

AMENDED
BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
November 7, 2018
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 7th day of November, 2018, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Glenn Benton, called the meeting to order. The invocation was given by Mr. Tom Salzer, and the pledge of allegiance was led by Mr. Jerome Darby. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Norman Craig	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Ms. Jamie Monceaux, 225 Mott Road, Plain Dealing, LA, requested to address the police jury. **Motion was made by Mr. Shewmake, seconded by Mr. Salzer, to amend the agenda to add Ms. Jamie Monceaux as Visitor No. 5.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: None

Ms. Stephanie Agee, Registrar of Voters, reported that there were a large number of voters that utilized the early voting site located in Bossier City, and expressed appreciation to the police jury for their assistance with establishment of the early voting site and for their assistance with publicizing the new early voting site. She stated that the highest number of voters in a day that utilized the early voting site was approximately 1,000.

Mr. Kenneth Starnes, Section 8 Housing, stated that the Department of Housing and Urban Development is working to establish a new voucher program, "Moving to Work Vouchers". He stated that it is his understanding that HUD plans to allow Section 8 Housing to establish rules and regulations for the new voucher program.

Mr. Starnes stated that 100 Section 8 Housing programs will receive the vouchers over the next seven years. He stated that Bossier Parish Section 8 Housing meets all criteria to qualify for the new voucher program, and a resolution is required from the police jury authorizing Section 8 Housing to apply for the voucher program. Mr. Starnes stated that there is very little information from HUD on the new voucher program at this time.

Mr. Darby requested additional information on the voucher program. Mr. Starnes provided information available to him as it pertains to the new voucher program.

After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Cochran, to adopt a resolution authorizing the Bossier Parish Section 8 Housing Authority to apply for housing vouchers through the Department of Housing and Urban Development's "Moving to Work Vouchers" program.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that it does hereby authorize Bossier Parish Section 8 Housing Authority to apply for housing vouchers through the Department of Housing and Urban Development's "Moving to Work Vouchers" program.

The resolution was offered by Ms. Bennett, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Jeff Sibley, Louisiana Department of Wildlife and Fisheries Biologist Manager, provided an update on salvinia in Lake Bistineau. He stated that currently 100 acres of Lake Bistineau is covered with salvinia, which is the lowest number of acres covered with salvinia on Lake Bistineau in the past twelve years.

Mr. Sibley stated that it is anticipated that 2019 will be a good year, and work is being done to implement the Waterbody Management Plan, which provides for a schedule for drawdowns of the lake, as well as other potential management plans, for Lake Bistineau.

Mr. Sibley expressed appreciation to the police jury for their continued support on Lake Bistineau.

Mr. Brotherton expressed appreciation to Mr. Sibley and the Louisiana Department of Wildlife and Fisheries for their assistance with Lake Bistineau. He stated that at this time Lake Bistineau is thriving.

Mr. Brotherton recommended that a joint resolution with the Webster Parish Police Jury and the Bienville Parish Police Jury be adopted supporting the recommendations of the local district biologist for waterbody management of Lake Bistineau. He stated that the Louisiana Wildlife and Fisheries and local district biologist are qualified for waterbody management and recommendations made by them for Lake Bistineau should be accepted and followed, which includes scheduling drawdowns, lowering the gates, herbicide treatment, and other potential treatments for Lake Bistineau. Mr.

Brotherton stated that it is important that schedules presented by the local biologist and Louisiana Department of Wildlife and Fisheries for any treatments for Lake Bistineau remain in place and followed.

After further discussion, **motion was made by Mr. Brotherton, seconded by Mr. Plummer, to adopt a joint resolution with the Webster Parish Police Jury and the Bienville Parish Police Jury supporting the recommendations of the Louisiana Department of Wildlife and Fishers and local district biologists.**

The President called for public comment. Mr. Rimmer requested additional information as to the necessity of adopting a joint resolution. Mr. Brotherton stated that individuals and small groups who are not biologist and have no experience with waterbody management continually disrupt the waterbody management plan, and mislead local representatives and the public.

Mr. Rimmer asked if the public is allowed to submit recommendations for the waterbody management plan. Mr. Sibley stated that the waterbody management plan has been created based on data and science. He stated that numerous public meetings have been held to discuss the waterbody management plan, and those attending presented their concerns and recommendations.

Mr. Sibley stated that a waterbody management plan has been created, but implementing the plan has been met with opposition by some individuals and small groups. He stated that the waterbody management plan would provide a schedule for the public to be aware when drawdowns or other treatments are being implemented. Mr. Sibley stated that a joint resolution from the three parishes will assist with efforts to implement the waterbody management plan.

After further discussion, **votes were cast and the motion carried unanimously.**

RESOLUTION

A JOINT RESOLUTION OF BOSSIER, BIENVILLE AND WEBSTER PARISH POLICE JURIES SUPPORTING THE RECOMMENDATIONS OF THE LOCAL DISTRICT BIOLOGISTS FOR WATERBODY MANAGEMENT OF LAKE BISTINEAU

WHEREAS, Lake Bistineau lies within the boundaries of the Parishes of Bossier, Bienville, and Webster; and

WHEREAS, the Police Jury is the governing authority for each of the Parishes of Bossier, Bienville, and Webster and therefore have a substantial investment in Lake Bistineau; and

WHEREAS, the Louisiana Department of Wildlife and Fisheries established a Waterbody Management Plan for Lake Bistineau which was originally prepared in 2009, and is now being updated annually; and

WHEREAS, the Waterbody Management Plan provides an overview of the lake, and includes a description of techniques the Louisiana Department of Wildlife and Fisheries utilizes to maintain as much public access as possible; and

WHEREAS, the Waterbody Management Plan provides data on the fish populations in the lake and describes management practices that are beneficial for promoting healthy fish populations; and

WHEREAS, the Waterbody Management Plan describes efforts to combat giant salvinia, including the targeted use of chemical (herbicides), biological (weevils), and mechanical (drawdowns) controls designed to minimize plant coverage and maximize recreational use of the lake; and

WHEREAS, the Waterbody Management Plan has proven to be the most effective combination of available techniques at reducing salvinia coverage in Lake Bistineau; and

WHEREAS, there have been efforts by other parties to deviate from the Waterbody Management Plan established by the Louisiana Department of Wildlife and Fisheries; and

WHEREAS, the Parishes of Bossier, Bienville, and Webster feel that it is important to follow the established Waterbody Management Plan each year, as deviations minimize its effectiveness for salvinia control and cause uncertainty with the public; and

WHEREAS, the local District biologists and the Louisiana Department of Wildlife and Fisheries are committed in their efforts to manage the aquatic resources of Lake Bistineau along with the infestation of salvinia, water hyacinth, alligator weed, and submersed native aquatic vegetation on Lake Bistineau.

THEREFORE, BE IT RESOLVED, that the Parishes of Bossier, Bienville, and Webster hereby fully support the local District biologists and the Louisiana Department of Wildlife and Fisheries in their efforts to manage the aquatic resources of Lake Bistineau along with the infestation of salvinia, water hyacinth, alligator weed, and submersed native aquatic vegetation on Lake Bistineau.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

JIMBONSALL, PRESIDENT
WEBSTER PARISH POLICE JURY

RAYMOND MALONE, PRESIDENT
BIENVILLE PARISH POLICE JURY

Ms. Stacy Brown, Shreveport-Bossier Convention and Tourist Bureau, was not present. Ms. Hauser advised that Ms. Brown will be present at the November 21, 2018, Finance Committee Meeting.

Ms. Monceaux stated that rights-of-entry have been obtained from property owners of two tracts of land to allow the parish access to a ditch that runs between her property and Mott Road in order to clean out the ditch. She stated that the rights-of-entry allow access to approximately one-half of the ditch that needs to be cleaned out by the parish to prevent flooding on her property.

Ms. Monceaux stated that the rights-of-entry provide language which states the rights-of-entry are irrevocable. She stated that Mr. Ford advised that the rights-of-entry only allows for a one-time access to the ditch by the parish. She further stated that an attorney has reviewed the rights-of-entry and has stated that the documents provide that the parish can access the ditch more than one time.

Ms. Monceaux requested that the parish acknowledge the rights-of-entry from the two property owners and clean out the ditch immediately to prevent any further flooding on her property.

Ms. Monceaux stated that the ditch located between her property and Mott Road is on private property, but is a parish owned ditch.

Mr. Benton stated that if the ditch is located on private property, it is not a parish owned ditch. Mr. Ford stated that in 1989 the Bodcau Soil and Water Conservation District and Mr. Billy Montgomery requested the police jury's assistance to clean out the ditch. He stated that the police jury agreed to assist the Bodcau Soil and Water Conservation District. Mr. Ford stated that the Bodcau Soil and Water Conservation District obtained permission to access the ditch from property owners on a one-time basis.

Mr. Ford stated that he has been contacted by Ms. Monceaux several times since the 2009 flood event requesting that the parish clean out the ditch to prevent flooding on her property. He stated that in 2010 permission was obtained from a property owner to access the ditch on a one-time basis to clean out the ditch. He further stated that the parish does not have an easement and could only work within the confines of the ditch.

Mr. Ford stated that in order for the parish to permanently maintain the ditch, easements will need to be obtained from each property owner. He stated that a meeting was recently held with Ms. Monceaux, the United States Department of Agriculture, and Bodcau Soil and Water Conservation District to discuss this matter and request assistance from the USDA and Bodcau Soil and Water Conservation District. He stated that Mr. Eric Hudson, Assistant Parish Engineer, will be attending a meeting in the morning to determine if the parish will be receiving any assistance from the USDA and Bodcau Soil and Water Conservation District to clean out the ditch.

Mr. Ford stated that he has obtained a proposed estimate of \$30,000.00 to \$40,000.00 for surveying services and permanent easements for the ditch.

Ms. Monceaux stated that the ditch was created by the parish in the 1940s to assist with drainage of Mott Road. Mr. Jackson stated that the parish has no records of the parish creating the ditch and no records can be found by the Bodcau Soil and Water Conservation District pertaining to the ditch. He stated that the parish is unable to lawfully clean ditches that have no drainage servitude and located on private property.

Ms. Monceaux stated that in 1989 the Bossier Parish Police Jury and the Bodcau Soil and Water Conservation District advised her that the ditch was a parish ditch. Mr. Jackson again stated that the parish has no record that the parish owns the ditch, and drainage servitudes are required in order for the parish to clean out the ditch.

Ms. Monceaux stated that the parish has been given authority by the landowners to clean out at least half of the ditch. She provided additional information pertaining to the area that was cleaned by the parish in 2009. Mr. Ford stated that an emergency declaration was made during the 2009 flood event and the parish was assisting parish citizens in any possible way due to the major flood event. He stated that Ms. Monceaux called requesting assistance and the parish obtained temporary rights-of-entry at that time to allow the parish to clean out the middle of the ditch.

Ms. Bennett stated that the Parish Engineering Department has been provided with the necessary information and will be working to reach an amicable resolution in this matter. She requested that discussion of this matter cease. Mr. Ford stated that a request will be made to the Bodcau Soil and Water Conservation District for their assistance in this matter.

Mr. Ford advised that Cothren, Graff, Smoak Engineering, Inc., has recommended that the bid of Hamlin Well Services, Inc., in the amount of \$98,770.28, be accepted for a new water well and raw water line located in Section 5, Township 18 North, Range 12 West, Bossier Parish, LA, for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, FY 2014-2015 Community Water Enrichment Fund, CWEF No. 1415-CWEF-BSR-0001, and FY 2015-2016 Community Water Enrichment Fund, CWEF No. 1516-CWEF-BSR-0001.

Motion was made by Mr. Rimmer, seconded by Mr. Brotherton, to award the bid for a new water well and raw water line located in Section 5, Township 18 North, Range 12 West, Bossier Parish, LA, for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, FY 2014-2015 Community Water Enrichment Fund, CWEF No. 1415-CWEF-BSR-0001, and FY 2015-2016 Community Water Enrichment Fund, CWEF No. 1516-CWEF-BSR-0001, in the amount of \$98,770.28, to Hamlin Well Services, Inc., low bidder meeting bid specifications in accordance with bids received on November 2, 2018.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** This is the only bid received.

Ms. Hauser announced the public hearing to consider approval of the application of Ryan Estess, Raley & Associates, Inc., to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land being a portion of Lot 5 and a portion of Lot 6, Williams Subdivision, Bossier Parish, LA, from R-A, Residence-Agricultural District, to R-MD, Residential, Medium Density District, for an apartment complex. The application received a favorable recommendation from the Bossier City-Parish MPC.

Mr. Ryan Estess, Raley and Associates, Inc., was present.

After further discussion, **motion was made by Mr. Craig, seconded by Mr. Shewmake, to approve the application of Ryan Estess, Raley and Associates, Inc., to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land being a portion of Lot 5 and a portion of Lot 6, Williams Subdivision, Bossier Parish, LA, from R-A, Residence-Agricultural District, to R-MD, Residential, Medium Density District, for an apartment complex.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4700

AN ORDINANCE TO AMEND BOSSIER PARISH ORDINANCE NO. 3908 OF 2003, WHICH ADOPTED A UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY-PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND BEING A PORTION OF LOT 5 AND A PORTION OF LOT 6, WILLIAMS SUBDIVISION, IN SECTIONS 10 AND 15, TOWNSHIP 18 NORTH, RANGE 12 WEST, BOSSIER PARISH, LA, FROM R-A, RESIDENCE-AGRICULTURAL DISTRICT, TO R-MD, RESIDENTIAL, MEDIUM DENSITY DISTRICT, FOR AN APARTMENT COMPLEX

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 7th day of November, 2018, that Ordinance No. 3908 of 2003 (Unified Development Code) of the Police Jury of Bossier Parish, is hereby amended to change the zoning classification of a certain tract of land being a portion of Lot 5 and a portion of Lot 6, Williams Subdivision, in Sections 10 and 15, Township 18 North, Range 12 West, Bossier Parish, LA, from R-A, Residence-Agricultural District, to R-MD, Residential, Medium Density District, for an apartment complex, being more particularly described as follows:

Being a tract of land located in Williams Subdivision, a subdivision of the South half of the Southwest quarter of Section 10 and the North half of the Northwest quarter of Section 15, all in Township 18 North, Range 12 West, Northwestern Land District, Bossier Parish, Louisiana, and filed for record in Conveyance Book 60, Page 167 of Bossier Parish, and being more particularly described as follows: Being the Eastern 108.6' of Lot 6 and the Western 251.4' of Lot 5, less and except that portion of land lying within the right-of-way of Highway 80 and the Southern 250.0' of property parallel and adjacent to said right of way.

Applicant: Ryan Estess, Raley and Associates, Inc.

Purpose: Apartment Complex

The ordinance was offered by Mr. Craig, seconded by Mr. Shewmake. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Darby, to schedule a public hearing on December 5, 2018, to consider approval of the plat of the proposed development of Timber Ridge Subdivision, Unit No. 2, being a resubdivision of a portion of Lot 1, Timber Ridge Subdivision, located in Section 27, Township 20 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to schedule a public hearing on December 5, 2018, to consider approval of the proposed Legacy Parks Common Area Plat, for Redwood Place, Belle Rose and Cattail Pointe areas, located in Sections 21 and 22, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Doug Rimmer, Chairman of the Insurance Committee, reported on a meeting of that committee. Committee members attending the Insurance Committee meeting were Mr. Rimmer, Mr. Benton, Mr. Shewmake, and Mr. Salzer. Mr. Altimus, Ms. Julie Gill, Mr. Jim Firth, Ms. Lisa Wilson, Mr. Joe Buffington, Mr. John Paul, and Mr. Mark Coutee were also present. Other jurors present were Mr. Darby, Mr. Plummer, Mr. Craig, and Ms. Bennett.

Mr. Rimmer stated that Mr. John Paul, New York Life Insurance, presented a proposal from Kansas City Life for group life, accidental death and dismemberment, and voluntary long-term and short-term disability policies. He stated that the proposed policies mirror the current policies that are in place, but Kansas City Life Insurance's proposal provides for enhancements and a reduced cost for these policies for parish employees. Mr. Rimmer stated that the cost for the current policies in place continue to increase.

Mr. Rimmer stated that it is the recommendation of the Insurance Committee to accept the proposal of Kansas City Life Insurance to provide group life, accidental death and dismemberment polices, and voluntary long-term and short-term disability policies for the Bossier Parish Police Jury.

Motion was made by Mr. Rimmer, seconded by Mr. Salzer, to accept the recommendation of the Insurance Committee for Kansas City Life Insurance to provide group life, accidental death and dismemberment polices, and voluntary long-term and short-term disability policies for the Bossier Parish Police Jury, and to authorize execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Kansas City Life Insurance to provide group life, accidental death and dismemberment polices, and voluntary long-term and short-term disability policies for the Bossier Parish Police Jury.

The resolution was offered by Mr. Rimmer, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Plummer, seconded by Mr. Brotherton, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2019, subject to approval by the health department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Each application has been approved by the Bossier Parish Sheriff's Department.

- A Pair of Kings – Beer
- Boomer's Lounge – Beer
- Brooks Lakeview Inn – Beer
- CVS Pharmacy #4068 – Beer
- CVS Pharmacy #10218 – Beer and Liquor
- Circle K #4202 – Beer and Liquor
- Circle K #8161 – Beer
- Country Corner – Beer
- Crawfish Palace – Beer
- Four Way Country Club – Beer
- Four Way Country Store – Beer
- Haughton Country Store – Beer
- Heroes Tavern – Beer and Liquor
- Johnny's Pizza #15 – Beer
- Johnny's Pizza #25 – Beer
- Muddy Waters – Beer and Liquor
- Neighbors – Beer
- Our Place Bar and Grill – Beer
- Pepe's Mexican Restaurant – Beer
- Pinky's on the Bayou – Beer and Liquor
- Trejo's (Haughton) – Beer
- Trejo's (Princeton) – Beer
- Willow Chute Grocery – Beer and Liquor
- Wilson's Bistineau Inn – Beer

Motion was made by Ms. Bennett, seconded by Mr. Cochran, to approve the request of Rocker's Rescue for a letter of no objection to the serving and/or selling of beer at Margaritaville Resort Casino, 777 Margaritaville Way, Bossier City, LA, at a Crafts and Canines event to be held on Sunday, December 2, 2018.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Rimmer, seconded by Mr. Darby, to approve the request of the Shreveport Regional Arts Council, for a letter of no objection to the serving and/or selling of alcohol and beer at Harrah's Louisiana Downs, 8000 East Texas Street, Bossier City, LA, at a Christmas in the Sky event to be held on Saturday, December 8, 2018.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Cochran, seconded by Ms. Bennett, to ratify approval of the request of Holy Angels and the TASTE 2018 Committee for a letter of no objection to the serving and/or selling of alcohol and beer at the Bossier Civic Center, 620 Benton Road, Bossier City, LA, at a special TASTE: A Festival of Food and Art event to be held on Thursday, November 1, 2018.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to adopt a resolution amending a resolution adopted on August 15, 2018, supporting the application for funding through the FY2018-2019 Local Government Assistance Program for the extension of a 6-inch water line for Village Water System approximately one-half mile along Adner Road, including a bore under Kansas City Southern Railroad, and to extend a 6-inch water line 500 feet along Lars Road, to increase the funding amount requested.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

AMENDED RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that it does hereby approve and support an application to the Local Government Assistance Program for funds in the amount of \$77,800.00 for the extension of a 6-inch water line for Village Water System in Bossier Parish approximately one-half mile along Adner Road, including a bore under Kansas City Southern Railroad, and for the extension of a 6-inch water line 500 feet along Lars Road to improve water pressure and provide adequate water in the event of an emergency.

The resolution was offered by Mr. Brotherton, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Shewmake, to adopt a resolution supporting the application for funding through the FY2018-2019 Community Water Enrichment Fund for water system

improvements for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier to construct a 318,000 gallon epoxy coated bolted ground storage tank to replace an existing deteriorating storage tank.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that it does hereby approve and support an application to the Office of Community Development, Community Water Enrichment Fund, for funds in the amount of \$79,200.00 for water system improvements for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier to construct a 318,000 gallon epoxy coated bolted ground storage tank to replace an existing deteriorating storage tank.

The resolution was offered by Mr. Brotherton, seconded by Mr. Shewmake. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to ratify approval of an Agreement between the Governor’s Office of Homeland Security and Emergency Preparedness and Bossier Parish for funding through the Hazard Mitigation Grant Program for the acquisition and demolition of thirteen homes, FEMA-1792-DR-LA, Project No. 0031, and to authorize the execution of documents.

The President called for public comment. Mr. Ford expressed appreciation to Mr. Nguyen Kha and Ms. Monica Grappe for their work on this project.

Votes were cast and the motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, an Agreement between the Governor’s Office of Homeland Security and Emergency Preparedness and Bossier Parish for funding through the Hazard Mitigation Grant Program for the acquisition and demolition of thirteen homes, FEMA-1792-DR-LA, Project No. 0031.

The resolution was offered by Mr. Brotherton, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to ratify acceptance of proposal of Ardaman & Associates, Inc., in the amount of \$500.00 for geotechnical services for the Kelli Road Bridge Replacement Project, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Ardaman & Associates, Inc., in the amount of \$500.00 for geotechnical services for the Kelli Road Bridge Replacement Project.

The resolution was offered by Mr. Brotherton, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Craig, to approve Amendment No. 1 to the Standard Form of Agreement Between Owner and Engineer for Professional Services between the Bossier Parish Police Jury and Denmon Engineering Company, Inc., for the FY2018 Louisiana Community Development Block Grant project for sewer system improvements in Oak Hill Mobile Home Park, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, Amendment No. 1 to the Standard Form of Agreement Between Owner and Engineer for Professional Services between the Bossier Parish Police Jury and Denmon Engineering Company, Inc., for the FY2018 Louisiana Community Development Block Grant project for sewer system improvements in Oak Hill Mobile Home Park.

The resolution was offered by Mr. Brotherton, seconded by Mr. Craig. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Plummer, to accept the proposal of David W. Volentine in the amount of \$4,500.00 for appraisal services on approximately 3.5 acres with improvements, located along the north side of Old Plain Dealing Road and along the south side of the Bossier Parish Police Jury

Highway Department, located in Section 30, Township 20 North, Range 13 West, Bossier Parish, LA, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of David W. Volentine in the amount of \$4,500.00 for appraisal services on approximately 3.5 acres with improvements, located along the north side of Old Plain Dealing Road and along the south side of the Bossier Parish Police Jury Highway Department, located in Section 30, Township 20 North, Range 13 West, Bossier Parish, LA.

The resolution was offered by Ms. Bennett, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Craig, to approve the purchase of property from Red Oak Properties, LLC, on behalf of the Bossier Parish Library, being 5.075 acres, more or less, located in Section 15, Township 18 North, Range 11 West, Haughton, Bossier Parish, LA, Tax Assessment No. 157611, and to authorize the Parish Administrator to execute any and all documents in connection with the purchase of said property.

The President called for public comment. Mr. Ford stated that Library funds will be used for the purchase of the property.

Votes were cast and the motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with the purchase of property from Red Oak Properties, LLC, on behalf of the Bossier Parish Library, being 5.075 acres, more or less, located in Section 15, Township 18 North, Range 11 West, Haughton, Bossier Parish, LA, Tax Assessment No. 157611.

BE IT FURTHER RESOLVED, that any action heretofore taken by William R. Altimus, as Parish Administrator, or Glenn Benton, President, in furtherance of the foregoing is hereby ratified, adopted and approved.

The resolution was offered by Mr. Brotherton, seconded by Mr. Craig. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Change Order No. 1 on the Commerce Drive Extension, Phase 3, Project No. 2018-524, advising that Change Order No. 1 results in an increase of \$25,333.00. **Motion was made by Mr. Shewmake, seconded by Mr. Salzer, to approve Change Order No. 1 for Commerce Drive Extension, Phase 3, Project No. 2018-524, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

- AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None
- NO VOTE RECORDED:** Mr. Brotherton

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that it does hereby approve Change Order No. 1 for Commerce Drive Extension, Phase 3, Project No. 2018-524.

BE IT FURTHER RESOLVED that Glenn Benton, President, is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Mr. Shewmake, seconded by Mr. Salzer. Upon vote, it was duly adopted on this 7th day of November, 2018, with the following vote recorded:

- AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None
- NO VOTE RECORDED:** Mr. Brotherton

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to ratify acceptance of the proposal of Nixon Engineering Solutions, LLC, in the amount of \$1,810.00 for hydrology and hydraulic services for the Swan Lake Road at Poole Road Project, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Nixon Engineering Solutions, LLC, in the amount of \$1,810.00 for hydrology and hydraulic services for the Swan Lake Road at Poole Road Project.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Craig, to accept the proposal of Nixon Engineering Solutions, LLC, in the amount of \$11,155.00 for engineering services for Eastwood Drive drainage improvements, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Nixon Engineering Solutions, LLC, in the amount of \$11,155.00 for engineering services for Eastwood Drive drainage improvements.

The resolution was offered by Mr. Brotherton, seconded by Mr. Craig. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford stated that there was a recent oil spill on Atkins Clark Road. He stated that the parish was not notified of the oil spill and no citations were issued. He asked if the police jury will be able to recuperate any costs associated with damage from this oil spill. Mr. Jackson stated that if the parish is aware of what company is responsible for the oil spill, the parish will be able to recuperate the costs. Mr. Ford stated that the company responsible for the oil spill is known.

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to accept the proposal of Colton Environmental Management in the amount of \$8,320.00 for environmental services for soil sampling on Atkins Clark Road, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Colton Environmental Management in the amount of \$8,320.00 for environmental services for soil sampling on Atkins Clark Road.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Salzer, to approve a contract with Carlisle Thompson, LLC, in the amount of \$8,844.00 to provide management consulting services for Direct Administrative Costs in connection with the 2015 flood event, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts with Carlisle Thompson, LLC, in the amount of \$8,844.00 to provide management consulting services for Direct Administrative Costs in connection with the 2015 flood event.

The resolution was offered by Mr. Skaggs, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Jurors were provided a copy of district highway reports and an updated 2018 Road Overlay Program report.

Mr. Altimus expressed appreciation to all that attended the public meeting Monday regarding the Barksdale Air Force Base Access and Improvements for the Interchange of Interstates 20 and 220, State Project No. H.003370, project. He stated that the meeting was well attended.

Mr. Altimus expressed appreciation to all that attended the dedication of the Bossier Parish Community College gymnasium to Coach Billy Montgomery. He stated that Coach Montgomery was instrumental in securing funds for the construction of BPCC. He further stated that the ceremony was well attended.

Mr. Altimus congratulated Mr. Normal Craig on being elected as Police Juror for District 4. He also congratulated Ms. Cindy Dodson, former Bossier Parish Secretary, on being elected as Mayor of the Town of Plain Dealing.

Mr. Benton recognized Mr. John Barr with Senator John Kennedy’s office, and Ms. Stephanie McKenzie with Senator Bill Cassidy’s office as being present in today’s police jury meeting.

Mr. Ford provided an update on drainage improvements in Espanita Subdivision. He stated that Raley and Associates, Inc., provided surveying services in Espanita Subdivision, and it has been determined that several homes have flooded in this subdivision. He recommended that an application be submitted to the Statewide Flood Control Program for assistance with funding for drainage improvements in Espanita Subdivision.

Mr. Ford stated that the parish will be reviewing this matter to determine improvements that can be done by the parish in the interim.

Mr. Ford provided an update on the Commerce Drive Extension – Phase 3, Project No. 2018-524 project.

Mr. Ford provided an update on the Linton Road Bridge Project, stating that a Plan-in-Hand review with the Department of Transportation and Development is scheduled for November 28, 2018, at 11:00 a.m., at the project site.

Mr. Ford reported that an application has been submitted for funds through the FY2019 Louisiana Community Development Block Grant Program for sewer improvements in Merrywoods Subdivision.

Mr. Ford stated that entrance driveways for subdivisions on Swan Lake Road were designed to be replaced with asphalt for the Swan Lake Road for State Project No. H.003854.6-R1 Bossier North-South Corridor Swan Lake Rd (I-220 to Flat River) Bossier Parish, Louisiana. He stated that it has been determined that the driveways will need to be replaced with concrete, and a change order will be presented at the November 21, 2018, regular meeting for approval of those additional costs.

Mr. Ford provided an update on the Cardnell Road Project No. 2018-500. He requested that the agenda be amended to consider approval of the Certificate of Substantial Completion for the Cardnell Road project.

Motion was made by Mr. Skaggs, seconded by Ms. Bennett, to amend the agenda to approve the Certificate of Substantial Completion of the Cardnell Road Project No. 2018-500, and to authorize the execution of documents.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

- AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

Motion was made by Mr. Skaggs, seconded by Ms. Bennett, to approve the Certificate of Substantial Completion of the Cardnell Road Project No. 2018-500, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, that it does hereby approve the Certificate of Substantial Completion of the Cardnell Road Project No. 2018-500.

BE IT FURTHER RESOLVED that Glenn Benton, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Skaggs, seconded by Ms. Bennett. Upon unanimous vote, it was duly adopted on this 7th day of November, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2018, the meeting was adjourned by the President at 3:10 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY