

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
August 2, 2017
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 2nd day of August, 2017, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Bob Brotherton, called the meeting to order. The invocation was given by Mr. Mac Plummer, and the pledge of allegiance was led by Mr. Jack Skaggs. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Ms. Hauser announced that Senator Ryan Gatti was unable to attend today's meeting.

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Bodcau Ridge Subdivision, located in Sections 25 and 36, Township 20 North, Range 12 West, Bossier Parish, LA.

Ms. Michan Holbrook, Coyle Engineering Co., Inc., stated that the proposed development is a 9-lot subdivision with lots sizes ranging from 3.3 acres to 8 acres. She stated that the proposed development will be located on an existing roadway that is maintained by the parish. She further stated that the roadway will be dedicated to the parish.

Ms. Holbrook stated that water and sewer will be provided by wells and individual septic systems. She stated that the developer is requesting a waiver on streetlights because there are no sidewalks and this development is located in a rural area. Ms. Holbrook stated that each lot will be required to have a yard light to be located within the 100 foot front building setback.

Mr. Ford stated that Robinson Lane is a tacitly dedicated roadway and a turnaround is located on a portion of roadway that is on Mr. Joe Robinson's property. He stated that the developer plans to dedicate Robinson Lane, a tacitly dedicated roadway, to the Parish of Bossier. Mr. Ford stated that Robinson Lane is a gravel road, and the developer is requesting that the parish improve Robinson Lane with the developer paying all costs associated with the improvements.

Mr. Ford stated that drainage will drain into Bodcau and no drainage issues are anticipated. Mr. Benton requested that a turnaround for school buses and other large vehicles be constructed to meet parish specs where Robinson Lane ends at Mr. Robinson's property.

Mr. Avery expressed concern over the width of the existing roadway. Mr. Ford stated that Robinson Lane is currently 10 to 12 feet wide, and does not meet the 20-foot required width for parish roads. He stated that the approximate cost estimate to add an eight inch base and asphalt the roadway to meet parish regulations is approximately \$30,000.00 to \$36,000.00.

After further discussion, there being no objection, **motion was made by Ms. Bennett, seconded by Mr. Benton, to approve the plat of the proposed development of Bodcau Ridge Subdivision, located in Sections 25 and 36, Township 20 North, Range 12 West, Bossier Parish, LA, and to waive parish regulations for the requirement of streetlights as requested, subject to construction of a cul-de-sac meeting parish regulations at the end of Robinson Lane at Mr. Robinson's property, and subject to review and approval by the Parish Engineer and Parish Attorney.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Shewmake, to schedule a public hearing on September 6, 2017, to consider approval of the plat of the proposed development of Heartwood Acres Subdivision, Unit No. 1, located in Section 20, Township 20 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley presented current photographs of property located at 624 Red Chute Lane, Bossier City, LA, Tax Assessment No. 113042, advising that there have been some improvements. He stated that he has spoken with the lien holder, Mr. Claude Dance, and Mr. Dance has given written approval for Mr. Cobb to remove the existing double-wide mobile home located on the property. He recommended that a two-week extension be granted to allow the property owner time to complete cleanup of the property.

Motion was made by Mr. Plummer, seconded by Mr. Rimmer, to allow the owner of property at 624 Red Chute Lane, Bossier City, LA, Tax Assessment No. 113042, an additional two weeks in which to bring the property into compliance with property standards regulations.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** The matter will be reviewed at the August 16, 2017, regular meeting.

Ms. Hauser announced the hearing to consider condemnation of property located at 9001 Dogwood Trail, Houghton, LA, Tax Assessment No. 112703. Mr. Ghormley presented current photographs of the property advising that he has spoken with the mortgage holder of the property and they have guaranteed that the property will be cleaned within two weeks. He recommended that a two-week extension be granted to allow the property owner time to complete cleanup of the property.

Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to allow the owner of property at 9001 Dogwood Trail, Haughton, LA, Tax Assessment No. 112703, an additional two weeks in which to bring the property into compliance with property standards regulations.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** The matter will be reviewed at the August 16, 2017, regular meeting.

Ms. Hauser announced the hearing to consider condemnation of property located at 681 Red Chute Lane, Bossier City, LA, Tax Assessment No. 111623. Mr. Ghormley presented current photographs of the property advising that there has been no change in the condition of the property, and recommended condemnation.

After further discussion, **motion was made by Mr. Plummer, seconded by Mr. Salzer, to proceed with condemnation of property located at 681 Red Chute Lane, Bossier City, LA, Tax Assessment No. 111623, in accordance with property standards regulations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Glenn Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee, advising that he, Ms. Bennett, Mr. Cook, Mr. Plummer, Mr. Rimmer, and Mr. Shewmake were present. He stated that Ms. Julie Gill and Mr. Sam Marsiglia were also present. Other jurors present were Mr. Darby and Mr. Salzer.

Mr. Benton stated that the committee discussed changes to the Unified Development Code as presented by Mr. Marsiglia.

Mr. Benton stated that the committee also discussed an issue with plats being submitted without property pins in place. He stated that the Parish Engineer will not sign off on any plats until all property pins are in place.

Mr. Michael Kelsch, Raley and Associates, Inc., stated that at the July 19, 2017, police jury meeting, he submitted a request for the police jury to accept the streets and drainage in Water's Edge, Cypress, Phase II, Subdivision, to allow the developer to begin selling lots that were not impacted by the additional drainage work requested by Cypress Black Bayou Recreation and Water Conservation District. He stated that the developer has agreed to issue a performance bond to ensure that no lots encumbered by the additional drainage work needed will be sold until the work is complete.

Mr. Kelsch stated that as requested, the developer has obtained a performance bond which provides that the developer is assuring the Parish of Bossier that the drainage extension work requested by CBBRWCD will be complete. He further stated that the developer has submitted a resolution stating that he will construct the drainage extension and no lots impacted by the drainage work will be sold until approval has been received and the drainage extension has been completed and approved.

Mr. Kelsch stated that Mr. Ford and Mr. Jackson have reviewed the performance bond and resolution. He requested that the streets and drainage in Water's Edge, Cypress, Phase II, Subdivision, be accepted by the police jury as all parish requirements have been met.

Mr. David Bates, developer, requested approval of the streets and drainage so that lots not impacted by the drainage extension work can be sold. He stated that they need to begin recouping the money they have invested into this development by selling lots.

Mr. Ford stated that the original inspection fee has been received, as well as a maintenance bond from Specialty Trackhoe and Dozer Service, Inc., for the streets, and the resolution has been approved by Mr. Jackson. He stated that a two-year performance bond for \$50,000.00 has been received ensuring that no lots impacted by the drainage extension work will be sold until such time as the drainage work is complete.

Motion was made by Ms. Bennett, seconded by Mr. Cochran, to accept the streets and drainage in Water's Edge, Cypress, Phase II, Subdivision, into the parish road system for permanent maintenance.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4653

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 2nd day of August, 2017, has received a request from Specialty Trackhoe and Dozer Services, Inc., that the parish accept into its system for permanent maintenance, the streets and drainage in Water's Edge, Cypress, Phase II, Subdivision, Bossier Parish, Louisiana; and

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinance.

WHEREAS, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of Specialty Trackhoe and Dozer Services, Inc., including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, streets and drainage located in Water's Edge, Cypress, Phase II, Subdivision, Bossier Parish, Louisiana:

Water's Edge Drive – 0.315 miles

Fritchton Street – 0.201 miles

BE IT FURTHER RESOLVED, that a certified copy of this ordinance be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The Ordinance was offered by Ms. Bennett, seconded by Mr. Cochran. Upon vote, it was duly adopted on this 2nd day of August, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Plan Change No. 3 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, North Bossier Parish Area, Contract "D" – Kingston Road Lift Station Project No. 2015-459 advising that the plan change results in 31 additional contract days. **Motion was made by Mr. Skaggs, seconded by Mr. Avery, to approve Plan Change No. 3 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, North Bossier Parish Area, Contract "D" – Kingston Road Lift Station Project No. 2015-459, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of August, 2017, that it does hereby approve Plan Change No. 3 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, North Bossier Parish Area, Contract "D" – Kingston Road Lift Station Project No. 2015-459.

BE IT FURTHER RESOLVED that Bob Brotherton, President, is hereby authorized to execute said Plan Change No. 3.

The resolution was offered by Mr. Skaggs, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 2nd day of August, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Representative Raymond Crews was present. He extended appreciation to the police jury for their dedication and service to Bossier Parish. He stated that a ribbon cutting ceremony is scheduled for August 18, 2017, for the opening of his office located at the corner of Shed Road and I-220.

Mr. Altimus stated that the Region IV meeting is being hosted by Bienville Parish and is scheduled for Thursday, September 14, 2017, at the courthouse in Arcadia.

Mr. Altimus reported on the NACo convention he recently attended. He stated that the convention was well attended.

Mr. Ford requested that the agenda be amended to consider approval of the Certificate of Substantial Completion for the Bossier Parish Libraries Central Library New Roof Project No. A0365, and to authorize the execution of documents.

Motion was made by Mr. Rimmer, seconded by Mr. Cochran, to amend the agenda to consider approval of the Certificate of Substantial Completion for the Bossier Parish Libraries Central Library New Roof Project No. A0365, and to authorize the execution of documents.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was made by Mr. Rimmer, seconded by Mr. Shewmake, to approve the Certificate of Substantial Completion for the Bossier Parish Libraries Central Library New Roof Project No. A0365, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of August, 2017, that it does hereby approve the Certificate of Substantial Completion for the Bossier Parish Libraries Central Library New Roof Project No. A0365.

BE IT FURTHER RESOLVED that Bob Brotherton, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Rimmer, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 2nd day of August, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford provided an update on the Vanceville Road Bridge repairs. He stated that repairs on the Smith Road Bridge will begin in the near future.

Mr. Skaggs requested an update on relocation of utilities on Swan Lake Road. Mr. Ford stated that requested timelines have been received from Centerpointe Energy and Energy Transfer. He stated that AEP Swepco has not provided a response at this time.

Mr. Plummer requested an update on the Acceleration Lane on US 71, Planning and Construction (Bossier), FP&C Project No. 50-J08-14-02. Mr. Ford provided additional information on this project. He stated that he anticipates that the project will begin in September of 2017.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

It was requested that Senator Ryan Gatti and his family be in everyone's thoughts and prayers due to the loss of their daughter.

Ms. Bennett reported on a meeting she recently attended at The Port regarding the status of the Red River. She stated that the Corps of Engineers was present. She further stated that a meeting is scheduled for August 13, 2017, at 5:00 p.m. at The Port and the Commissioners of the Corps of Engineers will be present.

Appreciation was extended to Ms. Susie Stinson for being present in the absence of Mr. Patrick Jackson, Parish Attorney.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 2nd day of August, 2017, the meeting was adjourned by the President at 2:40 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY