodgers. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
 NAYS: None
 ABSTAIN: None
 ABSENT: None

RACHEL D. HAUSER
 PARISH SECRETARY

DOUG RIMMER, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Marsiglia, seconded by Mr. Brotherton, to adopt the Annual Certification of Compliance with the State of Louisiana Off-System Bridge Replacement Program.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
 NAYS: None
 ABSTAIN: None
 ABSENT: None

RESOLUTION

ANNUAL CERTIFICATION OF COMPLIANCE WITH THE STATE OF LOUISIANA OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM.

WHEREAS, the code of Federal Regulation, as enacted by the United States Congress, mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS, responsibility to inspect, rate and load post those bridges under the authority of Bossier Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Bossier Parish.

NOW THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury (hereinafter referred to as Parish) convened in Regular Session on the 20th day of September, 2023, that it does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as DOTD) that for the period October 1, 2023, through September 30, 2024:

1. The Parish has performed and will continue to perform all interim inspections on all parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.

2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the Louisiana DOTD for all bridges where the maximum legal load under Louisiana state law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes and obsolete structural ratings or any missing structural ratings.

3. All Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.

4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the Louisiana DOTD. Corrections to date supplied to the Parish by LA DOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

This resolution was considered section by section and as a whole. Upon motion by Mr. Marsiglia, second by Mr. Brotherton, it was duly adopted on this 20th day of September, 2023, with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
 NAYS: None
 ABSTAIN: None
 ABSENT: None

RACHEL D. HAUSER
 PARISH SECRETARY

DOUG RIMMER, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Jorden, to adopt an ordinance abandoning Bellevue Road Subdivision, Unit No. 5C, previously approved on June 21, 2023.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
 NAYS: None
 ABSTAIN: None
 ABSENT: None

ORDINANCE NO. 4978

AN ORDINANCE TO OFFICIALLY ABANDON BELLEVUE ROAD SUBDIVISION, UNIT NO. 5C, LOCATED IN SECTION 12, TOWNSHIP 19 NORTH, RANGE 12 WEST, BOSSIER PARISH, LA; LOCATED AT PARKER ROAD

AND JOE LEWIS ROAD; SAID BELLEVUE ROAD SUBDIVISION, UNIT NO. 5C PLAT PREVIOUSLY APPROVED BY THE BOSSIER PARISH POLICE JURY ON MAY 18, 2023

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 20th day of September, 2023, that it does hereby abandon Bellevue Road Subdivision, Unit No. 5C, located in Section 12, Township 19 North, Range 12 West, Bossier Parish, LA; located at Parker Road and Joe Lewis Road; said Bellevue Road Subdivision, Unit No. 5C plat previously approved by the Bossier Parish Police Jury on May 18, 2023.

The ordinance was offered by Mr. Benton, seconded by Mr. Jorden. Upon unanimous vote, it was duly adopted on this 20th day of September, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Jorden, seconded by Mr. Brotherton, to accept a Certificate of Substantial Completion for Rocky Mount Booster Station Improvements, on behalf of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the execution of documents.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- YEAS:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of September, 2023, that it does hereby approve the Certificate of Substantial Completion for Rocky Mount Booster Station Improvements, on behalf of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Jorden, seconded by Mr. Brotherton. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

- YEAS:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to approve Change Order No. 2, for Project No. 2021-122, DR 4263 PW 910 Paved Roads, Task Order No. 10, and to authorize the execution of documents. Said Change Order results in a decrease of \$145,019.60 and an additional 54 contract days.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- YEAS:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of September, 2023, that it does hereby approve Change Order No. 2, for Project No. 2021-122, DR 4263 PW 910 Paved Roads, Task Order No. 10.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute said Change Order No. 2.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. It was duly adopted on this 20th day of September, 2023, with the following votes recorded:

- YEAS:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford stated that the FY2024-2025 LCDBG cycle includes a program for Public Facilities which includes sewer, potable water, and street improvements. He stated that a Clearance Program for clearance and demolition for properties that need to be cleaned up, Economic Development Program, and Make A Difference Program. He stated that applications are due by November 13, 2023.

Mr. Ford reported that a Keep Bossier Beautiful "Dinner Under the Stars" fundraiser is scheduled for Sunday, September 24, 2023, at 7:00 p.m. at the East Bank District in Bossier City, LA.

Mr. Ford stated that a table has been purchased for the State of Community Report on September 27, 2023, from 11:30 a.m. to 1:00 p.m., at the Hilton Garden Inn & Homewood Suites. He asked if anyone plans to attend to contact police jury staff.

Mr. Ford reported that the Region IV Meeting is being hosted by Caddo Parish and is scheduled for Wednesday, September 27, 2023, at the Petroleum Club.

Mr. Ford reported on the Northwest Louisiana Council of Governments Metropolitan Planning Organization meeting he attended September 15, 2023.

Mr. Hudson stated that bids for Project No. 2019-128, White Oak Ditch Improvements and Project No. 2023-119, Sligo Road Extension Improvements – Phase II, will be received September 28, 2023.

Mr. Hudson provided a report on the North/South Corridor project. He stated that engineering will be assisting with preparing various water/sewer projects for bid and design.

Mr. Hudson stated that there have been some large subdivision applications submitted for consideration.

Mr. Marsiglia requested information regarding cleanup of the railroad right-of-way located off Buckhall Road. Mr. Hudson stated that the police jury approved mulching of the railroad right-of-way located off Buckhall Road, and once the mulching was complete, parish crews cleaned up the ditch and hauled the material off. The Police Jurors commended parish crews for their work on this project.

Mr. Rodgers requested that adjustments be made to the traffic light at Airline Drive and Swan Lake Road due to traffic congestion.

Mr. Benton requested that adjustments be made to the traffic lights at Airline Drive and I-220 and Benton Road and I-220 due to traffic congestion.

Mr. Hudson stated that I-20 is down to one lane east and west bound and I-220 is being used as the alternate route. He stated that the parish can only make adjustments to traffic lights on parish roads, but he will relay the concern to the State and to the City of Bossier City. He stated that the areas of concern would fall under the State and the City of Bossier City's jurisdiction.

Mr. Rimmer requested an update on a road project in Dogwood South Subdivision. Mr. Hudson stated that he does not anticipate this project beginning until the year 2024.

Mr. Kevin Gay, Road Superintendent, presented an update on activities of the highway department and on several road projects in the parish. He stated that Animal Control has picked up 9 dogs since September 6, 2023.

Mr. Rimmer reported on a root ball on Gary Rex Circle, and asked when highway crews could remove the root ball. Mr. Gay stated that he will have it removed in the next couple of weeks.

Mr. Rodgers asked for patching work on Parks Road.

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

Mr. Nguyen Kha, Assistant Parish Engineer and Utilities Director for Consolidated Waterworks/Sewerage District Nos. 1 and 2 of the Parish of Bossier, stated that the closing for Country Place Water System is scheduled for Friday.

Mr. Kha presented photographs of several water/sewer projects. Mr. Rodgers requested photographs from the beginning to the end of water/sewer projects in the future.

Mr. Rimmer asked that sewer accounts that have been issued a disconnect notice that is over 30 days be handled immediately.

Mr. Jorden requested that the agenda be amended to schedule a public hearing on October 4, 2023, to prohibit parking on all portions of Marshall Road and South Marshall Road.

Motion was made by Mr. Jorden, seconded by Mr. Benton, to amend the agenda to schedule a public hearing on October 4, 2023, to prohibit parking on all portions of Marshall Road and South Marshall Road.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was made by Mr. Jorden, seconded by Mr. Cochran, to schedule a public hearing on October 4, 2023, to prohibit parking on all portions of Marshall Road and South Marshall Road.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Mr. Salzer stated that Ms. Lynn Bryan, Keep Bossier Beautiful, is organizing a clean up day in south Bossier Parish on October 21, 2023. He requested that anyone interested in assisting to please contact Ms. Bryan or him.

Motion was made by Mr. Gray, seconded by Mr. Jorden, to adjourn into executive session to discuss pending litigation, Docket No. C-164341 “James McCormick, D.D.S., et al versus Joe E. "Butch" Ford, Jr., et al”. Mr. Ford and Mr. Hudson were requested to attend the executive session.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Salzer, seconded by Mr. Gray, to reconvene and call to order the regular meeting.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: None

No further action was taken.

Finance Committee Meeting – September 20, 2023, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 20th day of September, 2023, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members being present.

Ms. Patricia Anderson-Alicea, CASA Programs Director for Volunteers of Youth Justice, was present and requested that the jury consider a budget appropriation in the amount of \$45,000.00 to the Volunteers for Youth Justice Bossier JumpStart program for the year 2024.

Ms. Anderson-Alicea provided the police jurors with information pertaining to the programs offered by Volunteers of Youth Justice, including the Bossier JumpStart program, Power of Choice program, and the Stamp Out Shoplifting program. She stated that the packets provided to the jurors include letters of support from their key referring agencies, Juvenile Assistant District Attorney, Matt Altimus, and Judge Santi Parks, Bossier City Court.

Mr. Darby stated that inclusion of Case Management for the juveniles is a good program to assist with the juveniles and their families.

Mr. Rimmer asked about the issues with shoplifting by juveniles. Ms. Latoya Gates, Power of Choice Program and Stamp Out Shoplifting Program Coordinator for the Volunteers of Youth Justice, provided information pertaining to the increase of shoplifting cases and how their programs assist juveniles.

The request will be considered during budget proceedings.

Dr. Andrea Master Everson, CEO and Veterinarian for Robinson’s Rescue, expressed appreciation to the police jury for its continued support.

Dr. Everson stated that the police jury’s appropriation of \$10,000.00 for the year 2023 allowed Robinson’s Rescue to provide 157 free spay/neuter surgeries for Bossier Parish residents through the Subsidized Spay/Neuter Incentive Program (SSNIP), including rabies vaccinations. She provided additional information on the number of dogs and cats that reproduce if not spayed or neutered.

Dr. Everson stated that Robinson’s Rescue has been open since 2008 and has accomplished over 89,000 spay/neuter surgeries. She provided additional information on the success of a decrease of intakes at the shelters due to spay/neutering animals. She stated that Robinson’s Rescue is the only high-quality, high-volume spay/neuter clinic in northern Louisiana. She further stated that she does an average of 40 to 50 surgeries every day Monday through Thursday.

Dr. Everson stated that because of community support and other supporters, Robinson’s Rescue has not had to increase their prices in 15 years.

After further discussion, Dr. Everson requested that the jury consider increasing the \$10,000.00 budget appropriation to \$20,000.00 for the year 2024. Mr. Benton requested additional information on the program and it was determined that the \$10,000.00 appropriation funds are usually depleted by midyear, but that no Bossier Parish residents have been turned away when applied for the program due to continued fundraising throughout the year. There was additional information provided on the programs.

Mr. Cochran expressed appreciation to Robinson’s Rescue for their dedication and work with animals in Caddo and Bossier Parishes.

The request will be considered during budget proceedings.

Mr. Justyn Dixon, President and CEO of North Louisiana Economic Partnership, requested a budget appropriation of \$20,000.00 for the year 2024. He stated that they are the regional economic development group in northwest Louisiana and their main mission is to recruit jobs and capital investment to the area.

Mr. Dixon expressed appreciation for the police jury's support over the years. He provided additional information on their work. He stated that NLEP supports Workforce Development.

Mr. Dixon stated that NLEP will be creating a new strategic plan this year that will be a five year plan.

The request will be considered during budget proceedings.

Ms. Tamara Crane, Bossier Council on Aging, requested to be added to the agenda as Visitor No. 4. **Motion was made by Mr. Rodgers, seconded by Mr. Jorden, to amend the agenda to add Ms. Tamara Crane, Bossier Council on Aging, as Visitor No. 4.**

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: Ms. Parks

Ms. Tamara Crane, Bossier Council Aging, stated that the police jury has provided an appropriation of \$115,000.00 since 2014. She stated that in 2021, Bossier Council on Aging received an appropriation of \$118,000.00 from the police jury which reflected additional funds from the Federal Emergency Management Agency due to the ice storm in 2021.

Ms. Crane stated that funds received from the police jury assists with transportation costs across the parish, as well as congregate meals and home delivered meals. She provided additional information on the cost of the programs provided.

There was discussion on the programs in the Haughton area.

Ms. Crane requested a budget appropriation of \$115,000.00 for the year 2024. She provided additional information on the number of home-delivered meals.

The request will be considered during budget proceedings.

Mr. Plummer asked if anyone was present that would like to address the Finance Committee to discuss an item that is currently not on the agenda. No one was present.

Motion was made by Mr. Rimmer, seconded by Mr. Darby, to approve payment of accounts payable invoices and budget to actual monthly comparison for the month of August, 2023.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was made by Mr. Brotherton, seconded by Mr. Jorden, to amend the amount of discretionary funds approved on July 19, 2023, in the amount of \$4,895.00 to Parkway High School for the purchase of a VertiMax basketball training system for various sports teams to reflect an increase to \$5,291.12.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was made by Mr. Gray, seconded by Mr. Rimmer, to approve a request from Rusheon Middle School for discretionary funds for the purchase of 60 football jerseys for the Rusheon Middle School Football Team, with Mr. Gray contributing discretionary funds in the amount of \$3,447.92. This request for discretionary funds has been approved by the Parish Attorney. It is understood that the football jerseys must remain in the possession of the Bossier Parish School Board.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 20th day of September, 2023, the meeting was adjourned by Mr. Rimmer at 4:17 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY