

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
July 3, 2019

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The Bossier Parish Police Jury met in regular and legal session on the 3<sup>rd</sup> day of July, 2019, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Doug Rimmer, called the meeting to order. The invocation was given by Mr. Jerome Darby, and the pledge of allegiance was led by Mr. Mac Plummer. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake, Excused
Mr. Norman Craig	Mr. Jack Skaggs

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Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

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Mr. Jeff Wyatt was not present.

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**Motion was made by Mr. Plummer, seconded by Mr. Brotherton, to authorize the advertising for Request for Qualification Statements for engineering services for GOHSEP-HMGP Drainage Project-Phase I, Bossier Parish Lucky Estates Storm Water Mitigation Project, requests to be received August 9, 2019.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider the application of HRWN Bossier, LLC, to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land being 14.5 acres, more or less, located in Section 9, Township 16 North, Range 12 West, Bossier Parish, LA, from I-1, Light Industrial District, to I-2, Heavy Industrial District, for Approach Environmental Services. The application received a favorable recommendation from the Bossier City-Parish MPC.

Mr. Mark Moore, Approach Environmental Services, was present.

There being no objection, **motion was made by Mr. Plummer, seconded by Mr. Brotherton, to approve the application of HRWN Bossier, LLC, to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land being 14.5 acres, more or less, located in Section 9, Township 16 North, Range 12 West, Bossier Parish, LA, from I-1, Light Industrial District, to I-2, Heavy Industrial District, for Approach Environmental Services.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4731

AN ORDINANCE TO AMEND BOSSIER PARISH ORDINANCE NO. 4705 OF 2018, WHICH ADOPTED AN AMENDED UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY-PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, BY CHANGING THE ZONING CLASSIFICATION OF A TRACT OF LAND BEING 14.5 ACRES, MORE OR LESS, LOCATED IN SECTION 9, TOWNSHIP 16 NORTH, RANGE 12 WEST, BOSSIER PARISH, LA, FROM I-1, LIGHT INDUSTRIAL DISTRICT, TO I-2, HEAVY INDUSTRIAL DISTRICT, FOR APPROACH ENVIRONMENTAL SERVICES

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 3<sup>rd</sup> day of July, 2019, that Ordinance No. 4705 of 2018 (Amended Unified Development Code) of the Police Jury of Bossier Parish, is hereby amended to change the zoning classification of a certain tract of land being 14.5 acres, more or less, located in Section 9, Township 16 North, Range 12 West, Bossier Parish, LA, from I-1, Light Industrial District, to I-2, Heavy Industrial District, for Approach Environmental Services, being more particularly described as follows:

A tract of land located in Section 9, Township 16 North, Range 12 West, Bossier Parish, Louisiana, and being a portion of a 73.02 acre tract which was conveyed to KCL Construction, LLC, as recorded in Conveyance Book 1709, Page 877 records of Bossier Parish, Louisiana, and being more fully described as follows:

Commencing at a 1" iron pipe found at the northwest corner of Section 9, thence S 0° 23' 08" E, along the west line of Section 9, a distance of 433.17 feet to a 1/2" iron rod with a plastic cap stamped "KSA ENG" set at an angle point in the north boundary line of said 73.02 acre tract; thence N 89° 40' 00" E, along said north boundary line, a distance of 265.10 feet to a 1/2" iron rod with a plastic cap stamped "KSA ENG" set for corner and the place of beginning of the herein described tract; thence N 89° 40' 00" E, continuing along said north boundary line, a distance of 724.34 feet to a 1/2" iron rod with a plastic cap stamped "KSA ENG" set for corner; thence SOUTH a distance of 886.45 feet to a 1/2" iron rod with a plastic cap stamped "KSA ENG" set at the point of intersection with the south boundary line of said 73.02 acre tract; thence S 89° 54' 33" W, along said south boundary line, a distance of 724.33 feet to a 1/2" iron rod with a plastic cap stamped "KSA ENG" set for corner; thence NORTH, a distance of 883.20 feet to the point of beginning and containing 14.71 acres of land of which 0.21 acres lie within the right-of-way of Viewpoint Road, leaving a net acreage of 14.50 acres, more or less, all as further shown hereon, and being subject to any and all servitudes, easements, and/or rights of way of record or of use.

Applicant: HRWN Bossier, LLC

Purpose: Approach Environmental Services

The ordinance was offered by Mr. Plummer, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 3<sup>rd</sup> day of July, 2019.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider the approval of the plat of the proposed development of Wright’s Way Subdivision, located in Section 10, Township 18 North, Range 12 West, Bossier Parish, LA.

Mr. Hudson stated that individual sewerage treatment plants are planned, and a drainage waiver will be required for this development.

There being no objection, **motion was made by Mr. Benton, seconded by Mr. Cochran, to approve the plat of the proposed development of Wright’s Way Subdivision, located in Section 10, Township 18 North, Range 12 West, Bossier Parish, LA, subject to receipt of a drainage waiver.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider the petition submitted by Ms. Courtnie Nelson for a variance to place an additional home on property located on Lots 1 and 2, Vealwood Subdivision, as a temporary use to provide care for a family member living in an existing home.

Ms. Courtnie Nelson was present. She stated that her grandparents are unable to care for themselves, and requested that she be allowed to place a home on Lots 1 and 2, Vealwood Subdivision, in order to provide care for her grandparents.

Mr. Hudson stated that Ms. Nelson has submitted a petition signed by all residents in Vealwood Subdivision stating that they have no objection to Ms. Nelson’s request. It is understood that the second home is a temporary home, and once care is no longer needed for the grandparents, the second home will need to be removed.

There being no objection, **motion was made by Mr. Craig, seconded by Mr. Avery, to approve the petition submitted by Ms. Courtnie Nelson for a variance to place an additional home on property located on Lots 1 and 2, Vealwood Subdivision, as a temporary use to provide care for a family member living in an existing home, with the understanding that once care is no longer needed for the family member in the existing home, the temporary home is to be removed immediately.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Skaggs, seconded by Ms. Bennett, to schedule a public hearing on August 7, 2019, to consider approval of the application of Ms. Stephanie J. Hardaway to the Bossier City-Parish Metropolitan Planning Commission for a Conditional Use Approval for dog boarding, grooming and daycare business, located at the southeast corner of Benton Road and Courtney Lane, in Section 29, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** Mr. Cochran
- ABSENT:** Mr. Shewmake

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**Motion was made by Mr. Plummer, seconded by Mr. Brotherton, to schedule a public hearing on August 7, 2019, to consider approval of the plat of the proposed development of HRWN Bossier Subdivision, located in Section 9, Township 16 North, Range 12 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Salzer, to schedule a public hearing on August 7, 2019, to consider approval of the plat of the proposed development of Dogwood South Estates Subdivision, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Glenn Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee. Committee members attending the Road/Subdivision Regulations Committee meeting were Mr. Benton, Ms. Bennett, Mr. Brotherton, Mr. Plummer, Mr. Avery, and Mr. Craig. Mr. Altimus, Mr. Matt Rhodes, Mr. Ford, Mr. Hudson, Ms. Carlotta Askew-Brown, Mr. Sam Marsiglia, Mr. Patrick Jackson, Ms. Julie Gill, Mr. Pat Culverhouse, Mr. Larry Landry, Ms. Monica Grappe, Ms. Holly Fisk, and Ms. Dominique Brogle with KTBS Channel 3 were also present. Other jurors present were Mr. Darby, Mr. Skaggs, Mr. Cochran, Mr. Salzer, and Mr. Rimmer.

Mr. Benton provided a report from the Roads/Subdivision Regulations Committee meeting. He stated that Mr. Marsiglia presented a proposed amendment to the Code of Ordinances that requires an applicant requesting to subdivide a lot within a subdivision to notify all subdivision lot owners located within 500 feet of their request to subdivide a lot. He further stated that the proposed amendment would also require that the applicant receive approval from two-thirds (2/3) of the subdivision lot owners in that subdivision in order for the subdivision of a lot to be considered. No action was taken as this matter was for discussion only.

Mr. Benton stated that the committee discussed manufactured homes being placed too close to roadways. He stated that the manufactured home companies are requiring the homeowners to obtain the building permits for their

homes and the homeowners are not aware of parish building setbacks. Mr. Benton stated that the committee discussed possibly placing a moratorium on manufactured home companies in order to require the companies to obtain the needed permits to take the burden off the homebuyers to ensure that the homes are not being placed in parish easements.

Mr. Benton stated that the committee discussed damage to Old Plain Dealing Road due to traffic from the sandpit. He stated that Mr. Ford is working with the owner of the sandpit to assist with costs for repairs to Old Plain Dealing Road.

Mr. Benton stated that the committee discussed the old Palmetto Country Club Golf Course property, which is now owned by Willis-Knighton Hospital. He stated that additional turning lanes on Palmetto Road were discussed, as well as whether the roads in the proposed complex will be private or public.

Mr. Benton stated that the committee discussed the current flood ordinance, and due to an increase in the water table, it is anticipated that the flood ordinance will need to be amended to address these issues inside the levee at Lock and Dam No. 5. He stated that engineers will be made aware of the possible amendments to the current flood ordinance which will place additional requirements on construction of foundations. Mr. Benton stated that the Parish Attorney requests that notices be sent to all engineers placing them on notice that there could be a potential issue with foundations due to an increase in the water table.

Mr. Benton stated that the committee discussed the need to review building setbacks due to homes being built too close to the parish right-of-way affecting the parish's ability to work on sewer lines.

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Ms. Hauser requested that the record reflect that the application of Mr. Westley Cloud for a 2019 beer license at the Trotline Fish-N-More is a new application and not a renewal.

**Motion was made by Mr. Brotherton, seconded by Mr. Craig, to approve the application of Mr. Westley Cloud for a 2019 Bossier Parish beer license at the Trotline Fish-N-More, 1332 Robinson Road, Elm Grove, LA. The application has been approved by the Sheriff's Department and the Health Department.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Brotherton, seconded by Mr. Skaggs, to adopt a resolution authorizing the Parish Administrator or President to execute any and all documents in connection with the transfer of property located in Section 28, Township 18 North, Range 13 West, in connection with the Central Library, History Center and Parking Lot from the City of Bossier City to the Bossier Parish Police Jury.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

#### RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of July, 2019, that William Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with the transfer of property located in Section 28, Township 18 North, Range 13 West, in connection with the Central Library, History Center and Parking Lot from the City of Bossier City to the Bossier Parish Police Jury.

The resolution was offered by Mr. Brotherton, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 3<sup>rd</sup> day of July, 2019.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Hudson presented Final Change Order No. 1 for Kingston Road at Fairburn Avenue Traffic Signalization, Project No. 2018-550, advising that Final Change Order No. 1 results in an increase of \$132.04. **Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to approve Final Change Order No. 1 for Kingston Road at Fairburn Avenue Traffic Signalization, Project No. 2018-550, and to authorize execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

#### RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of July, 2019, that it does hereby approve Final Change Order No. 1 for Kingston Road at Fairburn Avenue Traffic Signalization, Project No. 2018-550.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Doug Rimmer, President, is hereby authorized to execute said Final Change Order No. 1.

The resolution was offered by Ms. Bennett, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 3<sup>rd</sup> day of July, 2019.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Hudson provided an update on Kingston Road at Louisiana Highway 3 and Kingston Road at Airline Drive Turn Lanes Project No. 2018-549.

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Mr. Hudson provided an update on the Lafitte Lane and Crosscreek Drive drainage improvement projects.

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Mr. Hudson reported on emergency sewer repairs on Conti Way.

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Mr. Hudson provided updates on the Kelli Road Bridge Replacement Project and the Sligo Road Bridge over Foxskin Bayou, Project No. 2019-105.

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Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

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Mr. Avery requested that the property located at 3000 Le Oaks Drive, Bossier City, LA, be turned over to property standards due to the number of cars in the yard and parked on the street.

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Mr. Skaggs reported that several frac-trucks are traveling through Lakewood Subdivision on Duckwater Landing and Lakewood Point Road. Mr. Jackson stated that the police jury has the authority to amend the agenda to consider establishing regulations on certain roads and/or subdivision streets prohibiting thru traffic and trucks on Duckwater Landing and Lakewood Point Road, and other roads and/or subdivision streets when needed in the future. He recommended that an item be placed on the July 17, 2019, agenda to adopt an ordinance addressing fines and penalties as well.

After further discussion, **motion was made by Mr. Skaggs, seconded by Ms. Bennett, to amend the agenda to approve the placement of “No Thru Street”, “Local Traffic Only” and “No Trucks” signs on Duckwater Landing and Lakewood Point Road, and authorize adoption of an ordinance addressing fines and penalties at the July 17, 2019, regular meeting.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** Mr. Shewmake

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**Motion was made by Mr. Skaggs, seconded by Ms. Bennett, to approve the placement of “No Thru Street” signs on Duckwater Landing and Lakewood Point Road, and to authorize adoption of an ordinance addressing fines and penalties at the July 17, 2019, regular meeting.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Bennett stated that the Troop G Commander, Captain Steve Robinson, for the Louisiana State Police recently passed away. She presented a poem in recognition of Captain Robinson.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of July, 2019, the meeting was adjourned by the President at 2:35 p.m.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY