

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
November 21, 2012
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 21st day of November, 2012, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Rick Avery, called the meeting to order. The invocation was given by Mr. Doug Rimmer, and the pledge of allegiance was led by Mr. Glenn Benton. The Parish Secretary, Ms. Cindy Dodson, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Mac Plummer
Mr. Bob Brotherton	Mr. Doug Rimmer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cindy Dodson, Parish Secretary.

Motion was made by Mr. Benton, seconded by Mr. Shewmake, to adopt the minutes of the October 3, 2012, and the October 17, 2012, regular meetings, and the October 17, 2012, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Cochran, seconded by Mr. Shewmake, to reject all bids received on November 1, 2012, for the HVAC Repair Project, Bossier Parish-Central Bossier Branch, and to authorize the re-advertising for bids for this project.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Dodson announced the public hearing to adopt the 2013 Bossier Parish Police Jury Budget. **Motion was made by Mr. Plummer, seconded by Mr. Skaggs, to adopt the 2013 Bossier Parish Police Jury budget, as presented.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4458

AN ORDINANCE PURSUANT TO TITLE 39, CHAPTER 9, SECTIONS 1301 THROUGH 1315 OF THE LOUISIANA REVISED STATUTES AS AMENDED, FOR THE PURPOSE OF ADOPTING AND IMPLEMENTING THE 2013 BUDGET FOR THE BOSSIER PARISH POLICE JURY.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury that the attached 2013 Budget for the Bossier Parish Police Jury be and is hereby adopted and implemented in accordance with the Louisiana Local Governmental Budget Act, as amended.

SECTION 2. BE IT FURTHER ORDAINED, etc., that administrative officers of the Bossier Parish Police Jury are hereby authorized to make changes within various classifications without prior approval of the Bossier Parish Police Jury, if such changes reflect less than a five percent (5%) increase in expenditures.

The ordinance was offered by Mr. Plummer, seconded by Mr. Skaggs. It was duly adopted on this 21st day of November, 2012, by the following vote:

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: None

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

BUDGET MESSAGE

The 2013 Budget of the Bossier Parish Police Jury is a detailed plan of operation for the coming fiscal year. The objective of local government is to provide services to the public; the controlled financing of these services achieves maximum efficiency, economy and effectiveness in the use of governmental financial resources. The aim of the Bossier Parish Police Jury is to minimize the tax burden upon local citizens, to comply with applicable state and federal laws, and to assure that the government's financial position is sound.

The 2013 Budget sets forth funding to provide maintenance and operation, as well as capital expenditures, for basic parish services. These services include the parish road system, public safety, environmental protection, health, social services, culture and recreation, economic development, general government buildings operations and financial administration.

The Bossier Parish Police Jury shall comply with all legal provisions governing the use of parish, state and federal funds to the best of our knowledge, information and belief; and shall continue to provide parish services by sound management of public funds to ensure the financial stability of this parish government.

Internal control shall be maintained by effective management of computer applications, central purchasing and accounting, and a central cash and investment program, by monitoring the flow of revenues and expenditures on a daily basis. Competent personnel and improved division of departments and responsibilities shall aid in the function of the office.

Accounting shall continue on a cash basis in accordance with generally accepted practices applicable to

government units and in accordance with state-approved chart of accounts, with monthly and quarterly financial reports furnished to the members of the governing authority. Annual reports shall be prepared on a modified accrual basis.

SUMMARY OF REVENUES

REVENUES:

Taxes - Ad Valorem	\$32,042,000.
Licenses and permits	797,000.
Intergovernmental revenue - federal funds	3,925,000.
- state funds	6,940,177.
- other	150,000.
Fees, charges and commissions for service	594,500.
Fines and forfeitures	1,370,000.
Use of money and property	19,330.
Other revenue	<u>19,971,281.</u>
TOTAL REVENUE	65,809,288.
Operating transfers in	13,512,484.
Beginning Fund Balances	42,110,005.
TOTAL REVENUES, FUND BALANCES AND TRANSFERS	<u>\$121,431,777.</u>

EXPENDITURES:

General government - legislative	\$ 413,450.
- judicial	2,925,203.
- elections	283,650.
- financial & administration	2,662,900.
- other	2,696,409.
Public Safety	5,606,588.
Public Works	22,631,404.
Public Utilities	17,377,152.
Health and welfare	3,397,240.
Culture and recreation	4,909,600.
Economic development and assistance	717,950.
Debt service	
Principal	4,485,825.
Interest and other	<u>2,225,331.</u>
TOTAL EXPENDITURES	70,332,702.
Operating transfers out	13,512,484.
Ending Fund Balances	36,774,191.
Reserves	812,400.
TOTAL EXPENDITURES, RESERVES AND TRANSFERS	<u>\$121,431,777.</u>

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to schedule a public hearing on December 19, 2012, to consider the application of James L. Gould, to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a tract of land containing 19.092 acres, more or less, located in Section 29, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residential-Agriculture District, to R-MHP, Residential-Manufactured Housing Park Density District, for expansion of an existing mobile home and RV park.

The President called for public comment. There being none, votes were cast and the motion carried unanimously.

Motion was made by Mr. Cochran, seconded by Mr. Shewmake, to schedule a public hearing on December 5, 2012, to consider approval of the plat of the proposed development of Wemple Subdivision, Unit No. 2, being a resubdivision of Lot 5, Wemple Subdivision, located in Sections 27 and 34, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, votes were cast and the motion carried unanimously.

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to schedule a public hearing on December 5, 2012, to consider approval of the plat of the proposed development of Old River Place Subdivision, Unit No. 6, being a resubdivision of a portion of Lot 33, Lot 34, Lot 35, and Lot 36, Old River Place Subdivision, Unit No. 2, located in Section 22, Township 17 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, votes were cast and the motion carried unanimously.

Mr. Vetkoetter reported on a meeting of the Property Standards Board of Review, advising that it is recommended that condemnation hearings be scheduled to consider condemnation of the following properties:

114 Ruth Road, Haughton, LA
176 DeMoss Hill Road, Plain Dealing, LA
113 Lone Oak, Benton, LA.

Motion was made by Mr. Hammack, seconded by Mr. Plummer, to schedule condemnation hearings on December 5, 2012, to consider condemnation of the following properties:

**114 Ruth Road, Haughton, LA
176 DeMoss Hill Road, Plain Dealing, LA**

113 Lone Oak, Benton, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee, advising that he, Ms. Bennett, Mr. Cook, Mr. Plummer, and Mr. Shewmake were present. He stated that Mr. Altimus, Mr. Ford, and Mr. Nguyen Kha were also present. Other jurors present were Mr. Avery, Mr. Brotherton, Mr. Cochran, Mr. Hammack, and Mr. Rimmer.

Mr. Benton advised that the committee discussed the railroad crossing at the end of Bodcau Station Road, advising that it is recommended that the police jury accept a 250-foot strip of property by lease and/or donation from Barksdale Air Force for extending Bodcau Station Road approximately 250 feet across the railroad track. He stated that Barksdale will move its existing gate at the end of Bodcau Station Road back 250 feet, to accommodate the additional roadway. He further stated that it is recommended that Mr. Altimus be authorized to execute any and all documents in connection with accepting this 250-foot strip of land into the parish road system for permanent maintenance.

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to adopt a resolution authorizing Mr. Altimus to execute any and all documents pertaining to the acceptance of a 250-foot strip of land by lease and/or donation from Barksdale Air Force for the extension of Bodcau Station Road.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2012, that William Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents pertaining to the acceptance of a 250-foot strip of land by lease and/or donation from Barksdale Air Force for the extension of Bodcau Station Road.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 21st day of November, 2012.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Benton stated that the committee recommends that proposals be obtained for a study regarding proposed turn lanes at Kingston Road and Airline Drive.

Mr. Benton stated that a meeting of the Road/Subdivision Regulations Committee will be scheduled to discuss changes to building code fees as proposed by IBTS.

Motion was made by Mr. Shewmake, seconded by Mr. Hammack, to table the adoption of an ordinance amending Chapter 118 of the Bossier Parish Code of Ordinances by adding Article III, "Reserved Parking for the Handicapped", to be considered at the January 2, 2013, regular meeting.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Altimus presented a request for the police jury's participation in the cost of infrastructure for the new Bossier Parish Community College Technical Building. He stated that this new building will be used as a job-related training facility for potential employees of the Benteler Steel Tube facility at the Red River Port, as well as any other job-related training needed in this area. He stated that the police jury has been requested to fund \$150,000 of the \$1 million dollar project, with the Greater Bossier Economic Development providing \$700,000, and the City of Bossier City providing \$150,000 for this project.

Motion was made by Mr. Rimmer, seconded by Mr. Brotherton, to approve a request for funds in the amount of \$150,000 for the police jury's participation in the cost of infrastructure for the new Bossier Parish Community College Technical Building.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ford presented Plan Change No. 1 on the Bay Hills North and South Subdivisions Concrete Street Repair Project No. 2012-366, advising that this plan change provides for 21 additional contract days. **Motion was made by Ms. Bennett, seconded by Mr. Plummer, to approve Plan Change No. 1 on the Bay Hills North and South Subdivisions Concrete Street Repair Project No. 2012-366, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2012, that it does hereby approve Plan Change No. 1 on the Bay Hills North and South Subdivisions Concrete Street Repair Project No. 2012-366.

BE IT FURTHER RESOLVED that Rick Avery, President, is hereby authorized to execute said Plan Change No. 1.

The resolution was offered by Ms. Bennett, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 21st day of November, 2012.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Cook, to approve the Certificate of Substantial Completion of the Melville Place Subdivision, Unit No. 1, Concrete Street Repair Project No. 2012-363, and to

authorize the President to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2012, that it does hereby approve the Certificate of Substantial Completion of the Melville Place Subdivision, Unit No. 1, Concrete Street Repair Project No. 2012-363.

BE IT FURTHER RESOLVED that Rick Avery, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Benton, seconded by Mr. Cook. Upon unanimous vote, it was duly adopted on this 21st day of November, 2012.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to approve the Certificate of Substantial Completion of the North and South Turn Lane, LA Highway 157 at Johnson Koran Road and Sligo Road Project No. 2012-385, and to authorize the President to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2012, that it does hereby approve the Certificate of Substantial Completion of the North and South Turn Lane, LA Highway 157 at Johnson Koran Road and Sligo Road Project No. 2012-385.

BE IT FURTHER RESOLVED that Rick Avery, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Brotherton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 21st day of November, 2012.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
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Ms. Michan Holbrook, Coyle Engineering Co., presented Plan Change No. 1 on State Project No. 576-08-0001(333)/H.009254, Flood Control Improvements to Tall Timbers Lateral, Phase 3, advising that the plan change results in an additional cost of \$17,743, and provides for 29 additional contract days. **Motion was made by Mr. Benton, seconded by Mr. Cochran, to approve Plan Change No. 1 on State Project No. 576-08-0001(333)/H.009254, Flood Control Improvements to Tall Timbers Lateral, Phase 3, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2012, that it does hereby approve Plan Change No. 1 on State Project No. 576-08-0001(333)/H.009254, Flood Control Improvements to Tall Timbers Lateral, Phase 3.

BE IT FURTHER RESOLVED that Rick Avery, President, is hereby authorized to execute said Plan Change No. 1.

The resolution was offered by Mr. Benton, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 21st day of November, 2012.

CINDY A. DODSON
PARISH SECRETARY

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Mr. Altimus requested authorization for the parish to accept a 250-foot strip of land located at the end of Bodcau Station Road, for the extension of Bodcau Station Road. He stated that Barksdale Air Force is providing the parish the use of this land for the extension of Bodcau Station Road, and will move its gate back 250 feet to accommodate the additional roadway. Mr. Altimus requested that this 250-strip of land be accepted into the parish road system for permanent maintenance, as the parish will maintain the new portion of Bodcau Station Road. He stated that the acceptance of this property into the parish road system is required in order for the parish to obtain federal funds in the amount of \$250,000 for signage and lighting for the railroad crossing on Bodcau Station Road.

Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to accept a 250-foot strip of land located at the end of Bodcau Station Road into the parish road system for the extension of Bodcau Station Road across the railroad crossing.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4459

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2012, that it does hereby accept into its parish road system for permanent maintenance, the following described tract:

A tract of land running south approximately 250 feet beyond the southerly right-of-way line of the Kansas City Southern Railway with a total width of approximately 150 feet, located in Section 22, Township 18 North, Range 12 West, Bossier Parish, LA, with the proposed extension of the Bodcau Station Road to be centered within said tract.

BE IT FURTHER ORDAINED, that the Bossier Parish Police Jury does hereby officially name the aforementioned roadway extension as Bodcau Station Road, and does accept the road into the parish road system for permanent maintenance.

The ordinance was offered by Mr. Rimmer, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 21st day of November, 2012.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to authorize the expenditure of funds for the acquisition and demolition of homes located at 758 Woodland Circle, Haughton, LA, and at 409 Caplis Sligo Road, Haughton, LA, which are approved for funding through the Hazard Mitigation Grant Program #1863-015-0001, FEMA-1863-DR-LA, Project #0001, and to authorize the Parish Administrator to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2012, that it does hereby authorize the expenditure of funds for the acquisition and demolition of homes located at 758 Woodland Circle, Haughton, LA, and 409 Caplis Sligo Road, Haughton, LA, which are approved for funding through the Hazard Mitigation Grant Program #1863-015-0001, FEMA-1863-DR-LA, Project #0001.

BE IT FURTHER RESOLVED that William Altimus, Parish Administrator, is hereby authorized to execute documents.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 21st day of November, 2012.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to adopt a resolution authorizing the Parish Administrator to execute any and all documents in connection with the elevation of a home located at 224 Cane Bend Drive, Haughton, LA, which is approved for funding through the Hazard Mitigation Grant Program #1863-015-0001, FEMA-1863-DR-LA, Project #0001.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2012, that Rick Avery, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with the elevation of a home located at 224 Cane Bend Drive, Haughton, LA, which is approved for funding through the Hazard Mitigation Grant Program #1863-015-0001, FEMA-1863-DR-LA, Project #0001.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 21st day of November, 2012.

CINDY A. DODSON
PARISH SECRETARY

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BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to reappoint Mr. Jeff Krumplebeck and Mr. Charles Fink to the South Bossier Fire District No. 2 Board of Commissioners for two-year terms each, terms to expire December 31, 2014.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Avery requested that a letter of appreciation be sent to Mr. Krumplebeck and Mr. Fink for their willingness to continue to serve on the board.

Motion was made by Mr. Cook, seconded by Mr. Hammack, to reappoint Mr. G.M. Coker and Mr. Joe Cook to the Ivan Fire District No. 3 Board of Commissioners for two-year terms each, terms to expire December 31, 2014.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Avery requested that a letter of appreciation be sent to Mr. Coker and Mr. Cook for their willingness to continue to serve on the board.

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to approve the application of John Michael Dean, Taylor's Grocery, LLC, for a 2012 beer license at Taylor's Grocery, 3809 Highway 154, Elm Grove, LA. The application has been approved by the Sheriff's Department and the Health Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Cochran, seconded by Mr. Cook, to approve the application of Debra Stapa for a 2012 beer/liquor license at The Cellar Fine Wine & Spirits, 4326 Benton Road, Bossier City, LA. The application has been approved by the Sheriff's Department and the Health Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Plummer, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2013.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Each application has been approved by the Bossier Parish Sheriff’s Department and the Health Department.

- A Pair of Kings
- Airline Exxon
- American Legion Koran Post #388
- Brook’s Lakeview Inn
- CVS Pharmacy #4068
- Crawfish Palace
- Dixie Mart #18
- Haughton Food Mart
- Mudbug & More
- Muddy Waters
- Pepe’s Mexican Restaurant-Haughton
- Red River Casino
- Reflections
- Rogers Corner Store
- Shockley’s Fish & Fixins
- The Cellar Fine Wine & Spirits-Airline Drive
- The Cellar Fine Wine & Spirits-Benton Road
- Wilson’s Bistineau Inn

Ms. Bennett presented a letter of appreciation from Benton High School for the police jury’s assistance in providing discretionary funds for the purchase of new practice and game uniforms for the girls’ basketball team.

Finance Committee Meeting – November 21, 2012, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 21st day of November, 2012, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Darby absent.

Ms. Stacy Brown, Shreveport-Bossier Convention and Tourist Bureau, expressed appreciation to the police jury for their continued support, and presented the 2013 Convention and Tourist Bureau Budget and Destination Plan. She provided information on upcoming events for the Shreveport-Bossier area. Ms. Brown stated that the City of Shreveport currently has several bond projects, which include improvements at Cargill Park and renovation of the Shreveport Municipal Auditorium. She stated that the proposed projects will make these and several other venues unavailable for some time.

Ms. Brown advised that one of the major highlights for 2012 is the creation of the Shreveport-Bossier Sports Commission, and provided an update on several major events held in 2012.

Ms. Brown stated that the Shreveport-Bossier Convention and Tourist Bureau will hold an open house at their offices located at 629 Spring Street, Shreveport, LA, from 11:00 a.m. to 2:00 p.m. on December 7, 2012, and extended an invitation to jurors.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to adopt the proposed 2013 budget of the Shreveport-Bossier Convention and Tourist Bureau, as presented.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2012, that it does hereby ratify and approve the proposed 2013 budget of the Shreveport-Bossier Convention and Tourist Bureau, the same having been furnished to the Police Jury by said Bureau and being on file in the office of the Police Jury.

The resolution was offered by Mr. Avery, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 21st day of November, 2012.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Avery, seconded by Mr. Cochran, to approve payment of accounts payable invoices in the amount of \$1,867.01 for the Johnny Gray Jones Youth Shelter for the month of October, 2012, as follows:

American Appliance Service	\$ 20.00
American Appliance Service	\$ 114.52
American Appliance Service	\$ 65.00
Bobby Brannon Heating & Air Conditioning	\$ 233.00
Swan Lake Hardware, LLC	\$ 5.99
Bobby Brannon Heating & Air Conditioning	\$1,398.50

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Shewmake, seconded by Mr. Cochran, to approve payment of all other accounts payable invoices for the month of October, 2012.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, that Mr. Skaggs will contribute discretionary funds in the amount of \$450, Mr. Rimmer will contribute discretionary funds in the amount of \$100, and Mr. Avery will contribute discretionary funds in the amount of \$137.55, for a total of \$687.55, to Airline High School for 240 baseballs for the Jason Bland Memorial Baseball Tournament.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Altimus presented a request from the Cypress-Black Bayou Recreation and Water Conservation District for the parish's assistance with rocking and leveling several launch areas on Cypress-Black Bayou. He stated that the police jury's policy is that the entity making such a request is responsible for paying all equipment and labor costs, and advised that Cypress-Black Bayou has requested that the police jury waive those fees. He further stated that the Cypress-Black Bayou Recreation and Water Conservation District has received a proposal from a private contractor for the work, and that the proposal is less than the police jury's estimated cost for the work. Mr. Altimus recommended that the police jury not waive the equipment and labor costs. After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Cook, that due to the police jury's long observed policy of not competing with local private enterprises, the police jury not approve the request of the Cypress-Black Bayou Recreation and Water Conservation District for a waiver of equipment and labor costs for the rocking and leveling launch areas on Cypress-Black Bayou.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Altimus advised of the need for a part-time clerical employee at the Sanitation Department at the Bossier Parish Health Unit. He stated that the Department of Health and Hospitals will be providing temporary workers from Caddo Parish to assist the Bossier Parish Sanitation Department, and stated that permanent positions will be provided and funded by the Department of Health and Hospitals in the future. He recommended that the parish fund a part-time clerical position at the Sanitation Department with the Department of Health and Hospitals being responsible for all personnel hiring and supervision. After further discussion, **motion was made by Mr. Hammack, seconded by Mr. Shewmake, to authorize funding for a part-time clerical employee at the Sanitation Department at the Bossier Parish Health Unit, with the Department of Health and Hospitals being responsible for all personnel hiring and supervision.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Bennett presented a request from the Bossier Parish School Board for the police jury's assistance with the construction of a walking trail at Benton Elementary School. This request is to be considered at the December 19, 2012, finance meeting.

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2012, the meeting was adjourned by the President at 2:25 p.m.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY