

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES

February 1, 2023

www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 1<sup>st</sup> day of February, 2023, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Doug Rimmer, called the meeting to order. The invocation was given by Mr. Glenn Benton, and the pledge of allegiance was led by Mr. Philip Rodgers. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton, Absent	Ms. Julianna Parks, via Zoom
Mr. Jimmy Cochran	Mr. Mac Plummer
Mr. Jerome Darby	Mr. Doug Rimmer
Mr. Charles Gray	Mr. Philip Rodgers
Mr. John Ed Jordan	Mr. Tom Salzer, via Zoom

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Others present were Mr. Joe E. "Butch" Ford, Jr., Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Eric Hudson, Parish Engineer; Ms. Rachel Hauser, Parish Secretary; Ms. Stacie Fernandez, Parish Treasurer.

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Mr. Rimmer asked if anyone was present that would like to address the police jury to discuss an item that is currently not on the agenda. No one was present.

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Ms. Hauser requested that the agenda be amended to award the bid for the supply of hot mix for the period of February 1, 2023, to June 30, 2023, in accordance with bids received January 20, 2023. **Motion was made by Mr. Darby, seconded by Mr. Benton, to amend the agenda to award the bid for the supply of hot mix for the period of February 1, 2023, to June 30, 2023, in the amount of \$97.00 per ton to Benton & Brown in accordance with bids received January 20, 2023.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

**AYES:** Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks via Zoom, Mr. Plummer, Mr. Rimmer, Mr. Rodgers  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** Mr. Brotherton, Mr. Salzer

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**Motion was made by Mr. Benton, seconded by Mr. Rodgers, to award the bid for the supply of hot mix for the period of February 1, 2023, to June 30, 2023, in the amount of \$97.00 per ton to Benton & Brown in accordance with bids received January 20, 2023.**

This is the only bid received.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

**AYES:** Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks via Zoom, Mr. Plummer, Mr. Rimmer, Mr. Rodgers  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** Mr. Brotherton, Mr. Salzer

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of February, 2023, that it does hereby award the bid for the supply of hot mix for the period of February 1, 2023, to June 30, 2023, in the amount of \$97.00 per ton to Benton & Brown, low bidder meeting bid specifications in accordance with bids received on January 20, 2023.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Benton, seconded by Mr. Rodgers. Upon vote, it was duly adopted on this 1<sup>st</sup> day of February, 2023, with the following votes recorded:

**AYES:** Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks via Zoom, Mr. Plummer, Mr. Rimmer, Mr. Rodgers  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** Mr. Brotherton, Mr. Salzer

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of River Square Subdivision, being a resubdivision of portions of Lots 16, 17, 24 and 25, Shady Grove Plantation Subdivision, located in Section 29, Township 19 North, Range 13 West, Bossier Parish, LA, located off Benton Road. This application (Case P-PLAT-000107-2022) received a favorable recommendation by the Bossier City-Parish MPC. This matter was tabled on January 18, 2023.

Mr. Eric Hudson, Parish Engineer, requested that this matter be tabled to the February 15, 2023, police jury meeting.

**Motion was made by Ms. Parks, seconded by Mr. Darby, to table the public hearing to consider approval of the plat of the proposed development of River Square Subdivision, being a resubdivision of portions of Lots 16, 17, 24 and 25, Shady Grove Plantation Subdivision, located in Section 29, Township 19 North, Range 13 West, Bossier Parish, LA, located off Benton Road, to be considered at the February 15, 2023, regular meeting. (Bossier MPC Case P-PLAT-000107-2022)**

**Motion carried with the following votes recorded:**

**AYES:** Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks via Zoom, Mr. Plummer, Mr. Rimmer, Mr. Rodgers

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Mr. Brotherton, Mr. Salzer

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**Motion was made by Ms. Parks, seconded by Mr. Rodgers, to schedule a public hearing on March 1, 2023, to consider changing the name of Town Lake Boulevard to Innovation Drive as an extension of the existing Innovation Drive, located in Section 11, Township 18 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Hauser requested that the agenda be amended to schedule a public hearing on March 15, 2023, to consider the application of Jo Ann Touchstone to the Bossier City-Parish MPC for a zoning amendment to change the zoning classification of a certain tract of land being 0.32 acres, more or less, located in Section 15, Township 18 North, Range 12 West, Bossier Parish, LA, from R-A, Residential Agriculture District, to B-3, General Business District, for a commercial office building. Case P-ZON-000117-2002–Favorable recommendation by the Bossier City-Parish MPC.

**Motion was made by Mr. Benton, seconded by Mr. Jorden, to amend the agenda to schedule a public hearing on March 15, 2023, to consider the application of Jo Ann Touchstone to the Bossier City-Parish MPC for a zoning amendment to change the zoning classification of a certain tract of land being 0.32 acres, more or less, located in Section 15, Township 18 North, Range 12 West, Bossier Parish, LA, from R-A, Residential Agriculture District, to B-3, General Business District, for a commercial office building. Case P-ZON-000117-2002–Favorable recommendation by the Bossier City-Parish MPC.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Gray, to schedule a public hearing on March 15, 2023, to consider the application of Jo Ann Touchstone to the Bossier City-Parish MPC for a zoning amendment to change the zoning classification of a certain tract of land being 0.32 acres, more or less, located in Section 15, Township 18 North, Range 12 West, Bossier Parish, LA, from R-A, Residential Agriculture District, to B-3, General Business District, for a commercial office building. Case P-ZON-000117-2002–Favorable recommendation by the Bossier City-Parish MPC.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Rimmer, Chairman of the Policy and Procedures Committee, reported on the meeting of that committee held today at 12:00 p.m. Committee members attending the Policy and Procedures Committee meeting Mr. Rimmer, Mr. Gray, Mr. Marsiglia, Ms. Park via Zoom, Mr. Benton, and Mr. Darby. Ms. Hauser, Mr. Mark Coutee, Mr. Jackson, Ms. Julie Gill, Ms. Rachael Graves, Ms. Stacie Fernandez, Mr. Heath Lyles, Mr. Pat Culverhouse, Ms. Lisa Wilson, Mr. Hudson, Mr. Jim Firth, Mr. Ford, and Mr. Nguyen Kha were also present. Other jurors present were Mr. Salzer via Zoom, Mr. Jorden, Mr. Benton, Mr. Rodgers, and Mr. Cochran.

Mr. Rimmer stated that the Policy and Procedures Committee discussed Bossier Parish animal control policies. He stated that this matter is to be further discussed.

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Mr. Plummer, Chairman of the Parks and Recreations Committee, reported on the meeting of that committee held today at 1:00 p.m. Committee members attending the Parks and Recreation Committee meeting were Mr. Plummer, Mr. Marsiglia, Mr. Benton, Mr. Rodgers, Mr. Salzer via Zoom, and Ms. Parks via Zoom. Mr. Jackson, Mr. Mark Coutee, Ms. Rachael Graves, Ms. Julie Gill, Ms. Stacie Fernandez, Mr. Heath Lyles, Mr. Pat Culverhouse, Ms. Lisa Wilson, Mr. Hudson, Mr. Jim Firth, Mr. Ford, Mr. Nguyen Kha, Mr. Warren Saucier, Ms. Hauser, and Mr. Matt Redmon were also present. Other jurors present were Mr. Darby, Mr. Rimmer, Mr. Jorden, Mr. Gray, and Mr. Cochran.

Mr. Plummer stated that the Parks and Recreation Committee discussed the budget for Parks and Recreation due to the increase in costs for supplies and materials. He stated that construction of batting cages at the Lawson Bo Brandon Sports Complex will begin soon. He further stated that construction for additional ball fields at South Bossier Park will begin soon and the groundbreaking ceremony is planned for February 6, 2023. Mr. Plummer stated that the committee discussed work being done at Camp Minden for the archery fields.

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**Motion was made by Mr. Rodgers, seconded by Mr. Gray, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals on January 18, 2023, in the matter of Davis Transport, Inc., Report No. 2958 issued on September 30, 2022.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Jorden, seconded by Mr. Rodgers, to approve the application of Sharlet Randall and Michael Randall for a 2023 Bossier Parish beer/liquor license at Cypress Shak, 1115 Hwy 162, Benton, LA, subject to approval by the Health Department.** The application has been approved by the Bossier Parish Sheriff’s Office.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to approve the application of Juan L. Monzon, for renewal of a 2023 Bossier Parish beer/liquor license at Don Lucio’s Bar & Grill, formerly Trejo’s Mexican Restaurant, 4615 Hwy 80E, Haughton, LA. The application has been approved by the Bossier Parish Sheriff’s Office and the Health Department.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Plummer, seconded by Mr. Cochran, to authorize completion of the Louisiana Compliance Questionnaire in connection with the 2022 audit of Bossier Parish Police Jury financial records, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of February, 2023, that the Parish Administrator or Parish President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, the Louisiana Compliance Questionnaire in connection with the 2022 audit of Bossier Parish Police Jury financial records.

The resolution was offered by Mr. Plummer, seconded by Mr. Cochran. Upon vote, it was duly adopted on this 1<sup>st</sup> day of February, 2023, with the following votes recorded:

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks via Zoom, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer via Zoom

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Rodgers, seconded by Mr. Benton, to approve a variance of parish regulations to allow a commercial structure to be built below the road surface level located at 601 Kingston Road, Lot 1, Fairburn Subdivision No. 5A.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Gray, to approve Supplemental Agreement No. 1 to the Agreement with Beast Engineering, LLC, in the amount of \$34,000.00 for Resident Engineer Inspection Services (Disaster Relief), RFP 2020-112, DR 4263 PW 910 Paved Roads, Task Order No. 7, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of February, 2023, that it does hereby approve Supplemental Agreement No. 1 to the Agreement with Beast Engineering, LLC, in the amount of \$34,000.00 for Resident Engineer Inspection Services (Disaster Relief), RFP 2020-112, DR 4263 PW 910 Paved Roads, Task Order No. 7.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said supplemental agreement.

The resolution was offered by Mr. Benton, seconded by Mr. Gray. Upon unanimous vote, it was duly adopted on this 1<sup>st</sup> day of February, 2023.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Benton, seconded by Mr. Darby, to approve Change Order No. 1 for Project No. 2021-119, DR 4263 PW 910 Paved Roads, Task Order No. 7, and to authorize the execution of documents. Said change order results in an increase of \$225,262.50 and an additional 24 contract days.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of February, 2023, that it does hereby approve Change Order No. 1 for Project No. 2021-119, DR 4263 PW 910 Paved Roads, Task Order No. 7.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said change order.

The resolution was offered by Mr. Benton, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 1<sup>st</sup> day of February, 2023.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Benton, seconded by Mr. Gray, to approve Change Order No. 1 for Project No. 2021-122, DR 4263 PW 910 Paved Roads, Task Order No. 10, and to authorize the execution of documents.** Said change order results in an increase in the amount of \$191,693.10 and an additional 15 contract days.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of February, 2023, that it does hereby approve Change Order No. 1 for Project No. 2021-122, DR 4263 PW 910 Paved Roads, Task Order No. 10.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said change order.

The resolution was offered by Mr. Benton, seconded by Mr. Gray. Upon unanimous vote, it was duly adopted on this 1<sup>st</sup> day of February, 2023.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Hudson stated that the City of Bossier City assists the Parish of Bossier with maintenance on traffic signals. He stated that the existing agreement needs to be updated to include new traffic signals and to state that payment will be made on an annual basis.

**Motion was made by Mr. Rodgers, seconded by Mr. Marsiglia, to approve a Traffic Signal Maintenance Agreement with the City of Bossier City, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of February, 2023, that it does hereby approve a Traffic Signal Maintenance Agreement with the City of Bossier City.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Rodgers, seconded by Mr. Marsiglia. Upon unanimous vote, it was duly adopted on this 1<sup>st</sup> day of February, 2023.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Plummer, seconded by Mr. Gray, to approve Amendment No. 1 to the proposal with Raley and Associates, Inc., in the amount of \$26,500.00 for additional surveying and engineering services for Bossier Parish Lucky Estates Subdivision Drainage Improvements Project, FEMA-4263-DR-LA, Project #15, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of February, 2023, that it does hereby approve Amendment No. 1 with Raley and Associates, Inc., in the amount of \$26,500.00 for additional surveying and engineering services for Bossier Parish Lucky Estates Subdivision Drainage Improvements Project, FEMA-4263-DR-LA, Project #15.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said amendment.

The resolution was offered by Mr. Plummer, seconded by Mr. Gray. Upon unanimous vote, it was duly adopted on this 1<sup>st</sup> day of February, 2023.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Benton, seconded by Mr. Darby, to approve Supplemental Agreement No. 2 with Civil Design Group in the amount of \$20,438.00 for additional surveying and engineering services for Covington Road Extension to LA Highway 614, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of February, 2023, that it does hereby approve Supplemental Agreement No. 2 with Civil Design Group in the amount of \$20,438.00 for additional surveying and engineering services for Covington Road Extension to LA Highway 614.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said supplemental agreement.

The resolution was offered by Mr. Benton, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 1<sup>st</sup> day of February, 2023.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Ms. Parks, seconded by Mr. Cochran, to approve Supplemental Agreement No. 1 with Coyle Engineering Co., Inc., in the amount of \$50,200.00 for surveying and engineering services for Town Lake Boulevard (Innovation Drive) and Dairy Lane Extension, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of February, 2023, that it does hereby approve Supplemental Agreement No. 1 with Coyle Engineering Co., Inc. in the amount of \$50,200.00 for surveying and engineering services for Town Lake Boulevard (Innovation Drive) and Dairy Lane Extension.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said supplemental agreement.

The resolution was offered by Ms. Parks, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 1<sup>st</sup> day of February, 2023.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Ford stated that a meeting is scheduled for Thursday, February 2, 2023, at 10:00 a.m., with the Department of Transportation and Development to discuss the I-20 project.

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Mr. Ford stated that a meeting is scheduled with the Police Jury Association to discuss the March 8-10, 2023, annual convention.

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Mr. Ford reported that a ribbon cutting ceremony is scheduled on February 8, 2023, at 10:00 a.m., for the I-20/I-220 Barksdale Air Force Base Interchange Project. He stated that Governor John Bel Edwards will be present for the ribbon cutting ceremony. He further stated that Mr. Rimmer has been asked to speak during the ceremony. Mr. Ford stated that in the event that the ribbon cutting ceremony cannot be held on site, it will be moved to the Bossier Parish Community College campus.

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Mr. Ford reported that a meeting is scheduled for February 9, 2023, with the Bossier Parish Sheriff and state delegation to discuss this year's Capital Outlay requests.

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Mr. Hudson provided an update on the Arthur Ray Teague Parkway overlay project. He stated that this project will be done in three phases.

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Mr. Hudson provided an update on Project No. 2022-100, Bay Hills Main Entrance Improvements.

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Mr. Hudson stated that the Bobby Byrd Drainage Improvements project is complete.

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Mr. Hudson provided an update of several FEMA projects and sewer projects.

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Mr. Hudson presented photographs of several projects.

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Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. He stated that parish equipment is ready to deploy in the event of winter weather.

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Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

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Mr. Marsiglia reported that he has received a complaint from a resident of River Bluff Subdivision regarding the train blocking the intersection of Carters Landing and Benton Road to Cash Point Road for approximately three hours. He requested that Mr. Ford contact Union Pacific Railroad to schedule a meeting to discuss this matter. He stated that three large neighborhoods were blocked in and emergency vehicles could not access those residents.

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Mr. Jorden expressed appreciation to Mr. Coutee and highway crews for their work during the recent flooding in his district.

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Mr. Rodgers reported that he has received several calls regarding the recent flooding and the need for ditches and culverts to be cleaned out. He stated that the parish is working diligently to assist those areas that flooded and to clean out ditches and culverts.

Mr. Rodgers reported on meetings he recently attended in Washington, D.C. He stated that he now has a full understanding of how important the Cyber Innovation Center is to the Parish of Bossier. He expressed appreciation to the delegation representing the Parish of Bossier for taking the time to meet with the police jurors and staff in Washington, D.C.

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Mr. Rimmer reported on the Open House held at the Bossier Parish Health Unit and expressed appreciation to Mr. Firth for his work on renovations of the building.

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Mr. Jackson expressed appreciation to the police jurors who went to Washington, D.C., and took the time to attend the federal meetings. He stated that it is important for the federal elected representatives and staff to see local representatives be involved and hear the concerns of local representatives. He expressed appreciation to Ms. Julie Gill for her work organizing Washington Mardi Gras and for providing very informative packets for those attending Washington Mardi Gras.

Mr. Jackson provided additional information on meetings attended in Washington, D.C.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of February, 2023, the meeting was adjourned by Mr. Rimmer at 2:43 p.m.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY