

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
November 21, 2018  
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 21<sup>st</sup> day of November, 2018, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Glenn Benton, called the meeting to order. The invocation was given by Mr. Mac Plummer, and the pledge of allegiance was led by Mr. Jerome Darby. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Norman Craig	Mr. Jack Skaggs

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Others present were Mr. Bill Altimus, Parish Administrator; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

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**Motion was made by Mr. Rimmer, seconded by Ms. Bennett, to adopt the minutes of the October 3, 2018, and October 17, 2018, regular meetings, and the October 17, 2018, Finance Committee meeting, as published.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Darby, seconded by Mr. Avery, to award the bid for the purchase of janitorial supplies for a period of one year to VCC Janitorial Supply.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Bids were received on October 26, 2018, and results are as follows:

Description	Unit	VCC	Carefree
Broom, 24" x 3" Grey, Push Type (no handle)	each	* \$7.58	\$9.95
Caps, Bouffant 21"	1000/case	* \$22.95	\$25.12
Comet Scouring Powder	24/case	* \$35.50	\$32.34
Cup, 12 oz., Styro	1000/case	* \$29.70	\$29.81
Deodorant, Aerosol, Potpourri	12/15 oz. case	* \$34.01	\$33.25
Film, Food, 18" x 2000'	box	* \$13.95	\$13.95
Foil, Standard Duty, 18" x 500	box	* \$13.05	\$17.00
Fork, Medium Weight	1000/case	* \$6.30	\$6.44
Germicidal, Foaming, Country Fresh Scent	12/19 oz. case	* \$20.00	\$24.95
Glove, Food Handling, Large	10/100 case	* \$6.21	\$4.50
Handle, Wooden, Threaded	each	* \$2.90	\$2.92
Oven & Grill Cleaner, Foaming Aerosol	6/19 oz. case	* \$34.08	\$25.70
Pad, Floor, 20", Black	5/case	* \$17.30	\$15.61
Pad, Floor, 20", Red	5/case	* \$17.00	\$15.61
Pad, Floor, 20", White	5/case	* \$17.00	\$15.61
Pad, Hand Pad, Green, Scrub 6"x9"	10/pack	* \$3.99	\$2.25
Pad, Scrub, Brillo	120/case	* \$27.10	\$29.00
Plate, 10 1/4", Styro, White	500/case	* \$23.95	\$25.18
Soap, Hand, Liquid	4/1 gal case	* \$17.60	\$20.00
Spoon, Medium Weight	1000/case	* \$6.30	\$6.44
Spray Bottle with Trigger	12/case	* \$0.96	\$0.50
Stainless Steel Cleaner, Aerosol	12/20 oz. case	* \$23.90	\$25.00
Toilet Tissue 4"x3 1/4" x 500'	96/case	* \$25.55	\$32.32
Towel, Kitchen, Roll 2-ply 11"x9"	30/case	* \$15.55	\$20.00
Towel, Multifold, 8-1/2"x9-1/2"	20/200 case	* \$13.35	\$16.25
Towel, Roll 800'x7.75" White	6/case	* \$21.00	\$20.02
Urinal Screen w/Block, Cherry 4 oz.	12/case	* \$12.01	\$12.75
Utility Brush, 6" Iron shaped	each	* \$2.06	\$2.00
Waste Liner, LD 24 x 33 8 mic, Black	1000/case	* \$19.08	\$20.95
Waste Liner, HI-D 40 x 48, 14 mic,	260/case	* \$21.00	\$23.48
Wet Mop Head, 24 oz., Screw Type Cotton, Cut End	12/case	* \$36.90	\$36.12
Comet Cleaner w/ Bleach 32 oz.	8/case	* \$41.90	\$42.40

\* Denotes low overall bid

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**Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to award the bid for the demolition of a home located at 219 Shadow Ridge Drive, Bossier City, LA, in the amount of \$10,986.00, which has been approved by Hazard Mitigation Grant Program, FEMA-4263-DR-LA, Project #0007, to Strong's Backhoe Service, Inc., low bidder meeting bid specifications in accordance with bids received on November 8, 2018.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
Thunderbird Construction Services, LLC	\$12,500.00
Strong's Backhoe Service, Inc.	\$10,986.00
Hart Contractors of Texas, LLC	\$15,952.64
Justin J. Reeves, LLC	\$17,000.00
SEMS, Inc.	\$15,354.00

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21<sup>st</sup> day of November, 2018, that it does hereby award the bid for demolition of a home located at 219 Shadow Ridge Drive, Bossier City, LA, in the amount of \$10,986.00, which has been approved by Hazard Mitigation Grant Program, FEMA-4263-DR-LA, Project #0007, to Strong's Backhoe Service, Inc., low bidder meeting bid specifications.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Glenn Benton, President, is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Brotherton, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 21<sup>st</sup> day of November, 2018.

RACHEL D. HAUSER  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Brotherton, seconded by Mr. Craig, to award the bid for the demolition of a home located at 637 Pine Cone Drive, Haughton, LA, Project No. 2018-552, in the amount of \$7,550.00, to Strong's Backhoe Service, Inc., low bidder meeting bid specifications in accordance with bids received on November 8, 2018.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
Thunderbird Construction Services, LLC	\$11,500.00
Strong's Backhoe Service, Inc.	\$ 7,550.00
Hart Contractors of Texas, LLC	\$ 9,785.00
Justin J. Reeves, LLC	\$ 8,950.00
SEMS, Inc.	\$ 9,200.00

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21<sup>st</sup> day of November, 2018, that it does hereby award the bid for demolition of a home located at 637 Pine Cone Drive, Haughton, LA, Project No. 2018-552, in the amount of \$7,550.00, to Strong's Backhoe Service, Inc., low bidder meeting bid specifications.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Glenn Benton, President, is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Brotherton, seconded by Mr. Craig. Upon unanimous vote, it was duly adopted on this 21<sup>st</sup> day of November, 2018.

RACHEL D. HAUSER  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to authorize the advertising of bids for the FY2018 LCDBG Sewer System Improvements – Oak Hill Mobile Home Park project, bid date to be determined.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider the application of the Bossier City-Parish Metropolitan Planning Commission to amend the Unified Development Code.

Mr. Sam Marsiglia, Bossier City-Parish Metropolitan Planning Commission, stated that the proposed amendment encompasses the entire Unified Development Code. He stated that the proposed amendments have been previously discussed during Bossier Parish Road/Subdivision Regulations Committee meetings, and there are some amendments that the police jury opposed, but the Bossier City Council approved, which will be denoted in the proposed amendments.

Mr. Marsiglia stated that various uses in the Use Table in Article 5, Use Regulations, of the Unified Development Code that typically receive a commercial zoning classification would be suitable in Residential-Agricultural Districts as a Conditional Use Approval. He stated that a Conditional Use Approval would allow the zoning board to view each site individually based on that use and legally place conditions on that site.

Mr. Marsiglia stated that Conditional Use Approvals as presented in the request for amendments to the Unified Development Code for certain zoning amendments in Residential-Agricultural Districts would not require police jury approval, and denial or approval would be made by the Bossier City-Parish Metropolitan Planning Commission Zoning Board.

Mr. Marsiglia presented various examples of potential requests for Conditional Use Approvals in a Residential-Agricultural District. He stated that if a Conditional Use is approved and the business closes down, the zoning will automatically revert back to its' original zoning.

Mr. Rimmer stated that residents would need to be attuned to notices received for requested Conditional Uses near their homes if the approval process ends with the Bossier City-Parish MPC Zoning Board. Mr. Marsiglia stated that the appeals process for a Conditional Use Approval would be in the district court.

Mr. Marsiglia stated that the only Conditional Use Approval requests that would continue to come before the police jury would be for cellular towers and alcohol.

Mr. Skaggs asked if Mr. Jackson has reviewed the proposed amendments to the Unified Development Code as presented today. Mr. Marsiglia stated that Mr. Jackson has not reviewed the current proposed amendments, and recommended that the proposed amendments be discussed at a Road/Subdivision Regulations Committee meeting prior to the December 19, 2018, Finance Committee Meeting.

After further discussion, **motion was made by Mr. Skaggs, seconded by Mr. Cochran, to table the public hearing to consider approval of the application of the Bossier City-Parish Metropolitan Planning Commission to amend the Unified Development Code, to be considered at the December 19, 2018, regular meeting.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider approval of the application of Steve Helm, Helm Restaurants, to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land located on the east side of Airline Drive and south of Kingston Road, consisting of 2.6 acres, more or less, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agricultural District, to B-3, General Business District, for a Taco Bell Restaurant. The application received a favorable recommendation from the Bossier City-Parish MPC.

Mr. Ford requested that the Agenda Item to consider approval of the application of Steve Helm, Helm Restaurants, be amended to include a request for approval of a site plan as well as a zoning amendment.

**Motion was made by Mr. Skaggs, seconded by Mr. Shewmake, to amend Agenda Item No. 6 to include a request for approval of a site plan for Taco Bell.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

**AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

Mr. Reggie Lewis, Raley and Associates, Inc., was present. Mr. Skaggs asked if all issues pertaining to sewerage for the site have been resolved. Mr. Ford stated that an application has been made by the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier (Sewer District) to the Department of Environmental Quality for funds to extend sewerage service from Deen Point Road south to Swan Lake Road. He stated that the parish cannot provide sewer service for the proposed Taco Bell Restaurant at this time.

Mr. Ford stated that Helm Restaurant plans to submit an application to the Department of Health for a treatment plant to be located on the property which would discharge into Willow Chute Bayou. He stated that a service tap is planned in order to connect to sewerage service by the Sewer District when it becomes available at that location. Mr. Lewis stated that there are several business owners on Airline Drive near this location who plan to connect to sewerage services by the Sewer District in the future.

Ms. Bennett asked if the parish will be required to purchase the proposed sewer plant in the future. Mr. Lewis stated that the sewer plant will be a private system and will be operated and maintained by Helms Restaurant. He stated that it is planned that once sewerage services by the Sewer District becomes available at that location, the private sewer plant will be abandoned and disposed of, and the proposed restaurants' sewerage will be connected to the Sewer District's sewerage. He further stated that the parish will not be responsible for any costs associated with disposing of the private sewer plant.

Mr. Ford stated that a drainage study has been received, and permits have been obtained from the Bossier Parish Levee Board for a detention pond at the rear of the property. He stated that an agreement is in place with Mr. Terry McCall to allow a pipe to run from the detention pond to Willow Chute. Mr. Ford stated that Helms Restaurant will be required to obtain all necessary permits from the Louisiana Department of Environmental Quality and the Department of Health.

Mr. Ford stated that the proposed Taco Bell Restaurant will be supplied with City of Bossier City water. He stated that driveway access will be located directly across the street from the existing daycare center on Airline Drive, and recommended approval of the requested zoning amendment and site plan, subject to approval of the sewerage treatment plan by the Department of Health.

After further discussion, **motion was made by Mr. Skaggs, seconded by Mr. Avery, to approve the application of Steve Helm, Helm Restaurants, to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land located on the east side of Airline Drive and south of Kingston Road, consisting of 2.6 acres, more or less, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agricultural District, to B-3, General Business District, for a Taco Bell Restaurant, and to approve the site plan for the proposed Taco Bell Restaurant, subject to approval of the sewerage treatment plan by the Department of Health.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

## ORDINANCE NO. 4701

AN ORDINANCE TO AMEND BOSSIER PARISH ORDINANCE NO. 3908 OF 2003, WHICH ADOPTED A UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY-PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND LOCATED ON THE EAST SIDE OF AIRLINE DRIVE AND SOUTH OF KINGSTON ROAD, CONSISTING OF 2.6 ACRES, MORE OR LESS, LOCATED IN SECTION 21, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LA, FROM R-A, RESIDENCE-AGRICULTURAL DISTRICT, TO B-3, GENERAL BUSINESS DISTRICT, FOR A TACO BELL RESTAURANT

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 21<sup>st</sup> day of November, 2018, that Ordinance No. 3908 of 2003 (Unified Development Code) of the Police Jury of Bossier Parish, is hereby amended to change the zoning classification of a certain tract of land located on the east side of Airline Drive and south of Kingston Road, consisting of 2.6 acres, more or less, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agricultural District, to B-3, General Business District, for a Taco Bell Restaurant, being more particularly described as follows:

A certain tract of land located on the East Side of Airline Drive and South of Kingston Road, being a rectangular tract consisting of 2.56 acres (more or less), having 346 feet fronting Airline Drive, and a depth of 322 feet all situated in East ½ of Section 21, Township 19 North, Range 13 West, Bossier Parish, Louisiana.

Applicant: Steve Helm, Helm Restaurants

Purpose: Taco Bell Restaurant

The ordinance was offered by Mr. Skaggs, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 21<sup>st</sup> day of November, 2018.

RACHEL D. HAUSER  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider approval of the application of D. Greg Williams, to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land located at 5207 Airline Drive, Bossier City, LA, from R-LD, Residential, Low Density District, to B-1, Business, Commercial Office District, for a dental office. The application received a favorable recommendation from the Bossier City-Parish MPC.

Mr. Greg Williams was present. Mr. Ford stated that the tract of land being considered for a zoning amendment is an intact tract of land which would typically require a site plan. He stated that a site plan cannot be approved for this development until additional information is obtained, including a drainage study and sewerage plans. Mr. Ford stated that if the police jury approves the requested zoning amendment, no construction can begin until a site plan is approved for the proposed development.

Mr. Ford stated that the larger tract of land, Assessment No. 103191 Tract 2R, is zoned R-LD and the previous home that was located on the tract of land flooded and was torn down. He stated that the smaller tract of land, Assessment No. 103191 Tract A2, adjacent to Byrd Circle, is a lot located in Bee Bend Subdivision.

Mr. Ford stated that this matter came before the Bossier Parish Police Jury on September 5, 2018, for a public hearing on the zoning amendment, and the police jury remanded the matter back to the Bossier City-Parish MPC to determine if Mr. Williams could build a dental office on both tracts of land. Mr. Ford stated that it has been the policy of the police jury that a petition with signatures from all residents of a subdivision is required if a request is being made to change an existing lot in a subdivision.

Mr. Ford stated that Mr. Williams' has modified the site plan for the proposed dental office which shows that the dental office will be located on the southern tract of land, Assessment No. 103191 Tract 2R, which is not located in Bee Bend Subdivision. He stated that Mr. Williams is requesting that he be allowed to use the smaller tract of land, Assessment No. 103191 Tract A2, which is located in Bee Bend Subdivision, for detention and possibly a sewerage treatment plant. Mr. Williams stated that plans for sewer are not finalized at this time. He stated that it is possible that he will be able to connect to city sewerage services. There was additional discussion pertaining to sewer services for the proposed dental office.

Mr. Ford stated that he cannot recommend approval of a site plan for the proposed dental office at this time.

Mr. Ford stated that the larger tract of land was originally included in an approved plat in 1982 which included 10 lots fronting Airline Drive, but prior to the plat being approved, several lots were sold. He stated that the Bossier Parish Assessor notified the developer that the plat could not be acknowledged because the developer did not own all lots at the time the plat was approved in 1982. Mr. Ford stated that the Assessor's Office shows that each tract of land are not in a platted subdivision, and are described with meets and bounds. Mr. Ford stated that the plat approved in 1982 is filed in the Bossier Parish Clerk's Office, but the plat is not a valid plat.

Mr. Ford stated that the smaller tract of land, Assessment No. 103191 Tract A2, was purchased by the developer of Bee Bend Subdivision as a lot, and the developer split the lot and constructed Byrd Circle across the center of the lot to access Airline Drive for Bee Bend Subdivision. He stated that Mr. Williams is not requesting that the smaller tract of land located in Bee Bend Subdivision be rezoned.

Mr. Benton stated that Mr. Williams originally requested that the access driveway for the proposed dental office be located off Byrd Circle, but has changed the access driveway to be located off Airline Drive. Mr. Avery stated that there are no parish ordinances that prohibit a driveway access across a residential lot. Mr. Ford stated that Mr. Jackson would need to address the issue of an access driveway across a residential lot.

Mr. Marsiglia stated that the Bossier City-Parish MPC has no objection to the smaller tract of land being used for detention and drainage, but there is concern if the tract of land is being utilized as parking and driveways, at what point does it become part of the commercial business.

Mr. Benton requested clarification as to whether the smaller tract of land, Assessment No. 103191 Tract A2, is located in Bee Bend Subdivision. Mr. Ford confirmed that the smaller tracts of land located on each side of Byrd Circle are located in Bee Bend Subdivision.

Mr. Ford stated that the larger tract of land is low and prone to flooding, and will require approximately four (4) feet of fill below the proposed dental office, as well as the parking lot, to bring it one (1) foot above Airline Drive. He discussed drainage from Bee Bend Subdivision, and stated that a drainage plan will be required prior to approval of a site plan to ensure that the homes located behind the proposed dental office will not be adversely affected.

Mr. Avery stated that he recommends approval of the zoning amendment as requested, and approval of the site plan subject to Mr. Ford's approval of a drainage study. He stated that this matter has been delayed for some time, and this will allow Mr. Williams to move forward without having to come back before the police jury.

Mr. Ford recommended that approval be subject to review and approval of a drainage study and sewerage plans.

Mr. Williams stated that it is not feasible for the dental office and parking area to be built one (1) foot above Airline Drive. Mr. Ford stated that the police jury would have to approve a variance of parish regulations to allow the proposed dental office to be built below the road level. Mr. Williams stated that parish regulations require that a structure be built one (1) foot above the base flood elevation. Mr. Ford stated that an ordinance is in place that requires structures to be built one (1) foot above the road level.

Mr. Williams stated that the proposed dental office and parking lot would not be able to retain the amount of water that would be created from building one (1) foot above the road level. There was further discussion of parish regulations pertaining to requirements of structures being built one (1) foot above the road level.

Mr. Jerry Souter, owner of the two tracts of land bearing Assessment No. 103191 Tract 2R and Assessment No. 103191 Tract A2, stated that he is a licensed surveyor in the State of Louisiana. He stated that he has owned the two tracts of land for several years. He stated that Byrd Circle and Airline Drive are not at the same elevation, and normally it is required that a foundation be constructed one (1) foot above the base flood elevation. He further stated that requiring all structures to be built one (1) foot above the road level on Airline Drive will create problems.

Mr. Souter stated that his property is not in a flood area, and did not flood. He stated that water backed up due to stopped up drains causing water to inundate the home with a few inches of water and a tornado damaged the home.

Mr. Rimmer asked if the Bossier City-Parish MPC has approved the requested zoning amendment. Mr. Marsiglia stated that there is no site plan approval required at the Bossier City-Parish MPC level, and Mr. Williams has met all requirements of the Bossier City-Parish MPC Zoning Board for the zoning amendment. He stated that the Bossier City-Parish MPC Zoning Board has approved the zoning amendment.

Mr. Rimmer asked if the Bossier City-Parish MPC Zoning Board will need to approve the site plan for this development. Mr. Marsiglia stated that the site plan will be considered when requests for building permits are submitted.

Mr. Avery expressed concern regarding the parish requiring all future developments on Airline Drive to build one (1) foot above the road level and asked if prior developments have been required to do so. Mr. Ford stated that past developments on Airline Drive have been required to build at least one (1) foot above the base flood elevation or above the road level, whichever is greater, since 2010. Mr. Williams stated that certain developments that were required to build one (1) foot above the road level do not have residences located behind their property.

Clarification was requested pertaining to what tract of land is being considered for the requested zoning amendment. Mr. Marsiglia stated that the southern tract of land, Assessment No. 103191 Tract 2R, is the only tract of land being considered for a zoning amendment from R-LD to B-1, and said tract of land is not located in a legally platted subdivision. Mr. Ford confirmed that the Parish Attorney has reviewed the zoning amendment request and agrees that the tract of land bearing

Assessment No. 103191 Tract 2R is not located in a legally platted subdivision.

Mr. Skaggs stated that it is his understanding that Mr. Williams is requesting that retention be located on the northern smaller tract of land, Assessment No. 103191 Tract A2. Mr. Ford stated that Mr. Williams is requesting that retention be located on the northern smaller tract of land, as well as additional improvements. He stated that Mr. Jackson will need to determine what will be allowed on the smaller northern tract of land due to it being located in Bee Bend Subdivision.

Mr. Skaggs asked if the police jury would be setting a precedence if it approves Mr. Williams' request for an amendment to zoning from R-LD to B-1 on the southern tract of land. Mr. Ford stated that all zoning requirements for a zoning amendment on the southern tract of land have been met by Mr. Williams.

After further discussion, **motion was made by Mr. Avery, seconded by Mr. Salzer, to approve the application of D. Greg Williams, to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land located at 5207 Airline Drive, Bossier City, LA, from R-LD, Residential, Low Density District, to B-1, Business, Commercial Office District, for a dental office, and to approve the site plan for the proposed dental office, subject to the Parish Engineer's approval of a drainage study and sewer system plans, and subject to review by the Parish Attorney.**

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

**AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Salzer, Mr. Skaggs

**NAYS:** None

**ABSTAIN:** Mr. Craig

**ABSENT:** None

ORDINANCE NO. 4702

AN ORDINANCE TO AMEND BOSSIER PARISH ORDINANCE NO. 3908 OF 2003, WHICH ADOPTED A UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY-PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND LOCATED AT 5207 AIRLINE DRIVE, BOSSIER CITY, LA, FROM R-LD, RESIDENTIAL, LOW DENSITY DISTRICT, TO B-1, BUSINESS, COMMERCIAL OFFICE DISTRICT, FOR A DENTAL OFFICE

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 21<sup>st</sup> day of November, 2018, that Ordinance No. 3908 of 2003 (Unified Development Code) of the Police Jury of Bossier Parish, is hereby amended to change the zoning classification of a certain tract of land located at 5207 Airline Drive, Bossier City, LA, from R-LD, Residential, Low Density District, to B-1, Business, Commercial Office District, for a dental office, being more particularly described as follows:

A certain tract of land located at 5207 Airline Dr. being a portion of Section 28, Township 19 North, Range 13 West; more particularly described as follows:

BEGINNING AT AN EXISTING 5/8" REBAR MARKING THE SOUTHEAST CORNER OF LOT 1 BEE BEND ESTATES UNIT 2; THENCE NORTH 00 DEGREES 30 MINUTES 28 SECONDS EAST A DISTANCE OF 127.21 FEET TO AN EXISTING 5/8" REBAR; THENCE SOUTH 89 DEGREES 50 MINUTES EAST A DISTANCE OF 200 FEET TO A POINT ON THE PRESENT WEST RIGHT OF WAY OF AIRLINE DRIVE; THENCE SOUTH 00 DEGREES 23 MINUTES 23 SECONDS WEST A DISTANCE OF 122.68 FEET; THENCE SOUTH 89 DEGREES 35 MINUTES 12 SECONDS WEST A DISTANCE OF 175 FEET BACK TO THE POINT OF BEGINNING, SAID DESCRIBED TRACT CONTAINING .57 ACRES MORE OR LESS, ALL LYING IN BOSSIER PARISH, LOUISIANA.

Applicant: D. Greg Williams

Purpose: Dental Office

It was duly adopted on this 21<sup>st</sup> day of November, 2018, with the following vote recorded:

- AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
- NAYS: None
- ABSTAIN: Mr. Craig
- ABSENT: None

RACHEL D. HAUSER  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Salzer, seconded by Mr. Shewmake, to schedule a public hearing on December 19, 2018, to consider the application of the Benton-Parish Metropolitan Planning Commission to adopt an ordinance amending Chapter 126 of the Bossier Parish Code of Ordinances "Zoning", to add Section 126-888 "Off-Premise Advertising Devices for Signs" to create comprehensive regulations for the approval process and location requirements for outdoor general advertising structures (off-premise signs) for areas located within the five-mile jurisdiction of the Benton-Parish Metropolitan Planning Commission.**

The President called for public comment. There being none, votes were cast and the motion carried unanimously.

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**Motion was made by Ms. Bennett, seconded by Mr. Cochran, to schedule a public hearing on December 19, 2018, to consider the application of the Benton-Parish Metropolitan Planning Commission to adopt an ordinance amending Chapter 126 of the Bossier Parish Code of Ordinances "Zoning", to add Section 126-889 "Telecommunications Facilities/Towers" to create regulations for the approval and installation of cellular communications towers for areas located within the five-mile jurisdiction of the Benton-Parish Metropolitan Planning Commission.**

The President called for public comment. There being none, votes were cast and the motion carried unanimously.

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**Motion was made by Ms. Bennett, seconded by Mr. Cochran, to schedule a public hearing on December 19, 2018, to consider approval of the plat of the proposed development of Water's Edge, Cypress, Phase 3 Subdivision, being a resubdivision of Lots 47A and 48A, Water's Edge, Cypress, Phase 2A Subdivision, located in Section 1, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, votes were cast and the motion carried unanimously.

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**Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to approve the Professional Services Contract with Ginger Adam Corley for governmental relations for the year 2019, and to authorize the Parish Administrator to execute documents.**

The President called for public comment. There being none, votes were cast and the motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21<sup>st</sup> day of November, 2018, that William R. Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Professional Services Contract with Ginger Adam Corley for governmental relations for the year 2019.

The resolution was offered by Mr. Rimmer, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 21<sup>st</sup> day of November, 2018.

RACHEL D. HAUSER  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Plummer, seconded by Mr. Cochran, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2019, subject to approval by the health department.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Each application has been approved by the Bossier Parish Sheriff's Department.

- American Legion Koran Post #388 – Beer
- Brookshire's #57 – Beer
- Cork & Barrel – Beer and Liquor
- Fete' LA – Beer and Liquor
- Oakland Plantation Country Club – Beer
- Olde Oaks Golf Club – Beer and Liquor
- Red River South Marina & Resort – Beer
- Reynolds Grocery – Beer
- Reynolds Grocery #2 – Beer
- Rodgers Marina – Beer
- Rotolo's – Beer and Liquor
- Taylor's Grocer – Beer
- The Cellar Fine Wines & Spirits, Benton Road – Beer and Liquor
- The Cellar Fine Wines & Spirits, Airline Drive – Beer and Liquor
- Tio Nacho – Beer and Liquor
- Winfield Road Grocery - Beer

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**Motion was made by Mr. Avery, seconded by Mr. Darby, to adopt a resolution of appreciation to Mr. Ricky Kilpatrick for his years of service at the Bossier Parish LSU AgCenter, and extending congratulations and well wishes to Mr. Kilpatrick in his retirement.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

WHEREAS, Mr. Ricky Kilpatrick has served as Area Forestry Agent for the LSU AgCenter since May 20, 1985; and

WHEREAS, Mr. Kilpatrick served nine (9) parishes, including Bossier Parish, in Northwestern Louisiana as Area Forestry Agent; and

WHEREAS, Mr. Kilpatrick has dedicated his services in the woods and classrooms educating students and adults in Northwestern Louisiana about the environment; and

WHEREAS, Mr. Kilpatrick has been recognized for his outstanding service as Area Forestry Agent by receiving numerous accolades, including the National Extension Forester of the Year from the Forest Land Owners Association in 2015, and Project Learning Tree's Gold Award in 2017, an organization that promotes hands-on environmental education at schools around the country.

WHEREAS, Mr. Kilpatrick was also responsible for providing the Timber Tales, a quarterly newsletter about forestry and wildlife in North Louisiana; and

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury on this 21<sup>st</sup> day of November, 2018, that we do hereby express our sincere thanks and appreciation to Mr. Ricky Kilpatrick and do wish him the best of luck, and joy in his retirement.

The resolution was offered by Mr. Avery, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 21<sup>st</sup> day of November, 2018.

RACHEL D. HAUSER  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Craig, seconded by Mr. Darby, to approve the reappointment of Mr. John T. Green and Mr. Doc Barnett to the Northeast Bossier Fire District No. 5 Board of Commissioners for four-year terms each, terms to expire December 31, 2022.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Brotherton, seconded by Mr. Shewmake, to approve the reappointment of Mr. Jeff Krumplebeck and Ms. Barbara Burns to the South Bossier Parish Fire District No. 2 Board of Commissioners for two-year terms each, terms to expire December 31, 2020.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Avery, seconded by Mr. Craig, to accept the streets and drainage in Canal Place Subdivision, Unit No. 1, into the parish road system for permanent maintenance.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4703

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 21<sup>st</sup> day of November, 2018, has received a request from H&H Contracting Company, Inc., that the parish accept into its system for permanent maintenance, the streets and drainage in Canal Place Subdivision, Unit No. 1; and

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinance.

THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of H&H Contracting Company, Inc., including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, streets and drainage located in Canal Place Subdivision, Unit No. 1, Bossier Parish, Louisiana:

Corinth Circle – 0.118 miles

Erie Circle – 0.134 miles

North Canal Drive – 0.289 miles

BE IT FURTHER RESOLVED, that a certified copy of this ordinance be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The Ordinance was offered by Mr. Avery, seconded by Mr. Craig. Upon unanimous vote, it was duly adopted on this 21<sup>st</sup> day of November, 2018.

RACHEL D. HAUSER  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Ford provided an update on the Linton Road Bridge Project, stating that a Plan-in-Hand review with the Department of Transportation and Development is scheduled for November 28, 2018, at 11:00 a.m., at the project site.

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Mr. Ford reported that Mr. Eric Hudson, Assistant Parish Engineer, and Mr. Nguyen Kha, Assistant Parish Engineer, recently walked the ditch located between Ms. Jamie Monceaux’s property and Mott Road at 225 Mott Road, Plain Dealing, LA. He stated that Mr. Hudson recently attended a Bodcau Soil and Water Conservation District meeting and a recommendation will be presented at the next Road/Subdivision Regulations Committee meeting pertaining to the ditch located between Ms. Monceaux’s property and Mott Road.

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Mr. Ford reported that the Federal Emergency Management Agency denied the parish’s first appeal to FEMA’s denial of the police jury’s application through CB&I Environmental & Infrastructure, Inc., now APTIM Environmental & Infrastructure, Inc., for \$25 million for road damages from the recent flood events. He stated that he will provide additional information to the police jury in the near future once he has discussed this denial with the Parish Attorney.

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Mr. Ford provided updates on several projects throughout the parish.

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Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

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Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

Mr. Cochran reported that he has received several phone calls asking if pets are allowed at Tall Timbers Park. After further discussion, it was determined that pets are not allowed at Tall Timbers Park and a sign is located at the park stating that no pets are allowed.

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Mr. Craig stated that it was an honor to represent the police jury in the 7<sup>th</sup> Annual Veteran’s Day Parade held on Sunday, November 11, 2018, at the Louisiana State Fair Grounds. He stated that the event was well attended.

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Mr. Rimmer provided a report on a meeting of the North Louisiana Economic Partnership he recently attended. He stated that the NLEP provided updates on their activities and opportunities in North Louisiana.

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Mr. Skaggs expressed appreciation to Mr. Coutee and the parish highway department for their hard work throughout the parish.

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Mr. Benton expressed appreciation to the Bossier Parish Police Jury staff for their dedication and hard work for the parish.

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Finance Committee Meeting – November 21, 2018, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 21<sup>st</sup> day of November, 2018, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members present.

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Ms. Stacy Brown, Shreveport-Bossier Convention and Tourist Bureau, expressed appreciation to the police jury for its continued support, and presented the 2019 Convention and Tourist Bureau Budget and Business Plan.

Ms. Brown stated that the Bossier Parish Police Jury appointee, Mr. Carlton Golden, is an asset to the



Convention and Tourist Bureau Board and commended Mr. Golden for his work.

Ms. Brown provided a report on activities of the Convention and Tourist Bureau and upcoming events in the Shreveport-Bossier City area.

Ms. Brown provided additional information pertaining to the 2019 budgets for the Shreveport-Bossier Sports Commission and the Convention and Tourist Bureau.

Ms. Brown invited jurors and staff to the Shreveport-Bossier Convention and Tourist Bureau's annual open house on December 7, 2018, at 629 Spring Street, Shreveport, LA.

Appreciation was extended to Ms. Brown and the Convention and Tourist Bureau Board for their continued work for the Shreveport-Bossier City area.

Mr. Skaggs stated that the Shreveport-Bossier Convention and Tourist Bureau's 2019 budget will be taken under advisement.

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**Motion was made by Mr. Cochran, seconded by Mr. Benton, to approve payment of accounts payable invoices for the month of October, 2018.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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The Finance Committee meeting was adjourned by the Chairman.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 21<sup>st</sup> day of November, 2018, the meeting was adjourned by the President at 2:52 p.m.

RACHEL D. HAUSER  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
BOSSIER PARISH POLICE JURY