

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
June 5, 2019
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 5th day of June, 2019, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Doug Rimmer, called the meeting to order. The invocation was given by Mr. Jerome Darby, and the pledge of allegiance was led by Mr. Mac Plummer. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Norman Craig	Mr. Jack Skaggs

Others present were Mr. William R. Altimus, Parish Administrator; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Shewmake, seconded by Mr. Cochran, to adopt the minutes of the April 3, 2019, and April 17, 2019, regular meetings, and the April 17, 2019, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Jan Elkins, KTBS Channel 3, expressed appreciation for the police jury's continued support of the Independence Day Festival each year. She stated that the Independence Day Festival has been extended from a one night event to a six to seven week Celebrate Our Freedom event.

Ms. Elkins provided information on the upcoming events and performers, and encouraged the police jurors to attend all events.

Appreciation was extended to Ms. Elkins and KTBS Channel 3 for their continued efforts to host the Independence Day Festival each year and making it a success.

Mr. Larry Conkle, 5400 Modica Lott Road, requested to address the police jury regarding the denial of a building permit for a home to be built at 5400 Modica Lott Road.

Motion was made by Mr. Skaggs, seconded by Mr. Avery, to add Mr. Larry Conkle as Visitor No. 2.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: None

Mr. Larry Conkle stated that he purchased property located at 5400 Modica Lott Road in June of 2018 with the intention of building a home. He stated that a construction loan and building plans for the home have been obtained, but when a request for a building permit to build the home was made, it was denied. Mr. Conkle requested the police jury's assistance with resolving any issues that are the cause of the denial for a building permit.

Mr. Conkle stated that he has expended a substantial amount of time and money on this property, and feels that he should have been notified prior to purchasing the property that he would not be able to obtain a building permit due to no additional homes being allowed in this area.

Mr. Conkle stated that meetings have been held with Mr. Ford and Mr. Jackson to attempt to resolve this issue so that he can move forward with building his home. He stated that he has been advised that a publicly dedicated right-of-way for a road is required and one-hundred percent (100%) approval by all landowners located between his property and the beginning point of the private roadway is required for the publicly dedicated right-of-way. Mr. Conkle stated that one property owner who owns the majority of the private road is refusing to sign any documents allowing for a publicly dedicated right-of-way for a road.

Mr. Conkle referred to La. R.S. 33:113 "Procedures; legal effect of approval of plat", stating that the police jury has sixty (60) days to approve a plat, and if not approved within the sixty (60) days, the plat is automatically approved. He stated that when he purchased the property, an attorney handled the paperwork, and documents were filed with the Bossier Parish Clerk of Court, but he is unsure if a plat was filed at that time.

Mr. Skaggs asked Mr. Sam Marsiglia, Bossier City-Parish Metropolitan Planning Commission, if a formal plat for the subdivision of Mr. Conkle's property has ever been submitted for consideration by the MPC. Mr. Marsiglia stated that no formal plat has been submitted to the MPC for consideration for the subdivision of Mr. Conkle's property. He stated that a plat using metes and bounds was filed with the Bossier Parish Clerk of Court for Mr. Conkle's property which is an illegal subdivision of property in Bossier Parish.

Mr. Marsiglia stated that the only documentation received by the MPC on the Conkle property is a site plan for the proposed home along with the building permit application. He stated that once it was determined that no formal plat for the subdivision of Mr. Conkle's property had been submitted for approval by the MPC, a hold was placed on the building permit application.

Mr. Conkle stated that he should have been notified immediately by the MPC advising him that a subdivision plat was required in order to obtain a building permit. Mr. Marsiglia stated that no one contacted the MPC office to discuss this matter prior to any documents being submitted.

Mr. Skaggs stated that as it stands, the documents filed with the Bossier Parish Clerk of Court for the subdivision of Mr. Conkle's property created an illegal subdivision. He stated that there are other properties in this area that have been illegally subdivided and homes have been constructed without police jury knowledge.

Mr. Skaggs stated that in 2014 the police jury approved the Minor Plat for Lowery Estates Subdivision located off the private portion of Modica Lott Road with the understanding that a 60-foot road right-of-way would be dedicated to the public within 90 days to provide public access for the homes. He stated that one-hundred percent (100%) approval was required from all property owners for the 60-foot road right-of-way, but the Lowerys constructed the homes without ever obtaining the required signatures as stipulated by the police jury.

Mr. Skaggs recommended that this matter be tabled until a time can be scheduled with all parties to further discuss this matter.

Mr. Conkle referenced the Equal Protection Plan stating that the parish has allowed homes to be constructed off the private portion of Modica Lott Road, with one of the homes being built last year. He stated that the Lowerys were requested to provide a survey of the private roadway and obtain signatures from one-hundred percent (100%) of the property owners for a 60-foot road right-of-way to be dedicated to the public, but the Lowerys failed to do so and built their home. Mr. Conkle stated that it is not likely that anyone will ever be able to obtain one-hundred percent (100%) approval from all property owners for a 60-foot road right-of-way to be dedicated to the public.

Mr. Conkle stated that properties are being devalued in this area due to the police jury not allowing further development. He asked for an explanation as to why homes have been previously built off the private drive, but the police jury is denying his request to build a home.

Mr. Skaggs stated that Mr. Jackson was unable to attend today's meeting, and he does not feel that the police jury is in a position to discuss legalities on this matter in today's meeting and would defer this matter to Mr. Jackson for further review. Mr. Conkle stated that he has been waiting for approximately three months for a resolution to this matter by the police jury, and there has been no action.

Mr. Neil Erwin, present in the absence of Mr. Patrick Jackson, Parish Attorney, stated that he agrees that the police jury is not in a position to discuss the legalities of this matter in today's meeting. He stated that in reference to La. R.S. 33:113, the 60-day timeline does not apply in this matter as the law states that a planning commission must receive a properly filed application for a subdivision, which was not done in this matter.

There was further discussion on this matter. Mr. Benton requested that a meeting be scheduled with Mr. Jackson to discuss this matter further. Mr. Ford stated that Mr. Conkle purchased the property by metes and bounds which is a violation of parish ordinances. He stated that when purchasing property, a survey and plat is required for consideration by the MPC and/or the police jury. He further stated that over the years, the MPC and the parish have been working to ensure that properties are not subdivided by metes and bounds and the building permit system which is now in place prohibits a building permit for a home on property that has been created by metes and bounds.

Mr. Ford stated that a meeting was held with Mr. Conkle a few months ago and two options were provided to Mr. Conkle in order to resolve this issue, one being that one-hundred percent (100%) approval by all property owners for a 60-foot dedicated right-of-way for public access must be obtained. He stated that it is apparent that Mr. Conkle will be unable to obtain one-hundred percent (100%) approval from all property owners for the needed dedicated right-of-way. Mr. Ford stated that the other option would require expropriation and he will need to discuss this further with Mr. Jackson. He stated that he will request a meeting be scheduled with Mr. Jackson and Mr. Conkle to further discuss this matter. Mr. Ford provided the estimated cost and time for expropriation, stating that it would be a costly and long process.

After further discussion, **motion was made by Mr. Skaggs, seconded by Mr. Cochran, to table discussion of a request for a building permit at 5400 Modica Lott Road, Bossier City, LA, to be considered at the June 19, 2019, regular meeting.**

Votes were cast and the motion carried unanimously.

Mr. Mark Tatum, resident of Benton, LA, requested to address the police jury on behalf of Mr. Larry Conkle. He stated that he is a friend of Mr. Conkle and has additional information.

Mr. Rimmer advised that the matter has been tabled and therefore no further discussion is allowed. He requested that Mr. Tatum submit his information to Mr. Ford or be present at the meeting to be scheduled with Mr. Conkle.

Mr. Matt Causey requested to address the police jury regarding property on Deville Road, Benton, LA.

Motion was made by Ms. Bennett, seconded by Mr. Avery, to add Mr. Matt Causey as Visitor No. 3.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: None

Mr. Causey stated that he purchased a tract of land on Deville Road and moved a mobile home from another tract of land to the property on Deville Road. He stated that he has been unable to get electricity services hooked up, and has recently learned that he is required to obtain approval from the Benton-Parish MPC and the police jury for placement of the mobile home on the property. He further stated that the company that he hired to move the mobile home claims that they were unaware of these requirements prior to locating the mobile home on the property.

Mr. Causey stated that a family is being displaced due to these delays and he requested assistance from the police jury to expedite the process so that the family can move into the home. He stated that the mobile home has been installed and ready for the family to move in with the exception of the electricity being hooked up.

Mr. Causey stated that once he was advised that he would need approval from the Benton-Parish MPC, he immediately submitted the required documents. He asked if it was possible to move forward at his own risk in an effort to not displace the family.

Mr. Marsiglia stated that the hearing on this matter is scheduled before the Benton-Parish MPC Board of Appeals (Adjustment) for next Thursday and he does not anticipate any issues with approval. He stated that there are several existing mobile homes on Deville Road, and it is not located within a subdivision.

Mr. Marsiglia stated that Mr. Causey is requesting approval today to move forward with having all utilities hooked up for the mobile home at his own risk. He stated that he has no issues with Mr. Causey moving forward with the electrical hook-up, but he cannot recommend allowing the family to move into the mobile home prior to the hearing before the Benton-Parish MPC Board of Appeals (Adjustment).

Mr. Marsiglia stated that a Special Exception Use is required, as well as a building permit, for a mobile home to be moved and placed on the property. He stated that the company that moved the mobile home onto the property did not obtain a building permit to do so.

Ms. Bennett stated that all mobile home companies are aware that there are certain regulations that must be met prior to placement of a mobile home on property in Bossier Parish. She recommended that the family not be allowed to move into the home until approval has been received by the Benton-Parish MPC Board of Appeals (Adjustment). No action was taken on this request.

Sealed bids were opened and read aloud for Official Journal of the Bossier Parish Police Jury for the period July 1, 2019, through June 30, 2020, as follows:

Bidder:	Bid Amount:
BOSSIER-PRESS TRIBUNE	
For printing the official proceedings	\$21,000.00
For other printing	\$5.00 per column inch

This is the only bid received. **Motion was made by Mr. Shewmake, seconded by Ms. Bennett, to accept the bid of the Bossier Press-Tribune as Official Journal of the Bossier Parish Police Jury for the period July 1, 2019, through June 30, 2020.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Pe-Bell Subdivision, Unit No. 1-A, being a resubdivision of Lot 22, Pe-Bell Subdivision, located in Section 23, Township 19 North, Range 12 West, Bossier Parish, LA.

Mr. Terry Henderson, property owner, was present. Mr. Eric Hudson, Assistant Parish Engineer, stated that Mr. Henderson is requesting to subdivide one lot into two lots. He stated that a petition has been received showing one-hundred percent (100%) approval of all property owners in Pe-Bell Subdivision of Mr. Henderson's request to subdivide Lot 22, Pe-Bell Subdivision.

Mr. Hudson stated that a 30-foot servitude of passage is provided to access each lot, and it is understood that the parish will never maintain the 30-foot servitude of passage.

There being no objection, **motion was made by Mr. Benton, seconded by Mr. Plummer, to approve the plat of the proposed development of Pe-Bell Subdivision, Unit No. 1-A, being a resubdivision of Lot 22, Pe-Bell Subdivision, located in Section 23, Township 19 North, Range 12 West, Bossier Parish, LA, with the understanding that the Bossier Parish Police Jury will never maintain the 30-foot servitude of passage.**

The President called for public comment. There being none, **votes were cast and motion carried unanimously.**

Motion was made by Mr. Plummer, seconded by Mr. Brotherton, to schedule a public hearing on July 3, 2019, to consider the application of HRWN Bossier, LLC, to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land being 14.5 acres, more or less, located in Section 9, Township 16 North, Range 12 West, Bossier Parish, LA, from I-1, Light Industrial District, to I-2, Heavy Industrial District, for Approach Environmental Services.

The President called for public comment. There being none, **votes were cast and motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to schedule a public hearing on July 3, 2019, to consider approval of the plat of the proposed development of Wright's Way Subdivision, located in Section 10, Township 18 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Craig, seconded by Mr. Darby, to schedule a public hearing on July 3, 2019, to consider approval of a petition submitted by Ms. Courtnie Nelson for a variance to place an additional home on property located on Lots 1 and 2, Vealwood Subdivision, as a temporary use to provide care for a family member living in an existing home.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. David Ghormley, Property Standards Officer, reported on a meeting of the Property Standards Board of Review, advising that it is recommended that a condemnation hearing be scheduled on June 19, 2019, to consider condemnation of property located at 6902 Jennifer Lane, Princeton, LA, Tax Assessment No. 121105.

Motion was made by Mr. Shewmake, seconded by Mr. Salzer, to schedule a condemnation hearing on June 19, 2019, to consider the condemnation of property located at 6902 Jennifer Lane, Princeton, LA, Tax Assessment No. 121105.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on June 19, 2019, to consider condemnation of property located at 720 Cindy Lane, Haughton, LA, Tax Assessment No. 111727.

Motion was made by Mr. Benton, seconded by Mr. Plummer, to schedule a condemnation hearing on June 19, 2019, to consider condemnation of property located at 720 Cindy Lane, Haughton, LA, Tax Assessment No. 111727.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on June 19, 2019, to consider condemnation of property located at 208 Gumwood Drive, Haughton, LA, Tax Assessment No. 118666.

Motion was made by Mr. Avery, seconded by Mr. Craig, to schedule a condemnation hearing on June 19, 2019, to consider condemnation of property located at 208 Gumwood Drive, Haughton, LA, Tax Assessment No. 118666.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on June 19, 2019, to consider condemnation of property located at 152 Finley Road, Benton, LA, Tax Assessment No. 102861.

Motion was made by Ms. Bennett, seconded by Mr. Shewmake, to schedule a condemnation hearing on June 19, 2019, to consider condemnation of property located at 152 Finley Road, Benton, LA, Tax Assessment No. 102861.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Glenn Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee. Committee members attending the Road/Subdivision Regulations Committee meeting were Mr. Benton, Mr. Brotherton, Ms. Bennett, Mr. Plummer, Mr. Shewmake, Mr. Rimmer, Mr. Avery, and Mr. Craig. Mr. Carl Mayer, Mr. Ryan Estess, Mr. Jeff Raley, Ms. Julie Gill, and Mr. Pat Culverhouse were also present. Other jurors present were Mr. Darby and Mr. Salzer.

Mr. Benton stated that the Road/Subdivision Regulations Committee discussed the replacement of the Linton Road Bridge over Black Bayou project. He stated that CBB Water System, Inc., owns a water line that is attached to the Linton Road Bridge which will need to be relocated. Mr. Benton stated that the committee discussed the possibility of securing a loan to assist CBB Water System, Inc., with the cost of relocating the water line. He stated that CBB Water Systems, Inc., will be responsible for repayment of the loan.

Mr. Benton stated that the committee also discussed property located at 101 Glendale Lane, Haughton, LA, which flooded during the most recent rain event.

Mr. Benton stated that the committee discussed a request from the property owner at 2526 Vanceville Road, Bossier City, LA, for the installation of a ditch to assist with drainage issues. He stated that Mr. Ford is to further review this request.

Mr. Benton stated that the committee discussed a request from the property owner at 29 Golf Club Drive, Haughton, LA, for assistance with drainage issues. Mr. Ford stated that the cause of the drainage issues is not located in the parish right-of-way, and therefore the police jury cannot assist with drainage issues at 29 Golf Club Drive, Haughton, LA.

Mr. Benton stated that the committee discussed a request from the property owner at 1305 Bay Ridge Drive, Benton, LA, for assistance with a drainage pipe located in the front yard. Mr. Ford stated that the drainage pipe is not located within the parish right-of-way, and therefore the police jury cannot assist with drainage issues pertaining to the drainage pipe at 1305 Bay Ridge Drive, Benton, LA.

Mr. Benton stated that the committee discussed a request for development off Roby Road in Benton, LA. He stated that it will need to be determined if driveways will be allowed on Roby Road as the roadway is used by Benton Elementary School as a drive for picking up and dropping off students.

Mr. Benton stated that the committee discussed water/sewer lines that are caving in due to a rise in groundwater.

Mr. Ford stated that the committee also discussed issues with mobile homes being placed on properties prior to a plat being approved and signed. He stated that the committee also discussed the request by Mr. Larry Conkle for a building permit at 5400 Modica Lott Road, Bossier City, LA.

Mr. Hudson requested that discussion of Swan Lake Road over Flat River Realignment (Northwest End) Project No. 2019-112, be tabled until the June 19, 2019, regular meeting. **Motion was made by Mr. Skaggs, seconded by Mr. Salzer, to table discussion of the Swan Lake Road over Flat River Realignment (Northwest End) Project No. 2019-112, to be discussed at the June 19, 2019, regular meeting.**

Motion carried with the following votes recorded:

AYES: Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Avery

Motion was made by Mr. Skaggs, seconded by Mr. Plummer, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals on May 14, 2019, in the matter of David Foster, Report No. 2290, issued on February 2, 2019.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Avery

Motion was made by Mr. Craig, seconded by Mr. Benton, to approve the application of Abdunasser Algahim for a 2019 Bossier Parish beer license at Roger's Four Corners, 6511 Highway 80, Princeton, LA. The application has been approved by the Sheriff's Department and the Health Department.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Avery

Mr. Altimus presented a request from Sheriff Julian Whittington for the police jury and City of Bossier City's participation in revitalizing and restructuring the Keep Bossier Beautiful program for Bossier Parish. He stated that he recently submitted information to the jurors pertaining to this request, as well as additional information from the Shreveport-Bossier Convention and Tourist Bureau concerning the need for the Keep Bossier Beautiful Program.

Mr. Altimus stated that it is recommended that an Executive Director be hired to oversee the Keep Bossier Beautiful program and its staff. He stated that the proposed annual salary for the Executive Director would be between \$38,000.00 to \$45,000.00, depending on qualifications, as well as benefits, which would bring the total amount to approximately \$65,000.00. Mr. Altimus stated that the approximate total salary of \$65,000.00 would be evenly split between the Bossier Parish Sheriff's Department, Bossier Parish Police Jury, and the City of Bossier City.

Mr. Altimus stated that the Executive Director would be an employee of the Bossier Parish Sheriff's Department. He stated that a representative from the Bossier Parish Sheriff's Department, Bossier Parish Police Jury, and the City of Bossier City will make up a three-person Board of Directors, and the Executive Director would report to the three-person Board of Directors. He further stated that it is anticipated that a volunteer board will be created to assist with overseeing projects.

Mr. Altimus stated that the police jury will provide an office for the Executive Director and staff on the second floor of the Health Unit on Old Minden Road, and the conference room at the Health Unit will be available for use as needed.

Mr. Altimus stated that he recently attended a meeting which provided the summation of a study that was commissioned by the Shreveport-Bossier Convention and Tourist Bureau and performed by a national firm concerning what visitors perceive of the Shreveport-Bossier area when visiting. He stated that according to the survey, the main complaint from visitors is the uncleanliness of the area due to trash being seen on properties, roads, bridges, etc.

Mr. Altimus recommended that the police jury participate in revitalizing and restructuring the Keep Bossier Beautiful program for Bossier Parish. He stated that the City of Bossier City will be considering this request to participate as well.

Mr. Benton recommended that District 4 of the Louisiana Department of Transportation and Development be requested to participate as well in order for the Interstate roads and bridges to be cleaned as part of the Keep Bossier Beautiful program. Mr. Altimus stated that he will present this request for participation as requested.

Ms. Brandy Evans, Vice President of Communications, TMP, for the Shreveport-Bossier Convention and Tourist Bureau, presented information pertaining to results from a study commissioned by the Shreveport-Bossier Convention and Tourist Bureau. She stated that the results of the study provided much needed feedback from visitors to the Shreveport-Bossier area to show what needs to be done in order to ensure that visitors return and entice new visitors to visit this area.

Ms. Evans stated that it is imperative that when visitors attend different types of events held in the Shreveport-Bossier area, they enjoy what Shreveport-Bossier has to offer and are willing to return.

Ms. Evans stated that the Shreveport-Bossier Convention and Tourist Bureau administered a DestinationNext survey for residents, tourism stakeholders, customers, and local governing bodies in late 2018. She stated that there were approximately 401 participants in the survey. She provided additional information pertaining to the company that performed the survey, as well as various results of the survey.

Ms. Evans stated that the amount of litter in the Shreveport-Bossier area seemed to be the main complaint and concern, not only by visitors, but residents as well. She stated that the Shreveport-Bossier area's score for being known as a safe, clean and secure place for visitors was extremely low. Ms. Evans provided several comments made regarding the uncleanliness of the Shreveport-Bossier area.

Ms. Evans stated that the Shreveport-Bossier Convention and Tourist Bureau fully supports the hiring of an Executive Director for the Keep Bossier Beautiful program in an effort to keep the cities and parishes clean.

Mr. Altimus stated that the City of Bossier City will be considering this matter, and he will bring this matter back before the police jury once the City of Bossier City has made its recommendation.

Mr. Altimus presented a request from the Shreveport Bossier Sports Commission for assistance with the costs associated with the FIVB Women's Indoor Volleyball Olympic Qualifier event scheduled for August 2-4, 2019, at the Centurylink Center. He stated that this event is the biggest sporting event to ever be held in this area and is the first time this event has been held in the United States. He further stated that the event will be televised nationally and internationally.

Mr. Altimus stated that the City of Bossier City has committed to investing \$10,000.00, and requests will be made to Caddo Parish and the City of Shreveport for their participation. He stated that additional funding will be requested from other entities as well to assist with this event.

Mr. Brotherton stated that this event will be showcasing the Olympic Women's Volleyball team, as well as the Shreveport-Bossier area, and recommended that the police jury support this event.

After further discussion, **motion was made by Mr. Brotherton, seconded by Mr. Avery, to approve an appropriation of funds in the amount of \$10,000.00 to support the FIVB Women's Indoor Volleyball Olympic Qualifier event scheduled for August 2-4, 2019, at the Centurylink Center.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake
NAYS: Mr. Skaggs
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Benton, seconded by Mr. Cochran, to reappoint Mr. James Armitage and Mr. Ken Plummer to the Cyber Innovation Center Board for five year terms each, terms to expire July 1, 2024.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: Mr. Plummer
ABSENT: None

Motion was made by Ms. Bennett, seconded by Mr. Avery, to accept the resignation of Mr. Jeff Wyatt from the Benton Fire District No. 4 Board of Commissioners effective May 21, 2019, and to adopt a resolution of appreciation to Mr. Wyatt for his years of service on the Benton Fire District No. 4 Board of Commissioners.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

WHEREAS, Mr. Jeff Wyatt has resigned from the Benton Fire District No. 4 Board of Commissioners effective May 21, 2019; and

WHEREAS, Mr. Wyatt has served in this capacity since his appointment by the police jury on December 1, 2007, and has worked diligently in serving Benton Fire District No. 4 and the citizens of Bossier Parish.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 5th day of June, 2019, that it does hereby express its sincere appreciation to Mr. Jeff Wyatt for his years of dedicated service as a member of the Benton Fire District No. 4 Board of Commissioners, and does thank him for his willingness to serve the citizens of Bossier Parish in this capacity.

The resolution was offered by Ms. Bennett, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 5th day of June, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Avery, to appoint Mr. Jay Valentine to the Benton Fire District No. 4 Board of Commissioners to fill the vacancy created by the resignation of Mr. Jeff Wyatt, effective immediately, term to expire December 31, 2019.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Shewmake, seconded by Mr. Plummer, to nominate Mr. William David Jones for appointment as Bossier Parish representative to the Red River Waterway Commission for a six year term, term to expire July 1, 2025.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Craig, to adopt a resolution indicating the intention of the Bossier Parish Police Jury to become a participating political subdivision in the Louisiana Local Government Environmental Facilities and Community Development Authority, and reappointing Mr. Jack Skaggs as police jury representative to the Board of Directors for said authority.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake

NAYS: None
ABSTAIN: Mr. Skaggs
ABSENT: Mr. Brotherton

RESOLUTION

INDICATING THE INTENTION OF THE BOSSIER PARISH POLICE JURY, STATE OF LOUISIANA, TO BECOME A PARTICIPATING POLITICAL SUBDIVISION IN THE LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY (THE "AUTHORITY"); APPROVING THE APPOINTMENT OF A DIRECTOR TO REPRESENT THE BOSSIER PARISH POLICE JURY ON THE BOARD OF DIRECTORS OF THE AUTHORITY; AND OTHERWISE PROVIDING WITH RESPECT THERETO AS PROVIDED BY CHAPTER 10-D OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED.

WHEREAS, Chapter 10-D of Title 33 of the Louisiana Revised Statutes of 1950, as amended, comprised of R.S. 33:4548.1 through 4548.16 is known as the Louisiana Local Government Environmental Facilities and Community Development Authority Act (the "Act"); and

WHEREAS, the Act creates the Louisiana Local Government Environmental Facilities and Community Development Authority (the "Authority") for the purpose of assisting political subdivisions, as defined in the Act, and other designated entities in acquiring, financing and constructing certain facilities, including environmental, public infrastructure, community and economic development purposes and to otherwise establish programs to aid in the financing of local government and economic development projects; and

WHEREAS, the Bossier Parish Police Jury, State of Louisiana, is eligible to become a participating political subdivision of the Authority in accordance with the Act; and

WHEREAS, pursuant to Section 4548.4 of the Act, the governing authority of the Bossier Parish Police Jury, State of Louisiana, desires to become a member of the Authority ("Member") and to approve the appointment of Mr. Jack Skaggs to serve as a Director of the Authority and ratify any action taken heretofore by and on behalf of the member.

NOW THEREFORE, BE IT RESOLVED, by the governing authority of the Bossier Parish Police Jury, State of Louisiana, acting in such capacity:

Section 1. Under the authority of Section 4548.4 of the Act, it is hereby declared to be the express intention of the Bossier Parish Police Jury, State of Louisiana, to become a participating political subdivision and member of the Authority.

Section 2. Pursuant to the Act, the appointment of Mr. Skaggs to serve as a director of the Authority for a term of two (2) years from the date hereof is hereby approved.

Section 3. This resolution shall take effect immediately and a certified copy hereof shall be forwarded to the offices of the Authority.

The resolution was offered by Ms. Bennett, seconded by Mr. Craig. It was duly adopted on this 5th day of June, 2019, with the following votes recorded:

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake

NAYS: None

ABSTAIN: Mr. Skaggs

ABSENT: Mr. Brotherton

RACHEL D. HAUSER
 PARISH SECRETARY

DOUG RIMMER, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Avery, to adopt a resolution providing for the adoption of plans and policies, approving appointments and authorizing individuals, in accordance with the FY2019 Louisiana Community Development Block Grant Program.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton

RESOLUTION

WHEREAS, the Bossier Parish Police Jury has been awarded a FY 2019 Louisiana Community Development Block Grant (LCDBG) for Sewer Improvements; and

WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

NOW THEREFORE BE IT RESOLVED by the Bossier Parish Police Jury in regular session convened that the following plans and policies be adopted; (1) Procurement Policy, (2) Residential Antidisplacement and Relocation Assistance Plan (3) Language Access Plan (4) Policy Statement for Communicating Information to Persons with Sensory Impairments (5) Section 504 Grievance Procedure and (6) Section 504 Assurance;

BE IT FURTHER RESOLVED that the following appointments and authorization of individuals are made; (1) Handicapped/Section 504 Compliance/Coordinator – William R. Altimus (2) Antidisplacement Coordinator – William R. Altimus, (3) Equal Employment Officer – William R. Altimus, (4) Citizen Complaint Officer – William R. Altimus, (5) Labor Compliance Officer - LCDBG Administrator, and (6) Authorize the President to sign all documents pertaining to the LCDBG Program;

BE IT FURTHER RESOLVED that Rachel Hauser and William J. Buffington are hereby authorized to sign for Requests for Payment; William R. Altimus shall certify to the correctness of each signature, that First Guaranty Bank is hereby designated as the official depository of all LCDBG funds and that Rachel Hauser and William J. Buffington are authorized to sign checks on the official depository, of which two signatures are required for each check.

BE IT FURTHER RESOLVED that this resolution and the above referenced adoptions and appointments supersede any and all previous adoptions pertaining to the aforementioned items.

THE ABOVE RESOLUTION was offered by Mr. Benton, seconded by Mr. Avery. It was duly adopted on this 5th day of June, 2019, with the following vote recorded:

Yeas: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Salzer, Mr. Skaggs
Nays: None
Absent: Mr. Brotherton
Abstain: None

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Ms. Bennett, to adopt a resolution authorizing the Parish Administrator or the President to execute any and all documents in connection with the Rate Study Request from the Louisiana Rural Water Association for FY 2019 LCDBG Sewer Improvements-Merrywoods Subdivision.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of June, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with the Rate Study Request from the Louisiana Rural Water Association for FY 2019 LCDBG Sewer Improvements-Merrywoods Subdivision.

The resolution was offered by Mr. Benton, seconded by Ms. Bennett. Upon unanimous vote, it was duly adopted on this 5th day of June, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Craig, to accept the proposal of Nixon Engineering Solutions, LLC, in the amount of \$3,350.00 for services to investigate and document current drainage capacity of existing ditches at the corner of Dogwood Trail and Wildbriar Circle, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of June, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Nixon Engineering Solutions, LLC, in the amount of \$3,350.00 for services to investigate and document current drainage capacity of existing ditches at the corner of Dogwood Trail and Wildbriar Circle.

The resolution was offered by Mr. Benton, seconded by Mr. Craig. Upon unanimous vote, it was duly adopted on this 5th day of June, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to accept the proposal of Nixon Engineering Solutions, LLC, in the amount of \$4,900.00 for services to investigate and document potential impacts to the drainage capacity of the existing storm drainage system due to an additional inlet along Glendale Lane, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of June, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Nixon Engineering Solutions, LLC, in the amount of \$4,900.00 for services to investigate and document potential impacts to the drainage capacity of the existing storm drainage system due to an additional inlet along Glendale Lane.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 5th day of June, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Avery, seconded by Mr. Cochran, to approve Amendment No. 1 of the proposal from Coyle Engineering Co., Inc., in the additional amount of approximately \$10,500.00 for engineering services for the Hazard Mitigation Grant Program #1603-015-0002, FEMA-1603-DR-LA, Project #349, Bossier Parish-Willow Chute Bayou Drainage Improvements Project, Bossier Parish Project No. 2018-555, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of June, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, Amendment No. 1 of the proposal from Coyle Engineering Co., Inc., in the additional amount of approximately \$10,500.00 for engineering services for the Hazard Mitigation Grant Program #1603-015-0002, FEMA-1603-DR-LA, Project #349, Bossier Parish-Willow Chute Bayou Drainage Improvements Project, Bossier Parish Project No. 2018-555.

The resolution was offered by Mr. Avery, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 5th day of June, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Avery, to approve Change Order No. 1 for Kingston Road at Louisiana Highway 3 and Kingston Road at Airline Drive Turn Lanes, Project No. 2018-549, in an additional amount of \$47,596.41, and to authorize execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of June, 2019, that it does hereby approve Change Order No. 1 for Kingston Road at Louisiana Highway 3 and Kingston Road at Airline Drive Turn Lanes, Project No. 2018-549.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Doug Rimmer, President, is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Ms. Bennett, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 5th day of June, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Cochran, to accept the proposal of Civil Design Group, LLC, in the amount of \$12,880.00 for additional surveying and engineering services for Linton Road Extension to Fairburn Avenue, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of June, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Civil Design Group, LLC, in the amount of \$12,880.00 for additional surveying and engineering services for Linton Road Extension to Fairburn Avenue.

The resolution was offered by Ms. Bennett, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 5th day of June, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Avery, seconded by Mr. Salzer, to accept the proposal of Civil Design Group, LLC, in the amount of \$44,290.00 for surveying and engineering services for Benton Road Improvements at I-220, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of June, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Civil Design Group, LLC, in the amount of \$44,290.00 for surveying and engineering services for Benton Road Improvements at I-220.

The resolution was offered by Mr. Avery, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 5th day of June, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Jurors were provided a copy of district highway reports.

Mr. Altimus reported on an I-20 Corridor Council Meeting recently held at Grambling State University. He stated that this meeting provided an update on the I-20 Corridor Long-Distance Passenger Rail Train (Amtrak). There was extensive discussion pertaining to this matter.

Mr. Hudson provided an update on sewer issues throughout Bossier Parish.

Mr. Hudson provided an update on improvements to Davis Road, stating that it is anticipated that the road will reopen today. He stated that Aethon Energy assisted with the cost for improvements.

Mr. Hudson stated that requests for proposals will be submitted in the near future for a waterline project to connect Well No. 4 South Woods to Well No. 3 South Woods for the Consolidated Waterworks/Sewerage District No. 1 for the Parish of Bossier.

Mr. Hudson provided an update on Kingston Road at Louisiana Highway 3 and Kingston Road at Airline Drive Turn Lanes Project No. 2018-549. He stated that Kingston Road is currently closed.

Mr. Hudson provided an update on the Hazard Mitigation Grant Program #1603-015-0002, FEMA-1603-DR-LA, Project #349, Bossier Parish – Willow Chute Bayou Drainage Improvements Project. He presented photographs of the work being done on this project.

Mr. Hudson provided an update on the widening project on Fairburn Avenue.

Mr. Hudson provided an update on State Project No. H.003854.6-R1 Bossier North-South Corridor Swan Lake Road (I-220 to Flat River) Bossier Parish, Louisiana.

Mr. Hudson provided an update on the Lucky Estates Subdivision drainage improvements.

Mr. Hudson provided an update on the Kelli Road Bridge Replacement Project. He stated that a Pre-Construction Meeting is scheduled tomorrow.

Mr. Hudson provided an update on the Sligo Road Bridge over Foxskin Bayou, Project No. 2019-105. He stated that a Pre-Construction Meeting will be scheduled in the near future.

Mr. Hudson provided an update on the Swan Lake Road Bridge off Poole Road improvements project.

Mr. Hudson provided an update on the extension of Arthur Ray Teague Parkway/Sligo Road Extension to Highway 527.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Avery requested that Cross Creek Subdivision drainage be reviewed due to culvert damage from drainage in that area. Mr. Ford stated that he and Mr. Coutee will further review this matter.

Ms. Bennett stated that the police jury’s 2018 Annual Report recently completed for distribution was nicely done. She expressed appreciation to Mr. Pat Culverhouse for his work on the Annual Report.

Mr. Erwin stated that he serves as Town Attorney for the Town of Haughton, and advised that Governor John Bel Edwards signed the Haughton Metropolitan Planning Commission Enabling Act today. He expressed appreciation for support to create the Haughton MPC.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 5th day of June, 2019, the meeting was adjourned by the President at 3:45 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY