

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
January 13, 2016
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 13th day of January, 2016, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jack Skaggs, called the meeting to order. The invocation was given by Mr. Wayne Hammack, and the pledge of allegiance was led by Mr. Glenn Benton. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Mac Plummer
Mr. Bob Brotherton	Mr. Doug Rimmer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook, Excused	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Plummer, seconded by Mr. Rimmer, to adopt the minutes of the December 2, 2015, and December 16, 2015, regular meetings, and the December 16, 2015, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Cindy Johnston, Bossier Parish Clerk of Court, administered the Oath of Office to members of the police jury for their upcoming four-year term of office.

The President called for the election of officers for the Bossier Parish Police Jury for the year 2016. **Motion was made by Mr. Hammack, seconded by Mr. Benton, to nominate Ms. Wanda Bennett as President of the Bossier Parish Police Jury for the year 2016.**

The President called for public comment. There being none and no further nominations, **votes were cast and Ms. Wanda Bennett was elected as President of the Bossier Parish Police Jury for the year 2016.**

Ms. Bennett presented Mr. Skaggs with a plaque of appreciation for his service as President for the year 2015.

Motion was made by Mr. Brotherton, seconded by Mr. Shewmake, to nominate Mr. Rick Avery as Vice President of the Bossier Parish Police Jury for the year 2016.

The President called for public comment. There being none and no further nominations, **votes were cast and Mr. Rick Avery was elected as Vice President of the Bossier Parish Police Jury for the year 2016, with Mr. Avery abstaining from vote.**

Motion was made by Mr. Hammack, seconded by Mr. Benton, to appoint Mr. Bill Altimus as Parish Administrator for a one-year term.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Avery, to appoint Ms. Rachel Hauser as Parish Secretary for a two-year term.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Plummer, seconded by Mr. Rimmer, to appoint Ms. Sheryl Thomas as Parish Treasurer for a two-year term.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Nguyen Kha, Assistant Engineer, advised that bids were received on December 15, 2015, for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, North Bossier Parish Area, Contract "C"-Sewer Force Mains and Gravity Mains. Mr. Kha recommended that the bids be taken under advisement and stated that the low bidder has agreed to a 45-day extension. No action was taken.

Mr. Kha advised that bids were received on December 15, 2015, for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, North Bossier Parish Area, Contract "D"-Kington Road Lift Station. Mr. Kha recommended that the bids be taken under advisement and stated that the low bidder has agreed to a 45-day extension. No action was taken.

Ms. Hauser announced the hearing to consider the revocation of any and all Bossier Parish Peddler Permits issued to Vivint Louisiana, LLC, and any personnel working therewith, due to violations of Bossier Parish ordinances. This matter was tabled on October 21, 2015.

Mr. Jackson stated that the police jury and the Bossier Parish Sheriff's Office received numerous complaints regarding aggressive sales tactics, after-hours door-to-door soliciting, as well as soliciting in posted residential subdivisions where soliciting is prohibited, by a security company, Vivint Louisiana, LLC, from May of 2015 until August of 2015. He stated that a hearing was held by the Bossier Parish Police Jury on October 21, 2015, to consider

revoking any and all Bossier Parish Peddler Permits issued to Vivint, and any personnel working therewith, due to violations of Bossier Parish ordinances.

Mr. Jackson stated that the police jury granted an extension to Vivint to allow for an internal investigation into the complaints against their company and employees. He stated that after hearing information to be presented by Vivint's legal counsel, the police jury has the option to allow Vivint to maintain the peddler permits as they stand, place Vivint on probationary status, or revoke any and all peddler permits issued to Vivint.

Mr. Eddie Hughes, a representative of Vivint, and Mr. Nathan Wilcox, counsel for Vivint, were present. Mr. Hughes expressed appreciation to the police jury for allowing additional time for Vivint to conduct an internal investigation into the complaints against Vivint employees. Mr. Hughes stated that the employee that was issued a citation by the Bossier Parish Sheriff's Office has been terminated from Vivint, and the fines have been paid.

Mr. Hughes stated that the complaint in a neighborhood of a suspicious white van belonging to Vivint was investigated, but they were unsuccessful in locating any Vivint employee driving a white van in this area during that time.

Mr. Hughes stated that Vivint employees have been instructed that they are not to enter any subdivision where a "No Soliciting" sign is posted, unless a specific agreement has been made with the homeowners association for that subdivision. He stated that the Vivint employees that were stationed in the Bossier Parish area last year will not be returning to Bossier Parish, and a new sales team will be created for this area. He further stated that a new sales manager will be representing Vivint for the Bossier Parish area.

Mr. Hughes stated that the training program for Vivint will be modified to emphasize compliance with parish ordinances. He stated that all Vivint employees will be required to wear uniforms that clearly identify that they are an employee of Vivint, and they will be required to present their Bossier Parish Permit badge issued by the police jury to ensure the homeowner that the employee has been authorized to go door-to-door in Bossier Parish.

Mr. Hughes stated that they will be contacting the homeowners associations to request a point of contact within each homeowners association to advise the homeowners that Vivint will be present in that subdivision to help alleviate complaints of suspicious vehicles or people in the subdivision. He further stated that magnetic Vivint logo signs will be placed on any and all vehicles that are associated with door-to-door sales on behalf of Vivint.

Mr. Hughes stated that the Bossier Parish Sheriff's Office will be provided with a point of contact with the local Vivint office for immediate contact with any complaints made against Vivint employees. He further stated that if an individual is found to have violated any company policy or parish ordinance, they are subject to discipline up to, and including, termination from the company.

Mr. Hughes requested that a public service announcement be considered that provides the public with approximately 10 questions that a homeowner needs to ask when approached by a door-to-door salesman.

Mr. Avery stated that most homeowners do not want door-to-door salesmen coming to their home. He stated that there are several local alarm system companies located in the Shreveport/Bossier area, and if a homeowner was interested in an alarm system, they would contact a local company. He further stated that the homeowners that feel pressured into purchasing an alarm system from a door-to-door salesman normally decide they do not want the system within a few days of purchasing the system.

Mr. Hughes stated that background checks are done on all employees by Vivint and the police jury, and are required to follow certain codes of conduct. He stated that a three-day clawback period is required under Federal law, which is stated in paperwork provided to the customer that allows a customer to terminate the contract with Vivint and receive a full refund. He stated that the customer will be required to make the equipment available for Vivint to retrieve from the home.

Mr. Wilcox stated that Vivint also allows customers over the age of 70 an additional 30 days in which to cancel their contract.

Mr. Benton asked what a Vivint employee is trained to do when approaching a homeowner. Mr. Hughes stated that a Vivint employee must identify who they are, who they are working for, what they are doing, and ask the homeowner if they would like to hear the presentation regarding Vivint alarm systems. Mr. Benton asked if a homeowner immediately notifies the salesman they are not interested prior to the Vivint employee completing the beginning four statements, what is the Vivint employee required to do at that time. Mr. Hughes stated that the Vivint employee would then ask why the homeowner is not interested.

Mr. Benton stated that he has received several calls from Bossier Parish residents stating that the door-to-door salesmen for alarm systems are asking if the homeowners currently have an alarm system. He stated that if a homeowner states they are not interested and requests that the salesman leave, that should be a clear indication that the salesman should not ask any further questions and leave the home immediately.

After further discussion, **motion was made by Mr. Hammack, seconded by Mr. Rimmer, to grant a 90-day probation period to Vivint Louisiana, LLC, from the date of the issuance of a 2016 Bossier Parish Peddler Permit, to continue door-to-door sales in Bossier Parish, and to determine after the 90-day probation period if Vivint Louisiana, LLC, will be allowed to continue door-to-door sales in Bossier Parish.**

The President called for public comment. Ms. Danielle Moody stated that she is a resident of a subdivision that door-to-door salesmen from Vivint visited. She stated that when the homeowner stated that they were not interested in the product, the salesman would continue to ask questions. She requested that salesmen not be allowed to ask if the homeowner has an alarm system.

Votes were cast and the motion carried unanimously.

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to schedule a public hearing on February 17, 2016, to consider approval of the plat of the proposed development of O'Neal Gas Subdivision, located in Section 13, Township 18 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Shewmake, to schedule a public hearing on February 17, 2016, to consider approval of the plat of the proposed development of Redwood Place at Legacy Subdivision,

Unit No. 8, a Planned Unit Development, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to schedule a public hearing on February 17, 2016, to consider approval of the proposed development of Miciotto Park Subdivision, Unit No. 1, located in Section 11, Township 18 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ford stated that the Property Survey for River Rouge Plantation, LLC, was originally submitted and approved by the Bossier City-Parish Metropolitan Planning Commission as a minor plat. He stated that the minor plat was then submitted to the police jury as a property survey for approval.

Mr. Ford stated that the survey includes a portion of Cash Point RV and Mobile Home Park which recently flooded in the 2015 flood event with the sewer system for Cash Point RV and Mobile Home Park being under water requiring evacuation of residents and RVs.

Mr. Ford recommended that this matter be tabled for 30 days for further review before scheduling a public hearing.

After further discussion, **motion was made by Mr. Skaggs, seconded by Mr. Hammack, to table scheduling a public hearing to consider approval of the Property Survey for River Rouge Plantation, LLC, located in Sections 19 and 30, Township 19 North, Range 13 West, Bossier Parish, LA, to be considered at the February 17, 2016, regular meeting.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. David Ghormley, Property Standards Officer, presented current photographs of property described as Lots 7, 8, 9 and Tract A, Shady Park Subdivision, Unit No. 2, Haughton, LA, Tax Assessment No. 118479 and Lots 10, 11 and 12, Shady Park Subdivision, Unit No. 2, Haughton, LA, Tax Assessment No. 119500, Bossier Parish, LA, and advised that there has been some improvements. He stated that the property owner is making slow progress, but is continuing to clean the property. He recommended that he be allowed to monitor this property, and if the property owner fails to clean the property, this matter be rescheduled for a condemnation hearing at that time.

Motion was made by Mr. Benton, seconded by Mr. Cochran, to allow the owner of property described as Lots 7, 8, 9 and Tract A, Shady Park Subdivision, Unit No. 2, Haughton, LA, Tax Assessment No. 118479 and Lots 10, 11 and 12, Shady Park Subdivision, Unit No. 2, Haughton, LA, Tax Assessment No. 119500, Bossier Parish, LA, additional time in which to bring the property into compliance with property standards regulations with Mr. Ghormley continuing to monitor cleaning of the property.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley reported on a meeting of the Property Standards Board of Review, advising that it is recommended that a condemnation hearing be scheduled to consider condemnation of the improvements only on property located at 802 Emma Cemetery Road, Cotton Valley, LA, Tax Assessment No. 147391.

Mr. Ghormley stated that the home located on the property is adjudicated to the parish, and the property owner lives in California and is 90 years old. He stated that the property owner is financially unable to remove the adjudicated home from the property. He further stated that in order for the parish to be allowed access onto the property to remove the adjudicated home, the home will need to be condemned, but no lien will be filed for the parish's expenses to remove the home.

Mr. Jackson stated that since the home is adjudicated to the parish, the parish will waive any property liens from the clean-up of the home.

Motion was made by Mr. Shewmake, seconded by Mr. Brotherton, to schedule a condemnation hearing on February 3, 2016, to consider condemnation of improvements only on property located at 802 Emma Cemetery Road, Cotton Valley, LA, Tax Assessment No. 147391.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Cochran, to approve a request of Muddy Waters Sports Bar & Grill for a letter of no objection to the selling of alcohol and beer at Muddy Waters Sports Bar & Grill, 5000 Benton Road, Suite 15, Bossier City, LA, at a special 7th Annual Super Bowl Sunday event on February 7, 2016, from 12:00 p.m. until 12:00 a.m.

The President called for public comment. There being none, **votes were cast and the motion carried with Mr. Benton opposing.**

Ms. Allison Dugal, J & J Disposal Service, LLC, was present. She stated that J & J Disposal Service has received numerous complaints regarding their services. Ms. Dugal stated that two of their trucks were recently totaled which resulted in two employees being fired. She stated that once a driver is hired, they have to learn the routes, which takes time. She further stated that a long-time driver recently relocated, and they were required to hire an additional employee to fill his position and learn the routes.

Ms. Dugal stated that J & J Disposal Service has been working diligently to train new employees and provide service that the customers have paid for. She stated that they are working seven days a week in an effort to catch up on trash service to their customers.

Ms. Bennett asked if the two trucks that were totaled have been replaced. Ms. Dugal stated that they have two residential trucks running, and an additional residential truck is on order. She stated that due to the trucks being regen trucks, if one breaks down they are required to ship the truck to Texas for repairs. She further stated that one truck is in Texas being repaired, and they are using their only backup truck. Ms. Dugal stated that they have three residential trucks, and two front loaders.

Mr. Benton stated that he was a J & J Disposal Service customer and had he been made aware of the reasons behind receiving no services from J & J Disposal Service, he would have likely continued with their services. He stated that complaints are being left on the answering machine, but no one is returning the customers' calls to provide them with the information as to why they are not receiving garbage services. Mr. Benton recommended that J & J Disposal Service send a public notice to their customers explaining the situation in order to not lose any additional customers.

Ms. Dugal stated that they do have an answering machine, but due to the volume of calls, the machine is being maxed out. She stated that an employee has been taking messages and returning calls as quickly as possible. Mr. Benton recommended that the answering machine provide information to the public as they call in so that they are automatically made aware of reasons for the delay in garbage service.

Mr. Brotherton stated that he too was a previous customer of J & J Disposal Service and due to the lack of communication, he now receives garbage service from another entity. He stated that in the last two weeks, he has received a call every day asking what can be done about garbage not being picked up on Bossier Point Road.

Mr. Brotherton expressed concern that two trucks cannot meet the needs of the customers serviced by J & J Disposal Service, and stated that no garbage service has been received in over two weeks on Bossier Point Road. He stated that J & J Disposal Service customers are dumping their trash on rural roads, and the parish is being forced to use its vehicles and manpower to pick up the trash being dumped on these roads and gas pads. He further stated that when he receives complaints, he is recommending that they consider using a different garbage service.

Ms. Dugal stated that the third residential truck should be received next week. Mr. Brotherton asked if J & J Disposal Service will be able to catch up on their garbage pick-up services. Ms. Dugal stated that they believe that with the third truck they should be able to have all services caught up within the next two weeks. She stated that garbage service for residents in the City of Bossier City are caught up, and garbage service for residents in the Town of Benton area should be caught up today. She further stated that they are working diligently to be completely caught up as quickly as possible.

Mr. Avery recommended that large dumpsters be temporarily placed in approved areas until such time as J & J Disposal Service is able to catch up all garbage services. Mr. Brotherton recommended that 40-yard dumpsters be temporarily allowed in the Lake Bistineau area to help prevent residents from dumping trash on rural roads. It was requested that Ms. Dugal speak with Mr. Altimus to further discuss where 40-yard dumpsters could be temporarily placed.

Mr. Ford stated that the parish owns a 40-acre tract of land off Chinanook Road that could be used to place a temporary 40-yard dumpster to assist the public until J & J Disposal Service is able to return to their regularly scheduled garbage services.

Ms. Bennett asked if the parish allows a temporary 40-yard dumpster on parish property, who will be responsible for clean-up of the area surrounding the dumpster. Ms. Dugal stated that J & J Disposal Service would keep the site clean.

Mr. Benton expressed concern that allowing a temporary dumpster will only create problems in the future when the dumpster is removed after J & J Disposal Service is running at full capacity.

Mr. Benton recommended that no dumpsters be temporarily placed in the parish, and that J & J Disposal Service be allowed approximately two weeks to catch up on their garbage pickup service in the parish. He requested that this matter be placed on the February 3, 2016, regular meeting, for a two-week review.

Mr. Hammack asked if garbage services are prepaid, and if the customers are being provided a full refund if they decide to switch to a different garbage service. Ms. Dugal stated that they are giving refunds as quickly as possible to the customers who have changed their service.

Mr. Ford presented Plan Change No. 4 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area Contract “A” – Sewer Force Main Project No. 2014-425, advising that the plan change results in an additional cost of \$51,310. He stated that the Department of Environmental Quality will reimburse the parish for this expense. **Motion was made by Mr. Benton, seconded by Mr. Skaggs, to approve Plan Change No. 4 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area Contract “A” – Sewer Force Main Project No. 2014-425, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that it does hereby approve Plan Change No. 4 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area Contract “A” – Sewer Force Main Project No. 2014-425.

BE IT FURTHER RESOLVED that Wanda Bennett, President, is hereby authorized to execute said Plan Change No. 4.

The resolution was offered by Mr. Benton, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Plan Change No. 5 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area Contract “A” – Sewer Force Main Project No. 2014-425, advising that the plan change results in an additional cost of \$186,378.26. He stated that the Department of Environmental Quality will reimburse the parish for this expense. **Motion was made by Mr. Skaggs, seconded by Mr. Shewmake, to approve Plan Change No. 5 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area Contract “A” – Sewer Force Main Project No. 2014-425, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that it does hereby approve Plan Change No. 5 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area Contract “A” – Sewer Force Main Project No. 2014-425.

BE IT FURTHER RESOLVED that Wanda Bennett, President, is hereby authorized to execute said Plan Change No. 5.

The resolution was offered by Mr. Skaggs, seconded by Mr. Shewmake. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Plummer, seconded by Mr. Hammack, to adopt a resolution accepting the design exception for the Extension of the Arthur R. Teague Multi-Use Trail to allow for an 8’ trail design for extension of the multi-use trail, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that it does hereby agree to a design exception for the Extension of the Arthur R. Teague Multi-Use Trail to allow for an 8’ trail design for extension of the multi-use trail.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Wanda Bennett, President, be and is hereby authorized to execute any and all documents in connection with said design exception.

The resolution was offered by Mr. Plummer, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to adopt a resolution supporting an amended application for funding through the FY2015-2016 Local Government Assistance Program to reduce the amount requested to \$100,000 for the extension of a 6-inch water line for Village Water System under the railroad crossing on Adner Road to provide improved water pressure and fire protection along Lars Road.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that it does hereby approve and support an amended application to the Local Government Assistance Program for funds in the amount of \$100,000 for the extension of a 6-inch water line for Village Water System in Bossier Parish approximately one-half mile along Adner Road, including a bore under Kansas City Southern Railroad, and for the extension of a 6-inch water line 500 feet along Lars Road to improve water pressure and provide adequate water in the event of an emergency.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Avery, seconded by Mr. Skaggs, to accept the proposal of Coyle Engineering Co., Inc., in the amount of \$38,450 to provide engineering and surveying services for Bobby Byrd Road Drainage Improvements, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that Wanda Bennett, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Coyle Engineering Co., Inc., in the amount of \$38,450 to provide engineering and surveying services for Bobby Byrd Road Drainage Improvements.

The resolution was offered by Mr. Avery, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Change Order No. 4 on Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-415, advising that the change order results in an additional cost of \$686.62. **Motion was made by Mr. Benton, seconded by Mr. Rimmer, to approve Change Order No. 4 on Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-415, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that it does hereby approve Change Order No. 4 on Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-415.

BE IT FURTHER RESOLVED that Wanda Bennett, President, is hereby authorized to execute said Change Order No. 4.

The resolution was offered by Mr. Benton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Change Order No. 6 on Wastewater Collection System (Contract No. 2) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-416, advising that the change order results in an additional cost of \$9,000, and an additional 74 contract days. **Motion was made by Mr. Benton, seconded by Mr. Shewmake, to approve Change Order No. 6 on Wastewater Collection System (Contract No. 2) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-416, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that it does hereby approve Change Order No. 6 on Wastewater Collection System (Contract No. 2) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-416.

BE IT FURTHER RESOLVED that Wanda Bennett, President, is hereby authorized to execute said Change Order No. 6.

The resolution was offered by Mr. Benton, seconded by Mr. Shewmake. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Rimmer, to approve the Certificate of Substantial Completion of the Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Project No. 2014-415, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that it does hereby approve the Certificate of Substantial Completion of the Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Project No. 2014-415.

BE IT FURTHER RESOLVED that Wanda Bennett, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Benton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to approve the Certificate of Substantial Completion of the Wastewater Collection System (Contract No. 2) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Project No. 2014-416, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that it does hereby approve the Certificate of Substantial Completion of the Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Project No. 2014-416.

BE IT FURTHER RESOLVED that Wanda Bennett, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented a request from Mr. Ricky Barteet, 318 Angie Circle, Benton, LA, for a variance of parish regulations to allow a home to be built below the road level at 318 Angie Circle, Benton, LA. He stated that he has reviewed the plans and recommended approval of a variance of parish regulations to allow a home to be built below the road surface level at 318 Angie Circle, Benton, LA.

Mr. Ford stated that an existing storm drain is located beneath Angie Circle which carries drainage from Woodhaven Subdivision to the west. He stated that Mr. Barteet has agreed to dedicate an easement to the parish for maintenance of a future drainage ditch to Cypress Black Bayou.

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to approve a request for a variance of parish regulations to allow a home to be built below the road surface level at 318 Angie Circle, Benton, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ford presented a request from Mr. Thomas Pulley, 3709 Woodlake Circle, Haughton, LA, for a variance of parish regulations to allow a home to be built below the road level at Lot 3, Cypress Bay Subdivision, Unit No. VB, 2012 Captains Point, Benton, LA.

Mr. Jackson stated that he will have to recuse himself with any issues pertaining to this request for a variance due to a conflict and will not be able to provide any recommendations in this matter.

Mr. Ford stated that he has reviewed the plans and recommended approval of a variance of parish regulations to allow a home to be built below the road surface level at Lot 3, Cypress Bay Subdivision, Unit No. VB, 2012 Captains Point, Benton, LA.

Motion was made by Mr. Avery, seconded by Mr. Skaggs, to approve a request for a variance of parish regulations to allow a home to be built below the road surface level at Lot 3, Cypress Bay Subdivision, Unit No. VB, 2012 Captains Point, Benton, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to ratify approval of settlement of Bossier Parish Police Jury vs. Patrick Deon Blueford, Triple F Oilfield Services, Hallmark County Mutual Insurance Company and Liberty Surplus Insurance Corporation, Civil Action No. 15-cv-2157, United States District Court, Western District of Louisiana, and to authorize execution of any and all documents in connection with this matter.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that William R. Altimus, Parish Administrator, or Wanda Bennet, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with settlement of Bossier Parish Police Jury vs. Patrick Deon Blueford, Triple F Oilfield Services, Hallmark County Mutual Insurance Company and Liberty Surplus Insurance Corporation, Civil Action No. 15-cv-2157, United States District Court, Western District of Louisiana.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus stated that it is anticipated that the Koran Doyline Road Bridge will reopen Friday, January 15, 2016.

Mr. Ford provided an update on the base flood elevation status on the riverside of the levee. He stated that the Red River Flood Technical Committee recently met, and have agreed that the high water mark on the Red River be used as the advisory base flood elevation for development on the river side of the levee.

Mr. Ford stated that beginning today, new advisory base flood elevation maps will be available in the police jury office and Bossier Parish libraries to allow for a 60-day review and comment period for the public. He stated that parish ordinances will need to be amended to reflect the new advisory base flood elevation maps in the near future. Mr. Ford stated that the new advisory base flood elevations will remain in place until such time as a study of the Red River is complete by the Corps of Engineers and Federal Emergency Management Agency.

Mr. Ford stated that the Red River Flood Technical Committee recommends that an 18-inch freeboard be required for any structures built on the river side of the levee. He stated that the Corps of Engineers and the National Weather Service has determined that the 2015 flood event was a 75-year flood event, and in order to allow for additional water from a potential 100-year flood event, an 18-inch freeboard will be required on all construction on the river side of the levee.

Mr. Avery asked if the advisory base flood elevation, plus an 18-inch freeboard, was recommended by the Corps of Engineers. Mr. Ford stated that the Corps of Engineers did not participate in the decision to use the high water mark, plus 18-inches. He stated that this decision does not require approval by the Corps of Engineers.

Mr. Avery expressed concern regarding liability of the parish if the Corps of Engineers did not approve use of the high water mark, plus 18-inches. Mr. Jackson stated that this decision is within the police jury's discretion as long as it is a decision made with good sound reason.

Mr. Avery asked if the parish would be liable if a newly constructed house floods after setting the advisory high water mark, plus 18-inches, as the base flood elevation. Mr. Jackson stated that the parish would be liable if it knowingly allowed construction on the river side of the levee at the current base flood elevations as set by the Corps of Engineers and FEMA, because the parish knows that those base flood elevations are inaccurate.

Mr. Jackson stated that the Red River Waterway Commission and the Red River Valley Association recently stated that they are in the last stage of confirming additional funding for the Corps of Engineers to assist with dredging operations on the Red River, and it has been requested that a study be done for dredging on the Red River from the lock and dam to the Arkansas line. He stated that they will be meeting with delegation next week in Washington, D.C., to request a study of the Red River.

Mr. Avery asked when the Corps of Engineers will submit their recommendation for new base flood elevations. Mr. Ford stated that if the Corps of Engineers receives the requested \$1 million for the study of the Red River, the study should be complete within two years. He stated that the new study is to provide information pertaining to a 100-year flood event with the current condition of the Red River, and expectations on siltation every five years. He stated that once the study is complete, it will be sent to FEMA to revise maps that would be affected.

Mr. Ford stated that the issues with the Red River will continue and will need to be monitored. Mr. Jackson stated that pier and beam homes may need to be considered on the river side of the levee in the future.

There was further discussion of a needed lock and dam in northern Bossier Parish, and it was requested that this matter be further discussed with the legislators in Washington, D.C., next week.

Mr. Ford reported that the home located at 409 Caplis Sligo Road, Haughton, LA, which was approved for funding through the Hazard Mitigation Grant Program has been demolished. He stated that they are pursuing funds for buyout of a home located at 208 Gumwood Drive, Haughton, LA, through the FEMA Hazard Mitigation Grant Program.

Mr. Ford stated that the ditch located near the home at 3418 Gary Rex Circle, Haughton, LA, may qualify for funds through the Statewide Flood Control Program. He stated that the home does not qualify at this time for the buyout program through the FEMA Hazard Mitigation Grant Program.

Mr. Ford presented photographs of a manhole that collapsed in Kingston Plantation Subdivision at the intersection of Silkwood Drive and Cattails Trail. He stated that three bypass pumps have been installed by Eagle Water.

Mr. Ford stated that the collapse of the manhole damaged the street and caused a parish storm drain pipe to collapse. He further stated that parish crews are working with Eagle Water to repair the damage.

Mr. Ford requested that the agenda be amended to consider approval of a Certificate of Substantial Completion on Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area – Contract “B” – Sewer Lift Station, Project No. 2014-424.

Motion was made by Mr. Rimmer, seconded by Mr. Benton, to amend the agenda to consider approval of a Certificate of Substantial Completion on Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area – Contract “B” – Sewer Lift Station, Project No. 2014-424, and to authorize the execution of documents.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Cook

Motion was made by Mr. Rimmer, seconded by Mr. Benton, to approve a Certificate of Substantial Completion on Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area – Contract “B” – Sewer Lift Station, Project No. 2014-424, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, that it does hereby approve the Certificate of Substantial Completion of the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area – Contract “B” – Sewer Lift Station, Project No. 2014-424.

BE IT FURTHER RESOLVED that Wanda Bennett, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Rimmer, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 13th day of January, 2016.

RACHEL D. HAUSER
 PARISH SECRETARY

WANDA BENNETT, PRESIDENT
 BOSSIER PARISH POLICE JURY

Mr. Ford reported that a brick privacy wall located at 2329 Tillman Drive, Bossier City, LA, is leaning towards the sidewalk used by students of Apollo Elementary School, and is creating a danger for the students using the sidewalk. He stated that the Bossier Parish School Board Engineer’s Department recommends that the brick wall be removed immediately. Mr. Ford stated that he has been to the site and viewed the brick wall and agrees that the brick wall should be removed immediately.

Mr. Ford stated that the homeowner does not have the funds to remove the brick wall. Mr. Avery asked why the police jury is being asked to remove the brick wall. Mr. Jackson stated that the Bossier Parish School Board submitted a request for the parish’s assistance with removing the brick wall due to the potential danger it creates for Bossier Parish students using the sidewalk as the primary approach for school. He stated that it is located inside the Bossier City limits,

but it is also located within the Parish of Bossier. Mr. Jackson stated that Sheriff Julian Whittington has also been made aware of the hazard and has viewed the site.

Mr. Avery asked why the City of Bossier City is not handling this matter since it is located inside the city limits.

Mr. Skaggs asked what the cost would be to remove the brick wall. Mr. Ford stated that the parish would use parish employees and parish equipment to remove the brick wall and the project would take approximately three days to complete.

Mr. Shewmake asked why the parish is being requested to remove the brick wall. Mr. Ford stated that the Bossier Parish School Board informed the Parish of Bossier of the potential hazard the brick wall creates to the students of Bossier Parish.

Mr. Keith Norwood, Bossier Parish School Board, stated that the brick wall is located near an easement that is located off Tillman Drive across the Tillman Ditch to Apollo Elementary School. He stated that the City of Bossier City has contacted the school board regarding the brick wall and the potential hazard to the students. Mr. Norwood stated that an engineer has reviewed the brick wall and stated that there is a concern that the brick wall could topple. He stated that he forwarded a request to the City of Bossier City and the Parish of Bossier for any assistance with the removal of the brick wall.

Mr. Norwood stated that he has spoken with the property owner, Ms. Margaret Berley, and she is cooperative, but does not have the funds to remove the brick wall. He stated that Ms. Berley advised him that the Bossier Parish Levee District removed the brick privacy wall several years ago along the back of her property at Tillman Ditch, and replaced the brick wall with a privacy fence. Mr. Norwood stated that Ms. Berley is asking that this brick wall also be replaced with a privacy fence.

Mr. Norwood stated that he has submitted a grant application through the Safe Routes to School Program for funding to remove the brick wall and replace the wall with a privacy fence. He stated that the grant is a Department of Transportation and Development grant and could take up to three years for implementation.

Mr. Benton asked if the City of Bossier City has submitted a response to the request for assistance. Mr. Norwood stated that he has not received a response from the City of Bossier City at this time.

Mr. Cochran stated that Ms. Berley has had issues in the past of children entering her backyard, and he does not want to remove the brick wall and leave her backyard exposed.

Mr. Jackson stated that he responded to this request because of the urgency in this matter. He stated that the parish has the resources to remove the brick wall.

Mr. Shewmake asked if Mr. Ford had any objections to the parish removing the brick wall. Mr. Ford stated that if the parish has the right to access the easement to remove the brick wall, he will have crews ready to do so. Mr. Cochran expressed concern that there will be no privacy fence to prohibit students from accessing Ms. Berley's backyard.

Mr. Ford recommended that the sidewalk be closed until the brick wall is removed.

After further discussion, **motion was made by Mr. Shewmake, seconded by Mr. Avery, to remove a brick privacy wall located at 2329 Tillman Drive, Bossier City, LA, that is dilapidated and presents a danger to Bossier Parish students along the walkway to Apollo Elementary School from Old Greenacres Subdivision, to request the City of Bossier City to close the walkway until the brick privacy wall has been removed, and to request the City of Bossier City to participate in the removal of the brick wall.**

The President called for public comment. Mr. Jackson stated that he will work with Mr. Jimmy Hall, the City of Bossier City, residents in Old Greenacres Subdivision, Mr. Ford and Mr. Norwood about managing pedestrian traffic in the interim.

Votes were cast and the motion carried unanimously.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Rimmer stated that AARP representatives will be present at Bossier Parish Central Library to provide volunteer services to assist taxpayers beginning February 1, 2016, through April 18, 2016, with their 2015 tax paperwork.

Mr. Benton reported that the Police Jury Association's 92nd Annual Convention is scheduled for March 3-5, 2016, in Caddo Parish. He encouraged the police jurors to attend, and support his candidacy for 3rd Vice President for the Police Jury Association Executive Board.

Mr. Jackson stated that Senator-elect Ryan Gatti requested that an invitation be extended to the police jury for his swearing in ceremony scheduled today at 5:00 p.m. at the Chandler Event Center.

Finance Committee Meeting – January 13, 2016, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 13th day of January, 2016, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Cook being absent.

Motion was made by Mr. Hammack, seconded by Mr. Plummer, to approve payment of accounts payable invoices in the amount of \$245.38 for the Johnny Gray Jones Youth Shelter for the month of December, 2015, as follows:

Area Wholesale Tire Company	\$240.00
Swan Lake Hardware, LLC	\$ 5.38

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Shewmake, seconded by Mr. Darby, to approve payment of all other accounts payable invoices for the month of December, 2015.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to approve the request of Haughton High School for discretionary funds for the purchase of replacement nets for the batting cages for the baseball team, as follows:

Matching	
Mr. Brotherton	\$ 1,500.00
Mr. Avery	\$ 500.00
Mr. Skaggs	\$ 500.00
Mr. Rimmer	\$ 1,000.00
Mr. Benton	\$ 500.00
Ms. Bennett	\$ 250.00
Total contribution:	\$ 4,250.00

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Rimmer, that each juror will contribute discretionary funds in the amount of \$415 each, for a total of \$4,980, for the purchase of an electrical sign for the front of Princeton Elementary School.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to approve the request of Princeton Elementary School for discretionary funds for the purchase of equipment for the archery team, as follows:

Discretionary	
Mr. Benton	\$ 500.00
Mr. Brotherton	\$ 500.00
Mr. Rimmer	\$ 300.00
Mr. Plummer	\$ 300.00
Total contribution:	\$ 1,600.00

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Hammack, seconded by Mr. Rimmer, to approve the request of Parkway High School for discretionary funds for the purchase of equipment for backstop padding for the softball team, as follows:

Discretionary	
Mr. Plummer	\$ 650.00
Mr. Hammack	\$ 650.00
Mr. Benton	\$ 222.20
Mr. Rimmer	\$ 222.20
Total contribution:	\$ 1,744.40

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Shewmake, to amend the agenda to authorize the appointment of a four-member committee to create guidelines that must be met in order to qualify for discretionary funds.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Hammack, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs, Mr. Plummer
 NAYS: None
 ABSTAIN: None
 ABSENT: Mr. Cook

Motion was made by Mr. Skaggs, seconded by Mr. Cochran, to authorize the appointment of a four-member committee to create guidelines that must be met in order to qualify for discretionary funds.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Cochran requested that a request from Plantation Park Elementary School for assistance with the purchase of chrome books to be considered at the February 17, 2016, finance meeting.

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 13th day of January, 2016, the meeting was adjourned by the President at 4:11 p.m.

RACHEL D. HAUSER
 PARISH SECRETARY

WANDA BENNETT, PRESIDENT
 BOSSIER PARISH POLICE JURY