

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
June 20, 2018
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The Bossier Parish Police Jury met in regular and legal session on the 20th day of June, 2018, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Glenn Benton, called the meeting to order. The invocation was given by Mr. Fred Shewmake, and the pledge of allegiance was led by Mr. Tom Salzer. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett, Excused	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Norman Craig	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Plummer, seconded by Mr. Cochran, to adopt the minutes of the May 3, 2018, and May 16, 2018, regular meetings, and the May 16, 2018, Finance Committee meeting, as published.

The President called for public comment. There being none, **motion carried with the following vote recorded:**

AYES: Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Ms. Bennett

NO VOTE RECORDED: Mr. Craig

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to amend the agenda to adopt a resolution of appreciation to Chief Kenny Tyson for his contributions to Bossier Parish, and extending congratulations and well wishes to Chief Tyson in his retirement.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Ms. Bennett

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to adopt a resolution of appreciation to Chief Kenny Tyson for his contributions to Bossier Parish, and extending congratulations and well wishes to Chief Tyson in his retirement.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

WHEREAS, Chief Kenny Tyson has served as Fire Chief for South Bossier Parish Fire District No. 2 for the past eight years; he began volunteering as a fireman for South Bossier Parish Fire District No. 2 on June 1, 2000, and became a full-time fireman on May 11, 2009; and

WHEREAS, during his service at South Bossier Parish Fire District No. 2, Chief Tyson has been invaluable in promoting public awareness and safety to the citizens of Bossier Parish; and

WHEREAS, Chief Tyson has worked with many agencies throughout Bossier Parish and has provided his assistance and expertise in helping them to further improve public safety; and

WHEREAS, Chief Tyson's dedication and service during historic flood events in Bossier Parish helped save lives and property; and

WHEREAS, in his service as Fire Chief for South Bossier Parish Fire District No. 2, Chief Tyson has demonstrated exemplary leadership skills and has always been professional in his duties.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury on this 20th day of June, 2018, that we do hereby express our sincere thanks and appreciation to Chief Kenny Tyson and do wish him the best of luck, and joy in his retirement.

The resolution was offered by Mr. Brotherton, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 20th day of June, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford reported that two proposals were received on June 6, 2018, for the new water well located at Parish Camp for a bathroom facility. He stated that specifications for the new water well and bathroom facility were provided by Cothren, Graff, Smoak Engineering, Inc.

Mr. Ford stated that the two proposals received exceeded the proposed budgeted amount for this project with the lowest bid being approximately \$20,000.00 over the budgeted amount. He stated that the proposed bathroom facility requires water fountains which must meet Department of Health regulations. Mr. Ford stated that those regulations created unexpected costs for the water well project. He stated that the Department of Health will require that the

proposed water well be tested on a regular basis. Mr. Ford stated that the proposed water well will be maintained by the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

Mr. Ford stated that Cothren, Graff, Smoak Engineering, Inc., has recommended that the low bid of Hamlin Well Service in the amount of \$63,621.40, be accepted for the new water well located at Parish Camp for a bathroom facility. He stated that a request was made for three proposals, but only two proposals were received. There was discussion as to why a third proposal was not received.

Mr. Brotherton stated that there is no public water service in the area around Parish Camp, and it will be required that a water well be installed to meet Department of Health regulations in order to provide water for the proposed bathroom facility for public use. He recommended that the water well be installed, and construction of the bathroom facility be delayed until next year to ensure that funds are available to construct the bathroom facility.

Mr. Plummer stated that Mr. Warren Saucier, Parks and Recreation Director, has reviewed the Parks and Recreation budget and feels that the funds are available for the water well project, as well as construction of the bathroom facility.

Mr. Benton asked if water fountains are required at park bathroom facilities. Mr. Ford stated that all bathroom facilities in the parish have water fountains. There was further discussion of the need for water fountains at the bathroom facilities at Parish Camp. It was determined that a public water source that meets Department of Health regulations will be required at Parish Camp.

Mr. Saucier stated that he has reviewed the Parks and Recreation budget and \$200,000.00 was budgeted for the bathroom facility at Parish Camp and \$20,000.00 was budgeted for the installation of a water well for the bathroom facility. He confirmed that funds are available in the Parks and Recreation budget to cover the cost of the installation of the water well at Parish Camp in accordance with the proposal received from Hamlin Well Service, and funds in the amount of \$200,000.00 are also available for construction of the bathroom facility. Mr. Saucier stated that if bids for construction of the bathroom facility at Parish Camp come in over budget, then the project could be delayed at that time until additional funds could be budgeted for the project.

After further discussion, **motion was made by Mr. Brotherton, seconded by Mr. Shewmake, to accept the proposal of Hamlin Well Service in the amount of \$63,621.40 for the new water well located at Parish Camp for a bathroom facility.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of June, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Hamlin Well Service in the amount of \$63,621.40 for the new water well located at Parish Camp for a bathroom facility.

The resolution was offered by Mr. Brotherton, seconded by Mr. Shewmake. Upon unanimous vote, it was duly adopted on this 20th day of June, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of J. E. Jones Subdivision, Unit No. 2, being a resubdivision of Lot 16, J. E. Jones Subdivision, located in Section 11, Township 19 North, Range 13 West, Bossier Parish, LA. This matter was tabled on June 6, 2018.

Mr. Skaggs stated that the applicant has requested that this matter be removed from the agenda.

Mr. Benton asked if anyone was present in the audience that would like to address the police jury on this matter. No one was present.

Mr. Sam Marsiglia, Bossier City-Parish Metropolitan Planning Commission, provided additional information as to why this request was being removed from the agenda by the applicant.

After further discussion, this matter was removed from the agenda, and no action was taken.

Ms. Hauser announced the public hearing to consider reducing the speed limit on Buckhall Road from 25 miles per hour to 20 miles per hour, located off LA Highway 3, in Section 19, Township 19 North, Range 13 West, Bossier Parish, LA.

Ms. Lynn Walker, 1206 Buckhall Road, Bossier City, LA, presented a petition signed by some residents on Buckhall Road in favor of reducing the speed limit from 25 miles per hour to 20 miles per hour. She stated that to her knowledge, there has been no opposition to this request.

Mr. Salzer stated that fourteen residents have signed the petition, and asked how many residents live on Buckhall Road. Ms. Walker stated that there are 30 residents that live on Buckhall Road. She stated that Buckhall Road is not used to access any other roadways and requested that the speed limit be reduced for safety reasons due to children using the roadway to ride their bicycles and children's motorized vehicles due to no sidewalks. She further stated that several residents walk late in the evening on Buckhall Road.

Motion was made by Mr. Shewmake, seconded by Mr. Avery, to reduce the speed limit on Buckhall Road from 25 miles per hour to 20 miles per hour.

The President called for public comment. There being none, **motion carried with the following vote recorded:**

AYES: Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs

NAYS: Mr. Salzer

ABSTAIN: None

ABSENT: Ms. Bennett

ORDINANCE NO. 4689

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON BUCKHALL ROAD LOCATED IN SECTION 19, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LOUISIANA, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 20th day of June, 2018, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon Buckhall Road in Section 19, Township 19 North, Range 13 West, Bossier Parish, Louisiana, in excess of twenty (20) miles per hour.

BE IT FURTHER ORDAINED, etc., that any person found guilty of violating the provisions of this ordinance shall be fined a sum not to exceed Five Hundred and no/100 Dollars (\$500.00), or imprisoned for not more than thirty (30) days, or both.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Shewmake, seconded by Mr. Avery. It was duly adopted on this 20th day of June, 2018, with the following vote recorded:

AYES:	Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs	
NAYS:	Mr. Salzer	
ABSTAIN:	None	
ABSENT:	Ms. Bennett	
RACHEL D. HAUSER		GLENN BENTON, PRESIDENT
PARISH SECRETARY		BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to schedule a public hearing on July 18, 2018, to consider approval of the plat of the proposed development of Belmere Subdivision, Unit No. 5, located in Section 4, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Craig, seconded by Mr. Darby, to schedule a public hearing on July 18, 2018, to consider approval of the Matthews Minor Plat, located in Section 7, Township 21 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Salzer, to schedule a public hearing on July 18, 2018, to consider approval of Eddie's Place Minor Plat, located in Section 29, Township 20 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to schedule a public hearing on July 18, 2018, to consider approval of the plat of the proposed development of Eagle Ridge Pointe Subdivision, Unit No. 1, a Planned Unit Development, located in Section 25, Township 17 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to schedule a public hearing on July 18, 2018, to consider approval of the plat of the proposed development of Lakewood Subdivision, Unit No. 4-F, located in Section 3, Township 18 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. David Ghormley, Property Standards Officer, reported on a meeting of the Property Standards Board of Review, advising that it is recommended that a condemnation hearing be scheduled on July 18, 2018, to consider condemnation of property located at 3094 Sligo Road, Haughton, LA, Tax Assessment No. 116098.

Mr. Skaggs expressed concern over a powerline that appears to be holding up a portion of the roof of the dilapidated home and asked if the condition of this property qualifies for an emergency condemnation hearing. After further discussion, **motion was made by Mr. Brotherton, seconded by Mr. Salzer, to schedule a condemnation hearing on July 18, 2018, to consider the condemnation of property located at 3094 Sligo Road, Haughton, LA, Tax Assessment No. 116098.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Plummer, seconded by Mr. Craig, to approve the application of Clyde and Carol Hudson for a 2018 Bossier Parish beer license at Our Place Bar and Grill, 300 Cryer's Camp Road, Elm Grove, LA. The application has been approved by the Sheriff's Department and the Health Department.

The President called for public comment. There being none, **motion carried with the following vote recorded:**

AYES:	Mr. Avery, Mr. Benton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
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NAYS: None
ABSTAIN: Mr. Brotherton
ABSENT: Ms. Bennett

Motion was made by Mr. Skaggs, seconded by Mr. Cochran, to adopt a resolution authorizing the acquisition by the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Louisiana, from Eagle Water, LLC, for \$2,000,000.00 of its sewer collection systems and wastewater and sewerage treatment facilities for the collection systems known as Cypress Bend Garden District, Cypress Bend and Haymeadow/Kingston Korner, and authorizing William R. Altimus to execute all closing documents related to same.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of June, 2018, that the Bossier Parish Police Jury hereby authorizes the acquisition by Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Louisiana, from Eagle Water, LLC, of its sewer collection system, wastewater and sewerage treatment facility, lift stations and related personal property for the collection systems known as Cypress Bend Garden District, Cypress Bend and Haymeadow/Kingston Korner;

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury and the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Louisiana, to execute any and all documents related to same and all closing documents that may be necessary or convenient to the transaction.

The resolution was offered by Mr. Skaggs, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 20th day of June, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Shewmake, to ratify acceptance of the proposal of Professional Service Industries, Inc., in the amount of \$1,100.00 for construction materials testing and observation services for Cardnell Road, and to authorize the execution of documents.

The President called for public comment. There being none, **motion carried with the following vote recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of June, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Professional Service Industries, Inc., in the amount of \$1,100.00 for construction materials testing and observation services for Cardnell Road.

The resolution was offered by Mr. Skaggs, seconded by Mr. Shewmake. It was duly adopted on this 20th day of June, 2018, with the following vote recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to authorize a request to the Louisiana Department of Transportation and Development for permission to install directional guide signs along LA-154, LA-157, and LA-527, to Bossier Parish Camp.

The President called for public comment. There being none, **motion carried with the following vote recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RESOLUTION

A RESOLUTION AUTHORIZING THE BOSSIER PARISH POLICE JURY TO PREPARE AND SUBMIT A PERMIT REQUEST TO THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR PERMISSION TO INSTALL GUIDE SIGNS ON STATE RIGHT-OF-WAY; PROVIDING FOR THE NECESSARY DOCUMENTATION AS REQUESTED; AND PROVIDING FOR OTHER RELATED MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Bossier Parish Police Jury is requesting a permit to install guide signs on state right-of-way; and

WHEREAS, the name of the entity the public is to be directed to is the Bossier Parish Camp at 198 Public Camp Road; and

WHEREAS, the information that is to appear on the sign is the name of the park and the direction of the park; and

WHEREAS, the general location the signs will be installed will be along LA-154, LA-157, and LA-527.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury as follows:

Section 1. That William R. Altimus, Parish Administrator, is hereby authorized to submit the permit request for guide signs on state right-of-way.

Section 2. That William R. Altimus, Parish Administrator, is hereby designated Authorized Representative for the Bossier Parish Police Jury to effect the preparation of the Permit Request for Guide Signs on State right-of-way.

A MOTION TO ADOPT the above resolution was made by Mr. Brotherton, seconded by Mr. Salzer, and resulted in the following vote recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Avery, seconded by Mr. Craig, to adopt a resolution authorizing the Bossier Parish Police Jury to acquire and/or expropriate all parcels, tracts, properties or servitudes required for construction and completion of Hazard Mitigation Grant Program #1603-015-0002, FEMA-1603-DR-LA, Project #349, Bossier Parish – Willow Chute Bayou Drainage Improvements Project, and to authorize the Parish Administrator to execute any and all documents, instruments, or affidavits that may be necessary or convenient to said expropriation, including a certificate of authorization to expropriate.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of June, 2018, that the Bossier Parish Police Jury is hereby authorized to acquire and/or expropriate all parcels, tracts, properties or servitudes required for construction and completion of Hazard Mitigation Grant Program #1603-015-0002, FEMA-1603-DR-LA, Project #349, Bossier Parish – Willow Chute Bayou Drainage Improvements Project.

BE IT FURTHER RESOLVED that the Parish Administrator is hereby authorized to execute any and all documents, instruments, pleadings or affidavits that may be necessary or convenient to the acquisition or expropriation of said properties.

The resolution was offered by Mr. Avery, seconded by Mr. Craig. Upon unanimous vote, it was duly adopted on this 20th day of June, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Salzer, seconded by Mr. Avery, to accept the proposal of Robert Russell, MAI, in the amount of \$3,500.00 for appraisal review services on Parcels 1-1 through 1-5, Willow Chute at Crosscreek Drive, and Parcels 1-1 through 1-4, Willow Chute at Lafitte Lane for Hazard Mitigation Grant Program #1603-015-0002, FEMA-1603-DR-LA, Project #349, Bossier Parish–Willow Chute Bayou Drainage Improvements Project, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of June, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Robert Russell, MAI, in the amount of \$3,500.00 for appraisal review services on Parcels 1-1 through 1-5, Willow Chute at Crosscreek Drive, and Parcels 1-1 through 1-4, Willow Chute at Lafitte Lane for Hazard Mitigation Grant Program #1603-015-0002, FEMA-1603-DR-LA, Project #349, Bossier Parish–Willow Chute Bayou Drainage Improvements Project.

The resolution was offered by Mr. Salzer, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 20th day of June, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to accept the proposal of Coyle Engineering Co., Inc., in the amount of \$4,250.00 for surveying services for two 100-foot by 100-foot water well

locations and a 30-foot easement, located in Section 5, Township 18 North, Range 12 West, Bossier Parish, LA, for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, FY 2014-2015 Community Water Enrichment Fund, CWEF No. 1415-CWEF-BSR-0001, and FY 2015-2016 Community Water Enrichment Fund, CWEF No. 1516-CWEF-BSR-0001, and to authorize the execution of documents.

The President called for public comment. There being none, **motion carried with the following vote recorded:**

AYES: Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Ms. Bennett
NO VOTE RECORDED: Mr. Craig

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of June, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Coyle Engineering Co., Inc., in the amount of \$4,250.00 for surveying services for two 100-foot by 100-foot water well locations and a 30-foot easement, located in Section 5, Township 18 North, Range 12 West, Bossier Parish, LA, for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, FY 2014-2015 Community Water Enrichment Fund, CWEF No. 1415-CWEF-BSR-0001, and FY 2015-2016 Community Water Enrichment Fund, CWEF No. 1516-CWEF-BSR-0001.

The resolution was offered by Mr. Rimmer, seconded by Mr. Plummer. It was duly adopted on this 20th day of June, 2018, with the following vote recorded:

AYES: Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Ms. Bennett
NO VOTE RECORDED: Mr. Craig
RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Avery, to approve a Supplemental Agreement between Aillet, Fenner, Jolly & McClelland, Inc., and the Bossier Parish Police Jury, for State Project No. H.007400, North Bossier Shared Use Trail-Phase II, for submittal of an application for Department of the Army Corps Permit 404, and authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of June, 2018, that William R. Altimus, Parish Administrator, or Mr. Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Supplemental Agreement between Aillet, Fenner, Jolly & McClelland, Inc., and the Bossier Parish Police Jury, for State Project No. H.007400, North Bossier Shared Use Trail-Phase II, for submittal of an application for Department of the Army Corps Permit 404.

The resolution was offered by Mr. Skaggs, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 20th day of June, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented a report on behalf of Mr. Altimus. He stated that Mr. Pat Stinson, Red River National Wildlife Refuge Center, reported that citizens have been using the walking trail to the boat launch at the wildlife center and the wildlife center located off Arthur Ray Teague Parkway.

Mr. Ford stated that Mr. Stinson reported that there may be federal grant funds available that can be utilized to build an additional walking bridge over Arthur Ray Teague Parkway to subdivisions located to the east. He stated that the staff will further review the potential grant and submit an application. He further stated that he will contact the Red River Waterway Commission and request assistance from them for funds to build the walking bridge.

Mr. Ford presented a report of dividends received from 2003 to present from worker's compensation due to the low number of on-the-job accidents.

Mr. Ford reported that a meeting was held with Mr. Jackson and Mr. Keith Norwood, Bossier Parish School Board, to discuss an agreement wherein the school board will donate a two-acre tract of land just south of the new Kingston Elementary School for a new park in northern Bossier Parish. He stated that access to the park will be from the existing school parking lot and sidewalks will be provided to the park as well. Mr. Ford stated that fencing around the park is planned, as well as a playground and waterpark in the future.

Mr. Ford stated there is also discussion of the school board donating additional property on Willow Chute Bayou adjacent to Fairburn Avenue for a walking trail and picnic tables for citizens visiting the park. He stated that there are plans to connect several subdivisions in this area with sidewalks which would allow safe access to the park. Mr. Ford stated that in exchange for property for the park and property located on Willow Chute Bayou, the police jury would provide in-kind services to the school board by providing pavement work at various school board owned locations.

Mr. Ford stated that a master plan will be obtained for the park in the very near future.

Mr. Ford stated that when the Sligo Road Extension off Arthur Ray Teague Parkway was opened, the speed limit was posted at 35 miles per hour. He stated that after several complaints, a study was done to determine if the speed limit could be increased. Mr. Ford stated that the study determined that the speed limit could be increased to 45 miles per hour.

Mr. Ford stated that speed limit signs and road striping will be done in-house.

Mr. Ford reported that a number of commercial vehicles have been crossing the posted bridge on Swan Lake Road in the construction zone, and a press release has been sent out advising that the Commercial Vehicle Enforcement Unit will be monitoring the bridge and citations will be issued after today to any overweight commercial vehicles that cross the posted bridge.

Mr. Ford stated that all contractors working on Swan Lake Road have been put on notice that citations will be issued to any overweight vehicles crossing the posted bridge.

Mr. Ford reported that there have been several complaints pertaining to the traffic on Swan Lake Road and traffic being reduced to one-lane due to the construction work. He stated that a meeting is scheduled for Tuesday, June 26, 2018, at 10:00 a.m., in the police jury conference room with all emergency agencies and the school board to discuss construction plans and future plans on Swan Lake Road and the potential to reduce the road to one-lane during construction.

Mr. Ford stated that in an effort to address the traffic issues, a recommendation may be made to the contractors that no lanes of traffic be closed prior to 9:00 a.m. and after 4:00 p.m. He requested that a meeting be held after today's meeting with Mr. Jackson to further discuss this matter.

Mr. Skaggs stated that the contractors are not following protocol for specifications for the current phase of the project. Mr. Ford stated that after reviewing the work that is to be done in the current phase of the project, it has been determined that work is being done in other phases of the project which is contributing to the traffic issues. Mr. Jackson stated that this matter needs to be further reviewed, and work specified in the current phase should be the only work being done at this time.

Mr. Jackson provided an update on the lawsuit against Bridon Builders, LLC, Woodhaven Homeowners Association, Inc., and Kenneth Brian Camp. He stated that a hearing was scheduled tomorrow in the 26th Judicial District Court in this matter, but Mr. Camp and Mr. Joey French, French Engineering Co., Inc., have begun work on drainage and the detention pond in Woodhaven Subdivision. He further stated that the hearing has been postponed to allow Mr. Camp to make the needed repairs.

Mr. Ford stated that the lawsuit requested that the detention pond be built as specified in the plans and specifications that were originally approved. He stated that work is currently being done to deepen the detention pond, rebuild the levee, and lower the outfall pipe. Mr. Ford stated that it appears that the detention pond is being dug deeper than originally planned in order to hold more capacity.

Mr. Ford stated that Coyle Engineering Co., Inc., will be inspecting the detention pond at the request of the police jury next week to determine if the detention pond has been repaired as needed. He stated that once Mr. Camp reviewed the detention pond and determined that it was not constructed correctly, he began working diligently to make the necessary repairs.

Mr. Benton asked if homeowners associations are aware that once detention ponds have been constructed for subdivisions, they are responsible for maintenance of the ponds. Mr. Jackson stated that parish ordinances will need to be amended to better clarify that the homeowners associations are responsible for the detention ponds. He stated that in addition to the parish inspecting streets and utilities once they are complete, the parish will need to include inspection of the drainage as built and possibly obtain certification from a professional engineer that all drainage has been built correctly. Mr. Jackson stated that typically, detention ponds are located on private property and the homeowners associations are not aware that it is their responsibility to maintain the detention pond.

Mr. Ford stated that this matter is being further reviewed.

Mr. Rimmer asked for an update on Mr. Clinton's property located on Dogwood Trail. Mr. Ford stated that a meeting will be scheduled with Mr. Clinton. He stated that complaints were received that grass was growing through cracks in a paved ditch and that there was overgrown grass in the parish right-of-way. He further stated that the grass in the parish right-of-way has been cut and the cracks located in the paved ditch have been treated to prevent grass from growing.

Mr. Ford stated that Mr. Clinton also requested that the parish repair an area in his yard that is washing out. He stated that the parish cannot access private property, and Mr. Clinton will be responsible for making any needed repairs on his property.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

Mr. Avery requested that a thermoplastic striping machine be used for striping the roads instead of paint. Mr. Ford stated that he will review costs for a small thermoplastic striping machine.

Mr. Rimmer stated that an Insurance Committee Meeting is scheduled for July 18, 2018, at 12:30 p.m.

Mr. Cochran stated that he has received several complaints about road striping on Viking Drive, and the need for a shoulder. He requested that the City of Bossier City be contacted regarding this matter.

Mr. Benton stated that Trailblazers will be holding an Estate Planning workshop at 6:00 p.m. on June 21, 2018, at the Library History Center, and encouraged the public to attend. He stated that attorneys will be available to discuss estate planning.

Mr. Benton requested that the agenda be amended to authorize the Parish Attorney to review property described as Lot A, less tract described in Volume 1316-312, Country Place Subdivision, Unit No. 4-A, in Section 10, Township 18 North, Range 12 West, Haughton, LA, Tax Assessment No. 113401, to determine if the property can be surplus. He stated that the lot is landlocked, and the parish is currently maintaining the property and is required to obtain permission from surrounding property owners to access the lot.

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to amend the agenda to authorize the Parish Attorney to review property described as Lot A, less tract described in Volume 1316-312, Country Place Subdivision, Unit No. 4-A, in Section 10, Township 18 North, Range 12 West, Haughton, LA, Tax Assessment No. 113401, to determine if the property can be surplus at the July 18, 2018, regular meeting.

The President called for public comment. There being none, **motion carried with the following vote recorded:**

- AYES:** Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** Ms. Bennett

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to authorize the Parish Attorney to review property described as Lot A, less tract described in Volume 1316-312, Country Place Subdivision, Unit No. 4-A, in Section 10, Township 18 North, Range 12 West, Haughton, LA, Tax Assessment No. 113401, to determine if the property can be surplus at the July 18, 2018, regular meeting.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Finance Committee Meeting – June 20, 2018, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 20th day of June, 2018, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Avery, Ms. Bennett, Mr. Cochran, and Mr. Craig being absent.

Motion was made by Mr. Rimmer, seconded by Mr. Salzer, to approve payment of accounts payable invoices for the month of May, 2018.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 20th day of June, 2018, the meeting was adjourned by the President at 3:00 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY