

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
September 16, 2020
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 16th day of September, 2020, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Jerome Darby, and the pledge of allegiance was led by Mr. Tom Salzer. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia, Excused
Mr. Bob Brotherton	Mr. Mac Plummer
Mr. Jimmy Cochran	Mr. Doug Rimmer
Mr. Jerome Darby	Mr. Philip Rodgers
Mr. Charles Gray	Mr. Tom Salzer
Mr. John Ed Jorden	Mr. Jack Skaggs

Others present were Mr. William R. Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Rimmer, seconded by Mr. Brotherton, to adopt the minutes of the August 5, 2020, and August 19, 2020, regular meetings, and the August 19, 2020, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Barry Butler was present and requested to address the police jury. **Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to amend the agenda to add Mr. Barry Butler as Visitor No. 1.**

The President called for public comment. There being none, **motion carried, with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Marsiglia

Mr. Butler stated that at the August 19, 2020, regular meeting, the police jury adopted the property tax millage rates for the year 2020. He asked how the property tax millage rates can be included in the police jury minutes when the millage rates were not read into the record or presented on the overhead projector for the public's viewing.

Mr. Jackson stated that all police jurors are provided with the proposed millage rates for their review prior to the police jury meeting. He further stated that the proposed millage rates are included in the police juror packets provided to them during the meeting for reference.

Mr. Butler stated that the police jurors may have had the proposed millage rates for their viewing, but the proposed millage rates were never presented during the meeting itself for public viewing. He asked how the police jury minutes can reflect the adopted millage rates when they were never read into the record or presented to the public for viewing during the meeting.

Mr. Jackson stated that millage rates are adopted by reference of documents in which the police jurors are considering for adoption. He stated that the police jurors are provided the proposed millage rates in advance for their review. He further stated that documents referenced during a police jury meeting are available for public viewing if requested, but it is not required for information to be read into the record. Mr. Jackson stated that it is only required for agenda items to be formally considered.

Mr. Butler stated that it is his understanding that in order for information to be included in the official minutes of a police jury meeting, it must be presented to the public. Mr. Jackson stated that if an agreement is on the agenda to be considered for adoption and is a fairly large document, the police jury would make an index reference to that agreement and it may or may not be published in full in the minutes, but the document is always available in the police jury office for public viewing upon request. He stated that the Sunshine Law is to give fair notice of what is going to be considered and allow the public to present questions regarding an item on the agenda.

Mr. Butler stated that if the millage rates were not presented publicly during a meeting, how can it be accurately recorded in the minutes. Mr. Jackson stated that the Parish Secretary would be the custodian of those records and she would receive the information depending on who the subject matter expert is in totality and it would be placed on the agenda. He stated that if anyone wishes for the information to be presented on the overhead projector during a meeting, it would be presented as requested. Mr. Jackson stated that there are times when something is read verbally into the record for clarification purposes, and the items on the agenda are for particularity and if the public wishes to view documents associated with that agenda item, they can request to view the referenced documents.

Ms. Hauser stated that the notice for adoption of the millage rates is published in the paper and the information is available for the public to review in the police jury office prior to adoption of the millage rates. She stated that due to this year being a reassessment year, the adjusted millage rates were decreased slightly.

Ms. Hauser announced the public hearing to consider abandonment of a 60-foot street right-of-way located between Lots 32 and 33, South Houghton Estates Subdivision, in Section 35, Township 18 North, Range 11 West, Bossier Parish, LA.

Mr. Hudson stated that the required plat for this request for abandonment has not yet been provided to the parish engineer's office, and requested that this item be removed from the agenda at this time. No action was taken.

Ms. Hauser announced the public hearing to consider the application of US WiFi to the Benton-Parish Metropolitan Planning Commission, for a Planning Approval for a 150' unmanned wireless internet pole located in

Sections 26 and 27, Township 20 North, Range 13 West, Bossier Parish, LA. (Lot 1, Cypress Creek Ranch Subdivision, Unit No. 1). The application received a favorable recommendation from the Benton-Parish MPC.

Mr. Scott Alexander, 5296 Linton Cutoff Road, Mr. Randy Bailey, Vanguard Towers, Mr. Mason Grenade, and Mr. Bret Crenshaw were present. Mr. Alexander stated that he is present on behalf of approximately 700 residents who are in need of high-speed internet service. He expressed appreciation to the police jury for creation of the Broadband Study Committee.

Mr. Alexander stated that due to the COVID-19 health crisis many people were forced to work from home and their children have been forced to attend school virtually. He stated that without access to high-speed internet it is impossible to work or do schoolwork from home, which is adversely affecting families. He further stated that if adults are unable to work from home due to no access to high-speed internet service, their financial needs could be greatly affected.

Mr. Alexander stated that he was forced to use AT&T for internet business service which took approximately five months for installation of the business fiber optic internet line for internet service. He stated that he had to sign a \$12,000.00 commitment for two years with a monthly payment of approximately \$520.00 to AT&T. Mr. Alexander stated that he was forced to use AT&T in order to be able to work from home and for his children to be able to attend school virtually.

Mr. Alexander stated that he has reached out to the Public Service Commissioner, Foster Campbell, to request assistance from his office in this matter. He stated that Commissioner Campbell introduced him to US WiFi, and he was advised by US WiFi that the fiber optic line that has been installed on his property makes his property the center of the propagation area to be able to provide high-speed internet to approximately 1,500 households. Mr. Alexander stated that he is willing to allow US WiFi to place a 150-foot unmanned wireless internet pole on his property in order to provide high-speed internet to as many people in the surrounding area as possible.

Mr. Bailey stated that he and Mr. Grenade are with US WiFi which is located in Monroe, LA. He stated that they met with Commissioner Campbell a few months ago to discuss the need of high-speed internet in several areas in Commissioner Campbell's district. He stated that they have been working with Mr. Alexander for a resolution to the need of high-speed internet in the Benton, LA, area. Mr. Bailey stated that they have gone through the proper process and have obtained approval from the Benton-Parish Metropolitan Planning Commission to place the requested 150-foot unmanned wireless internet pole on Mr. Alexander's property.

Mr. Bailey stated that the proposed tower is not a cell phone tower and is not designed for a cellular phone company to use. He stated that the tower will be for providing high-speed internet service only. He stated that US WiFi has made a commitment with AT&T business fiber optic internet for their system to have access. He further stated that US WiFi will be able to offer internet speeds of 25 mbps, 50 mbps, and 100 mbps for the service area of the proposed 150-foot unmanned wireless internet pole. Mr. Bailey requested that the police jury approve this application so that they can move forward with assisting the citizens of this area by providing them with the needed high-speed internet service.

Mr. Bailey presented a signal propagation study from their engineer which provides the area in which the proposed internet pole will provide service, and provided additional information on their equipment. He stated that they have existing operations in northern Louisiana and look to expand to several communities.

Mr. Rimmer asked what the service fees will be for the citizens. Mr. Bailey provided the fees associated with their service.

Mr. Alexander provided additional information on internet services he has tried in the past and stated that US WiFi offers better wireless internet service than what is currently available. He stated that he has spoken with many of his neighbors in their subdivision and they have expressed their support of an internet tower which will provide them with the needed high-speed internet. He expressed how important dependable internet is for citizens with health issues.

Mr. Rodgers asked if there are plans to construct more internet poles in the future to better serve the citizens in this area who will be unable to receive internet service from the proposed internet pole being placed on Mr. Alexander's property. Mr. Bailey stated that US WiFi is looking to build a network of these systems in northern Louisiana. Mr. Rodgers stated that there is concern that if US WiFi does not initially receive the number of customers anticipated, they will not locate additional internet poles in this area to provide additional service.

Mr. Grenade, Better Home By Designs, stated that dependable internet service is required for his business. He stated that he has a couple of internet towers, as well as an LTE product that initially provided uncapped and unthrottled service until two weeks ago when he was advised that internet service was being capped due to the COVID-19 health crisis. He provided additional information on the service being offered by US WiFi.

Mr. Rodgers requested information pertaining to the proposed costs for internet plans through US WiFi. Mr. Grenade stated that the internet plan costs for a household has not yet been determined.

Mr. Benton asked who will regulate the rates for this internet service. Mr. Grenade stated that the manufacturer of the product will regulate the rates. There was additional discussion on the proposed fees and costs.

Mr. Cochran recommended that this matter be presented to the Broadband Study Committee for consideration prior to any decisions being made by the police jury on this matter.

Mr. Alexander asked if the recommendation by Mr. Cochran is for the police jury to take no action on this matter today and require them to present their requests to the Broadband Study Committee. Mr. Cochran confirmed that is his recommendation. Mr. Alexander requested that a motion be made today to approve the request for a Planning Approval for the 150-foot unmanned wireless internet pole to be located on his property. He stated that all parties are present today to provide the police jury with any information needed in order to obtain approval for the placement of the wireless internet pole on his property.

Mr. Cochran stated that he is not willing to vote on a matter that has not been properly reviewed and that the Broadband Study Committee was created to address all matters concerning internet service and make recommendations to the police jury for consideration.

Mr. Rodgers asked Mr. Hudson to provide the police jurors with additional information on this matter. Mr. Hudson stated that he received information on this matter yesterday and that there has not been proper time to review all matters pursuant to this request. He also advised that this matter was scheduled as a two-week public hearing instead of a 30-day public hearing which did not allow the needed time to review all matters prior to being presented to the police jury for consideration.

Mr. Hudson stated that the application provides for a 150-foot internet pole to be located 100 feet from the property line, and typically a pole would need to be located 150 feet from the property line. He further stated that it is his understanding from Mr. Bailey that these poles are designed to fall in place.

Mr. Hudson stated that Cypress Creek Ranch Subdivision, Unit No. 1, which was approved in October of 2017, subdivided a 22-acre tract of land into two tracts with main access being from Linton Cutoff Road and an additional access from Chelsy Drive located in Cypress Forest Subdivision. Mr. Alexander stated that the access drive from Chelsy Drive has a double gate in which to gain access to his property. Mr. Hudson stated that there is concern that use through Chelsy Drive to access the proposed internet pole would be considered commercial use in a residential area. He further stated that typically, a driveway is not allowed at the end of a dead-end road and there is no cul-de-sac or turnaround at the end of Chelsy Drive. Mr. Hudson stated that he has not been given proper time to review this matter in order to be able to address all concerns.

Mr. Cochran stated that there are too many issues that have not be addressed at this time, and it is his recommendation that this matter be presented to the Broadband Study Committee for consideration prior to the police jury casting a vote.

Mr. Jorden asked who owns the fiberoptic line that was installed by AT&T. Mr. Alexander stated that he signed a contract with AT&T for the business fiberoptic line to his home which took approximately five months to install. He stated that US WiFi will be allowed to take over the contract with AT&T for the fiberoptic line. Mr. Jorden stated that there are other areas in Bossier Parish that need access to high-speed internet as well. There was further discussion of needs of high-speed internet in other areas of Bossier Parish.

Mr. Benton asked if the location of the proposed internet pole is due to the fiberoptic line running along Chelsy Drive to Mr. Alexander's property. Mr. Alexander stated that the fiberoptic line runs along a ditch from Linton Cutoff Road. He stated that planned access to the proposed internet pole will be a 20-foot SB2 driveway with a double gate off Chelsy Drive. There was additional discussion as to the type of vehicles that will access the internet pole sight from Chelsy Drive.

Mr. Alexander stated that the fiberoptic line is located along the driveway from Linton Cutoff Road and proceeds along his driveway to his home. He stated that the proposed internet pole must be located within 1000 feet of the fiberoptic line. Mr. Benton stated that the proposed internet pole should be located off Linton Cutoff Road rather than Chelsy Drive. Mr. Alexander stated that he is not willing to allow the internet pole to be located anywhere else on his property other than the location off Chelsy Drive. Mr. Benton asked if a lease will be entered into between Mr. Alexander and US WiFi for the use of his property to locate the internet pole. Mr. Alexander confirmed that he and US WiFi will be entering into a lease agreement.

Mr. Alexander stated that the proposed location for the internet pole is in a wooded area on his property which is the ideal location. There was additional discussion as to the planned location of the proposed internet pole.

Mr. Benton stated that he is not opposed to the internet pole, but is concerned with the location and the possibility of access to the internet pole being blocked by parked vehicles in case of an emergency.

Mr. Jackson recommended that this matter be tabled for two weeks and requested that Mr. Alexander, Mr. Bailey, and Mr. Grenade schedule a meeting with the parish engineer's office to discuss all access concerns.

Motion was made by Mr. Benton, seconded by Mr. Gray, to table the public hearing to consider the application of US WiFi to the Benton-Parish Metropolitan Planning Commission, for a Planning Approval for a 150' unmanned wireless internet pole located in Sections 26 and 27, Township 20 North, Range 13 West, Bossier Parish, LA. (Lot 1, Cypress Creek Ranch Subdivision, Unit No. 1), to be considered at the October 7, 2020, regular meeting.

Motion carried with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Skaggs
NAYS: Mr. Rodgers
ABSTAIN: None
ABSENT: Mr. Marsiglia

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Fairburn Subdivision, Unit No. 4A, a resubdivision of Lots 1 and 2, Fairburn Subdivision, Unit No. 4, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Andrew Craig, Mohr & Associates, Inc., was present. Mr. Hudson stated that the proposed plat relocates a property line only. He stated that it may be necessary for a site plan to be presented to the police jury for consideration at a later date.

There being no objection, **motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to approve the plat of the proposed development of Fairburn Subdivision, Unit No. 4A, a resubdivision of Lots 1 and 2, Fairburn Subdivision, Unit No. 4, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA, subject to approval by the Parish Engineer.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Wemple Estates Subdivision, Unit No. 2, being a resubdivision of Lots 3 and 4, Wemple Estates Subdivision, Unit No. 1, located in Section 34, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Reggie Lewis, Raley and Associates, Inc., requested that Lots 3 and 4, Wemple Estates Subdivision, Unit No. 1, be combined into one large lot for a home. Mr. Hudson recommended approval of the proposed plat.

There being no objection, **motion was made by Mr. Skaggs, seconded by Mr. Benton, to approve the plat of the proposed development of Wemple Estates Subdivision, Unit No. 2, being a resubdivision of Lots 3 and 4, Wemple Estates Subdivision, Unit No. 1, located in Section 34, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Magnolia Ridge Subdivision, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Andrew Craig, Mohr & Associates, Inc., stated that the proposed subdivision provides for a 31-lot subdivision located off Sligo Road. He stated that open ditch drainage is planned for the proposed development and a waiver for required sidewalks is being requested. He stated that water service is to be provided by the Town of Haughton, individual sewerage treatment plants are planned, as well as stick-built homes.

Mr. Hudson stated that the proposed subdivision is located within the Haughton Metropolitan Planning Commission, but the Haughton MPC is not fully operational at this time. He stated that one-acre lots are planned and a waiver for required sidewalks is being requested and is allowed.

Mr. Craig stated that they are working with Mr. Sam Marsiglia, Haughton Metropolitan Planning Commission, to obtain the proper zoning for the proposed subdivision.

There being no objection, **motion was made by Mr. Brotherton, seconded by Mr. Darby, to approve the plat of the proposed development of Magnolia Ridge Subdivision, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA, subject to approval of zoning by the Haughton Metropolitan Planning Commission and the Bossier Parish Police Jury.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to schedule a public hearing on October 21, 2020, to consider adoption of an ordinance amending Chapter 110, Article II "General Parish Regulations" of the Bossier Parish Code of Ordinances by adding Section 110-37 "Petition Required" to require a petition to be signed by all (100%) lot owners in a Bossier Parish approved subdivision in order for a public hearing to be scheduled before the Bossier Parish Police Jury to subdivide a lot or place an additional living structure on a lot.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton, Mr. Marsiglia

Ms. Hauser announced the hearing to consider condemnation of property located at 404 Highway 162, Benton, LA, Tax Assessment No. 103126. Mr. David Ghormley, Property Standards Officer, presented current photographs of the property advising that there has been no change in the condition of the property. He stated that the property owner has advised that they intend to demolish the home in the next 60 to 90 days.

Mr. Ghormley stated that the property does present an imminent threat to public health and safety and recommended that the property be condemned. He stated that if the property owner cleans the property and removes the dilapidated home prior to the parish doing so, there will be no lien placed on the property and the condemnation can be dismissed.

Mr. Jackson stated that the parish has the authority to demolish a dilapidated home if the structure itself creates a hazard to the public health and is not salvageable. Mr. Ghormley stated that the property owner has advised that plans are being made to demolish the home. He stated that the tin roof is coming off, there is no back door or windows, and the grass needs to be cut on the property. Mr. Ghormley stated that he recommends condemnation of the property at this time so that if the property owner does not follow through with removing the home, the parish has the authority to do so. He stated that there has been very little contact with the property owner, and the property owner has made very little effort to clean the property.

Mr. Ghormley stated that if the property is condemned, he will have the authority to go on to the property and inspect the home. He stated that if the home can be boarded up and the tin secured, he will do so, but if it is determined that the home is unsafe, the parish can demolish the home if the property owner does not do so within the requested 60 to 90 days.

After further discussion, **motion was made by Mr. Benton, seconded by Mr. Rodgers, to condemn property located at 404 Highway 162, Benton, LA, Tax Assessment No. 103126, in accordance with property standards regulations.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property located at 275 Adger Lake Road, Benton, LA, Tax Assessment No. 166878. Mr. Ghormley presented photographs of the property advising that there has been no change in the condition of the property. He stated that the property owner contacted him this morning stating that the post office has been holding their mail and did not receive notification of the condemnation hearing until yesterday. He further stated that the property owner requested additional time to clean the property. Mr. Ghormley recommended that the property owner be granted a 30-day extension to clean the property.

After further discussion, **motion was made by Mr. Jorden, seconded by Mr. Brotherton, to allow the owner of 275 Adger Lake Road, Benton, LA, Tax Assessment No. 166878, additional time in which to bring the property into compliance with property standards regulations.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** The matter will be reviewed at the October 21, 2020, regular meeting.

Motion was made by Mr. Plummer, seconded by Mr. Rimmer, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals on September 2, 2020, in the matter of Woodfield, Inc., Report No. 2472 issued on March 17, 2020.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Jorden, seconded by Mr. Darby, to approve the application of Aylmer M. Wyche, III, for renewal of a 2021 Bossier Parish beer license at Oakland Plantation Country Club, 2220 Highway 2, Plain Dealing, LA. The application has been approved by the Sheriff’s Department and the Health Department.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser presented a resume from Dr. G. Keith Christy for consideration as an appointment to fill a vacancy for an alternate member on the Bossier City-Parish Metropolitan Planning Commission Board of Adjustment.

Ms. Carlotta Askew-Brown, Bossier City-Parish MPC, stated that currently there is a vacancy for an alternate member that needs to be filled on the Bossier City-Parish Metropolitan Planning Commission Board of Adjustment. She stated that for the last couple of months the board has been unable to meet quorum due to the COVID-19 health crisis and other health issues, and Dr. Christy has expressed interest in filling the alternate vacancy on the board.

Mr. Darby asked how many minorities are currently serving on the Bossier City-Parish MPC Board of Adjustment. Ms. Askew-Brown stated that currently there are two vacancies on the board, and the City of Bossier City plans to appoint Mr. Kary Landry as their representative on the board. She stated that Mr. Kary and Ms. Renee Nance are the only minorities on the board at this time.

Motion was made by Mr. Jorden, seconded by Mr. Rodgers, to approve the appointment of Dr. G. Keith Christy to the Bossier City-Parish MPC Board of Adjustments as alternate, term to expire September 1, 2025.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser presented resumes from Mr. Brian K. Smith and Mr. Travis Beaty for consideration as an appointment to fill a vacancy on the Bossier City-Parish Metropolitan Planning Commission Zoning Board.

Ms. Askew-Brown stated that currently there is a vacancy for a member that needs to be appointed by the Bossier Parish Police Jury on the Bossier City-Parish Metropolitan Planning Zoning Board.

Motion was made by Mr. Brotherton, seconded by Mr. Rodgers, to approve the appointment of Mr. Travis Beaty to the Bossier City-Parish MPC Zoning Board, term to expire April 1, 2026.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- AYES:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** Mr. Skaggs
- ABSENT:** Mr. Marsiglia

Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to accept the streets and drainage in McLemore Plantation Subdivision, Unit No. 4, into the parish road system for permanent maintenance.

(See January 15, 2020, minutes approving proposed development of McLemore Plantation Subdivision, Unit No. 4, being a resubdivision of Lots 1 and 2 and a portion of West Padra right-of-way, McLemore Plantation Subdivision Unit No. 3, and May 6, 2020, minutes approving change of street name from West Padra to Omaha Circle)

The President called for public comment. Mr. Hudson stated that due to the recent storm damage, AEP SWEPCO has been unable to install the streetlights at this time. He stated that the developer and AEP SWEPCO have an existing contract for the streetlights.

Votes were cast, and the motion carried unanimously.

(See Board of Supervisors for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Minutes of September 2, 2020, for Ordinance Nos. 4786 and 4788-ordinance numbers are out of sequence)

ORDINANCE NO. 4789

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 16th day of September, 2020, has received a request from Cross Keys Construction, LLC, that the parish accept into its system for permanent maintenance, the streets and drainage in McLemore Plantation Subdivision, Unit No. 4; and

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinance.

THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of Cross Keys Construction, LLC, including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, streets and drainage located in McLemore Plantation Subdivision, Unit No. 4, Bossier Parish, Louisiana:
Omaha Circle – 0.202 miles

BE IT FURTHER RESOLVED that a certified copy of this ordinance be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The ordinance was offered by Mr. Skaggs, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Benton, to approve a Cooperative Endeavor Agreement by and between the Bossier Parish Police Jury and the Town of Haughton, to donate property located in Section 20, Township 18 North, Range 11 West, Bossier Parish LA, Tax Assessment No. 148229, for placement of a sewer treatment station, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of September, 2020, that it does hereby approve the Cooperative Endeavor Agreement by and between the Bossier Parish Police Jury and the Town of Haughton, to donate property located in Section 20, Township 18 North, Range 11 West, Bossier Parish LA, Tax Assessment No. 148229, for placement of a sewer treatment station.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute any and all documents in connection with said Cooperative Endeavor Agreement.

The resolution was offered by Mr. Brotherton, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to accept the proposal of David W. Volentine, MAI, in the amount of \$4,500.00 for appraisal services for Linton Cutoff Road Improvements project, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of September, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of David W. Volentine, MAI, in the amount of \$4,500.00 for appraisal services for Linton Cutoff Road Improvements project.

The resolution was offered by Mr. Rodgers, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to adopt a resolution authorizing Mr. William R. Altimus, Parish Administrator, to sign any and all documents in connection with the Linton Cutoff Road Improvements project.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of September, 2020, that William R. Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the Linton Cutoff Road Improvements project.

The resolution was offered by Mr. Skaggs, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Skaggs, to adopt an ordinance to officially post certain bridge structures in Bossier Parish in connection with the Louisiana Off-System Bridge Replacement Program.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

(See Board of Supervisors for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Minutes of September 2, 2020, for Ordinance Nos. 4786 and 4788 and Ordinance No. 4789 above-ordinance numbers are out of sequence)

ORDINANCE NO. 4787

AN ORDINANCE TO OFFICIALLY POST CERTAIN BRIDGE STRUCTURES LOCATED ALONG THE PARISH TRANSPORTATION SYSTEM IN THE PARISH OF BOSSIER, STATE OF LOUISIANA

WHEREAS, the Bossier Parish Police Jury is responsible for health, safety and welfare of the public utilizing the parish transportation system in Bossier Parish, and the bridge structures located on these transportation routes; and

WHEREAS, the Bossier Parish Police Jury, in order to provide advance information regarding the bridge structures located on its parish transportation routes, has structurally rated and posted certain bridges, as required by federal, state and local laws.

NOW, THEREFORE, BE IT ORDAINED by the Bossier Parish Police Jury that the bridge structures listed below by structure number and location are hereby officially posted by signing to provide sufficient advance notice to the motoring public as to the load carrying capabilities of each structure:

<u>Structure</u>	<u>Location</u>	<u>Load Posting (T)</u>
PO832225933301	Smith Road, Red Chute Bayou	25-40
PO832351933431	Winfield Road, Connell Branch	10-15
PO832523934411	Old Plain Dealing Hwy, Collinsburg Creek	10-15
PO832526934161	Antrim Road, Lil Cypress Creek	25-40
PO833010934591	McCance Road, Posten Bayou	10-15
PO832544934211	Palmetto Street, Trib Lil Cypress Bayou	25-40
PO832541934191	S. Perrin Street, Lil Cypress Bayou	25-40
PO832187933071	Atkins Clark Road, Flat River Ditch	15-25

BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Brotherton, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Plummer, to adopt the Annual Certification of Compliance with the State of Louisiana Off-System Bridge Replacement Program.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

ANNUAL CERTIFICATION OF COMPLIANCE WITH THE STATE OF LOUISIANA OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM.

WHEREAS, the code of Federal Regulation, as enacted by the United States Congress, mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS, responsibility to inspect, rate and load post those bridges under the authority of Bossier Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Bossier Parish.

NOW THEREFORE, BE IT RESOLVED that the governing authority of Bossier Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as DOTD) that for the period October 1, 2020, through September 30, 2021:

1. The Parish has performed all interim inspections on all parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.

2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the Louisiana DOTD for all bridges where the maximum legal load under Louisiana state law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.

3. All Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.

4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by LA DOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

This resolution was considered section by section and as a whole. Upon motion by Mr. Skaggs, second by Mr. Plummer, and vote, it was duly adopted on this 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to approve Change Order No. 3 for Project No. 2019-132, West Linton Road Extension to Fairburn Avenue, and to authorize the execution of documents. Said Change Order results in an increase of \$7,800.00 and an additional eleven (11) contract days.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of September, 2020, that it does hereby approve Change Order No. 3 for Project No. 2019-132, West Linton Road Extension to Fairburn Avenue.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 3.

The resolution was offered by Mr. Rodgers, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to approve Change Order No. 1 for Project No. 2020-102, Airline Drive Overlay–Parish Limits to Kingston Road project, and to authorize the execution of documents. Said Change Order results in a decrease of \$28,092.10.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of September, 2020, that it does hereby approve Change Order No. 1 for Project No. 2020-102, Airline Drive Overlay–Parish Limits to Kingston Road project.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Mr. Skaggs, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Plummer, to approve the Certificate of Substantial Completion for Project No. 2020-102, Airline Drive Overlay–Parish Limits to Kingston Road project, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of September, 2020, that it does hereby approve the Certificate of Substantial Completion for Project No. 2020-102, Airline Drive Overlay–Parish Limits to Kingston Road project.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Skaggs, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Jorden, to ratify acceptance of the proposal of Professional Service Industries, Inc., in the amount of \$20,000.00 for providing construction material testing and observation services for Project No. 2019-114, Swan Lake Road Bridge (South Bossier), and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of September, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Professional Service Industries, Inc., in the amount of \$20,000.00 for providing construction material testing and observation services for Project No. 2019-114, Swan Lake Road Bridge (South Bossier).

The resolution was offered by Mr. Brotherton, seconded by Mr. Jorden. Upon unanimous vote, it was duly adopted on this 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus stated that due to Governor John Bel Edward’s order on Friday, September 11, 2020, the court system has returned to normal proceedings. He stated that the trailer located on the west parking lot of the courthouse that was put in place due to the COVID-19 health crisis to monitor all citizens entering the courthouse for court proceedings or other business will remain in place for a few weeks, and will be removed at a later date.

Mr. Hudson presented photographs on Project No. 2020-101, Glendale Lane Street Improvements (Phase II). He stated that both lanes of Glendale Lane have been paved and the contractor is working on driveways at this time.

Mr. Hudson provided an update on the the Swan Lake Road Realignment at Flat River project on Swan Lake Road at Legacy Elementary School.

Mr. Hudson provided an update on the Swan Lake Road Bridge at Poole Road project. He stated that the project should be complete by the end of September, 2020.

Mr. Hudson provided an update on Linton Road Bridge over Black Bayou project. He stated that the project will let November 18, 2020. He stated that a conference call was recently held with the State to discuss minimizing disruption to the traveling public. He further stated that a request is being submitted to the State requesting that this project be a calendar day project and for the project to be complete in less than a year's time. Mr. Hudson stated that the parish will be offering incentives for consideration in an effort for the project to be complete in less than a year's time.

There was further discussion as to how a calendar day project will affect rain days and inclement weather days.

Mr. Rodgers requested an update on Project No. 2019-132, West Linton Road Extension to Fairburn Avenue. Mr. Hudson provided an update on the project.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. He stated that 178 debris tickets have been completed from the recent storm damage. He further stated that there are currently 66 tickets for white goods and 45 tickets for furniture to be picked up.

Mr. Coutee stated that all sandbag pods have been restocked throughout the parish and the highway department has restocked their sandbags with there being approximately 12,000 sandbags now available.

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

Mr. Benton stated that the Trailblazer RC&D program collects funds through their meetings that are held, but due to the COVID-19 health crisis, they have been unable to hold meetings. He stated that Trailblazer RC&D has created a YouTube channel which can be located at <https://www.youtube.com/watch?v=mqPIq38O3q4&t=1s> and encouraged the police jurors to visit the YouTube channel and watch the videos.

Mr. Gray requested clarification as to the amount of fines that have been charged to Woodfield, Inc., Report No. 2472 issued on March 17, 2020, as recommended by the Commercial Vehicle Enforcement Unit Board of Appeals on September 2, 2020. Mr. Russell Craig, Commercial Vehicle Enforcement Unit Officer, stated that the original fines totaled \$2,200.00, and the recommendation approved by the Commercial Vehicle Enforcement Unit Board of Appeals on September 2, 2020, is a reduction in the fines to \$1,250.00.

Mr. Jackson stated that police jurors are responsible for making appointments to several boards, and a board appointment list has been recently provided to the police jurors for their review which provides each board, each name of the appointed board members, and their term expiration dates. He stated that it is not always easy to find citizens that are willing to volunteer their time and serve on these boards.

Mr. Jackson requested that if any police jurors are aware of citizens who wish to volunteer their time and serve on the boards, to have them submit their resumes and the board in which they would be willing to serve to the police jury office.

Mr. Jackson stated that the Board of Tax Review is scheduled to meet at 4:00 p.m. today, and asked if any police jurors have any objection to beginning early if the appellant is present and agrees to do so, as well as Mr. Bobby Edmiston, Bossier Parish Assessor. The police jurors concurred.

Finance Committee Meeting – September 16, 2020, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 16th day of September, 2020, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Marsiglia being excused.

Ms. Shonda Houston-Dotie, Director of Youth Programs for Volunteers for Youth Justice, and Ms. Renita Mickle, Coordinator of the Volunteers for Youth Justice, were present.

Ms. Dotie expressed appreciation to the police jury for its continued support, and requested that the jury consider a budget appropriation in the amount of \$45,000.00 to the Volunteers for Youth Justice Bossier JumpStart program for the year 2021.

Ms. Dotie provided the police jurors with information pertaining to the programs offered by Volunteers for Youth Justice. She provided information on how they are adjusting due to the COVID-19 health crisis. She also provided information pertaining to appropriations received from other entities.

The request will be considered during budget proceedings.

Ms. Jan Elkins, KTBS Channel 3, presented a report from the 2020 Independence Day Festival. She extended appreciation for the police jury's continued support of the Independence Day Festival each year.

Ms. Elkins presented a video which included recordings of the virtual live show that was offered on July 4, 2020, to the public. She stated that the live show included live entertainment, firework shows held at several different venues, as well as a concert by the Shreveport Symphony. Ms. Elkins stated that due to the COVID-19 health crisis, all events were held virtually in order to keep the public safe while enjoying all that the 2020 Independence Day Festival had to offer.

Ms. Elkins stated that due to the COVID-19 health crisis, changes were having to be made daily to meet with social distancing guidelines, but the event was a success. She stated that for the 2021 Independence Day Festival there are plans to increase the number of sights for firework shows throughout Bossier and Caddo Parishes.

Ms. Elkins presented information pertaining to costs for the 2020 Independence Day Festival. She stated that it is important to give the citizens of Bossier and Caddo Parishes a quality event, and with the appropriations received from Bossier Parish, as well as from other entities, KTBS is able to provide just that for the citizens. She further stated that

the Freedom Fest promotions with the Bossier Parish Police Jury's logo ran in various spots 2,389 times.

Ms. Elkins stated that plans are already being made for the 2021 Independence Day Festival with the mindset that large crowd events will not be feasible in the future.

Ms. Elkins stated that there are plans for a "Santa on the Square" event to be held at the East Bank District on December 4 and 11, 2020. She stated that it is anticipated that citizens will be ready to attend the event.

Appreciation was expressed to Ms. Elkins and KTBS Channel 3 for the outstanding work done to make each event a success.

Ms. Elkins requested the police jury's continued support with a \$15,000.00 budget appropriation for 2021.

The request will be considered during budget proceedings.

Ms. Tamara Crane, Bossier Council on Aging, requested a budget appropriation of \$115,000.00 for the year 2021. She stated that due to the COVID-19 health crisis, it became very clear how important Bossier Council on Aging services are to this community. Ms. Crane stated that they have received numerous requests for services.

Ms. Crane stated that all Bossier Council on Aging community centers remain closed at this time, and it is anticipated that the community centers will reopen when Governor John Bel Edwards allows the State to enter into Phase 4 of reopening the State as a result of the COVID-19 health crisis. She stated that Bossier Council on Aging received an approximate 33 percent (33%) increase for meal requests. She further stated that numerous requests for necessary items, including toilet paper, Lysol, etc., have been received. Ms. Crane stated that several donations have been made to Bossier Council on Aging which assisted with meeting the needs of the senior citizens.

Ms. Crane presented Bossier Council on Aging's budget which includes a System for Award Management Report (SAM's Report). She stated that the SAM's Report is provided to the Governor's office and Federal Government. She further stated that the SAM's Report shows that in March of 2020, there were 4,952 requests for meals, and in April of 2020, requests for meals increased to 6,342. Ms. Crane stated that in May of 2020, requests for meals decreased to 3,613, but in June of 2020, requests for meals increased to 7,191.

Ms. Crane provided additional information on Bossier Council on Aging services, and advised that at this time, it is unclear when the community centers will reopen.

Ms. Crane stated that Bossier Council on Aging has been authorized to prepare and deliver packages to senior citizens which includes various items. She stated that several entities, including Starbucks, Sam's Club, the food bank, and Margaritaville have provided donations for the packages and Bossier Council on Aging prepared and gave out approximately 520 produce bags which included a variety of produce items.

Ms. Crane provided additional information pertaining to the Bossier Council on Aging's services that were allowed due to the COVID-19 health crisis.

Mr. Darby asked if Bossier Council on Aging had to deny any request for services by senior citizens during this time. Ms. Crane stated that no senior citizen was denied any needed services. She stated that there is a waiting list for homemaker services due to her being unable to find employees. She stated that the Bossier Council on Aging is currently hiring.

Ms. Crane provided information on her staff and offices and how the COVID-19 health crisis has affected her staff. Mr. Darby expressed appreciation to Ms. Crane for her work and for working to stay within the Bossier Council on Aging's budget.

The request will be considered during budget proceedings.

Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to approve payment of accounts payable invoices for the month of August, 2020.

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Joe Buffington, Parish Treasurer, requested that the agenda be amended to adopt a resolution declaring the intention of the Parish of Bossier, State of Louisiana, to incur and refund debt; authorizing application to the Louisiana Local Government Environmental Facilities and Community Development Authority to request the issuance of its revenue and refunding bonds (Bossier Parish Public Improvement Projects) Series 2020; in an amount not to exceed \$12,000,000 for the purposes of financing Capital Projects and refunding certain maturities; to be issued in one or more series, taxable or tax-exempt; authorizing the filing of an application with the State Bond Commission in connection therewith; providing for employment of Bond Counsel and a financial advisor in connection therewith; and providing for other matters with respect thereto.

Mr. Buffington stated that an opportunity has presented itself for the police jury, on behalf of the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, for refunding and an advance refunding of a bond issue which would save the parish approximately \$120,000.00 per year on this debt service. He stated that the State Bond Commission will be meeting soon, and it is necessary to present this to the police jury today for consideration in order to meet the deadline for consideration by the State Bond Commission.

Motion was made by Mr. Cochran, seconded by Mr. Benton, to amend the agenda to consider adoption of a resolution declaring the intention of the Parish of Bossier, State of Louisiana, to incur and refund debt; authorizing application to the Louisiana Local Government Environmental Facilities and Community Development Authority to request the issuance of its revenue and refunding bonds (Bossier Parish Public Improvement Projects) Series 2020; in an amount not to exceed \$12,000,000 for the purposes of financing Capital Projects and refunding certain maturities; to be issued in one or more series, taxable or tax-exempt; authorizing the filing of an application with the State Bond Commission in connection therewith; providing for employment of Bond Counsel and a financial advisor in connection therewith; and providing for other matters with respect thereto.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Marsiglia

Motion was made by Mr. Cochran, seconded by Mr. Benton, to adopt a resolution declaring the intention of the Parish of Bossier, State of Louisiana, to incur and refund debt; authorizing application to the Louisiana Local Government Environmental Facilities and Community Development Authority to request the issuance of its revenue and refunding bonds (Bossier Parish Public Improvement Projects) Series 2020; in an amount not to exceed \$12,000,000 for the purposes of financing Capital Projects and refunding certain maturities; to be issued in one or more series, taxable or tax-exempt; authorizing the filing of an application with the State Bond Commission in connection therewith; providing for employment of Bond Counsel and a financial advisor in connection therewith; and providing for other matters with respect thereto.

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

On motion of Mr. Cochran, seconded by Mr. Benton, the following resolution was offered:

RESOLUTION

A RESOLUTION DECLARING THE INTENTION OF THE PARISH OF BOSSIER, STATE OF LOUISIANA, TO INCUR AND REFUND DEBT; AUTHORIZING APPLICATION TO THE LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY TO REQUEST THE ISSUANCE OF ITS REVENUE AND REFUNDING BONDS (BOSSIER PARISH PUBLIC IMPROVEMENT PROJECTS) SERIES 2020; IN AN AMOUNT NOT TO EXCEED \$12,000,000 FOR THE PURPOSES OF FINANCING CAPITAL PROJECTS AND REFUNDING CERTAIN MATURITIES; TO BE ISSUED IN ONE OR MORE SERIES, TAXABLE OR TAX-EXEMPT; AUTHORIZING THE FILING OF AN APPLICATION WITH THE STATE BOND COMMISSION IN CONNECTION THEREWITH; PROVIDING FOR EMPLOYMENT OF BOND COUNSEL AND A FINANCIAL ADVISOR IN CONNECTION THEREWITH; AND PROVIDING FOR OTHER MATTERS WITH RESPECT THERETO.

WHEREAS, by prior resolution, the Parish of Bossier, State of Louisiana (the "Parish"), a parochial government and political subdivision established pursuant to the Constitution and the laws of the State of Louisiana became a participating political subdivision and member of the Louisiana Local Government Environmental Facilities and Community Development Authority (the "Authority");

WHEREAS, the Authority was created pursuant to Chapter 10-D of Title 33 of the Louisiana Revised Statutes of 1950, as amended, comprised of La. R.S. 33:4548.1 through 4548.16 (the "Act"), and other constitutional and statutory authority in order to finance the acquiring, financing, constructing and equipping of certain facilities, including facilities used for general governmental purposes, environmental, public infrastructure, community and economic development purposes and to otherwise establish programs to aid in the financing of local government, and to provide for the issuance of bonds for authorized projects, and to procure any funds necessary therefore by mortgage, pledge or other encumbrance of the trust estate dedicated by it therefore and to provide for the issuance and delivery of limited and special obligation revenue bonds of the Authority to evidence any indebtedness so incurred;

WHEREAS, the Parish after examining available data, has determined that the Parish can realize substantial interest rate savings by refunding a portion of certain outstanding maturities of the \$11,835,000 Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds (Parish of Bossier Public Improvement Projects), Series 2012, (the "Prior Bonds") in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended;

WHEREAS, the issuance by the Authority of its revenue and refunding bonds on behalf of the Parish will assist in alleviating such need, and deliver to the Parish positive net present value debt service savings, to the Parish's benefit;

WHEREAS, the Parish desires to proceed with a financing through the Authority in an amount not to exceed TWELVE MILLION and NO/100 Dollars (\$12,000,000) in a manner and structure to be determined by subsequent resolution, to finance additions, acquisitions, repairs and/or expansions needed to maintain Parish owned works of public improvement (the "Project"); refund a portion of the Prior Bonds, and pay costs of issuance of the bonds;

WHEREAS, pursuant to the authority of the Constitution, the laws of the State of Louisiana, and the Act, the Police Jury of the Parish of Bossier ("Policy Jury"), acting as the governing authority of the Parish, desires to make application to the Authority requesting the issuance of its Louisiana Local Government Environmental Facilities and Community Development Authority Revenue and Refunding Bonds (Parish of Bossier Public Improvement Projects), not to exceed \$12,000,000, in one or more series (the "Bonds") in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended; for the purposes of, (i) financing capital improvements for the Parish, (ii) refunding the Prior Bonds, and (iii) paying the costs of issuance of the Bonds;

WHEREAS, the Bonds will be secured by and payable from Lawfully Available Funds of the Parish, including funds, income, revenue, fees, receipts or charges of any nature from any source whatsoever on deposit with or accruing from time to time to the Parish, provided that no such funds, income, revenue, fees, receipts or charges shall be so included which have been or are in the future legally dedicated and required for other purposes by the electorate, by the terms of specific grants, by the terms of particular obligations issued or to be issued (to the extent pledged or budgeted to pay debt service on such other obligations) or by operation of law;

WHEREAS, the Parish reasonably expects to reimburse expenditures of the Parish, incurred prior to the financing issuance of the Bonds, if any, from proceeds of the Bonds and that this resolution is a declaration of official intent under Section 1.150-2 of the United States Treasury Regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Police Jury, acting as the governing authority of the Parish of Bossier, State of Louisiana, in a regularly convened session resolves as follows:

SECTION 1. The Parish is authorized and requests the Authority to proceed with a financing involving the issuance of the Authority's Revenue and Refunding Bonds, (Bossier Parish Public Improvement Projects), in an amount

not to exceed Twelve Million (\$12,000,000), in one or more series, taxable or tax-exempt, or both, for the purposes of financing capital improvements for the Parish, refunding a portion of the \$11,835,000 Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds (Parish of Bossier Public Improvement Projects), Series 2012, establishing a reserve fund, if necessary, and paying the costs of issuance of the Bonds. The Bonds will be secured by and payable from Lawfully Available Funds of the Parish, including funds, income, revenue, fees, receipts or charges of any nature from any source whatsoever on deposit with or accruing from time to time to the Parish, provided that no such funds, income, revenue, fees, receipts or charges shall be so included which have been or are in the future legally dedicated and required for other purposes by the electorate, by the terms of specific grants, by the terms of particular obligations issued or to be issued (to the extent pledged or budgeted to pay debt service on such other obligations) or by operation of law. The Bonds shall mature not later than March 1, 2042 and shall bear interest at a fixed rate not to exceed five percent (5.0%) per annum.

SECTION 2. The Parish is hereby authorized to make application to the Louisiana State Bond Commission for consent and authority to issue the Bonds.

SECTION 3. The Parish hereby finds and determines that a real necessity exists for employment of bond counsel in connection with the issuance of the Bonds, and accordingly, Dunlap Fiore, LLC, a limited liability company ("Bond Counsel"), of Baton Rouge, Louisiana, is hereby employed to do and perform comprehensive legal and coordinate professional work with respect to the issuance of the Bonds. Said Bond Counsel shall prepare and submit to such officials of the Parish for adoption all proceedings incidental to, and shall counsel and advise the Police Jury on the issuance and sale of the Bonds by the Authority. The fee of Bond Counsel is contingent upon issuance, sale and delivery of the Bonds, and shall be in accordance with the Attorney General's then current Bond Counsel Fee Schedule and other guidelines, as negotiated for comprehensive legal and coordinate professional work in the issuance of revenue and refunding bonds applied to the actual aggregate principal amount issued, sold, delivered and paid for at the time such Bonds are delivered, together with reimbursement of out-of-pocket expenses incurred and advanced in connection with issuance of the Bonds, said fee to be subject to the Attorney General's written approval of said employment and fee to be paid with Bond proceeds.

SECTION 4. The employment of Stifel, Nicolaus & Company, Inc., Baton Rouge, Louisiana, as Underwriter or Placement Agent in connection with the Bonds is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 5. Government Consultants, Inc., Baton Rouge, Louisiana, is hereby appointed as Municipal Advisor to the Parish in connection with issuance, sale and delivery of the Bonds. The compensation of the Municipal Advisor shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 6. By virtue of the Parish's application for, acceptance and utilization of the benefits of the Louisiana Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy of Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc." adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 7. This Resolution is an adoption of an official intent of the Parish relative to the issuance of its Bonds as contemplated herein in accordance with the laws of the State and the United States Treasury Regulations, Section 1.150-2(e). The Bonds are not expected to exceed an aggregate principal amount of \$12,000,000. Reimbursement of expenditures of the Parish from proceeds of the Bonds, if any, will be for reimbursement of expenditures made from time to time in connection with the Project.

SECTION 8. The Police Jury hereby authorizes and directs its President, Secretary of the Parish, Administrator of the Parish and such other officials of the Parish as may be appropriate to do any and all things necessary and incidental to carry out the provisions of this resolution.

SECTION 9. If any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared to be severable.

SECTION 10. A copy of this Resolution shall be forwarded to the Authority and published immediately after its adoption in the official journal of the Parish, The Bossier Press Tribune.

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SECTION 11. This Resolution shall take effect immediately.

This resolution having been submitted to a vote, the vote thereon was as follows:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Marsiglia

And the Resolution was declared adopted on this, the 16th day of September, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 16th day of September, 2020, the meeting was adjourned by the President at 3:23 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY