

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
March 15, 2017
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 15th day of March, 2017, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Bob Brotherton, called the meeting to order. The invocation was given by Mr. Jerome Darby, and the pledge of allegiance was led by Mr. Jimmy Cochran. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Shewmake, seconded by Ms. Bennett, to adopt the minutes of the February 1, 2017, and February 15, 2017, regular meeting, and the February 15, 2017, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of McLemore Plantation Subdivision, Unit No. 2, located in Section 27, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Joey French, French Engineering, Inc., was present. Mr. Ford recommended that the proposed plat be approved subject to receipt of a letter stating that the proposed development will not adversely affect the drainage in this area.

There being no objection, **motion was made by Mr. Avery, seconded by Mr. Skaggs, to approve the plat of the proposed development of McLemore Plantation Subdivision, Unit No. 2, located in Section 27, Township 19 North, Range 13 West, Bossier Parish, LA, subject to receipt of a letter stating that the proposed development will not adversely affect the drainage in this area.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Cochran, to schedule a public hearing on April 19, 2017, to consider approval of the Minor Plat of Gleason Acres, located in Section 13, Township 20 North, Range 14 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Avery, to schedule a public hearing on April 19, 2017, to consider approval of the proposed development of Atkins Subdivision, Unit No. 2, being a resubdivision of Lots 4, 5 and 6, Atkins Subdivision, located in Section 18, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Darby, to schedule a public hearing on April 19, 2017, to consider approval of the proposed development of Wemple Subdivision, Unit No. 1-B, being a resubdivision of Lot 4-B, Wemple Subdivision, located in Section 34, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Plummer, Chairman of the Parks and Recreation Committee, reported on a meeting of that committee. He stated that the Haughton Athletics league program has submitted a request to place a temporary building at the Lawson Bo Brandon Sports Complex for concession sales.

Mr. Plummer stated that the committee met with Haughton Athletics' representatives at Lawson Bo Brandon Sports Complex and it was determined that there would be no sale of fresh food from the temporary building and it would be for temporary purposes only. He stated that Mr. Chip Reeves, Louisiana Department of Health Sanitarian Parish Manager for Bossier Parish, and Chief Robert Rowe, East-Central Bossier Parish Fire District No. 1, have reviewed this request, and have no objections.

Mr. Plummer stated that construction of the walking path at Lawson Bo Brandon Sports Complex has begun.

Mr. Plummer requested that the agenda be amended to consider acceptance of the recommendation of the Parks and Recreation Committee to accept a proposal from Daktronics in the amount of \$12,314.00 for four scoreboards at the Lawson Bo Brandon Sports Complex, and to authorize the execution of documents, with the police jury being reimbursed by Haughton Athletics for the costs associated with the scoreboards.

Motion was made by Mr. Plummer, seconded by Mr. Rimmer, to amend the agenda to consider acceptance of the recommendation of the Parks and Recreation Committee to accept a proposal from Daktronics in the amount of \$12,314.00 for four scoreboards at the Lawson Bo Brandon Sports Complex, and to authorize

the execution of documents, with the police jury being reimbursed by Haughton Athletics for the costs associated with the scoreboards.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was made by Mr. Plummer, seconded by Mr. Salzer, to accept the recommendation of the Parks and Recreation Committee to accept a proposal from Daktronics in the amount of \$12,314.00 for four scoreboards at the Lawson Bo Brandon Sports Complex, and to authorize the execution of documents, with the police jury being reimbursed by Haughton Athletics for the costs associated with the scoreboards.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of March, 2017, that William R. Altimus, Parish Administrator, or Bob Brotherton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Daktronics in the amount of \$12,314.00 for four scoreboards at the Lawson Bo Brandon Sports Complex.

The resolution was offered by Mr. Plummer, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 15th day of March, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser requested that consideration of appointment to the Bossier Parish Fire District No. 7 Board of Commissioners, to fill the vacancy created by the resignation of Ms. Emily McMillan, be removed from the agenda. She stated that no resumes have been received.

After further discussion, **motion was made by Mr. Cook, seconded by Mr. Avery, to remove from the agenda, consideration of appointment to the Bossier Parish Fire District No. 7 Board of Commissioners, to fill the vacancy created by the resignation of Ms. Emily McMillan.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Benton stated that three resumes have been received for consideration to fill the vacancy created by the resignation of Mr. Ronnie Poole on the East-Central Bossier Parish Fire District No. 1 Board of Commissioners. He stated that all three candidates are well qualified.

After further discussion, **motion was made by Mr. Benton, seconded by Mr. Shewmake, to appoint Mr. Lonnie J. Shaw to the East-Central Bossier Parish Fire District No. 1 Board of Commissioners, to fill the vacancy created by the resignation of Mr. Ronnie Poole, term to expire December 31, 2017.**

The President called for public comment. Mr. Avery requested that letters of appreciation be sent to the two candidates for their interest in serving.

Votes were cast and the motion carried unanimously.

Motion was made by Mr. Skaggs, seconded by Mr. Darby, to table consideration of appointment to the Bossier City-Parish Metropolitan Planning Commission Board of Adjustments, to fill the vacancy created by the resignation of Mr. Tom Salzer, to be considered at the April 5, 2017, regular meeting.

Votes were cast and the motion carried unanimously.

Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to adopt an amended resolution to correct a typographical error in a resolution adopted by the police jury on January 13, 2016, to reflect approval of the Certificate of Substantial Completion of the Wastewater Collection System (Contract No. 2) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-416.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

A RESOLUTION AMENDING A RESOLUTION ADOPTED BY THE BOSSIER PARISH POLICE JURY ON JANUARY 13, 2016, TO REFLECT APPROVAL OF THE CERTIFICATE OF SUBSTANTIAL COMPLETION OF THE WASTEWATER COLLECTION SYSTEM (CONTRACT NO. 2) FOR CONSOLIDATED WATERWORKS/SEWERAGE DISTRICT NO. 1 OF THE PARISH OF BOSSIER PROJECT NO. 2014-416

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of March, 2017, that it does hereby approve the Certificate of Substantial Completion of the Wastewater Collection System (Contract No. 2) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Project No. 2014-416.

BE IT FURTHER RESOLVED that Bob Brotherton, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Ms. Bennett, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 15th day of March, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to table consideration of adoption of a resolution of support for major transportation improvements along the I-20 corridor, Amtrak and high-speed passenger and freight rail services in the Shreveport/Bossier area, to be considered at the April 5, 2017, regular meeting.

Votes were cast and the motion carried unanimously.

Motion was made by Mr. Benton, seconded by Mr. Shewmake, to adopt a resolution offering support and recommending the election of Mr. Bob Brotherton as Region 4 Executive Board Member to the Police Jury Association of Louisiana.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

WHEREAS, Mr. Bob Brotherton, Bossier Parish Police Jury member since 2012, has announced his candidacy for Region 4 Executive Board Member of the Police Jury Association of Louisiana; and

WHEREAS, Mr. Brotherton served as Vice President of the Bossier Parish Police Jury in 2016 and is currently serving as President of the Bossier Parish Police Jury for 2017. He currently serves as Chairman or a member on 15 standing committees of the Bossier Parish Police Jury; and

WHEREAS, Mr. Brotherton has earned the respect and admiration of fellow members of the Bossier Parish Police Jury and of his constituents in District 1; and

WHEREAS, Mr. Brotherton and his wife of 45 years, Billie Jo Cryer Brotherton, have two sons, two grandsons, and two granddaughters. After 33 years of teaching/coaching, Bob retired from the Bossier Parish School Board.

NOW, THEREFORE, BE IT RESOLVED, that the Bossier Parish Police Jury in regular session, on this 15th day of March, 2017, that it does hereby support and recommend the election of Mr. Bob Brotherton as Region 4 Executive Board Member of the Louisiana Police Jury Association.

The resolution was offered by Mr. Benton, seconded by Mr. Shewmake. Upon unanimous vote, it was duly adopted on this 15th day of March, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to accept the resignation of Mr. Doyle Adams from the Benton-Parish Metropolitan Planning Commission Board of Adjustments, effective March 31, 2017.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Senator Ryan Gatti expressed appreciation to the police jury for its response and continued efforts of recovery from the 2016 flood event.

Appreciation was extended to Senator Gatti for his assistance to Bossier Parish.

Motion was made by Mr. Rimmer, seconded by Mr. Avery, to approve Supplemental Agreement No. 1 to the Contract for Engineering, Surveying and Related Technical Services between the Bossier Parish Police Jury and Denmon Engineering Company, Inc., in the amount of \$8,000.00, for additional topographic surveying for the Bossier Parish East/West (LA. 3 to Airline Drive) Winfield Road Extension Project, and to authorize execution of documents.

The President called for public comment. Mr. Ford provided an update on the East/West Corridor Project stating that development along the proposed East/West Corridor continues.

Mr. Ford stated that it was necessary for a consultant to be retained to determine the route of the proposed East/West Corridor in an effort to protect the needed right-of-way due to continued development in this area. He provided information pertaining to a potential federal infrastructure package, and stated that future funding for this project needs to be reviewed.

Mr. Avery discussed the need for future access to Providence Classical Academy located off Old Brownlee Road. He stated that a proposed access to the school on Chinaberry Drive was denied by Louisiana Department of Transportation and Development. He further stated that other potential access roads are being considered which would alleviate some of the traffic concerns at Wemple Road and Old Brownlee Road. There was additional discussion on the growth of the school and need to address traffic concerns. Mr. Ford stated that parish funds are not available at this time to assist with construction of an additional road in the Old Brownlee Road/Wemple Road area.

Votes were cast and the motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of March, 2017, that William Altimus, Parish Administrator, and/or Mr. Bob Brotherton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, Supplemental Agreement No. 1 to the Contract for Engineering, Surveying and Related Technical Services between the Bossier Parish Police Jury and Denmon Engineering Company, Inc., in the amount of \$8,000.00, for additional topographic surveying for the Bossier Parish East/West (LA. 3 to Airline Drive) Winfield Road Extension Project.

The resolution was offered by Mr. Rimmer, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 15th day of March, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus stated that it is important for the parish to monitor the potential federal infrastructure package which could greatly assist the parish with infrastructure needs.

Mr. Ford reported on clearing and grubbing on State Project No. H.011727, Bossier North-South Corridor, Swan Lake Road (I-220 to Flat River). He stated that utilities will be moved in the next 60 days.

Mr. Ford reported on a water well issue in Dogwood South Subdivision. He stated that it is necessary to replace a pump which should still be under warranty and there should be no cost to the parish.

Mr. Ford reported on a meeting with the Department of Environmental Quality for quarterly inspections on the sewer projects.

Mr. Ford reported that the Governor’s Office of Homeland Security and Emergency Preparedness has approved two of the three applications submitted by the Parish of Bossier for the buyout program through the FEMA Hazard Mitigation Grant Program. He stated that a meeting is scheduled Thursday with GOHSEP to discuss applications.

Mr. Ford reported on meetings with LADOTD wherein bridge priorities were discussed. He stated that a June 30th deadline has been set to provide LADOTD with all parish bridge plans and load ratings.

Mr. Ford stated that right-of-way for Phase 2 of the North/South Corridor Project was also discussed.

Mr. Benton requested that a ribbon cutting ceremony be scheduled for the lift station on Kingston Road.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. He presented photographs of the walking trail being constructed at the Lawson Bo Brandon Sports Complex.

Mr. Coutee stated that work is being done on Red Land Road Bridge, and it is anticipated that the bridge should be complete next week.

Mr. Benton requested that a Road/Subdivision Regulations Committee meeting be scheduled Wednesday, April 5, 2017, time to be determined, to discuss the use of tiny homes as mother-in-law suites in Bossier Parish.

Finance Committee Meeting – March 15, 2017, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 15th day of March, 2017, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members present.

Motion was made by Mr. Benton, seconded by Mr. Darby, to approve payment of accounts payable invoices for the month of February, 2017.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Nancy Youngblood, CPA, Carr, Riggs & Ingram, LLC, stated that their firm was retained to provide an analysis of the proposals submitted for the Fiscal Agent of the Bossier Parish Police Jury for the period of April 1, 2017, to April 1, 2019. She stated that proposals were received from Citizens National Bank and First Guaranty Bank for the Fiscal Agent of the Bossier Parish Police Jury for the period of April 1, 2017, to April 1, 2019.

Ms. Youngblood provided an analysis and comparison of each proposal, and stated that based on their analysis it is recommended that the proposal of First Guaranty Bank be accepted. Ms. Sheryl Thomas, Parish Treasurer, stated that First Guaranty Bank and Citizens National Bank have provided outstanding services to the police jury in the past as fiscal agent.

After further discussion, **motion was made by Mr. Rimmer, seconded by Mr. Shewmake, to accept the proposal of First Guaranty Bank for Fiscal Agent of the Bossier Parish Police Jury for the period of April 1, 2017, to April 1, 2019.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

The Finance Committee meeting was adjourned by Mr. Skaggs.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 15th day of March, 2017, the meeting was adjourned by the President at 2:45 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY