

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES

February 16, 2022

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The Bossier Parish Police Jury met in regular and legal session on the 16th day of February, 2022, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Tom Salzer, called the meeting to order. The invocation was given by Mr. Glenn Benton, and the pledge of allegiance was led by Ms. Julianna Parks. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Ms. Julianna Parks
Mr. Jimmy Cochran	Mr. Mac Plummer
Mr. Jerome Darby	Mr. Doug Rimmer
Mr. Charles Gray	Mr. Philip Rodgers
Mr. John Ed Jordan	Mr. Tom Salzer

Others present were Mr. Joe E. "Butch" Ford, Jr., Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Eric Hudson, Parish Engineer; Ms. Rachel Hauser, Parish Secretary; Ms. Stacie Fernandez, Parish Treasurer.

Mr. Salzer asked if anyone was present that would like to address the police jury to discuss an item that is currently not on the agenda. No one was present.

Mr. Robert Berry, Cypress Black Bayou Recreation and Water Conservation District, was present. He provided a report on visitors and work being done at the park.

Mr. Berry stated that closure of the Linton Road Bridge over Black Bayou has caused some issues for the park. He stated that the buoys that have been placed around the construction area on the lake at the Linton Road bridge have been successful in keeping boaters away from that area.

Mr. Berry provided a report on the number of evacuees that stayed at the park after Hurricane Ida. He stated that several parish officials and their departments assisted during this time. He further stated that several evacuee families are returning to this area to live. Mr. Berry stated that the Parish of Bossier made a huge impact on the evacuee families.

Mr. Berry provided additional information on the works of Cypress Black Bayou Recreation and Water Conservation District and park employees, as well as other employees of the parish.

Mr. Berry stated that the triathlon event will be held this year at the park.

Mr. Berry provided a report on Salvinia in Cypress Black Bayou and their works to control Salvinia.

Mr. Berry stated that it is stipulated that approximately 100 acres can only be used for education and nature trails at Cypress Black Bayou Park. He stated that the land that makes up the park is public land purchased with federal and state monies. He further stated that he is not working with any developers to bankrupt the park in order to sell the land, and stated that there are rumors stating same, which are false rumors.

Mr. Berry provided information on SWEPCO's work in the park. He also discussed oil and gas interest in the land.

Mr. Berry stated that the lake was created for a secondary source of water for the Town of Benton, Bossier City, industry, and agriculture. He stated that water must be sold and provided additional information pertaining to providing water to the oil and gas companies for frac jobs.

Mr. Berry stated that an Eagle Cam has been installed at the park and can be accessed at Metro Aviation's website to watch the Eagle's nest. He provided additional information on the Eagles and stated that the park and land are protected due to the Eagles nesting at the park.

Mr. Berry provided information pertaining to possible infrastructure funds for the park.

Mr. Berry reported that dead fish were discovered two weeks ago off Merritt Road. He stated that the wildlife biologist was contacted immediately and the water and fish were tested. He further stated that the fish are spawning this time of year and were in shallow water with rocks, and the temperature was 25 degrees the night before the dead fish were found. Mr. Berry stated that he will submit the report on the findings to Mr. Jackson if anyone is interested in reading the report.

Mr. Berry stated that a problem does exist with sewer that is not fully treated being discharged into the lakes. He provided additional information on this matter. He stated that a sewer system is needed around the lake to prevent sewerage that has not been fully treated from being discharged into the lakes. He provided additional information on sewerage issues around the two lakes and the issues with Salvinia.

Mr. Berry stated that when the park was created 2.5 mills was being collected. He stated that over the years, the millage has been rolled back and is currently 1.56 mills. He stated that yearly taxes collected are approximately \$1 million, which makes it difficult to keep and maintain two lakes, the park, and the surrounding land on that budget. Mr. Berry stated that they are functioning on that budget and provided information on improvements made to the park and lakes.

Mr. Benton asked if the park was eligible for any Federal Emergency Management Agency funds from Hurricane Ida. Mr. Berry stated that the park did not qualify for FEMA funding and the evacuees were not charged to stay at the park.

Mr. Marsiglia asked what the landowner fees contribute to the park's budget. Mr. Berry stated that when the fees were put into place in 2015, it was anticipated that the fees would total approximately \$360,000.00. He stated that after a year of charging landowner fees, one board member did not want to increase landowner fees and he was asked to cut other funds. He further stated that the board requested that he take on more responsibilities around the park in order to cut funds and they would increase his salary for taking on those additional responsibilities. Mr. Berry provided additional information on the added responsibilities that he took on around the park, the amount saved, and the salary increase due to those added responsibilities.

Mr. Berry provided information on the number of employees on payroll and when they work. He stated that currently the park bills approximately \$270,000.00 to \$280,000.00 in landowner fees which allows them use of the lake

to water their yards and gives them lake frontage on their properties. He provided additional information on water use from the lakes and the need to protect the lakes.

Mr. Berry stated that the Department of Revenue will be hosting a seminar in this area for the police jury and surrounding municipalities to discuss how the Department of Revenue will be handling all collection of fees, which will save the entities legal fee costs.

There was further discussion on the amount of landowner fees collected in 2021.

Ms. Parks stated that she has received complaints from others that they have tried to make reservations for the summer, but was unable to do so. Mr. Berry stated that reservations are currently being taken for the summer.

Mr. Gray expressed appreciation to Mr. Berry and employees for their hard work and for taking care of the evacuees.

Mr. Rodgers asked Mr. Berry if he answers his phone 24 hours a day, 7 days a week. Mr. Berry stated that he never turns his phone off and answers all calls, or if a call is missed, he returns the call immediately. Mr. Rodgers expressed appreciation to Mr. Berry for his dedication and work at the park.

Ms. Hauser stated that Mr. Andre Wilson, Northwest Louisiana Trail Riders Association, was unable to attend today's meeting. She stated that he requested to be a visitor at the March 2, 2022, regular meeting.

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to authorize the advertising for bids for Project No. 2021-118, DR 4263 PW 910 Paved Roads, Task Order No. 6, bid date to be determined.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Benton, to authorize the advertising for bids for Project No. 2021-121, DR 4263 PW 910 Paved Roads, Task Order No. 9, bid date to be determined.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to authorize the advertising for bid for Project No. 2021-124, DR 4263 PW 910 Paved Roads, Task Order No. 12, bid date to be determined.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider abandonment of Hinton Road, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA. She stated that Hinton Road is located in Kingston Crossing Subdivision.

Mr. Hudson requested that this matter be tabled to the March 2, 2022, regular meeting.

Motion was made by Mr. Plummer, seconded by Mr. Darby, to table the public hearing to abandon Hinton Road, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA, located in Kingston Crossing Subdivision, to be considered at the March 2, 2022, regular meeting.

Votes were cast, and the motion carried unanimously.

Ms. Hauser announced the public hearing to consider approval of the site plan and plat of the proposed development of WK Swan Lake Medical Plaza, a Commercial Subdivision, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA. She stated that the proposed subdivision is located on the Northwest corner of Willow Lake Boulevard and Airline Drive. This application (Bossier MPC Case P-59-21) received a favorable recommendation from the Bossier City-Parish MPC.

Mr. Micha Duffy, Coyle Engineering Company, Inc., was present. He stated that the proposed site plan and plat being presented today reflect requested changes by the parish engineering department. Mr. Duffy stated that Lot 100 has been changed to Lot 1000.

Mr. Hudson stated that Lot 1000 will be a stub-out and will be built to parish road standards in the event of future development and the need for Lot 1000 to be used as an access road. Mr. Benton asked if Lot 1000 will be a private road. Mr. Hudson stated that the stub-out will be a private road.

After further discussion, there being no objection, **motion was made by Ms. Parks, seconded by Mr. Rodgers, to approve the site plan and plat of the proposed development of WK Swan Lake Medical Plaza, a Commercial Subdivision, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA; located on the Northwest corner of Willow Lake Boulevard and Airline Drive (Bossier MPC Case P-59-21).**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Cypress Bay Subdivision, Unit No. IIIA, being a re-plat of Lots 42 and the East ½ of Lot 43, Cypress Bay Subdivision, Unit No. III, located in Section 1, Township 19 North, Range 13 West, and Section 6, Township 19 North, Range 12 West, Bossier Parish, LA. She stated that the proposed development is located on Cypress Village Drive. This application (Benton MPC Case BP-32-21) received a favorable recommendation from the Benton-Parish MPC.

Mr. Hudson stated that the applicant is requesting to combine the existing Lot 42 and the East ½ of Lot 43, Cypress Bay Subdivision, Unit No. III, into one large lot.

Mr. Rodgers asked if the police jury enforces subdivision covenants. Mr. Jackson stated that the police jury does not enforce subdivision covenants. He stated that the police jury may approve something in a subdivision, but it is the applicant's responsibility to review their subdivision covenants to ensure that they will not be violating the covenants. There was additional discussion pertaining to subdivision covenants.

After further discussion, there being no objection, **motion was made by Mr. Rodgers, seconded by Mr. Gray, to approve the plat of the proposed development of Cypress Bay Subdivision, Unit No. IIIA, being a re-plat of Lots 42 and the East ½ of Lot 43, Cypress Bay Subdivision, Unit No. III, located in Section 1, Township 19 North, Range 13 West, and Section 6, Township 19 North, Range 12 West, Bossier Parish, LA; located on Cypress Village Drive. (Benton MPC Case BP-32-21)**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the Minor Plat for Barbara Newtown, located in Section 12, Township 20 North, Range 14 West, Bossier Parish, LA. She stated that the proposed development is located off Old Plain Dealing Road. This application (Benton MPC Case BP-33-21) received a favorable recommendation from the Benton-Parish MPC.

Mr. Hudson stated that the applicant is requesting to subdivide the existing tract of land into two lots. He stated that Ms. Newtown is selling her home, but needs to have access to the property behind the home. He further stated that Ms. Newtown will maintain the access drive to the property.

There being no objection, **motion was made by Mr. Rodgers, seconded by Ms. Parks, to approve the Minor Plat for Barbara Newtown, located in Section 12, Township 20 North, Range 14 West, Bossier Parish, LA; located off Old Plain Dealing Road. (Benton MPC Case BP-33-21)**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Rodgers, Chairman of the Broadband Study Committee, reported on the meeting of that committee held today at 11:00 a.m. Committee members attending the Broadband Study Committee meeting were Mr. Rodgers, Mr. Jorden, Mr. Marsiglia, and Mr. Heath Lyles. Mr. Pat Culverhouse, Mr. Jim Firth, Mr. Mark Harper via Zoom, Ms. Julie Gill, Ms. Hauser, Mr. Jackson, Mr. Ford, Mr. Matt Post, Ms. Fernandez, and Mr. Alan Shields were also present. Other jurors present were Mr. Darby, Mr. Rimmer, Ms. Parks, Mr. Brotherton, and Mr. Gray.

Mr. Rodgers stated that the committee met with members from Technology for Rural America (TFRA), the company hired to assist with creating rules and regulations for a broadband company to use the Benton Courthouse Tower and other areas of Bossier Parish.

Mr. Rodgers stated that the committee also discussed the Granting Unserved Municipalities Broadband Opportunities (GUMBO) Grant Program.

Mr. Rimmer, Chairman of the Policy and Procedures Committee, reported on the meeting held today at 12:00 p.m. Committee members attending the Policy and Procedures Committee meeting were Mr. Rimmer, Mr. Gray, Mr. Marsiglia, Ms. Parks, Mr. Benton, and Mr. Darby. Mr. Jackson, Mr. Firth, Major Charles Gray, Mr. Culverhouse, Ms. Fernandez, Ms. Lisa Wilson, Ms. Jessica Aldridge, Ms. Hauser, Ms. Gill, Mr. Hudson, and Ms. Grappe were also present. Other jurors present were Mr. Cochran, Mr. Brotherton, Mr. Plummer, Mr. Rodgers, and Mr. Jorden.

Mr. Rimmer stated that the committee discussed Policy 320-Sick Leave Benefits of the Bossier Parish Police Jury Policy and Procedures Manual and the requirement of police jury employees submitting a doctor's excuse after three days of being absent. He stated that an amendment to this policy will be considered at the March 2, 2022, regular meeting.

Mr. Rimmer stated that the committee also discussed Special Event Permit regulations.

Mr. Salzer, Chairman of the Capital Improvements/Building and Grounds Committee, reported on the meeting held today at 12:30 p.m. Committee members attending the Capital Improvements/Building and Grounds Committee meeting were Mr. Salzer, Mr. Rodgers, Mr. Benton, Mr. Marsiglia, Mr. Plummer, Mr. Cochran, and Mr. Darby. Ms. Grappe, Ms. Gill, Ms. Hauser, Mr. Heath Lyles, Mr. Jackson, Mr. Hudson, Mr. Ford, and Ms. Fernandez were also present. Other jurors present were Mr. Jorden, Mr. Rimmer, Mr. Brotherton, Ms. Parks, and Mr. Gray.

Mr. Salzer stated that the committee discussed a safety barrier around the judge's parking lot. He stated that construction should begin in the very near future.

Mr. Salzer stated that the committee discussed repairs to the Bossier Parish Sheriff's Office flooring.

Mr. Salzer stated that the committee discussed repairs and improvements at the Bossier Parish Maximum Security Facility.

Motion was made by Mr. Rimmer, seconded by Mr. Jorden, to remove the following items from the agenda:

Approval of a Purchase and Sale Contract between the Bossier Parish Police Jury and OTC, LLC, and ACD, Inc., for the purchase of 26.12 acres, more or less, located off Whitehurst Street, Bossier City, LA, being a portion of Assessment No. 134629 located in Section 13, Township 18 North, Range 13 West, authorize the use of Industrial Park Funds for said purchase, and authorize execution of any and all documents by the Parish President or Parish Administrator.

Approval of a Purchase and Sale Contract between the Bossier Parish Police Jury and New Wave Homes, LLC, for the purchase of 6.1 acres, more or less, located off Whitehurst Street, Bossier City, LA, Assessment No. 152217 located in Bannockburn Farms Subdivision, authorize the use of Industrial Park Funds for said purchase, and authorize execution of documents by the Parish President or Parish Administrator

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Rodgers, seconded by Mr. Brotherton, to adopt a resolution approving the issuance, sale, and delivery of Limited Tax Bonds of Benton Fire District No. 4 of the Parish of Bossier, State of Louisiana, and providing for other matters relating thereto.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

The following resolution was offered by Mr. Rodgers, and seconded by Mr. Brotherton:

RESOLUTION

A resolution approving the issuance, sale, and delivery of Limited Tax Bonds of Benton Fire District No. 4 of the Parish of Bossier, State of Louisiana, and providing for other matters relating thereto.

WHEREAS, the Board of Commissioners of Benton Fire District No. 4 of the Parish of Bossier, State of Louisiana, acting as the governing authority of Benton Fire District No. 4 of the Parish of Bossier, State of Louisiana (the "Issuer"), by resolution adopted on February 15, 2022, has authorized the issuance of not exceeding Three Million Dollars (\$3,000,000) of Limited Tax Bonds (the "Bonds"), in one or more series, for the purpose of acquiring, constructing, improving, maintaining or operating fire protection and emergency medical service facilities, vehicles and equipment, including both movable and immovable property, that are to be used to provide fire protection and medical service in the Issuer, and paying the costs of issuance thereof, pursuant to Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, said Bonds to be payable from an irrevocable pledge and dedication of the funds to be derived by the Issuer from the levy and collection of a special tax of two (2) mills (such rate being subject to adjustment from time to time due to reassessment) authorized at an election held on December 11, 2021, which the Issuer is authorized to impose and collect each year through 2036 (the "Tax"). The Bonds will be issued at an interest rate not exceeding 4% per annum and shall mature not later than March 1, 2037; and

WHEREAS, it is now the desire of the Police Jury of the Parish of Bossier, State of Louisiana, to approve the issuance of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana, acting as the governing authority of the Parish of Bossier, State of Louisiana, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of the Issuer, this Police Jury hereby approves the issuance and sale of not exceeding \$3,000,000 of Limited Tax Bonds of Benton Fire District No. 4 of the Parish of Bossier, State of Louisiana, said Bonds to be issued under the authority, for the purposes and to be payable from the sources stated in the preamble hereto. The Bonds shall bear interest at a rate or rates not to exceed 4% per annum, to be determined by subsequent resolution of the Board of Commissioners of the Issuer. The Bonds shall mature not later than March 1, 2037.

SECTION 2. Neither the Parish nor this Police Jury shall be liable in any manner for the payment of the Bonds.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSENT: None

And the resolution was declared adopted on this, the 16th day of February, 2022.

/s/ Rachel D. Hauser Secretary /s/ Thomas D. Salzer President

Ms. Hauser stated that a correction needs to be made to Ordinance No. 4868 previously adopted on December 15, 2021, to amend the section number, Section 126-803 to Section 126-815.

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to adopt an ordinance amending Ordinance No. 4868 previously adopted on December 15, 2021, to amend Section 126-803.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4877

AN ORDINANCE AMENDING CHAPTER 126, "ZONING", ARTICLE III OF THE BOSSIER PARISH CODE OF ORDINANCES "UNINCORPORATED AREA WITHIN FIVE MILES OF BENTON" TO ADD AND/OR AMEND CERTAIN SECTIONS OR SUBSECTIONS

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that Chapter 126, "Zoning", Article III of the Bossier Parish Code of Ordinances, "Unincorporated Area Within Five Miles of Benton", be and is hereby amended to add and/or amend certain Sections or Subsections, as follows:

Chapter 126 – Zoning

ARTICLE III. Unincorporated Area Within Five Miles of Benton

Section 126-805 – 126-814. Reserved

Section 126-803, be and is hereby amended as follows:

Section 126-815. Violations.

Any of the following shall be a violation of this Code:

1. To use or attempt to use any land, building or temporary structure in any way not consistent with the requirements of this Code;
2. To erect or attempt to erect a building or other structure in any way not consistent with the requirements of this Code;
3. To engage or attempt to engage in the development or subdivision of land in any way not consistent with the requirements of this Code;
4. To transfer title to any lots or parts of a development unless the land development plan or subdivision has received all approvals required under the Code and an approved plan or plat, if required, has been filed in the appropriate Parish office;
5. To submit for recording with a Parish office any subdivision plat or other land development plan that has not been approved in accordance with the requirements of this Code;

6. To install or use a sign in any way not consistent with the requirements of this Code;
7. To engage in the use of a building or land, the use or installation of a sign, the subdivision or development of land or any other activity requiring one or more approvals or permits under this Code without obtaining all such required approvals or permits;
8. To engage in the use of a building or land, the use or installation of a sign, the subdivision or development of land or any other activity requiring one or more approvals or permits under this Code in any way inconsistent with any such approval or permit and any conditions imposed;
9. To use land for any purpose other than as specifically identified on an approved site development plant (e.g. using designated open space, parking spaces or walkways for display or storage; parking in open space or buffer areas) or as otherwise required by this Code;
10. To violate the terms of any approval or permit granted under this Code or any condition imposed on such approval or permit;
11. To obscure or obstruct any notice required to be posted or otherwise given under this Code;
12. To violate any lawful order issued by any person or entity under this Code;
13. To continue any violation as defined above, with each day of continued violation to be considered a separate violation for purposes of computing cumulative civil or criminal penalties.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon adoption.

BE IT FURTHER ORDAINED that any ordinance or parts of any ordinance in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that the provisions of this ordinance shall be included and incorporated in the Bossier Parish Code of Ordinances as an addition or amendment thereto, and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

The ordinance was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 16th day of February, 2022.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Carlotta Askew-Brown stated that Mr. Michael Smith's term on the Benton-Parish Metropolitan Planning Commission Board of Appeals (Adjustment) expires April 30, 2022, and he has asked to be reappointed. She stated that Mr. Smith is a valuable member of the Board of Appeals.

Motion was made by Mr. Rodgers, seconded by Mr. Gray, to approve the reappointment of Mr. Michael Smith to the Benton-Parish MPC Board of Appeals (Adjustment) for a five-year term, term to expire April 30, 2027.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Rodgers, to approve the reappointment of Mr. Doug Rogers to the Board of Directors for Bossier Parish Communications District No. 1 for a four-year term, term to expire March 1, 2026.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Plummer, seconded by Mr. Jorden, to approve the reappointment of Mr. Andy Holley to the Board of Directors for Bossier Parish Communications District No. 1 for a four-year term, term to expire March 1, 2026; joint appointment with the City of Bossier City.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Hauser stated that two resumes have been received for the vacancy on the Board of Directors for Bossier Parish Communications District No. 1. Both applicants were present.

Mr. Salzer stated that this appointment is a joint appointment with the City of Bossier City, and a nominee will be submitted to them for consideration.

Mr. Paul Marshall, 1607 Winchester Drive, Bossier City, LA, stated that he is pastor at the Jerusalem Missionary Baptist Church in Haughton, LA. He stated that he serves as moderator for 10 Bossier Parish churches.

Mr. Marshall stated that his experience with the 911 service has been excellent and would like to be a part of that service by serving on the Board of Directors for Bossier Parish Communications District No. 1.

Mr. Darby expressed appreciation to Mr. Marshall for his willingness to serve in this capacity. He asked several questions and Mr. Marshall provided responses.

Mr. Charles C. Grubb, 413 N. Lost River Drive, Benton, LA, stated that he is a retired attorney and has previously represented public bodies. He stated that for the last 8 years of his law practice he represented the Caddo Parish Communications District 9-1-1 and on occasion represented the Bossier Parish Communications District No. 1. He provided additional information.

Mr. Darby expressed appreciation to Mr. Grubb for his willingness to serve in this capacity. He asked several questions and Mr. Grubb provided responses.

Mr. Salzer requested that the jurors cast their votes for the nominee for Board of Directors for Bossier Parish Communications District No. 1. Those in favor of Mr. Grubb were asked to vote green. Those in favor of Mr. Marshall were asked to vote red. Results are as follows:

For Mr. Grubb: Cochran, Jorden, Marsiglia, Parks, Plummer, Rodgers

For Mr. Marshall: Benton, Brotherton, Darby, Gray, Rimmer, Salzer

Mr. Jackson stated that due to a tie, another vote will be needed in hopes that a majority vote will be cast for one of the candidates.

For Mr. Grubb: Cochran, Jorden, Marsiglia, Rodgers
For Mr. Marshall: Benton, Brotherton, Darby, Gray, Parks, Plummer, Rimmer, Salzer
Mr. Marshall has received a majority vote of 8, and is hereby nominated as the police jury’s recommendation for appointment to the Board of Directors for Bossier Parish Communications District No. 1.

Motion was made by Mr. Benton, seconded by Mr. Jorden, to adopt a resolution addressing the administrative and engineering aspects of the proposed FY2022 Louisiana Community Development Block Grant Project Applications for Gray Lake Estates/Gray Duck North Sewer Facilities in Bossier Parish.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

WHEREAS, the Bossier Parish Police Jury is submitting an application for a FY 2022 Louisiana Community Development Block Grant (LCDBG) for public facility improvements; and

WHEREAS, the Bossier Parish Police Jury has entered into contracts with The Coordinating & Development Corporation for administrative services and Volkert, Inc., for engineering services, and agree that all administrative services/engineering costs will be paid by the Bossier Parish Police Jury; and

WHEREAS, the Bossier Parish Police Jury will pay The Coordinating & Development Corporation an amount of \$36,400.00 for LCDBG pre-agreement and administrative services and Volkert, Inc., of Louisiana an amount of \$41,000.00 for LCDBG engineering services; and

WHEREAS, the Bossier Parish Police Jury will receive 2 bonus points for their monetary contributions: 2 points for paying engineering costs

NOW THEREFORE BE IT RESOLVED, the Police Jury President and Police Jury of Bossier Parish, Louisiana, do hereby agree to pay for all engineering and administration fees associated with the implementation of the LCDBG programs out of local funds.

The resolution was offered by Mr. Benton, seconded by Mr. Jorden. Upon vote, it was duly adopted on this 16th day of February, 2022, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

CERTIFICATE

I, Butch Ford, Bossier Parish Police Jury Administrator, hereby certify that the above constitutes a true and accurate copy of a Resolution, which UPON MOTION of Mr. Benton, and seconded by Mr. Jorden, was adopted by the following Yea and Nay vote:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: None

and the same was declared adopted by the Police Jury President this 16th day of February, 2022.

s/Joe E. “Butch” Ford, Jr.

Joe E. “Butch” Ford, Jr., Parish Administrator
Bossier Parish, Louisiana

Motion was made by Mr. Plummer, seconded by Mr. Gray, to approve an Addendum to the Agreement by and between Lewis-Burke Associates, LLC, and Bossier Parish Police Jury, and to authorize the execution of documents.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Darby

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that the Parish Administrator or Parish President be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, an Addendum to the Agreement by and between Lewis-Burke Associates, LLC, and Bossier Parish Police Jury.

The resolution was offered by Mr. Plummer, seconded by Mr. Gray. Upon vote, it was duly adopted on this 16th day of February, 2022, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Darby

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Jorden, seconded by Mr. Marsiglia, to approve a Memorandum of Agreement between the Arkansas Department of Agriculture, Arkansas Red River Commission, Red River Waterway Commission, Bossier Parish Police Jury, Caddo Parish Commission, Caddo Levee District, Bossier Levee District, City of Shreveport, City of Bossier City, and Caddo-Bossier Port Commission for a Red River Navigation Feasibility Study, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that it does hereby approve a Memorandum of Agreement between the Arkansas Department of Agriculture, Arkansas Red River Commission, Red River Waterway Commission, Bossier Parish Police Jury, Caddo Parish Commission, Caddo Levee District, Bossier Levee District, City of Shreveport, City of Bossier City, and Caddo-Bossier Port Commission for a Red River Navigation Feasibility Study.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute said agreement.

The resolution was offered by Mr. Jorden, seconded by Mr. Marsiglia. Upon unanimous vote, it was duly adopted on this 16th day of February, 2022.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Plummer, seconded by Mr. Brotherton, to ratify approval of proposal of Civil Design Group, LLC, in the amount of \$15,900.00 for professional engineering services for various Bossier Parish Parks, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that it does hereby accept the proposal of Civil Design Group, LLC, in the amount of \$15,900.00 for professional engineering services for various Bossier Parish Parks.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said proposal.

The resolution was offered by Mr. Plummer, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 16th day of February, 2022.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Jorden, to approve the Certificate of Substantial Completion for Project No. 2021-115, Proposed Street Improvements, DR 4263 PW 910 Paved Roads, Task Order No. 3, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that it does hereby approve the Certificate of Substantial Completion for Project No. 2021-115, Proposed Street Improvements, DR 4263 PW 910 Paved Roads, Task Order No. 3.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Brotherton, seconded by Mr. Jorden. Upon unanimous vote, it was duly adopted on this 16th day of February, 2022.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Cochran, to approve the Certificate of Substantial Completion for Project No. 2021-117, Proposed Street Improvements, DR 4263 PW 910 Paved Roads, Task Order No. 5, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that it does hereby approve the Certificate of Substantial Completion for Project No. 2021-117, Proposed Street Improvements, DR 4263 PW 910 Paved Roads, Task Order No. 5.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Brotherton, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 16th day of February, 2022.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Parks, seconded by Mr. Plummer, to ratify approval of Change Order No. 24 for State Project No. H.003854.6-R1 Bossier North/South Corridor Swan Lake Road (I-220 to Flat River) Bossier Parish, LA, and to authorize the execution of documents. Said Change Order results in an increase of \$44,662.77.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that it does hereby approve Change Order No. 24 for State Project No. H.003854.6-R1 Bossier North/South Corridor Swan Lake Road (I-220 to Flat River) Bossier Parish, LA.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute said Change Order No. 24.

The resolution was offered by Ms. Parks, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 16th day of February, 2022.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Parks, seconded by Mr. Cochran, to ratify approval of Change Order No. 26 for State Project No. H.003854.6-R1 Bossier North/South Corridor Swan Lake Road (I-220 to Flat River) Bossier Parish, LA, and to authorize the execution of documents. Said Change Order results in a deduct of \$708,589.98.

The President called for public comment. Mr. Cochran expressed concern regarding the turn lane at I-220/Swan Lake Road heading north. Mr. Hudson stated that he will submit the concerns to the Department of Transportation and Development. Ms. Parks asked if DOTD plans to put a traffic light at this location. Mr. Hudson stated that DOTD has determined that a traffic light at this location is not warranted at this time. Ms. Parks requested that DOTD be asked to reconsider a traffic light at this location.

Motion carried with the following votes recorded:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Darby

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that it does hereby approve Change Order No. 26 for State Project No. H.003854.6-R1 Bossier North/South Corridor Swan Lake Road (I-220 to Flat River) Bossier Parish, LA.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute said Change Order No. 26.

The resolution was offered by Ms. Parks, seconded by Mr. Cochran. Upon vote, it was duly adopted on this 16th day of February, 2022, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Darby

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Marsiglia, seconded by Mr. Rimmer, to approve a Commitment Letter with the Department of Transportation and Development for S.P. No. H.007400, North Bossier Shared Use Trail, Phase II, Bossier Parish, project, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that the Parish Administrator or Parish President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Commitment Letter with the Department of Transportation and Development for S.P. No. H.007400, North Bossier Shared Use Trail, Phase II, Bossier Parish, project.

The resolution was offered by Mr. Marsiglia, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 16th day of February, 2022.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rodgers, seconded by Ms. Parks, to approve a Cooperative Endeavor Agreement between the Bossier Parish Police Jury and the Department of Treasury, State of Louisiana, in connection with a line-item appropriation contained in Act 119 of the 2021 Regular Legislative Session, to be expended for the extension of Crouch Road to Swan Lake Road, and to authorize the Parish Administrator or Parish President to execute any and all documents in connection with said Cooperative Endeavor Agreement.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that it does hereby approve a Cooperative Endeavor Agreement between the Bossier Parish Police Jury and the Department of Treasury, State of Louisiana, in connection with a line-item appropriation contained in Act 119 of the 2021 Regular Legislative Session, to be expended for the extension of Crouch Road to Swan Lake Road.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President be and is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Rodgers, seconded by Ms. Parks. Upon unanimous vote, it was duly adopted on this 16th day of February, 2022.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to approve a Cooperative Endeavor Agreement between the Bossier Parish Police Jury and the Department of Treasury, State of Louisiana, in connection with a line-item appropriation contained in Act 119 of the 2021 Regular Legislative Session, to be expended for the South Bossier Recreation Center, and to authorize the Parish Administrator or Parish President to execute any and all documents in connection with said Cooperative Endeavor Agreement.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, that it does hereby approve a Cooperative Endeavor Agreement between the Bossier Parish Police Jury and the Department of Treasury, State of Louisiana, in connection with a line-item appropriation contained in Act 119 of the 2021 Regular Legislative Session, to be expended for the South Bossier Recreation Center.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President be and is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 16th day of February, 2022.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Hudson presented a request for a Utility Servitude located in Section 24, Township 17 North, Range 13 West, Bossier Parish, LA, in the Retreat at the Preserve Subdivision, to be placed in the Parish’s Drainage Servitude. He stated that the parish has a drainage servitude located off the Arthur Ray Teague Parkway that goes through a Bossier City neighborhood. He further stated that Southwestern Electric Power Company needs access to the parish drainage servitude for an underground line.

Mr. Hudson recommended approval.

Motion was made by Mr. Plummer, seconded by Mr. Gray, to approve a request for a Utility Servitude located in Section 24, Township 17 North, Range 13 West, Bossier Parish, LA, in the Retreat at the Preserve Subdivision, to be placed in the Parish’s Drainage Servitude.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Jorden, seconded by Mr. Brotherton, to approve amendment to the November 17, 2021, Bossier Parish Police Jury minutes that approved South Haughton Estates Subdivision, Unit No. 2, located in Section 35, Township 18 North, Range 11 West, Bossier Parish, LA, to remove reference to an abandonment of an existing road right-of-way located on portions of Lots 28 through 33, and reflect that the approved South Haughton Estates Subdivision, provides for an abandonment of a 60-foot street right-of-way located between Lots 32 and 33, South Haughton Estates Subdivision, recorded under Registry No. 437720 in the official Bossier Parish Clerk of Court records; and consider adoption of an ordinance abandoning said 60-foot street right-of-way.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4878

AN ORDINANCE TO OFFICIALLY ABANDON A 60-FOOT STREET RIGHT-OF-WAY LOCATED BETWEEN LOTS 32 AND 33, SOUTH HAUGHTON ESTATES SUBDIVISION, RECORDED UNDER REGISTRY NO. 437720 IN THE OFFICIAL BOSSIER PARISH CLERK OF COURT RECORDS

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 16th day of February, 2022, that it does hereby abandon a 60-foot street right-of-way located between Lots 32 and 33, South Haughton Estates Subdivision, recorded under Registry No. 437720 in the official Bossier Parish Clerk of Court records.

BE IT FURTHER ORDAINED, that the Bossier Parish Police Jury hereby reserves all oil, gas, and mineral rights.

The ordinance was offered by Mr. Jorden, seconded by Mr. Brotherton. Upon vote, it was duly adopted on this 16th day of February, 2022.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford stated that a statewide burn ban is in place.

Mr. Ford stated that the Archery Shooters Association Tournament at Camp Minden is scheduled for April 21 and 24, 2022. He stated that a progress meeting was held today at Camp Minden and Mr. Matt Redmon attended on

behalf of the police jury. He further stated that a request has been made for additional assistance and he will review same and report back to the police jury.

Mr. Ford stated that progress meetings will be held every two weeks until the tournament event to ensure that the event is successful. He stated that the parking lots are complete and culverts are in place.

Jurors were provided a copy of district highway reports.

Mr. Hudson provided photographs of the Linton Road Bridge over Black Bayou project. He stated that it is anticipated that the project will be complete by the end of June, 2022.

Mr. Hudson stated that the Linton Road Bridge over Flat River project is complete, and it is anticipated that the bridge will reopen once striping is complete.

Mr. Hudson stated that the turn lane project at Linton Road and Airline Drive is complete.

Mr. Hudson provided an update on Project No. 2021-116, Proposed Street Improvements, DR 4263 PW 910 Paved Roads, Task Order No. 4.

Mr. Hudson provided an update on other various projects in Bossier Parish.

Mr. Benton requested an update on the sewer engineering design at Highway 157. Mr. Hudson stated that a meeting is scheduled in the morning with Mr. Chris Patrick, Denmon Engineering Co., Inc., to discuss this project.

Mr. Benton stated that a portion of Sunnybrook Lane has sunk and needs to be fixed as soon as possible. Mr. Hudson stated that he will check on the status of this matter and provide a report to Mr. Benton.

Mr. Rodgers requested an update on the Benton Sewer Pipeline and Structures from Turtle Creek/Jones Cypress Bayou Subdivision to an existing manhole near Airline Drive and Deen Point Road. Mr. Ford stated that there have been some delays, but work is being done to try and resolve this matter as quickly as possible.

Mr. Rimmer stated that Robinson Lane needs some work and requested that Mr. Hudson address this matter.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Coutee stated that a Job Fair will be held April 12, 2022, due to the need of employees for the highway department.

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

Mr. Benton stated that the National Association of Counties Organization (NACo) Legislative Session was held this week in Washington, D.C. He stated that he and Mr. Ford participated via Zoom. He further stated that the conference was very informative.

Mr. Benton stated that the Transportation Committee discussed Premier Steel Services out of Oklahoma City and their ability to ship a 35-foot bridge, weighing 33.30-tons, at a cost of \$116,000.00. He stated that parish employees can install the bridge. He further stated that obtaining a quote for a bridge is done in a timely manner, and the bridge ships in four to six weeks.

Mr. Benton asked that Mr. Hudson, Mr. Coutee, and Mr. Ford look into this company further. He stated that the company will be installing a bridge in Texas soon as a demonstration and requested that Mr. Hudson and Mr. Coutee attend the demonstration.

Mr. Benton stated that another topic that was discussed during the legislative session was the National Flood Insurance and the possibility of a rate increase which could be detrimental to Louisiana residents. He stated that a program for affordable flood insurance for low to moderate income families is being considered.

Mr. Benton provided a report on other topics that were discussed.

Finance Committee Meeting – February 16, 2022, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 16th day of February, 2022, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members being present.

Motion was made by Mr. Rimmer, seconded by Mr. Cochran, to approve payment of accounts payable invoices for the month of January, 2022.

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2022, the meeting was adjourned by Mr. Salzer at 4:05 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

THOMAS D. SALZER, PRESIDENT
BOSSIER PARISH POLICE JURY