

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
May 18, 2023
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 18th day of May, 2023, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Doug Rimmer, called the meeting to order. The invocation was given by Ms. Julianna Parks, and the pledge of allegiance was led by Mr. Tom Salzer. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton, Excused	Mr. Chris Marsiglia
Mr. Bob Brotherton, Excused	Ms. Julianna Parks
Mr. Jimmy Cochran	Mr. Mac Plummer
Mr. Jerome Darby	Mr. Doug Rimmer
Mr. Charles Gray	Mr. Philip Rodgers
Mr. John Ed Jordan	Mr. Tom Salzer

Others present were Mr. Joe E. "Butch" Ford, Jr., Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Eric Hudson, Parish Engineer; Ms. Rachel Hauser, Parish Secretary; Ms. Stacie Fernandez, Parish Treasurer.

Mr. Rimmer asked if anyone was present that would like to address the police jury to discuss an item that is currently not on the agenda. Dr. Richard Harrell, 1933 Old Plain Dealing Road, Benton, LA, requested to be added to the agenda as a visitor.

Motion was made by Mr. Rodgers, seconded by Mr. Salzer, to amend the agenda to add Dr. Richard Harrell to the agenda as Visitor No. 1.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Benton, Mr. Brotherton

Dr. Richard Harrell, 1933 Old Plain Dealing Road, Benton, LA, stated that he recently began remodeling his home in February of 2023. He stated that he applied and received a building permit for the remodel in March of 2023. He requested that the police jury explain the fees charged on the received building permit.

Dr. Harrell stated that he added 105 square feet on existing concrete under the porch. He stated that the plans were submitted on the back of a sheet of paper to Code Inspections Plus. He further stated that he received a statement for fees from Code Inspections Plus for a CVO in the amount of \$75.00, a planned review fee in the amount of \$200.00, a flood permit in the amount of \$50.00, a storm water prevention fee in the amount of \$60.00, an inspection fee in the amount of \$300.00 to inspect three electrical plugs, two switches and a faucet, and a permit fee in the amount of \$100.00. Dr. Harrell stated that the area being remodeled is on an existing piece of concrete beneath his porch that measures 7 feet by 15 feet and he has been unable to get someone to explain all these fees to him. He expressed concern over these fees being charged on behalf of the Bossier Parish Police Jury.

Mr. Jackson stated that Mr. Rodgers advised him prior to the meeting that Dr. Harrell would be present to request information on the fees that have been charged for a building permit. He stated that he has not had time to look over the paperwork. He further stated that all building permit fees have official function, but with regard to Dr. Harrell's plans being submitted on the back of a piece of paper and the size of the remodel, the fees do seem excessive.

Dr. Harrell stated that his builder took the plans to Code Inspections Plus for a building permit, paid all fees, and returned a breakdown of the fees paid. Mr. Jackson asked that he be allowed to review this matter further and report back to Dr. Harrell at a later date.

Mr. Tobias Johnson, 456 Joe Lewis Road, Haughton, LA, requested to be added to the agenda.

Motion was made by Mr. Salzer, seconded by Mr. Jordan, to amend the agenda to add Mr. Tobias Johnson to the agenda as Visitor No. 2.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Benton, Mr. Brotherton

Mr. Tobias Johnson, 456 Joe Lewis Road, Haughton, LA, expressed concern over the condition of Joe Lewis Road. He stated that he has attended several meetings in the past requesting that the police jury improve the conditions of Joe Lewis Road by paving the roadway. He further stated that he has been advised that the road is on the list for improvements, but there is not enough right-of-way to make the needed improvements.

Mr. Johnson stated that each time it rains and the roadway becomes impassable, he has to contact the parish. He stated that Joe Lewis Road is a parish road and should be monitored closely by the parish to ensure the road is safe for public use.

Mr. Johnson requested that the litter be picked up along Joe Lewis Road on a regular basis as well. Mr. Marsiglia requested that Mr. Johnson submit his request for litter pick up to the Bossier Parish Sheriff's Office. Mr. Jordan stated that he will reach out to the Sheriff's Office regarding Mr. Johnson's request for litter pick up along Joe Lewis Road.

Mr. Johnson stated that there is a tree hanging over Bellevue Road located at the Craig property and Johnson property and asked that it be removed. Mr. Rimmer requested that Mr. Coutee review this complaint.

Motion was made by Mr. Jorden, seconded by Mr. Cochran, to authorize the advertising of bids for the FY 2022 LCDBG – Gray Duck Estates Sewer Rehabilitation project, bids to be received June 27, 2023.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Parks, seconded by Mr. Salzer, to award the bid for Project No. 2023-116, Innovation Drive & Dairy Lane Extensions, in the amount of \$1,075,367.51, to CW&W Contractors, Inc., in accordance with bids received May 16, 2023, and to authorize the execution of documents. Engineer’s Estimate for the project is \$1,040,113.61.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Bid results are as follows:

Bidder:	Bid Amount:
CW&W Contractors, Inc.	\$1,075,367.51
Merrick, LLC	\$1,237,660.00

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, that it does hereby award the bid for Project No. 2023-116, Innovation Drive & Dairy Lane Extensions, in the amount of \$1,075,367.51, to CW&W Contractors, Inc., in accordance with bids received May 16, 2023.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents related to same.

The resolution was offered by Ms. Parks, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Jorden, seconded by Mr. Rodgers, to award the bid for Project No. 2022-120, Cycle Plant Road Improvements, in the amount of \$912,610.00, to Benton & Brown, LLC, in accordance with bids received May 4, 2023, and to authorize the execution of documents. Engineer’s Estimate for the project is \$1,176,900.00. Mr. Hudson stated that a portion of Cycle Plant Road is in the Three-Year Road Overlay Program and there is an agreement in place with Empresa Operating, L.L.C., for a 50/50 cost share for improvements to the roadway.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Bid results are as follows:

Bidder:	Bid Amount:
Earnest Contracting, LLC	\$1,047,650.00
Benton & Brown, LLC	\$ 912,610.00

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, that it does hereby award the bid for Project No. 2022-120, Cycle Plant Road Improvements, in the amount of \$912,610.00, to Benton & Brown, LLC, in accordance with bids received May 4, 2023.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Jorden, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider approval of the application of Sean Diel, Airline Lagniappe, to the Bossier City-Parish MPC, for a Conditional Use Approval for the sale of high content alcohol for on and off-premise consumption at Daiquiri Express, located at 5420 Airline Drive, Suite 100, Bossier Parish, LA. This application (Case P-ALC-000068-2023) received a favorable recommendation by the Bossier City-Parish MPC.

Mr. Sean Diel was present. There being no objection, **motion was made by Ms. Parks, seconded by Mr. Darby, to approve the application of Sean Diel, Airline Lagniappe, to the Bossier City-Parish MPC, for a Conditional Use Approval for the sale of high content alcohol for on and off-premise consumption at Daiquiri Express, located at 5420 Airline Drive, Suite 100, Bossier Parish, LA. (Bossier Case P-ALC-000068-2023)**

The President called for public comments. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4952

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF HIGH CONTENT ALCOHOL FOR ON AND OFF-PREMISE CONSUMPTION AT DAIQUIRI EXPRESS, LOCATED AT 5420 AIRLINE DRIVE, SUITE 100, BOSSIER PARISH, LA. (BOSSIER MPC CASE P-ALC-000068-2023)

WHEREAS, Sean Diel, Airline Lagniappe, has applied to the Bossier Parish Police Jury for a Conditional Use Approval for the sale of high content alcohol for on and off-premise consumption at Daiquiri Express, located at 5420 Airline Drive, Suite 100, Bossier Parish, LA; and

WHEREAS, the application has been approved by the Bossier City-Parish Metropolitan Planning Commission; and

WHEREAS, a public hearing for the application was held by the Bossier Parish Police Jury on May 18, 2023.

SECTION 1. That the Conditional Use for the sale of high content alcohol for on and off-premise consumption at Daiquiri Express, located at 5420 Airline Drive, Suite 100, Bossier Parish, LA, is hereby approved.

The ordinance was offered by Ms. Parks, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider the application of Mason Kirtland, Red River Parks, to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a certain tract of land being 0.78 acres, more or less, located in Section 16, Township 18 North, Range 12 West, Bossier Parish, LA, from B-3, General Business District, to R-MHP, Residential, Manufactured Housing Park, for a proposed manufactured housing park expansion; southeast corner of Ferndale Boulevard and Highway 80. This application (Case P-ZON-000033-2023) received a favorable recommendation by the Bossier City-Parish MPC.

There being no objection, **motion was made by Mr. Rodgers, seconded by Mr. Salzer, to approve the application of Mason Kirtland, Red River Parks, to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a certain tract of land being 0.78 acres, more or less, located in Section 16, Township 18 North, Range 12 West, Bossier Parish, LA, from B-3, General Business District, to R-MHP, Residential, Manufactured Housing Park, for a proposed manufactured housing park expansion; southeast corner of Ferndale Boulevard and Highway 80. (Bossier MPC Case P-ZON-000033-2023)**

The President called for public comment. Mr. Cochran stated that currently there is only one ingress and egress into the existing mobile home park which causes traffic congestion on Highway 80 and Ferndale Boulevard. He stated that this particular strip of land has not been developed in order to prevent additional traffic congestion for resident leaving the mobile home park. He further stated that if homes are placed on this strip of land there is a possibility that their driveways will be blocked by residents trying to exit the mobile home park.

Mr. Mason Kirtland and Mr. Bill Kirtland were present. Mr. Mason Kirtland stated that the Louisiana Department of Transportation and Development have been contacted regarding this matter and DOTD has no concerns with this development impeding traffic. He stated that DOTD had concerns originally with that tract of land being zoned B-3 and access from Highway 80 would not be allowed. Mr. Kirtland stated that he purchased the tract of land in order to prevent a business from being located on this tract of land.

Ms. Carlotta Askew-Brown, Bossier City-Parish MPC, stated that the MPC zoning board had concerns regarding this matter, but once DOTD made the determination that they had no concerns with the additional mobile home lots, the MPC zoning board approved the application.

Mr. Mason Kirtland stated that the proposed development consists of eight mobile home lots with three of the mobile home lots already being zoned R-MHP. He stated that today’s request for R-MHP zoning is for five of the mobile home lots that are currently zoned B-3. He further stated that each lot will have a two-car concrete driveway and will be built out to the United Development Code standards.

Mr. Rimmer asked how many residents have moved out of the mobile home park since it has been purchased by Mr. Kirtland. Mr. Kirtland stated that three residents have moved from the mobile home park, two mobile homes and one RV have been moved from the mobile home park. He stated that currently the development is built out for 202 lots and approval of today’s zoning request will add eight additional lots for a total of 210 lots.

Mr. Cochran expressed concern with the current traffic congestion in this area and stated that Mr. Benton is absent today, but he would agree that there are some traffic concerns at this location with additional homes being added. He stated that currently traffic backs up to Louisiana Downs and these additional mobile homes will be close to Highway 80. He stated that the additional driveways will cause more traffic congestion and those residents will have problems exiting their driveways.

Mr. Hudson stated that today’s hearing is for zoning only and a site plan will need to be submitted at a later date for consideration. Mr. Mason Kirtland stated that a 50 foot buffer is planned at the front of the development off Highway 80. Mr. Hudson stated that Ferndale Boulevard is a private drive for the mobile home park.

Mr. Rodgers stated that parish regulations do not allow a driveway to be located within 80 or 100 feet of a stop sign. Mr. Hudson stated that Ferndale Boulevard is a private drive in Highland Mobile Home Park and the jurisdiction of access to the state highway is governed by DOTD. He stated that this tract of land is currently zoned B-3 and amending the zoning from B-3 to R-MHP will create a reduction in impact of traffic.

After further discussion, **motion carried with the following votes recorded:**

- YEAS:** Mr. Darby, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** Mr. Cochran, Mr. Gray
- ABSTAIN:** None
- ABSENT:** Mr. Benton, Mr. Brotherton

ORDINANCE NO. 4953

AN ORDINANCE TO AMEND BOSSIER PARISH ORDINANCE NO. 4705 OF 2018, WHICH ADOPTED AN AMENDED UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY-PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND BEING 0.78 ACRES, MORE OR LESS, LOCATED IN SECTION 16, TOWNSHIP 18 NORTH, RANGE 12 WEST, BOSSIER PARISH, LA, FROM B-3, GENERAL BUSINESS DISTRICT, TO R-MHP, RESIDENTIAL, MANUFACTURED HOUSING PARK, FOR A PROPOSED MANUFACTURED HOUSING PARK EXPANSION; SOUTHEAST CORNER OF FERNDALE BOULEVARD AND HIGHWAY 80 (BOSSIER MPC CASE P-ZON-000033-2023)

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 18th day of May, 2023, that Ordinance No. 4705 of 2018 (Amended Unified Development Code) of the Police Jury of Bossier Parish, is hereby amended to change the zoning classification of a certain tract of land being 0.78 acres, more or less, located in Section 16, Township 18 North, Range 12 West, Bossier Parish, LA, from B-3, General Business District, to R-MHP, Residential, Manufactured Housing Park, for a proposed manufactured housing park expansion; southeast

corner of Ferndale Boulevard and Highway 80 (Bossier MPC Case P-ZON-000033-2023), being more particularly described as follows:

A 0.78 TRACT OF LAND LOCATED IN SECTION 16, TOWNSHIP 18 NORTH, BOSSIER PARISH, LOUISIANA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER O SAID SECTION 16, PROCEED EAST A DISTANCE OF 524.29 FEET, THENCE PROCEED SOUTH A DISTANCE OF 78.08 FEET TO THE POINT OF BEGINNING FOLLOWED BY THE FOLLOWING CALLS:

SOUTH 86°10'21" EAST A DISTANCE OF 134.55 FEET

SOUTH 00°42'26" WEST A DISTANCE OF 250.13 FEET

NORTH 88°35'36" WEST A DISTANCE OF 134.38 FEET

NORTH 00°42'43" EAST A DISTANCE OF 255.82 FEET, TO THE POINT OF BEGINNING CONTAINING 0.78 ACRES MORE OR LESS

Applicant: Mason Kirtland, Red River Parks

Purpose: Manufactured housing park extension

The ordinance was offered by Mr. Rodgers, seconded by Mr. Salzer. It was duly adopted on this 18th day of May, 2023, with the following votes recorded:

AYES: Mr. Darby, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: Mr. Cochran, Mr. Gray

ABSTAIN: None

ABSENT: Mr. Benton, Mr. Brotherton

RACHEL D. HAUSER

PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider abandonment of Lots 9-15, 16A, and 16B, J.E. Burt, Jr., Subdivision, located in Section 32, Township 20 North, Range 13 West, Bossier Parish, LA; located off Palmetto Road.

Mr. Warren Cantrell, 359 Duval Street, Benton, LA, was present. Mr. Rodgers stated that after discussing this request with Mr. Cantrell, he received a call from a resident in J.E. Burt, Jr., Subdivision complaining of chickens in this area. He asked what the intentions are for the lots if they are abandoned. Mr. Cantrell stated that currently there are no plans for the lots other than cleaning the lots up and combining those lots back into their farm land.

Mr. Hudson stated that Mr. Cantrell met with him, Ms. Carlotta Askew-Brown, and Mr. Bobby Edmiston to discuss this request for abandonment of the lots. He stated that he advised Mr. Cantrell that a petition signed by all landowners in J.E. Burt, Jr., Subdivision stating that they have no objection to Mr. Cantrell's request for abandonment of those particular lots would be required which has been submitted.

Mr. Hudson stated that Mr. Cantrell was advised that in the future if he plans to subdivide any of this property, a plat and/or site plan would have to be submitted to the police jury for consideration.

Mr. Rodgers asked if there are plans for farm animals to be located on the proposed abandoned lots. Mr. Cantrell stated that currently there are goats on one lot that they are renting out. He stated that there are no plans to rent any of the other lots that would be abandoned.

After further discussion, **motion was made by Mr. Rodgers, seconded by Mr. Jorden, to approve abandonment of Lots 9-15, 16A, and 16B, J.E. Burt, Jr., Subdivision, located in Section 32, Township 20 North, Range 13 West, Bossier Parish, LA; located off Palmetto Road.**

The President called for public comment. Ms. Connie Myers, 186 Duval Street, Benton, LA, was present. She stated that she did not sign any petition stating that she has no objection to the abandonment of the proposed lots. Mr. Cantrell stated that Mr. and Ms. Myers do not reside in the subdivision unit where Lots 9-15, 16A, and 16B are located and therefore their signature was not required on the petition.

Ms. Askew-Brown stated that Mr. and Ms. Myers may not live in the actual subdivision where these lots are located. Ms. Myers asked why they received notice of this abandonment if their signature was not required on the petition. Mr. Jackson stated that normally, notices are sent to all property owners located within 300 feet of the proposed action.

There was further discussion on the subdivision name and whether the correct landowners were notified. Ms. Myers asked for confirmation as to Mr. Cantrell's plans for the lots being abandoned. Mr. Cantrell stated that currently there are no plans for the lots that would be abandoned.

Mr. Hudson stated that the lots on Duvall Street are a different subdivision than the subdivision that the proposed lots to be abandoned are located. He provided additional information on the location of the proposed lots to be abandoned.

Ms. Askew-Brown stated that by abandoning the lots, it makes the use of the lots more restrictive. She stated that currently, 10 to 15 homes could be located on these lots, but if the lots are abandoned, it would limit the number of homes on the tract of land to one home.

Ms. Myers stated that she thought her home was located in J.E. Burt, Jr., Subdivision, and that as residents of the subdivision, they would have the right to have a say when there are any proposed changes within the subdivision.

Mr. Hudson stated that he will need to look into this matter further to determine if Ms. Myers is located in the subdivision unit where the proposed lots for abandonment are located.

Mr. Rodgers asked if parish regulations require the residents of the entire subdivision to sign a petition when there is a request for an abandonment of a lot within that subdivision. Mr. Jackson stated that the general rule is that a petition signed by all lot owners within a subdivision is required when an abandonment of a lot(s) is requested. Mr. Rodgers stated that clarification needs to be made to determine if Ms. Myers lot is located in J.E. Burt, Jr., Subdivision.

After further discussion, it was recommended that this matter be tabled to be heard at a later time in the meeting. Mr. Rodgers withdrew his motion, and Mr. Jorden withdrew his second. **Motion was made by Mr. Salzer, seconded by Mr. Rodgers, to table the public hearing to consider abandonment of Lots 9-15, 16A, and 16B, J.E.**

Burt, Jr., Subdivision, located in Section 32, Township 20 North, Range 13 West, Bossier Parish, LA; located off Palmetto Road; to be heard later in the meeting.

Votes were cast and the motion carried unanimously.

Ms. Hauser announced the public hearing to consider abandonment of Lots 17A and 17B, Re-plat and Correction, Lots 17 and 18, J.E. Burt, Jr., Subdivision, located in Section 32, Township 20 North, Range 13 West, Bossier Parish, LA; located off Palmetto Road.

Motion was made by Mr. Rodgers, seconded by Mr. Salzer, to table the public hearing to consider abandonment of Lots 17A and 17B, Re-plat and Correction, Lots 17 and 18, J.E. Burt, Jr., Subdivision, located in Section 32, Township 20 North, Range 13 West, Bossier Parish, LA; located off Palmetto Road; to be heard later in the meeting.

Votes were cast and the motion carried unanimously.

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Bellevue Road Subdivision, Unit No. 5C, being a resubdivision of Lots 1 and 2, Bellevue Road Subdivision, Unit No. 5, located in Section 12, Township 19 North, Range 12 West, Bossier Parish, LA; located off Parker Road.

Ms. Tammy Pippenger, 1710 Allenwood Lane, Princeton, LA, was present. She stated that the proposed development consists of subdividing an approximate 30-acre tract of land into two tracts for a home to be located on one of the tracts. She further stated that there is an existing home located on the other tract of land. Ms. Pippenger stated that there is road access to both tracts of land.

Mr. Hudson stated that he does not have any issues with the proposed resubdivision of the tract of land.

Motion was made by Mr. Jorden, seconded by Mr. Plummer, to approve the plat of the proposed development of Bellevue Road Subdivision, Unit No. 5C, being a resubdivision of Lots 1 and 2, Bellevue Road Subdivision, Unit No. 5, located in Section 12, Township 19 North, Range 12 West, Bossier Parish, LA; located off Parker Road.

The President called for public comment. Mr. Hank Lochridge, 6294 Autumn Wood Circle, Haughton, LA, was present. He stated that the proposed development would be on the Bellevue Water System and that system does not have the water capacity for an additional 10 or 20 homes. Ms. Pippenger stated that there will be only one additional home on the tract of land.

Ms. Dora Bruton, United Built Homes, stated that a survey has been conducted and she wanted to ensure that the revised survey has been received. It was confirmed that the revised survey has been received.

Votes were cast and the motion carried unanimously.

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Padgett Place Subdivision, Unit No. 3, being a resubdivision of Lots 10 and 11, Padgett Place Subdivision, Unit No. 2, located in Section 1, Township 20 North, Range 13 West, Bossier Parish, LA; located off Maverick Lane.

Mr. Hudson stated that the proposed plat provides for two lots being combined into one larger lot.

There being no objection, **motion was made by Mr. Jorden, seconded by Mr. Marsiglia, to approve the plat of the proposed development of Padgett Place Subdivision, Unit No. 3, being a resubdivision of Lots 10 and 11, Padgett Place Subdivision, Unit No. 2, located in Section 1, Township 20 North, Range 13 West, Bossier Parish, LA; located off Maverick Lane.** The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the application of Javier Ochoa to the Bossier City-Parish MPC for a Conditional Use Approval for the sale of high and low content alcohol for on-premise consumption at a restaurant, H Latin Food, located at 2950 Highway 80, Haughton, LA. This application (Case P-ALC-000031-2023) received a favorable recommendation from the Bossier City-Parish MPC.

There being no objection, **motion was made by Mr. Salzer, seconded by Mr. Jorden, to approve the application of Javier Ochoa to the Bossier City-Parish MPC for a Conditional Use Approval for the sale of high and low content alcohol for on-premise consumption at a restaurant, H Latin Food, located at 2950 Highway 80, Haughton, LA. (Bossier MPC Case P-ALC-000031-2023)**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4954

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF HIGH AND LOW CONTENT ALCOHOL FOR ON -PREMISE CONSUMPTION AT A RESTAURANT, H LATIN FOOD, LOCATED AT 2950 HIGHWAY 80, HAUGHTON, LA. (BOSSIER MPC CASE P-ALC-000031-2023)

WHEREAS, Javier Ochoa has applied to the Bossier Parish Police Jury for a Conditional Use Approval for the sale of high and low content alcohol for on -premise consumption at a restaurant, H Latin Food, located at 2950 Highway 80, Haughton, LA; and

WHEREAS, the application has been approved by the Bossier City-Parish Metropolitan Planning Commission; and

WHEREAS, a public hearing for the application was held by the Bossier Parish Police Jury on May 18, 2023.

SECTION 1. That the Conditional Use for the sale of high and low content alcohol for on-premise consumption at a restaurant, H Latin Food, located at 2950 Highway 80, Haughton, LA, is hereby approved.

The ordinance was offered by Mr. Salzer, seconded by Mr. Jorden. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider approval of the application of Lynn Beaty, Fillmore Properties, to the Haughton-Parish MPC for a zoning amendment for a 1.5-acre tract of land located in Section 9, Township 18 North, Range 11 West, Bossier Parish, LA, from R-A, Residence-Agricultural District, to I-1, Light Industrial District, for a proposed warehouse/office, multitenant rental development located on the north side of Highway 80, near McSwain Drive. This application (Case HP-2-23) received a favorable recommendation by the Haughton-Parish MPC.

Mr. Ryan Estess, Raley and Associates, Inc., was present.

There being no objection, **motion was made by Mr. Jorden, seconded by Mr. Rodgers, to approve the application of Lynn Beaty, Fillmore Properties, to the Haughton-Parish MPC for a zoning amendment for a 1.5-acre tract of land located in Section 9, Township 18 North, Range 11 West, Bossier Parish, LA, from R-A, Residence-Agricultural District, to I-1, Light Industrial District, for a proposed warehouse/office, multitenant rental development located on the north side of Highway 80, near McSwain Drive. (Haughton MPC Case HP-2-23)**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4955

AN ORDINANCE TO AMEND UNIFIED DEVELOPMENT CODE FOR THE HAUGHTON PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND BEING A 1.5-ACRE TRACT OF LAND LOCATED IN SECTION 9, TOWNSHIP 18 NORTH, RANGE 11 WEST, BOSSIER PARISH, LA, FROM R-A, RESIDENCE-AGRICULTURAL DISTRICT, TO I-1, LIGHT INDUSTRIAL DISTRICT, FOR A PROPOSED WAREHOUSE/OFFICE, MULTITENANT RENTAL DEVELOPMENT LOCATED ON THE NORTH SIDE OF HIGHWAY 80, NEAR MCSWAIN DRIVE. (HAUGHTON MPC CASE HP-2-23)

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 18th day of May, 2023, that the Unified Development Code of the Haughton Parish MPC and the Police Jury of Bossier Parish, is hereby amended to change the zoning classification of a certain tract of land being 1.5-acre tract of land located in Section 9, Township 18 North, Range 11 West from R-A, Residence-Agricultural District, to I-1, Light Industrial District, for a proposed warehouse/office, multitenant rental development, located on the north side of Highway 80, near McSwain Drive, being more particularly described as follows:

BEGIN AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 18 NORTH, RANGE 11 WEST, BOSSIER PARISH, LOUISIANA, WHERE THE QUARTER SECTION LINE INTERSECTS THE DIXIE-OVERLAND HIGHWAY FOR POINT OF BEGINNING, THENCE RUN NORTH 140 YARDS, THENCE RUN EAST 70 YARDS; THENCE RUN SOUTH 140 YARDS; THENCE RUN WEST 70 YARDS ALONG THE NORTHERN BOUNDARY LINE OF DIXIE-OVERLAND HIGHWAY TO POINT OF BEGINNING, LESS ROAD RIGHT OF WAY, AND LESS AND EXCEPT THAT TRACT DESCRIBED IN CONVEYANCE VOLUME 1185, AT PAGE 18, OF CONVEYANCE RECORDS OF BOSSIER PARISH, LOUISIANA, ALL IN SECTION 9, TOWNSHIP 18 NORTH, RANGE 11 WEST.

Applicant: Lynn Beaty, Fillmore Properties

Purpose: Proposed warehouse/office, multitenant rental development

The ordinance was offered by Mr. Jorden, seconded by Mr. Rogers. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Parks, seconded by Mr. Darby, to schedule a public hearing on June 21, 2023, to consider the plat of the proposed development of Redwood Place at Legacy Subdivision, Unit No. 12, a Planned Unit Development, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA; located off Airline Drive. Case P-PLAT-000076-2023 – Favorable recommendation by the Bossier City-Parish MPC.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Parks, seconded by Mr. Darby, to schedule a public hearing on June 21, 2023, to consider the plat of the proposed development of Redwood Place at Legacy Subdivision, Unit No. 13, a Planned Unit Development, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA; located off Airline Drive. Case P-PLAT-000077-2023 – Favorable recommendation by the Bossier City-Parish MPC.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing that was previously tabled in today’s meeting to consider abandonment of Lots 9-15, 16A, and 16B, J.E. Burt, Jr., Subdivision, located in Section 32, Township 20 North, Range 13 West, Bossier Parish, LA; located off Palmetto Road, will now be considered.

Mr. Hudson stated that J.E. Burt, Jr., Subdivision is an old subdivision and includes a First Filing, Second Filing, etc. He stated that when engineering staff reviewed the request for abandonment, assessments for lot owners in the First and Second Filing where the only assessments pulled as required signatures for Mr. Cantrell’s petition requesting abandonment of certain lots in J.E. Burt, Jr., Subdivision. He further stated that after further review, it appears that the subsequent plat filings which include Ms. Myers’s lot and other lots may need to be included and their signatures required on the petition for abandonment.

Mr. Hudson stated that parish regulations state that if abandonment of a lot(s) is to change the intended use of a lot, signatures from 100 percent of the lot owners in that subdivision are required on a petition. He recommended that Agenda Item Nos. 6 and 7 be tabled for two weeks for further review.

Mr. Rimmer stated that Agenda Item Nos. 6 and 7 have previously been tabled to be heard at the June 7, 2023, police jury meeting.

Mr. David Ghormley, Property Standards Officer, presented photographs of property located at 119 Ashwood Drive, Houghton LA, Tax Assessment No. 111632. He recommended that this matter be dismissed.

Motion was made by Mr. Jorden, seconded by Mr. Salzer, to dismiss condemnation proceedings on property located at 119 Ashwood Drive, Houghton LA, Tax Assessment No. 111632.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Rodgers, Chairman of the Road/Subdivision Regulations Committee, reported on the meeting of that committee held today at 12:00 p.m. Committee members attending the Road/Subdivision Regulations Committee were Mr. Rodgers, Mr. Benton, Mr. Jorden, Mr. Plummer, Mr. Rimmer, Mr. Marsiglia, Ms. Parks, Mr. Ford, Mr. Jackson, and Mr. Hudson. Ms. Hauser, Ms. Stacie Fernandez, Mr. Heath Lyles, Mr. Nguyen Kha, Ms. Megan Ramos, Mr. Sam Marsiglia, Ms. Carlotta Askew-Brown, Ms. Rachael Graves, Mr. Mark Coutee, Mr. Kevin Gay, Ms. Carolina Blunk, Mr. Matt Redmon, Ms. Julie Gill, Mr. Larry Landy, Ms. Monica Grappe, Mr. Mason Kirtland, and Mr. Bill Kirtland were also present. Other jurors present were Mr. Darby, Mr. Salzer, and Mr. Cochran.

Mr. Rodgers stated that Mr. Hudson presented an update on all parish projects. He stated that the committee also discussed noise complaints from trash trucks and that this matter will be further reviewed.

Motion was made by Mr. Rodgers, seconded by Mr. Jorden, to approve the joint appointment with the City of Bossier City of Mr. Jeff Thigpen to the Bossier City-Parish MPC Zoning Board to fill the vacancy due to a recent resignation of a board member, term to expire April 1, 2024; subject to approval by the City of Bossier City.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Plummer, seconded by Mr. Salzer, to accept applications for an appointment to the Cypress-Black Bayou Recreation and Water Conservation District Board of Commissioners for a five year term; deadline to submit applications is July 1, 2023.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Salzer, seconded by Mr. Plummer, to approve the application of Javier Ochoa and Ignacio Chavez, for a 2023 Bossier Parish beer/liquor license at H Latin Food, 2950 Highway 80, Houghton, LA. The application has been approved by the Sheriff's Office and Health Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Parks, seconded by Mr. Plummer, to approve the application of Christian Mudd, Brittany Mudd, Bruce-William Sibley, and Sarah Sibley, for a 2023 Bossier Parish beer/liquor license at Sterling Spirits II, 789 Duckwater Landing, Ste. C, Bossier City, LA. The application has been approved by the Sheriff's Office and Health Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Plummer, seconded by Mr. Gray, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals on May 3, 2023, in the matter of Lasco Express, LLC, Report No. 2999 issued on December 1, 2022.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Marsiglia, seconded by Mr. Darby, to accept the proposal from Phillip M. Moon, MAI, in the amount of \$4,000.00 for appraisal services for Country Place Utilities, LLC's, water system in connection with funding through the Water Sector Program (WSP) – Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier-Subrecipient LA WSP10905 for the Bossier Parish Police Jury, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, that it does hereby accept the proposal from Phillip M. Moon, MAI, in the amount of \$4,000.00 for appraisal services for Country Place Utilities, LLC's, water system in connection with funding through the Water Sector Program (WSP) – Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier-Subrecipient LA WSP10905 for the Bossier Parish Police Jury.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Marsiglia, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Plummer, seconded by Mr. Cochran, to accept a proposal from Business Valuation Consultants, LLC, in an amount not to exceed \$6,500.00 for appraisal review services for Country Place Utilities, LLC’s, water system in connection with the funding through the Water Sector Program (WSP) – Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier-Subrecipient LA WSP10905 for the Bossier Parish Police Jury, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, that it does hereby accept the proposal from Business Valuation Consultants, LLC, in an amount not to exceed \$6,500.00 for appraisal review services for Country Place Utilities, LLC’s, water system in connection with the funding through the Water Sector Program (WSP) – Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier-Subrecipient LA WSP10905 for the Bossier Parish Police Jury.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Plummer, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Salzer, seconded by Mr. Rogers, to adopt a resolution authorizing the Bossier Parish Police Jury to join the Attorney General of Louisiana in litigation against the Federal Emergency Management Agency to challenge Risk Rating 2.0-Equity in Action, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

**BOSSIER PARISH POLICE JURY
Regular Board Meeting
May 18, 2023
Resolution**

WHEREAS, the Federal Emergency Management Agency (FEMA) “is updating the National Flood Insurance Program’s (NFIP) risk rating methodology through the implementation of a new pricing methodology,” titled “Risk Rating 2.0: Equity in Action”¹;

WHEREAS, FEMA states that Risk Rating 2.0’s “methodology leverages industry best practices and cutting-edge technology to enable FEMA to deliver rates that are actuarially sound, equitable, easier to understand and better reflect a property’s flood risk”²;

WHEREAS, the Association of Levee Boards of Louisiana, members of both the Louisiana legislature and the federal legislature, members of state government, numerous Parish Presidents and their Councils, and many other entities in Louisiana and around the nation have grave concerns about the soundness of Risk Rating 2.0’s underlying methodology, its failure to properly take into account any of the numerous improvements Louisiana’s Levee Boards have made to the flood protection systems, and its catastrophic effect on Louisiana’s flood insurance rates and the ability of Louisiana’s homeowners to purchase flood insurance;

WHEREAS, many of those entities have repeatedly raised their concerns to FEMA, have asked FEMA for documentation showing FEMA’s underlying methodology, and have been passed from one federal office to the next without receiving any meaningful answers to their questions or documents showing FEMA’s underlying methodology;

WHEREAS, FEMA has denied and continues to deny the efforts of those who are trying to protect their interests, the interests of their members, the interests of many Louisiana industries, and the interests of Louisiana citizens, making what is supposed to be “Equity in Action” an inequitable program across the entire State of Louisiana;

NOW, THEREFORE, BE IT RESOLVED that the Bossier Parish Police Jury joins the Attorney General of Louisiana in litigation against FEMA to challenge Risk Rating 2.0.

The resolution was offered by Mr. Salzer, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

1 <https://www.fema.gov/flood-insurance/risk-rating>.

2 <https://www.fema.gov/flood-insurance/risk-rating>.

Motion was made by Mr. Jorden, seconded by Mr. Marsiglia, to approve Change Order No. 2 for Project No. 2021-108, Expansion of Wastewater Collection System – Contract “A” – Highway 80 East Sewer System Improvements, on behalf of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the execution of documents. Said change order is a no-cost change order and an additional 45 contract days.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, that it does hereby approve Change Order No. 2 for Project No. 2021-108, Expansion of Wastewater Collection System – Contract “A” – Highway 80 East Sewer System Improvements, on behalf of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute said Change Order No. 2.

The resolution was offered by Mr. Jorden, seconded by Mr. Marsiglia. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Jorden, seconded by Mr. Plummer, to approve the Certificate of Substantial Completion for Project No. 2021-119, DR 4263 PW 910 Paved Roads, Task Order No. 7, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, that it does hereby approve the Certificate of Substantial Completion for Project No. 2021-119, DR 4263 PW 910 Paved Roads, Task Order No. 7.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Jorden, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Jorden, seconded by Mr. Rodgers, to approve an Agreement between the Bossier Parish Police Jury and Empresa Operating, LLC, for road improvements to Butler Hill Road, and to authorize the execution of documents. Mr. Hudson stated that the cost will be a 75/25 split with Empresa to reconstruct 1.8 miles of Butler Hill Road from the intersection with Cycle Plant Road to the entrance on Butler Hill Road which intersects with the road leading to a well pad.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, that it does hereby approve an Agreement between the Bossier Parish Police Jury and Empresa Operating, LLC, for road improvements to Butler Hill Road.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Jorden, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Plummer, seconded by Mr. Salzer, to approve Change Order No. 1 for Project No. 2021-125, DR 4263 PW 910 Paved Roads, Task Order No. 13, and to authorize the execution of documents. Said change order is a no-cost change order and no additional contract days.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, that it does hereby approve Change Order No. 1 for Project No. 2021-125, DR 4263 PW 910 Paved Roads, Task Order No. 13.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Mr. Plummer, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Plummer, seconded by Mr. Salzer, to approve Change Order No. 1 for Project No. 2022-109, South Bossier Park – New Athletic Fields, and to authorize the execution of documents. Said change order is an increase in the amount of \$4,500.00 and an additional eight (8) contract days.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, that it does hereby approve Change Order No. 1 for Project No. 2022-109, South Bossier Park – New Athletic Fields.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Mr. Plummer, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford reported that in honor of National Police Week, Louisiana State Police Troop G hosted its 2023 Police Officer Memorial Service yesterday at the Bossier Parish Courthouse. He expressed appreciation to Mr. Jim Firth and Mr. Heath Lyles for assisting with making the ceremony a success at the courthouse.

Mr. Ford stated that a meeting is scheduled for Monday, May 22, 2023, at the City of Bossier City Council Conference Room to discuss the Bossier Council on Aging facility. He stated that the facility needs to be renovated or a new facility needs to be located to house the Bossier Council on Aging.

Mr. Ford reported that he, Mr. Benton, and Mr. Rimmer met with Ms. Traci Watts, Director of the Office of Community Development, to discuss amendments to the police jury’s Water Sector Grant. He stated that he, along with Ms. Ginger Adams, will be going before the Legislative Committee to present the police jury’s request for an amendment to the Water Sector Grant previously awarded to the police jury.

Mr. Ford provided a report on the Police Jury Association of Louisiana’s Legislative Day that he attended yesterday.

Jurors were provided a copy of district highway reports.

Mr. Ford introduced Ms. Megan Ramos, the new Assistant Parish Secretary.

Mr. Hudson requested that the agenda be amended to consider approval of Change Order No. 3 for the Bossier Parish Libraries – New Central Library project for an additional 44 contract days.

Motion was made by Ms. Parks, seconded by Mr. Salzer, to amend the agenda to consider approval of Change Order No. 3 for the Bossier Parish Libraries – New Central Library project, and to authorize the execution of documents.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- AYES: Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer**
- NAYS: None**
- ABSTAIN: None**
- ABSENT: Mr. Benton, Mr. Brotherton**

Mr. Hudson presented the proposed Change Order No. 3 for the Bossier Parish Libraries – New Central Library project for an additional 44 contract days. He stated that eleven days are for roofing material delays, and 33 days are for inclement weather delays.

Mr. Mark Prevot, Prevot Design Services, APAC, was present. Mr. Salzer expressed concern over the continued delay on the new library project. Mr. Prevot stated that the change order is a no-cost change order proposal. He stated that there has been a delay in the project due to a roofing material delay. He further stated that the contractor submitted a request for an additional 59 contract days due to the roofing material delay.

Mr. Prevot stated that after further review of the contractor’s request for an additional 59 contract days, it is his recommendation that the contractor be allowed only 33 additional contract days. He stated that the contractor also submitted an adverse weather delay request for February and March of 2023, and he recommends approval of 11 additional days in connection with the adverse weather delay, for a total of 44 additional contract days.

Mr. Prevot stated that the contractor also submitted a request for an additional eight days due to weather delays in April, but this request is not included in the proposed change order being considered at this time. He stated that if approved, the proposed change order would put the completion day by contract at June 27, 2023.

Mr. Salzer asked if the windows have been installed. Mr. Prevot stated that there has been a delay with the windows so the building is not sealed at this time. Mr. Salzer stated that work is being done to install sheet rock and if the building is not sealed, the weather will ruin any sheet rock work completed. Mr. Prevot stated that the sheetrock that has been installed is being checked regularly to ensure that there is no growth of any mold, etc. He stated that if the sheetrock is damaged due to the building not being sealed, it will be the contractor’s responsibility to repair any damage.

Mr. Prevot stated that currently there is a \$298,000.00 pay application, leaving just below \$2.7 million left in the contract to complete.

Motion was made by Ms. Parks, seconded by Mr. Salzer, to approve Change Order No. 3 for the Bossier Parish Libraries – New Central Library project, and to authorize the execution of documents. Said change order is a no-cost change order and an additional 44 contract days.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, that it does hereby approve Change Order No. 3 for the Bossier Parish Libraries – New Central Library project.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute said Change Order No. 3.

The resolution was offered by Ms. Parks, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 18th day of May, 2023.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Hudson requested that the agenda be amended to schedule a public hearing on June 21, 2023, to consider approval of the application of Ryan Estess, Raley & Associates, Inc., to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a certain tract of land being 16.4 acres, more or less, located in Section 14, Township 18 North, Range 12 West, Bossier Parish, LA, from R-LD, Residential Low Density District, to B-1, Business Commercial Office District, for future commercial development. (Bossier City-Parish MPC P-ZON-000019-2023)

Motion was made by Mr. Salzer, seconded by Mr. Darby, to amend the agenda to schedule a public hearing on June 21, 2023, to consider approval of the application of Ryan Estess, Raley & Associates, Inc., to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a certain tract of land being 16.4 acres, more or less, located in Section 14, Township 18 North, Range 12 West, Bossier Parish, LA, from R-LD, Residential Low Density District, to B-1, Business Commercial Office District, for future commercial development. Case P-ZON-000019-2023 - Favorable recommendation by the Bossier City-Parish MPC.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Benton, Mr. Brotherton

Motion was made by Mr. Salzer, seconded by Mr. Darby, to schedule a public hearing on June 21, 2023, to consider approval of the application of Ryan Estess, Raley & Associates, Inc., to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a certain tract of land being 16.4 acres, more or less, located in Section 14, Township 18 North, Range 12 West, Bossier Parish, LA, from R-LD, Residential Low Density District, to B-1, Business Commercial Office District, for future commercial development. Case P-ZON-000019-2023 - Favorable recommendation by the Bossier City-Parish MPC.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Rodgers asked if there are any photos/videos from the recent rain/flood event. Mr. Hudson stated that he will present photos/video at the June 7, 2023, police jury meeting. He stated that he will plan to make a presentation that discusses how the parish handles detention pond maintenance and what needs to be done to ensure that the homeowners associations are maintaining their detention ponds. Mr. Salzer stated that the homeowners associations need to understand what happens when they do not maintain their detention ponds and outflow structures.

Mr. Hudson stated that the detention pond for Willow Heights Subdivision, Unit No. 1, was not functioning properly and there were obstructions in the pipe which led to streets flooding in the subdivision during this last rain event. He stated that it is the responsibility of the Willow Heights Homeowners Association to maintain their detention ponds. He further stated that thankfully, no homes flooded.

Mr. Hudson recommended that letters be sent to all homeowners associations reminding them that they are responsible for maintenance of their detention ponds and outfall pipes.

Mr. Rodgers stated that he, Mr. Hudson, and Mr. Coutee visited several parish subdivisions that were recently flooded, but no homes flooded. He stated that he feels that the homeowners associations do not understand that it is their responsibility to ensure the detention ponds and outflow structures are working correctly.

Mr. Mark Coutee, Public Words Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish. He stated that planning is underway for the 4th of July event at South Bossier Parish.

Ms. Parks stated that she recently attended a Bossier City Lions Club meeting and they have expressed interest in placing benches at some of the parish parks. Mr. Saucier stated that he has not received any requests from the Bossier City Lions Club. Ms. Parks stated that she will follow up with the Bossier City Lions Club on this matter.

Ms. Parks expressed appreciation to Mr. Hudson for his assistance with the Innovation Drive and Dairy Lane Extensions project. She stated that the residents in this area will be very appreciative when this project is complete.

Mr. Darby provided a report on the Police Jury Association of Louisiana’s Legislative Day he attended on May 17, 2023. He stated that there is a public notice that has been sent out by the State requesting anyone that currently is on Medicaid to update their contact information.

Mr. Rodgers provided a report on the Police Jury Association of Louisiana’s Legislative Day he attended on May 17, 2023.

Mr. Rodgers stated that he and Mr. Hudson were driving around the parish during the recent rain/flood event. He stated that he received several calls from citizens regarding the need for their ditches to be dug out and culverts to be cleaned. Mr. Rodgers stated that Mr. Hudson and Mr. Coutee do not receive the recognition they deserve for the hard work they do for the parish to ensure that roadways are taken care of and drainage issues are addressed as quickly as possible to alleviate homes from flooding. He stated that no homes flooded during the recent rain/flood event.

Mr. Rimmer provided a report on the Police Jury Association of Louisiana’s Legislative Day he attended on May 17, 2023. He stated that he, Mr. Gray, and Mr. Ford recently attended Bossier Day in Baton Rouge, LA, on May 9, 2023, and provided a report on that event.

Mr. Rimmer reported that Mr. Tom Carlton, previous Bossier Parish Community College Chancellor, passed away. He stated that Mr. Carlton was a great public servant in Bossier Parish.

Finance Committee Meeting – May 18, 2023, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 18th day of May, 2023, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Benton, Mr. Brotherton, and Mr. Cochran being absent.

Mr. Plummer asked if anyone was present that would like to address the Finance Committee to discuss an item that is currently not on the agenda. No one was present.

Motion was made by Mr. Rimmer, seconded by Mr. Rodgers, to approve payment of accounts payable invoices and budget to actual monthly comparison for the month of April, 2023.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Rodgers requested that the agenda be amended to consider approval of a request from the Town of Benton for discretionary funds for various repairs at the Benton Sports Complex in the Town of Benton, with Mr. Rodgers contributing discretionary funds in the amount of \$3,000.00. This request for discretionary funds has been approved by the Parish Attorney.

Motion was made by Mr. Rodgers, seconded by Mr. Rimmer, to amend the agenda to consider approval of a request from the Town of Benton for discretionary funds for various repairs at the Benton Sports Complex in the Town of Benton, with Mr. Rodgers contributing discretionary funds in the amount of \$3,000.00.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Benton, Mr. Brotherton, Mr. Cochran

Mr. Rodgers presented a request from the Town of Benton for assistance with various improvements at the Benton Sports Complex. He stated that he would like to use \$3,000.00 from his discretionary funds to assist the Town of Benton with these improvements. Mr. Rodgers stated that this request for discretionary funds has been approved by the Parish Attorney.

Motion was made by Mr. Rodgers, seconded by Mr. Rimmer, to approve a request from the Town of Benton for discretionary funds for various repairs at the Benton Sports Complex in the Town of Benton, with Mr. Rodgers contributing discretionary funds in the amount of \$3,000.00.

The Chairman called for public comment. Mr. Gray requested clarification on how the \$3,000.00 will be spent. Mr. Rodgers stated that the funds will be used to fix electrical panels and add sidewalks. Mr. Gray asked if discretionary funds can be used in this manner. Mr. Rodgers confirmed that discretionary funds can be used for these requests from the Town of Benton.

Mr. Gray stated that his understanding is that when a request for use of discretionary funds is made, a form is required to be presented to the police jurors for consideration and requires approval from the Parish Attorney. Mr. Rodgers stated that a form is not currently available, but one can be submitted to Mr. Gray at a later date.

Mr. Marsiglia stated that the request today is contingent upon Parish Attorney approval. Mr. Rodgers stated that he has already provided all the information to Mr. Jackson on this request for his review, and the request from the Town of Benton meets the requirements needed in order to be eligible to receive discretionary funds from the police jury.

Mr. Gray stated that in order to spend discretionary funds, a police juror is required to submit a form to the police jurors and the Parish Attorney detailing how the discretionary funds will be spent and the form must be approved/denied by the Parish Attorney. He stated that he had been required to submit a form to the police jurors and Parish Attorney when he requested use of his discretionary funds in the past.

There was additional discussion on how discretionary funds can be spent. **Motion was made by Mr. Jorden, seconded by Mr. Rimmer, to call for a vote on the motion and second on the floor to approve a request from the**

Town of Benton for discretionary funds for various repairs at the Benton Sports Complex in the Town of Benton, with Mr. Rodgers contributing discretionary funds in the amount of \$3,000.00, subject to Parish Attorney approval.

Votes were cast and the motion carried unanimously.

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 18th day of May, 2023, the meeting was adjourned by Mr. Rimmer at 3:33 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY