

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
November 20, 2013  
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 20<sup>th</sup> day of November, 2013, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Doug Rimmer, and the pledge of allegiance was led by Mr. Glenn Benton. The Parish Secretary, Ms. Cindy Dodson, called the roll, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Mac Plummer
Mr. Bob Brotherton	Mr. Doug Rimmer
Mr. Jimmy Cochran	Mr. Fred Shewmake, Absent
Mr. Sonny Cook	Mr. Jack Skaggs

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Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cindy Dodson, Parish Secretary.

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**Motion was made by Mr. Plummer, seconded by Mr. Skaggs, to adopt the minutes of the October 2, 2013, and the October 16, 2013, regular meetings, and the October 16, 2013, Finance Committee meeting, as published.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Darby, to amend the agenda to add Mr. Kenneth Epperson, Chairman of the Veteran's Week Celebration Committee.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

**AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Skaggs**  
**NAYS: None**  
**ABSTAIN: None**  
**ABSENT: Mr. Shewmake**

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Ms. Renee Hall addressed the jury to discuss the matter of wastewater going into Cypress Lake from Turtle Creek Subdivision. She requested that the sale of any additional lots in Turtle Creek Subdivision be prohibited until the developer agrees to construct an adequate sewer treatment facility for existing and future homes in the subdivision to carry wastewater from Turtle Creek Subdivision to a river or the spillway, or be required to tie on to the future Consolidated Waterworks/Sewerage District No. 1 sewer system. She stated that no wastewater should be allowed into Cypress Lake, advising that the results of testing submitted on September 18, 2013, indicate that there are high levels of contaminants which could affect the entire lake.

Mr. Benton stated that the parish cannot prohibit a developer from developing a subdivision when sewer plans for the development are approved by the Department of Health and Hospitals. Mr. Ford stated that the Department of Environmental Quality has inspected the current system and has found no violations. Ms. Hall stated that tests were done that indicate high levels of contaminants at the oxidation pond for Turtle Creek Subdivision, advising that there is a foul odor in this area as well. She stated that the developer of Turtle Creek Subdivision should be responsible for resolving this matter.

Mr. Jackson stated that the Department of Health and Hospitals is responsible for ensuring that sewer systems work properly and are in full compliance with state law. He stated that the parish has no jurisdiction in this matter, and advised that the Department of Health and Hospitals has determined that the sewer system for Turtle Creek Subdivision is in compliance.

After further discussion, Mr. Jackson reiterated to Ms. Hall that the police jury has no jurisdiction in this matter. Ms. Bennett recommended that these complaints be submitted to the Department of Health and Hospitals.

Mr. Cochran requested that Mr. Ford obtain all testing results from the Department of Health and Hospitals and report those findings to the police jury at the December 4, 2013, regular meeting.

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Mr. Kenneth Epperson, Chairman of the Veteran's Week Celebration Committee, extended his appreciation to the Caddo Parish Commission, the City of Shreveport, Bossier Parish Police Jury, and the City of Bossier City for their joint efforts in making the Veteran's Week Celebration a success. He stated that there were approximately 1,800 participants in the celebration parade held at the Louisiana State Fair grounds on November 10, 2013. Mr. Epperson stated that there were approximately 58,000 attending the fair on November 10<sup>th</sup>, and that approximately 8,000 people attended the parade.

Mr. Epperson recognized several visitors in the audience who participated in making Veteran's Celebration Week a tremendous success, and extended his sincere appreciation to them. Mr. Epperson presented the police jury an official copy of the Proclamation signed by the Caddo Parish Commission, the City of Shreveport, Bossier Parish Police Jury, and the City of Bossier City declaring the week of November 4-11, 2013, as Veteran's Celebration Week.

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Ms. Dodson announced the hearing to determine the viciousness of dogs belonging to Mr. Willie Anthony Jones, at 2931 Jamerson Road, Haughton, LA.

Mr. Willie Anthony Jones, 2931 Jamerson Road, Haughton, LA, owner of the dogs, was present. Mr. Jackson stated that several complaints have been received regarding vicious dogs at 2931 Jamerson Road, Haughton, LA. He stated that Mr. Jones received notice of today's hearing via first class mail and certified mail. Mr. Jackson stated that the purpose of this hearing is to determine whether the dogs belonging to Mr. Jones should be declared as vicious.

Mr. Jackson asked Mr. Jones if he is aware that his dogs have attacked people or other dogs. Mr. Jones stated that he is unaware of any attack by his dogs on other animals or on any person. Mr. Jackson presented citations issued to Mr. Jones on November 27, 2009, August 23, 2010, October 7, 2011, October 23, 2011, and October 17, 2013, all pertaining to leash law violations, and charges of loose livestock and cruelty to animals. Mr. Jones stated that one of his workers left a gate open and his horse got out. He stated that he has never been cruel to an animal. Mr. Jones stated that he lives on 40 acres and that allows his two dogs, a pit bull and dachshund, to run loose on his property in an effort to keep wild hogs off his property. He stated that his dogs never leave his property, but other dogs do come onto his property.

Mr. Jackson presented photographs taken by the Bossier Sheriff's Department of an incident which occurred on October 17, 2013, on the front porch of a residence owned by Shane Smith and Emma Edwards at 1692 Ross Road, Haughton, LA. Images of blood are seen on the porch and Mr. Jackson further presented photographs of Mr. Smith and Ms. Edwards' injured dog after being attacked on the porch by Mr. Jones' two dogs.

Mr. Billy Don Slack, Bossier Parish Animal Control Officer, stated that he is familiar with Mr. Jones' two dogs and advised that he has been to Mr. Jones' home on several occasions. He stated that in the past, the Bossier Parish Sheriff's Department has called him to Mr. Jones' in response to a report of a dead dog on his property. Mr. Slack stated that the dog appeared to have been mauled to death, and that while he was there, one of Mr. Jones' dogs tried to bite him. He stated that each time he has been called to Mr. Jones' home, one of the dogs has tried to bite him. Mr. Slack stated that there are currently signs on the cages housing Mr. Jones' dogs at the pound to caution anyone who walks by these cages.

Mr. Jones stated that his dogs are protecting his property and should not be friendly to strangers.

Mr. Justin Jeffery, Bossier Parish Animal Control Officer, reported that he was called to Mr. Jones' property by the Bossier Parish Sheriff's Office on October 17, 2013, regarding a dog attack. He stated that when he arrived, Mr. Smith and Ms. Edwards' dog was not present, and he was advised that Mr. Jones' dogs had attacked their dog.

Mr. Jeffery stated that Mr. Jones' dogs were at Mr. Jones' residence when he arrived. He stated that when he picked the two dogs up from Mr. Jones' property, the pit bull appeared to have been in a fight, and the smaller dog, which appears to be a dachshund/pit bull mix, became aggressive when he tried to catch him. Mr. Jeffery stated that Mr. Jones warned him that the smaller dog will bite.

Ms. Emma Edwards, 1692 Ross Road, Haughton, LA, stated that on October 17, 2013, she was awakened around 4:00 a.m. by a noise on her front porch. She stated that when she opened her front door, her dog, as well as Mr. Jones' two dogs, ran off. She stated that she has witnessed Mr. Jones' dogs on her property on other occasions, and that in 2010, Mr. Jones' dogs attacked her sister-in-law's dog that was on a chain. Ms. Edwards advised that in 2011, Mr. Jones' dogs attacked one of their dogs while it was on a dog runner on their property. She stated that she has small children and fears for their safety if Mr. Jones' dogs are returned to Mr. Jones.

Mr. Shane Smith, 1692 Ross Road, Haughton, LA, stated that he is concerned that Mr. Jones' dogs may harm his small children. He stated that all of the attacks by Mr. Jones' dogs could have been avoided if Mr. Jones would keep his dogs in a fence on his property.

Mr. Jones stated that no one knows where the incident began on October 17, 2013, and that his dogs never leave his property. He stated that Mr. Smith and Ms. Edwards' dog was not injured to the extent that is being presented today. Mr. Jones stated that his dogs have never attacked a human, and that his small dog has never attacked anything and should not have been taken to the pound. Mr. Jones offered to relocate the pit bull to his father's home in Blanchard, LA.

Mr. Brotherton asked Mr. Jones if he had a fence to put the dogs in, and Mr. Jones advised that he allows his dogs to run loose due to wild hogs on his property. Mr. Brotherton stated that he is concerned due to the photographs presented today of the amount of blood that was on the front porch after the dog attack, and advised that he is concerned that these two dogs would likely attack a human.

After further discussion, **motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to declare the two dogs belonging to Mr. Willie Anthony Jones, at 2931 Jamerson Road, Haughton, LA, as vicious, and to authorize the Parish Attorney to petition the court for an immediate impoundment order so that these dogs will be kept at the pound until such time as the court determines whether the dogs are to be permanently relocated or euthanized.**

The President called for public comment. Mr. Jackson advised Mr. Jones that if he built a fence and the fence is approved by the Bossier Parish Animal Control Officer, the judge may be willing to release the dogs back to Mr. Jones as long as they are kept inside the fence and not allowed to roam free. Mr. Jones stated that he is willing to build a fence.

**Votes were cast and the motion carried unanimously.**

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Ms. Dodson announced the public hearing to adopt the 2014 Bossier Parish Police Jury budget.

Mr. Altimus stated that the 26<sup>th</sup> Judicial District Judge's Office has requested that the police jury consider approval of their request to hire one additional secretary in 2014, at a cost of \$55,000. He stated that there are currently two secretaries serving six judges, the court administrator and the hearing officer. Mr. Altimus recommended approval of the request for an additional secretary.

Mr. Altimus stated that there has been discussion with Sheriff Julian Whittington regarding inmate medical expenses at the jail facilities. He stated that it is recommended that four licensed practical nurses be hired to replace the paramedics currently being used. Mr. Altimus stated that it is further recommended that a medical records clerk be hired to handle all medical and billing records, and to assist in determining proper payment of medical expenses for pre-trial and Department of Corrections inmates. Sheriff Whittington expressed appreciation to the police jury for its consideration in helping to improve medical care at the jail facilities, and concurred with the recommendations presented.

Mr. Jim Firth, Purchasing Agent, stated that one full-time registered nurse, one full-time licensed practical nurse, and eight part-time paramedics currently provide medical services at the jail facilities. He stated that the part-time paramedics are working approximately 250 to 260 hours per month at an annual cost of \$83,000. Mr. Firth stated that the police jury's portion of the cost for the proposed additional four nurses is approximately \$23,000, and stated that with these additional nurses, the hours of medical service provided at the facility will increase to 640 hours per month. He

stated that the police jury's portion of the cost for a medical records clerk is \$26,000. Mr. Firth stated that these additional employees will help to reduce the number of unnecessary inmate medical transports to the hospital.

Mr. Altimus stated that the parish currently pays a flat rate of \$1,800 per month for Emergency Medical Service transports regardless of the number of transports of Bossier Parish inmates. He stated that Sheriff Whittington is currently working to have the Department of Corrections pay fees associated with transporting Department of Corrections inmates, which will result in a savings to the parish.

Ms. Jessica Farrington, registered nurse at the jail facilities, expressed appreciation to the police jury for considering the change in medical care, advising that this will be an asset.

Mr. Avery asked who is responsible for determining the need for an inmate to be transported. Ms. Farrington stated that the LPNs are qualified to determine if medical transport is needed.

**Motion was made by Mr. Hammack, seconded by Mr. Benton, to accept the recommendation of the Parish Administrator to approve the request of the 26<sup>th</sup> Judicial District Judge's Office to hire one additional secretary, and to approve the hiring of a medical records clerk and four additional licensed practical nurses for the jail facilities, eliminating the use of paramedics.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

**Motion was made by Mr. Plummer, seconded by Mr. Skaggs, to adopt the 2014 Bossier Parish Police Jury budget, with adjustments, as presented.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

#### ORDINANCE NO. 4512

AN ORDINANCE PURSUANT TO TITLE 39, CHAPTER 9, SECTIONS 1301 THROUGH 1315 OF THE LOUISIANA REVISED STATUTES AS AMENDED, FOR THE PURPOSE OF ADOPTING AND IMPLEMENTING THE 2014 BUDGET FOR THE BOSSIER PARISH POLICE JURY.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury that the attached 2014 Budget for the Bossier Parish Police Jury be and is hereby adopted and implemented in accordance with the Louisiana Local Governmental Budget Act, as amended.

SECTION 2. BE IT FURTHER ORDAINED, etc., that administrative officers of the Bossier Parish Police Jury are hereby authorized to make changes within various classifications without prior approval of the Bossier Parish Police Jury, if such changes reflect less than a five percent (5%) increase in expenditures.

The ordinance was offered by Mr. Plummer, seconded by Mr. Skaggs. It was duly adopted on this 20<sup>th</sup> day of November, 2013, by the following vote:

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Shewmake

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

#### BUDGET MESSAGE

The 2014 Budget of the Bossier Parish Police Jury is a detailed plan of operation for the coming fiscal year. The objective of local government is to provide services to the public; the controlled financing of these services achieves maximum efficiency, economy and effectiveness in the use of governmental financial resources. The aim of the Bossier Parish Police Jury is to minimize the tax burden upon local citizens, to comply with applicable state and federal laws, and to assure that the government's financial position is sound.

The 2014 Budget sets forth funding to provide maintenance and operation, as well as capital expenditures, for basic parish services. These services include the parish road system, public safety, environmental protection, health, social services, culture and recreation, economic development, general government buildings operations and financial administration.

The Bossier Parish Police Jury shall comply with all legal provisions governing the use of parish, state and federal funds to the best of our knowledge, information and belief; and shall continue to provide parish services by sound management of public funds to ensure the financial stability of this parish government.

Internal control shall be maintained by effective management of computer applications, central purchasing and accounting, and a central cash and investment program, by monitoring the flow of revenues and expenditures on a daily basis. Competent personnel and improved division of departments and responsibilities shall aid in the function of the office.

Accounting shall continue on a cash basis in accordance with generally accepted practices applicable to government units and in accordance with state-approved chart of accounts, with monthly and quarterly financial reports furnished to the members of the governing authority. Annual reports shall be prepared on a modified accrual basis.

#### SUMMARY OF REVENUES

<u>REVENUES:</u>	
Taxes - Ad Valorem	\$30,887,000.
Licenses and permits	738,000.
Intergovernmental revenue - federal funds	530,000.
- state funds	5,975,000.
- other	150,000.
Fees, charges and commissions for service	2,207,800.
Fines and forfeitures	1,175,312.
Use of money and property	15,445.
Other revenue	<u>1,646,080.</u>
TOTAL REVENUE	43,324,637.

Operating transfers in	10,226,040.
Beginning Fund Balances	57,217,235.
<b>TOTAL REVENUES, FUND BALANCES AND TRANSFERS</b>	<b><u>\$110,767,912.</u></b>
<b><u>EXPENDITURES:</u></b>	
General government - legislative	\$ 433,750.
- judicial	2,960,523.
- elections	290,200.
- financial & administration	2,287,710.
- other	6,326,586.
Public Safety	5,948,304.
Public Works	14,369,627.
Public Utilities	4,255,935.
Health and welfare	1,068,140.
Culture and recreation	5,502,000.
Economic development and assistance	17,141,445.
Debt service	
Principal	5,349,750.
Interest and other	<u>2,189,390.</u>
<b>TOTAL EXPENDITURES</b>	<b>68,123,360.</b>
Operating transfers out	10,226,040.
Ending Fund Balances	32,293,512.
Reserves	125,000.
<b>TOTAL EXPENDITURES, RESERVES AND TRANSFERS</b>	<b><u>\$110,767,912.</u></b>

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Ms. Dodson announced the public hearing to consider approval of the Minor Plat for Ricky G. Glasgow, located in Section 33, Township 18 North, Range 11 West, Bossier Parish, LA.

Mr. Andy Craig, Mohr and Associates, advised that the property is being subdivided into two tracts for family members. Mr. Ford advised that a servitude of passage was filed in 2006 allowing Mr. Glasgow to access his property located off Oliver Road, and stated that it is understood that the police jury will not maintain this servitude of passage as it is considered a private driveway only.

There being no opposition, **motion was made by Mr. Cook, seconded by Mr. Avery, to approve the Minor Plat for Ricky G. Glasgow, located in Section 33, Township 18 North, Range 11 West, Bossier Parish, LA, with the stipulation that the Bossier Parish Police Jury will never maintain any portion of the servitude of passage/private drive off Oliver Road.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Dodson announced the public hearing to consider approval of the plat of the proposed development of Perkins Estates Subdivision, Unit No. 1-A, being a resubdivision of Lot 1, Perkins Estates Subdivision, located in Section 11, Township 20 North, Range 13 West, Bossier Parish, LA.

Mr. Patrick Lawrence, property owner, was present. Mr. Ford advised that the property is located off Butler Hill Road, and that the Benton-Parish Metropolitan Planning Commission has approved the plat. He stated that all property owners in Perkins Estates Subdivision, Unit No. 1, were notified of today's public hearing.

Mr. Ford stated that the tract of land consists of 16.804 acres and Mr. Lawrence plans to build his home on a three-acre portion of the tract. Mr. Lawrence stated that the mortgage company has required them to subdivide the property in order to build a home.

There being no opposition, **motion was made by Mr. Cook, seconded by Mr. Avery, to approve the plat of the proposed development of Perkins Estates Subdivision, Unit No. 1-A, being a resubdivision of Lot 1, Perkins Estates Subdivision, located in Section 11, Township 20 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to schedule a public hearing on December 4, 2013, to consider approval of the Minor Plat of Charles P. Brigham, Jr., located in Section 24, Township 20 North, Range 14 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Skaggs, seconded by Mr. Plummer, to schedule a public hearing on December 18, 2013, to consider approval of the plat of the proposed development of Willow Brook Subdivision, Unit No. 3, located in Section 28, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Altimus reported on a meeting of the Property Standards Board of Review, advising that it is recommended that condemnation hearings be scheduled to consider condemnation of property at 1745 Palmetto Road, Benton, LA, and at 184 Doyal Road, Benton, LA.

**Motion was made by Mr. Plummer, seconded by Mr. Brotherton, to schedule a condemnation hearing on December 4, 2013, to consider condemnation of property at 1745 Palmetto Road, Benton, LA, and at 184 Doyal Road, Benton, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Altimus advised that Mr. Sam Marsiglia, Bossier City-Parish Metropolitan Planning Commission, has investigated the matter of possible zoning violations on residential property at 430 Kingston Road, Benton, LA. He stated that it has been determined that no one is living in the pool house located behind the home, and it appears that the owner is selling used cars at this location. Mr. Altimus stated that there are also several inoperable vehicles on the property.

Mr. Jackson stated that he will work with Mr. Marsiglia on this matter. No action was taken.

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**Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to approve the application of “Eugene” Yue Quin Ji, for a 2013 beer/liquor license at Olde Oaks Golf Club, 60 Golf Club Drive, Haughton, LA.** The application has been approved by the Sheriff’s Department and the Health Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Rimmer, seconded by Mr. Brotherton, to approve the application of Arif Khan, Rascoe Jules, Inc., for a 2013 beer license at Kings Korner, 756 Hwy 80, Haughton, LA.** The application has been approved by the Sheriff’s Department and the Health Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to approve the application of Glenn Barnhill, John Ward, Sr., and Bret Thomas, PCC Sawgrass, LLC, for a 2013 beer/liquor license at Palmetto Country Club, 4200 Palmetto Road, Benton, LA.** The application has been approved by the Sheriff’s Department and the Health Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Avery, seconded by Mr. Hammack, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2014.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Each application has been approved by the Bossier Parish Sheriff’s Department and the Health Department.

Kings Korner - Beer  
Palmetto Country Club – Beer and Liquor

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**Motion was made by Mr. Cook, seconded by Mr. Darby, to approve the appointment of Mr. Joseph Rondeau to the Board of Commissioners for Northeast Bossier Parish Fire District No. 5, to fill the unexpired term of Ms. Allison Green, term to expire November 30, 2016.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Mr. Avery requested that a letter of appreciation be sent to Ms. Green for her service to the Board of Commissioners.

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**Motion was made by Ms. Bennett, seconded by Mr. Plummer, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals on November 6, 2013, to uphold the findings of the Commercial Vehicle Enforcement Unit Commanding Officer, in the matter of Delta Seaboard, LLC, Report No. 680, issued on July 9, 2013.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Skaggs, seconded by Mr. Plummer, to reschedule the January 1, 2014, regular police jury meeting, to be held at 2:00 p.m., on Thursday, January 2, 2014, due to the New Year’s Day holiday.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Ford presented Plan Change No. 1 on the 9355 Dogwood Trail Drainage Project No. 2013-371, advising that this plan change results in an additional cost of \$6,281. **Motion was made by Mr. Rimmer, seconded by Mr. Benton, to approve Plan Change No. 1 on the 9355 Dogwood Trail Drainage Project No. 2013-371, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20<sup>th</sup> day of November, 2013, that it does hereby approve Plan Change No. 1 on the 9355 Dogwood Trail Drainage Project No. 2013-371.

BE IT FURTHER RESOLVED that Jimmy Cochran, President, is hereby authorized to execute said Plan Change No. 1.

The resolution was offered by Mr. Rimmer, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 20<sup>th</sup> day of November, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Ford reported a drainage issue at 1010 E. Palmetto Avenue, Plain Dealing, LA, advising that in 1965 when LA Highway 2 was realigned, the police jury accepted maintenance of a portion of E. Palmetto Avenue that was originally a part of Highway 2. He stated that a box culvert is located on this portion of E. Palmetto Road, as well as old metal culverts that are collapsed in some areas causing flooding on property at 1010 E. Palmetto. Mr. Ford stated that after reviewing this matter, it has been determined that the parish does not have an easement to allow parish crews to maintain the drainage on E. Palmetto Avenue.

Mr. Jackson asked if there is a public need for the parish to accept maintenance of this drainage easement. Mr. Ford stated that if the culvert collapses, the property located at 1010 E. Palmetto Avenue, as well as the adjacent property, will experience severe flooding and erosion.

After further discussion, **motion was made by Mr. Cook, seconded by Mr. Darby, to table discussion of a drainage easement on property located at 1010 E. Palmetto Avenue, Plain Dealing, LA, to allow additional research on the matter, with findings to be presented at the December 4, 2013, regular meeting.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Altimus advised that a ground-breaking ceremony for the new Kingston Elementary School is scheduled on November 22, 2013, at 11:00 a.m. He stated that on-site parking is limited and advised that bus transportation is available from the Bossier Instructional Center at 2719 Airline Drive, and the Bossier Parish School Board maintenance barn at 1715 Palmetto Road.

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Mr. Altimus stated that the Notice of Substantial Completion has been received on the New Barksdale Air Force Base Entrance at Bodcau Station Road Project, advising that a dedication ceremony is scheduled on December 2, 2013, at 10:30 a.m. He requested that those who plan to attend the dedication ceremony contact him so that arrangements can be made for admission to Barksdale Air Force Base.

Mr. Altimus advised that the north gate entrance to Barksdale Air Force Base will be closing effective December 2, 2013, for four months, and that improvements are scheduled at the contractor's gate located off Industrial Drive.

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Mr. Ford stated that a pre-construction meeting was held recently on the sewer treatment plant, advising that construction is to begin on December 9, 2013. He stated that it is anticipated that the sewer treatment plant will be operational in the first quarter of 2015.

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Mr. Ford advised that representatives of the Department of Environmental Quality will be present on January 9, 2014, for presentation of funds for the Consolidated Waterworks/Sewerage District No. 1.

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Mr. Ford provided an update on the Lawson Bo Brandon Sports Complex, advising that the fencing project is complete. He stated that eight ball fields will be available for use in the spring.

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Mr. Ford provided an update on the South Bossier Park, advising that the fencing project will begin on December 2, 2013. He stated that he has requested a cost estimate for 10 temporary fenced backstops, and advised that a playground and walking trails are also planned.

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Mr. Ford provided an update on the Wemple Road Reconstruction project.

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Mr. Ford advised that the Sligo Road Turning Lane project is complete.

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Mr. Benton requested an update on the Eastwood/Merrywoods Statewide Flood Control project. Mr. Ford stated that he is awaiting plans for the project from Raley and Associates.

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Mr. Ronnie Andrews, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. He reported that .5 mile of roadway remain in completing the 2013 Road Overlay Program.

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**Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to amend the agenda to consider establishing a 15 mile per hour speed limit on Cryers Camp Road.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

**AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Skaggs  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** Mr. Shewmake

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**Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to establish a 15 mile per hour speed limit on Cryers Camp Road.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

## ORDINANCE NO. 4513

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON CRYERS CAMP ROAD LOCATED IN SECTION 18, TOWNSHIP 16 NORTH, RANGE 10 WEST, BOSSIER PARISH, LOUISIANA, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 20<sup>th</sup> day of November, 2013, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon Cryers Camp Road, located off Parish Camp Road in Section 18, Township 16 North, Range 10 West, Bossier Parish, Louisiana, in excess of fifteen (15) miles per hour.

BE IT FURTHER ORDAINED, etc., that any person found guilty of violating the provisions of this ordinance shall be fined a sum not to exceed Five Hundred and no/100 Dollars (\$500.00), or imprisoned for not more than thirty (30) days, or both.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Brotherton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 20<sup>th</sup> day of November, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Committee Meeting – November 20, 2013, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 20<sup>th</sup> day of November, 2013, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Shewmake absent.

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Ms. Stacy Brown, Shreveport-Bossier Convention and Tourist Bureau, expressed appreciation to the police jury for its continued support, and presented the 2014 Convention and Tourist Bureau Budget.

Ms. Brown stated that the Shreveport-Bossier Convention and Tourist Bureau works to promote a positive economic impact for the community. She stated that each year consultants work to determine national, regional and local tourism trends, and review the success of events held in the area. Ms. Brown stated that the Convention and Tourist Bureau is in the process of conducting three different research studies to better target marketing and advertising. She stated that one of the studies proposes a visitor survey in which overnight visitors are asked where they are traveling from, how they learned about the Shreveport-Bossier area, what they plan to do while in the area, and how they rate their experiences while visiting Shreveport-Bossier.

Ms. Brown stated that a hotel study is to be conducted every two years to determine the reason visitors choose a particular hotel, and advised that as of this year, Shreveport-Bossier has 137,000 more hotel rooms than were available two years ago.

Ms. Brown stated that the current Shreveport Sports Commission is in its second year, and expressed appreciation to the commission and other volunteers for working to bring a variety of sporting events to this area.

Ms. Brown invited jurors and staff to the Shreveport-Bossier Convention and Tourist Bureau's annual open house on December 6, 2013, from 11:00 a.m. to 2:00 p.m., at 629 Spring Street, Shreveport, LA. She also extended an invitation to the tree lighting ceremony at the Louisiana Boardwalk in Bossier City on Thursday, November 21, 2013, at 6:00 p.m.

**Motion was made by Mr. Avery, seconded by Mr. Hammack, to adopt the proposed 2014 budget of the Shreveport-Bossier Convention and Tourist Bureau, as presented.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20<sup>th</sup> day of November, 2013, that it does hereby ratify and approve the proposed 2014 budget of the Shreveport-Bossier Convention and Tourist Bureau, the same having been furnished to the Police Jury by said Bureau and being on file in the office of the Police Jury.

The resolution was offered by Mr. Avery, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 20<sup>th</sup> day of November, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Benton, seconded by Mr. Cochran, to approve payment of accounts payable invoices in the amount of \$3,000.65 for the Johnny Gray Jones Youth Shelter for the month of October, as follows:**

Cannon Services, Inc.	\$1,725.00
Swan Lake Hardware, LLC	\$ 33.34
Coburn's Bossier City (48)	\$ 29.54
Emergency Power Systems	\$ 150.00
Home Depot Credit Services	\$ 4.95
Mid-South Fire Solutions, LLC	\$ 489.00
TD Refrigeration Dealer	\$ 283.82
Action Fire and Safety Company	\$ 285.00

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Avery, seconded by Mr. Benton, to approve payment of all other accounts payable invoices for the month of October, 2013.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Darby, to approve the request of Princeton Elementary School for discretionary funds in the total amount of approximately \$13,000, for assistance from the highway department in the construction of a walking track on the school campus, as follows:**

**Mr. Benton - \$681.61**

**Mr. Cochran - \$921.55**

**Mr. Cook - \$1,250.00**

**Mr. Darby - \$55.06**

**Mr. Hammack - \$583.38**

**Mr. Plummer - \$983.38**

**Mr. Rimmer - \$388.61**

**The total contribution of 2013 discretionary funds is \$4,863.50. It was agreed that these jurors will split the remaining balance of approximately \$8,136.00 from discretionary funds for the year 2014.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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There being no further business to come before the Finance Committee, the meeting was adjourned by the Chairman.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 20<sup>th</sup> day of November, 2013, the meeting was adjourned by the President at 4:22 p.m.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY