

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
May 16, 2018
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 16th day of May, 2018, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Glenn Benton, called the meeting to order. The invocation was given by Mr. Mac Plummer, and the pledge of allegiance was led by Mr. Fred Shewmake. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Norman Craig	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Shewmake, seconded by Mr. Brotherton, to adopt the minutes of the April 4, 2018, and April 18, 2018, regular meetings, and the April 18, 2018, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Kelly Wells, Shreveport-Bossier Sports Commission, expressed appreciation to Mr. Brotherton and Mr. Doyle Adams for their service on the Shreveport-Bossier Sports Commission Advisory Board, and to Mr. Billy Montgomery for his service as Chairman on the board. He also expressed appreciation to partners of the Shreveport-Bossier Sports Commission for their continued support.

Mr. Wells stated that the new slogan for the Shreveport-Bossier Sports Commission is "teaming up with our community to bring sporting events to Shreveport, Bossier City, Caddo and Bossier Parishes".

Mr. Wells presented a "Sports Connector Award" to the Bossier Parish Police Jury for its continued support. He stated that the sports commission does not rely solely on tax dollars from the public, but also receives funds from private and ticket revenues.

Mr. Wells reported that several people and entities have been working as a team to bring the Archery Shooters Association 3-D archery competition to Camp Minden in April of 2019.

Mr. Wells reported that the Miss Teen USA and Miss USA events are currently ongoing in the Shreveport/Bossier area, and reported on several upcoming events. He stated that there are approximately 150 events scheduled for this year.

Mr. Bernard Driggers, 350 Angie Circle, Benton, LA, requested to address the police jury. **Motion was made by Ms. Bennett, seconded by Mr. Cochran, to amend the agenda to add Mr. Bernard Driggers as visitor Number 2.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: None

Ms. Louise Dunigan, 426 Joe Lewis Road, Haughton, LA, requested to address the police jury. **Motion was made by Mr. Rimmer, seconded by Mr. Cochran, to amend the agenda to add Ms. Louise Dunigan as visitor Number 3.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: None

Ms. Lynn Walker, 1206 Buckhall Road, Bossier City, LA, requested to address the police jury. **Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to amend the agenda to add Ms. Lynn Walker as visitor Number 4.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: None

Mr. Driggers stated that he and Mr. David Mothershed who resides at 330 Angie Circle, Benton, LA, are concerned with the continued drainage issues on their properties due to the development of Woodhaven Subdivision. He stated that two properties have become unusable due to the drainage issues from Woodhaven Subdivision, and the owners have been unable to sell the properties. He further stated that he has presented the police jury and the developer of Woodhaven Subdivision, Mr. Brian Camp, with these concerns on several occasions in the last three years, but there has been no action taken.

Mr. Driggers stated that on June 21, 2017, the police jury placed a hold on building permits in Woodhaven Subdivision until such time as the developer made needed repairs to the detention pond located in the subdivision. Mr. Driggers stated that the developer made minor repairs and the hold on building permits was lifted. He further stated that the minor repairs did not resolve the overall drainage issues in this area.

Mr. Driggers stated that on March 21, 2018, the Road/Subdivision Regulations Committee placed a hold on building permits for Woodhaven Subdivision for any further development, but it was further determined that the hold only applied to one lot owned by the developer. He further stated that allowing continued construction of homes in Woodhaven Subdivision will only contribute to the existing drainage issues.

Mr. Driggers stated that the developer has no intentions of correcting the drainage issues with the detention pond in Woodhaven Subdivision. He stated that he recently supplied Mr. Ford with proposed specifications needed for the existing detention pond for Woodhaven Subdivision to achieve the volume in which was presented to and approved by the police jury.

Mr. Driggers stated that Mr. Ford requested that French Engineering, LLC, the engineering firm that handled designing the detention pond, review the detention pond to determine if the pond is in fact meeting the designed specifications. He stated that the specifications presented to and approved by the police jury for the detention pond do not provide the dimensions for the depth and length. He further stated that he has submitted proposed dimensions needed for the depth and length of the detention pond as designed by French Engineering, LLC, to Mr. Ford, but has not received a response.

Mr. Driggers stated that it was his understanding that a certified survey from an engineering firm of the completed detention pond would be obtained to determine if volume requirements are being met, and requested that a surveying company designated by him or a representative approved by him be allowed access to the easement to the detention pond so that a survey of the pond can be obtained.

Mr. Avery requested clarification of the complaints pertaining to the detention pond in Woodhaven Subdivision.

Mr. Ford stated that over the last few years, the parish has received significant rain events and the detention pond built for Woodhaven Subdivision has overtopped the levee and flooded Mr. Mothershed's property on Angie Circle. He stated that upon notification of water overtopping the levee of the detention pond, Mr. Camp was contacted to make the needed repairs. He further stated that due to the amount of rain received, it took additional time for Mr. Camp to make the repairs.

Mr. Avery asked if Mr. Camp made the needed repairs. Mr. Ford stated that Mr. Camp added dirt to the levee, but when an additional rain event occurred, water from the detention pond overtopped the levee again. He stated that Mr. Driggers is questioning the design of the detention pond for Woodhaven Subdivision. Mr. Ford stated that Mr. Camp was notified immediately that additional repairs were needed to the detention pond. He stated that building permits have been held on two separate occasions in Woodhaven Subdivision in the last two years until the needed repairs to the detention pond were made.

Mr. Ford stated that a meeting was held with Ms. Bennett, Mr. Driggers, Mr. Mothershed, and Mr. Camp to further discuss the detention pond. He stated that he presented Mr. Driggers' proposed calculations for the detention pond to Mr. Camp and requested that French Engineering, LLC, verify that the detention pond is meeting all required specifications to determine if the pond was constructed adequately. Mr. Ford stated that he has not been provided with the requested report from French Engineering, LLC.

Mr. Ford stated that when the original plat for Woodhaven Subdivision was approved on October 2, 2013, it was stipulated that a privacy fence must be provided along the east side of the proposed development. He stated that Woodhaven Subdivision Covenants provide that when homes were built on a lot, the homeowner would be responsible for fencing their property. Mr. Ford stated that Mr. Camp was advised that he would be responsible for enforcing the subdivision covenants and making sure that all fencing was installed as previously agreed, or the matter would be turned over to the Parish Attorney for further handling.

Mr. Ford stated that earlier this year he was instructed to place a hold on all building permits for lots owned by Mr. Camp in Woodhaven Subdivision. He stated that there was a misunderstanding pertaining to whether the hold was to be placed on all lots in Woodhaven Subdivision or lots owned by Mr. Camp only. He further stated that it was his understanding that the hold on building permits was to be for lots owned by Mr. Camp, which is what was put into effect.

Mr. Ford stated that he requested an update from Mr. Camp yesterday pertaining to the detention pond and privacy fencing. He further stated that Mr. Camp has been receptive to all complaints provided to him, and has expressed intentions to correct the issues as presented.

Mr. Benton asked if French Engineering, LLC, would be held accountable if it is determined that the detention pond was not designed properly. Mr. Ford stated that French Engineering, LLC, would be held accountable. He stated that the detention pond is located on private property and the parish has no responsibility for maintenance of the detention pond, and the developer is responsible for the maintenance of the pond.

Mr. Jackson stated that the only action available to the police jury is against Mr. Camp and any related entities. He stated that the parish has no ability to place any burdens on individuals that have purchased lots in Woodhaven Subdivision that have met current requirements. He further stated that the parish can restrict the sale of or building on any lot owned by Mr. Camp in Woodhaven Subdivision. Mr. Jackson stated that the parish cannot enforce restrictive subdivision covenants, and to the extent that there are restrictive subdivision covenants that are not being complied with, any homeowner in the subdivision can bring legal action to enforce the covenants.

Mr. Jackson stated that if it is determined that an individual and their firm presented an incorrect drainage study, the parish has the ability to not accept any further work from that individual and firm in the future. Mr. Ford stated that it has not been determined at this time if the drainage study is incorrect for Woodhaven Subdivision.

Mr. Avery stated that if the detention pond was incorrectly built, the parish is not responsible for making any improvements to the detention pond. Mr. Benton stated that it is the responsibility of the engineering firm to ensure that all drainage studies are correct and all drainage is built to specifications. Mr. Ford stated that a third party reviewed the documents pertaining to the detention pond in Woodhaven Subdivision, but it is unknown if the detention pond was built correctly. He stated that he has requested clarification from Mr. Camp to determine if the detention pond was built correctly, but has not been provided with a survey to date.

Mr. Ford stated that the parish accepted the streets and drainage located in the parish right-of-way in Woodhaven Subdivision, but the detention pond is located on private property and is not owned or maintained by the parish. He stated that the homeowners association and each individual living inside the subdivision owns and is responsible for maintenance of the detention pond. Mr. Driggers asked who is responsible for protecting existing subdivisions and homeowners from drainage issues from other subdivisions. He stated that the detention pond in Woodhaven Subdivision is silted in, and needs to be cleaned out.

Mr. Jackson stated that all maintenance of the detention pond is the responsibility of the homeowners association. Mr. Driggers asked who is responsible for enforcing maintenance of the detention pond by the homeowners association. Mr. Jackson stated that typically, restrictive subdivision covenants provide that a landowner in the subdivision has the authority independently of the homeowners association to bring legal action for enforcement of restrictive covenants.

Mr. Skaggs asked if Mr. Driggers lives in Woodhaven Subdivision. Mr. Driggers stated that he does not live in Woodhaven Subdivision and he is relying on the police jury to protect his property from flooding due to drainage from an adjacent subdivision.

Mr. Cochran asked for clarification on how the detention pond in Woodhaven Subdivision is affecting Mr. Driggers' property if he does not live in the subdivision. Mr. Driggers stated that drainage collects on the northeast side of Woodhaven Subdivision at Highway 162 and Angie Circle. He stated that drainage is supposed to drain into a 30-inch culvert at the intersection, and a berm has been built along the east side of Woodhaven Subdivision. He stated that the entire berm is supposed to have been built with an elevation of 205 feet above sea level. He further stated that the detention pond located behind the berm should be rectangular in shape, but it is completely filled in and causes water to overtop the berm in multiple places. Mr. Driggers stated that the drainage does not drain into the 30-inch culvert, but drains onto Mr. Mothershed's property, as well as several other properties, causing flooding.

Mr. Cochran asked if the homeowners in Woodhaven Subdivision make up the homeowners association, or if Mr. Camp controls the homeowners association. Mr. Ford stated that he is unsure at this time who is in control of the homeowners association.

Mr. Avery asked if the police jury approved the existing detention pond in Woodhaven Subdivision. Mr. Ford stated that the police jury did approve the detention pond as presented by the developer and engineer. There was additional discussion pertaining to who is potentially responsible for the detention pond if the detention pond was not built correctly.

Mr. Driggers stated that he is an engineer and the plans submitted for the detention pond by French Engineering, LLC, does not include the depth or length required for the detention pond and is unsure how the detention pond was approved with inadequate information.

Mr. Avery requested that the Parish Attorney review this matter in greater detail and notify Mr. Camp of the ongoing drainage issues from the detention pond located in Woodhaven Subdivision. Mr. Benton recommended that a hold be placed on any building permits for lots owned by Mr. Camp in Woodhaven Subdivision.

Mr. Cochran recommended that if it is determined that the Woodhaven Subdivision Homeowners Association consists of the homeowners in Woodhaven Subdivision, they be required to make the necessary corrections to the detention pond.

Mr. Jackson asked if any natural drainage is being adversely affected by the continued overtopping of the detention pond. Mr. Ford stated that the natural drainage was diverted, but has not been blocked. There was further discussion pertaining to the natural drainage and what legal grounds may be available to the police jury in this matter.

Mr. Jackson asked what needs to be done to resolve this matter. Mr. Ford stated that the detention pond needs to be dug out, repairs to the berm need to be made, and the privacy fence needs to be installed as stipulated at the October 2, 2013, regular police jury meeting as a condition of plat approval.

After further discussion, **motion was made by Mr. Avery, seconded by Mr. Craig, to refer the drainage issues and requirement of installation of the privacy fence in Woodhaven Subdivision to the Parish Attorney for further handling.**

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

AYES: Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Ms. Bennett

Ms. Louise Dunigan, 462 Joe Lewis Road, Haughton, LA, stated that she has lived on Joe Lewis Road since the year 2000 and the parish grades the road, but it deteriorates quickly. She stated that two school buses travel on Joe Lewis Road, and the road needs to be paved.

Ms. Dunigan asked what she could do as a resident of Joe Lewis Road to petition the police jury to pave Joe Lewis Road.

Mr. Rimmer stated that the Road/Subdivision Regulations Committee discussed Joe Lewis Road at today's committee meeting. He reported that one of the properties in which right-of-way is needed in order to make the

necessary improvements has many heirs and several successions would need to be opened in order to obtain the necessary right-of-way. Mr. Rimmer stated that it is possible that a friendly expropriation may be an option in order to obtain the needed right-of-way for the parish to pave Joe Lewis Road.

Mr. Ford stated that Joe Lewis Road is a tacitly dedicated road and is approximately 10 to 15-feet wide. He stated that he has spoken with one of the heirs recently, and they were not opposed to a friendly expropriation. Mr. Jackson stated that he would discuss this matter further with Mr. Ford to discuss other possible options.

Mr. Rimmer stated that the police jury will continue to pursue obtaining the needed right-of-way in an effort to pave Joe Lewis Road in the future.

Ms. Lynn Walker, 1206 Buckhall Road, Bossier City, LA, stated that she is unsure if the railroad or the parish is responsible for maintaining the ditch located behind Lot 9, Buckhall Subdivision, at the railroad. She stated that the railroad has advised her that they are only responsible for maintaining 50 feet from the center of the railroad track.

Ms. Walker stated that in the past, the railroad has removed a fallen tree from her fence line. She stated that last June a tree was removed from her fence line by the railroad company and the debris was left which is now falling into the ditch causing additional drainage issues to the already existing drainage issues on Buckhall Road.

Ms. Walker stated that she has spoken with Ms. Bennett regarding this matter, but has not received a recommended resolution. She stated that she has also been unable to obtain a response from the railroad regarding this matter.

Ms. Walker stated that if maintenance of this ditch is the police jury's responsibility, she requests that the police jury clean the ditch. Mr. Avery stated that the railroad has removed trees in several places along the railroad and ditch and left debris.

Mr. Ford stated that he has received several complaints over the years pertaining to debris being left from removal of trees and other debris by the railroad, and advised that the ditch is located in the railroad right-of-way which prohibits the police jury from accessing those areas to remove the debris. He stated that he has submitted a request to the railroad company to clean the ditches, and in order for the police jury to be able to do so, would be costly and timely to obtain the required permits from the railroad. He further stated that the parish has never cleaned railroad right-of-way.

Mr. Ford stated that he is unaware of any homes that have been in danger of flooding in this area. Mr. Benton stated that the parish is unable to access railroad right-of-way to remove the debris. Ms. Walker stated that she wants the debris removed from her property line and if the railroad chooses to push the debris into the parish right-of-way and the parish fails to clean the debris which could cause flooding of homes, she will pursue legal action against all parties involved that failed to remove the debris.

Ms. Walker stated that she has submitted three requests to Ms. Bennett for the speed limit to be reduced from 25 miles per hour to 20 miles per hour on Buckhall Road. She requested that the police jury consider her request.

Mr. Jackson stated that a public hearing will need to be scheduled to reduce the speed limit. Mr. Ford stated that all residents that would be affected by a reduction in the speed limit on Buckhall Road will need to be notified. Ms. Walker asked if a petition from the residents would assist in getting this matter approved. Mr. Jackson requested that if a petition is obtained by Ms. Walker from the residents of Buckhall Road to reduce the speed limit, it will need to be presented at the public hearing.

After further discussion, **motion was made by Mr. Avery, seconded by Mr. Cochran, to schedule a public hearing on June 20, 2018, to consider reducing the speed limit on Buckhall Road from 25 miles per hour to 20 miles per hour, located off LA Highway 3, in Section 19, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

AYES: Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Ms. Bennett

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Dogwood South Subdivision, Unit No. 3-B, being a resubdivision of a portion of Lot 94, Dogwood South Subdivision, Unit No. 3-A, located in Section 8, Township 18 North, Range 12 West, Bossier Parish, LA.

Mr. Charlie Coyle, Coyle Engineering Co., Inc., was present. Mr. Benton expressed concern of an exposed drainage pipe from Dogwood Subdivision, Unit No. 19, in the ditch that needs to be extended to the bottom of the ditch to prevent washouts.

After further discussion, **motion was made by Mr. Shewmake, seconded by Mr. Rimmer, to approve the plat of the proposed development of Dogwood South Subdivision, Unit No. 3-B, being a resubdivision of a portion of Lot 94, Dogwood South Subdivision, Unit No. 3-A, located in Section 8, Township 18 North, Range 12 West, Bossier Parish, LA, subject to the drainage pipe from Dogwood Subdivision, Unit No. 19, being extended to the bottom of the ditch to prevent washout.**

The President called for public comment. Mr. Terry Williams, 321 Dogwood South Lane, Haughton, LA, asked if issues with the exposed drainage pipe being discussed is located in the reservoir next to his home. After further discussion, it was determined that Mr. Williams' property is not located next to the exposed drainage pipe.

Mr. Williams stated that there is an ongoing erosion issue at the cross-tie wall next to his property. Mr. Benton stated that the drainage ditch along the side of Mr. Williams' property is a dedicated drainage easement and a request has been made for Mr. Coutee to clean out the ditch.

Mr. Williams stated that cleaning the ditch out has not stopped the erosion issues. He stated that he has spent approximately \$20,000.00 over the last three years building concrete cinderblock retaining walls to prevent continued erosion.

Mr. Benton stated that the drainage ditch is considered a main drainage ditch for the subdivision and the parish does not have the funds at this time to pave the drainage ditch. He stated that the drainage ditch was designed to be a

main drainage ditch prior to Mr. Williams' home being built, and the ground is made up of river sand and the parish can only keep the drainage ditch maintained until funding is available to concrete the ditch.

Mr. Ford stated that the parish can riprap the portion of the drainage ditch located in the parish easement to assist with any washout issues. Mr. Benton asked that the highway department continue to monitor this drainage ditch and provide riprap as discussed.

Votes were cast and the motion carried with the following vote:

AYES: Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Ms. Bennett

Mr. Bob Brotherton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee. Committee members attending the Road/Subdivision Regulations Committee meeting were Mr. Brotherton, Mr. Plummer, Mr. Shewmake, Mr. Craig, Ms. Bennett, and Mr. Rimmer. Mr. Altimus, Mr. Sam Marsiglia, Ms. Carlotta Askew-Brown, Mr. Mark Coutee, Mr. Marvin Carroll, Mr. Ford, Mr. Pat Culverhouse, Mr. Matt Rhodes, Ms. Jessica Aldridge, Ms. Hauser, and Ms. Julie Gill were also present. Other jurors present were Mr. Salzer, Mr. Darby, Mr. Benton, and Mr. Skaggs.

Mr. Brotherton stated that the committee discussed road damage throughout the parish due to recent flood events. He stated that the committee discussed the Red River Flood Plain and the increase of groundwater which is adversely affecting parish roads. He further stated that the high volume of commercial vehicles and increase of traffic on parish roads, combined with the increase of groundwater, is significantly increasing the rate of deterioration of parish roads.

Mr. Brotherton reported that a new material is being considered for parish roadways, and the material will be tested in the near future.

Mr. Brotherton stated that the committee discussed the need for regulations for telecommunication towers, off-premise signs and billboards within the five-mile jurisdiction of the Benton-Parish Metropolitan Planning Commission. He stated that ordinances for regulations will be presented for consideration in the very near future.

Mr. Brotherton stated that it is recommended by the Road/Subdivision Regulations Committee that a six-month moratorium be issued on the placement of off-premise signs and billboards within the five-mile jurisdiction of the Benton-Parish Metropolitan Planning Commission.

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to amend the agenda to accept the recommendation of the Road/Subdivision Regulations Committee to issue a six-month moratorium on the placement of off-premise signs and billboards within the five-mile jurisdiction of the Benton-Parish Metropolitan Planning Commission.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Ms. Bennett

Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to accept the recommendation of the Road/Subdivision Regulations Committee to issue a six-month moratorium on the placement of off-premise signs and billboards within the five-mile jurisdiction of the Benton-Parish Metropolitan Planning Commission.

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: Mr. Avery
ABSENT: Ms. Bennett

Mr. Mac Plummer, Chairman of the Parks and Recreation Committee, reported on a meeting of that committee. Committee members attending the Parks and Recreation Committee meeting were Mr. Plummer, Mr. Shewmake, Mr. Brotherton, Mr. Salzer, and Mr. Benton. Mr. Altimus, Mr. Ford, Mr. Jackson, Mr. Warren Saucier, Ms. Carlotta Askew-Brown, Mr. Mark Coutee, Ms. Hauser, Mr. Joe Buffington, Mr. Pat Culverhouse, Ms. Jessica Aldridge, and Ms. Julie Gill were also present. Other Jurors present were Mr. Darby, Mr. Craig, Mr. Rimmer, and Ms. Bennett.

Mr. Plummer stated that the committee discussed the potential to purchase a tract of land adjacent to Lawson Bo Brandon Sports Complex. He stated that Mr. Saucier is to further review this matter.

Motion was made by Mr. Skaggs, seconded by Mr. Shewmake, to accept a proposal of David W. Volentine in the amount of \$14,000.00 for appraisal services on Parcels 1-1 through 1-5, Willow Chute at Crosscreek Drive, and Parcels 1-1 through 1-4, Willow Chute at Lafitte Lane for the Governor's Office of Homeland Security and Emergency Preparedness – Hazard Mitigation Grant Program Drainage Project No. 2012-385, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

AYES: Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None
ABSTAIN: None
ABSENT: Ms. Bennett

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of May, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of David W. Volentine in the amount of \$14,000.00 for appraisal services on Parcels 1-1 through 1-5, Willow Chute at Crosscreek Drive, and Parcels 1-1 through 1-4, Willow Chute at Lafitte Lane for the Governor’s Office of Homeland Security and Emergency Preparedness – Hazard Mitigation Grant Program Drainage Project No. 2012-385.

The resolution was offered by Mr. Skaggs, seconded by Mr. Shewmake. It was duly adopted on this 16th day of May, 2018, with the following vote recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Plan Change No. 3 on the Acceleration Lane on US 71, Planning and Construction (Bossier), FP&C Project No. 50-J08-14-02 (Parish Project No. 2016-469) advising that the plan change results in 162 additional contract days. **Motion was made by Mr. Plummer, seconded by Rimmer, to approve Plan Change No. 3 for the Acceleration Lane on US 71, Planning and Construction (Bossier), FP&C Project No. 50-J08-14-02, subject to approval by Office of Facility Planning and Control, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of May, 2018, that it does hereby approve Plan Change No. 3 for the Acceleration Lane on US 71, Planning and Construction (Bossier), FP&C Project No. 50-J08-14-02 (Parish Project No. 2016-469), subject to approval by Office of Facility Planning and Control.

BE IT FURTHER RESOLVED that Glenn Benton, President, is hereby authorized to execute said Plan Change No. 3.

The resolution was offered by Mr. Plummer, seconded by Mr. Rimmer. It was duly adopted on this 16th day of May, 2018, with the following vote recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Plummer, seconded by Mr. Salzer, to approve the Certificate of Substantial Completion of the Acceleration Lane on US 71, Planning and Construction (Bossier), FP&C Project No. 50-J08-14-02, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of May, 2018, that it does hereby approve the Certificate of Substantial Completion of the Acceleration Lane on US 71, Planning and Construction (Bossier), FP&C Project No. 50-J08-14-02.

BE IT FURTHER RESOLVED that Glenn Benton, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Plummer, seconded by Mr. Salzer. It was duly adopted on this 16th day of May, 2018, with the following vote recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RACHEL D. HAUSER

PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Shewmake, seconded by Mr. Craig, to authorize the payment of Invoice Nos. 15277 and 15546 from Lazenby & Associates, Inc., in the total amount of \$31,364.00 for the Bossier North/South Corridor, I-220/Swan Lake Road, Interchange to Crouch Road Improvement, State Project H.003854, F.A.P. H.003854, Bossier Parish, Louisiana, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to accept streets and drainage in Redwood Place at Legacy Subdivision, Unit No. 10, into the parish road system for permanent maintenance.

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

ORDINANCE NO. 4686

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 16th day of May, 2018, has received a request from Southern Home Builders, Inc., that the parish accept into its system for permanent maintenance, the streets and drainage in Redwood Place at Legacy Subdivision, Unit No. 10; and

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinance.

THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of Southern Home Builders, Inc., including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, streets and drainage located in Redwood Place at Legacy Subdivision, Unit No. 10, Bossier Parish, Louisiana:

Dublin Way – 0.057 mile

False River Drive – 0.249 mile

Grand Lake Drive – 0.048 mile

BE IT FURTHER RESOLVED, that a certified copy of this ordinance be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The Ordinance was offered by Mr. Skaggs, seconded by Mr. Rimmer. It was duly adopted on this 16th day of May, 2018, with the following vote recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RACHEL D. HAUSER

PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Craig, to accept the sewer main extension and improvements in Redwood Place at Legacy Subdivision, Unit No. 10, into the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier sewer system for permanent maintenance.

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Avery, Ms. Bennett

ORDINANCE NO. 4687

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 16th day of May, 2018, has received a request from Southern Home Builders, Inc., that the parish accept into the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier sewer system for permanent maintenance, the sewer main extension and improvements in Redwood Place at Legacy Subdivision, Unit No. 10; and

WHEREAS, the said sewer system has been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said sewer system as to material and workmanship as required by Chapter 122, Section 122-65 of the Bossier Parish Code of Ordinance.

THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of Southern Home Builders, Inc., including labor and materials, for the above captioned sewer system.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish sewer system for continuous maintenance, the sewer system located in Redwood Place at Legacy Subdivision, Unit No. 10, Bossier Parish, Louisiana; and

BE IT FURTHER RESOLVED, that a certified copy of this ordinance be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The Ordinance was offered by Mr. Skaggs, seconded by Mr. Craig. It was duly adopted on this 16th day of May, 2018, with the following vote recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Avery, Ms. Bennett

RACHEL D. HAUSER
 PARISH SECRETARY

GLENN BENTON, PRESIDENT
 BOSSIER PARISH POLICE JURY

Ms. Hauser reported that notice has been received from the Louisiana Secretary of State advising that Mr. Loy Wayne Berry, Jr., has resigned as Bossier Parish Constable District 6 effective May 15, 2018. She stated that Mr. Charles Gray, Bossier Parish Justice of the Peace District 6, recommends the interim appointment of Mr. Albert Martin-nez to fill the vacancy created due to the resignation of Mr. Berry.

Motion was made by Mr. Brotherton, seconded by Mr. Darby, to amend the agenda to approve the interim appointment of Mr. Albert Martin-nez, to the office of Bossier Parish Constable District 6 to fill the vacancy created by the resignation of Mr. Loy Wayne Berry, Jr., and to call a special primary election on November 6, 2018, to fill said vacancy.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Avery, Ms. Bennett

Motion was made by Mr. Brotherton, seconded by Mr. Darby, to approve the interim appointment of Mr. Albert Martin-nez, to the office of Bossier Parish Constable District 6 to fill the vacancy created by the resignation of Mr. Loy Wayne Berry, Jr., and to call a special primary election on November 6, 2018, to fill said vacancy. Qualifying for interested candidates is July 18 through July 20, 2018. In the event of a run-off, the general election is scheduled for December 8, 2018.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

PROCLAMATION

WHEREAS, a vacancy exists in the office of the Bossier Parish Constable District 6, due to the resignation of Mr. Loy Wayne Berry, Jr., on May 15, 2018.

NOW, THEREFORE, the Bossier Parish Police Jury, in regular session on this 16th day of May, 2018, does hereby appoint Mr. Albert Martin-nez, to serve as interim appointee to the office of Bossier Parish Constable District 6, until such time as an election to fill this vacancy can be duly held.

FURTHER, the Bossier Parish Police Jury does hereby issue notice, call and proclamation for a special primary election and special general election to be held in Bossier Parish Constable District 6, to fill said vacancy.

The Bossier Parish Police Jury does fix the date of the primary election for November 6, 2018, and the date of the general election for December 8, 2018, at the times, places and manner prescribed by law.

Any qualified person desiring to become a candidate for said office shall file the necessary papers required by law, with the appropriate entity in the manner and form and under the procedures and conditions required by law, during the period commencing on July 18, 2018, and ending on July 20, 2018.

The Bossier Parish Police Jury does hereby request the Secretary of State, the Commissioner of Elections, the Board of Supervisors of Elections, the Clerk of Court, the Registrar of Voters and all other persons charged with any power, function, right, duty or responsibility in conducting elections in the Parish of Bossier to exercise every lawful function and do every act necessary to conduct said elections, cause the returns thereof to be made, and in general to perform all related and incidental functions necessary to canvass and promulgate the results thereof.

The above proclamation was presented by Mr. Brotherton, seconded by Mr. Darby. It was duly adopted on this 16th day of May, 2018, by the following vote:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus reported that Mr. Craig Spohn, President and Executive Director of Cyber Innovation Center, will be receiving an honorary Doctor of Science degree from Louisiana Tech University on May 19, 2018. He stated that this is the first honorary doctorate degree given by Dr. Les Guice, President of Louisiana Tech University.

Mr. Altimus provided an update on the new Bossier Parish Community College building. He stated that it is anticipated that completion of the building will be by the end of July with plans to begin classes in the new building in September.

Mr. Ford provided an update on the purchase of 637 Pine Cone Drive, Haughton, LA, which is a flood damaged home that was to be purchased through the Federal Emergency Management Agency Hazard Mitigation Grant Program in Bossier Parish. He stated that the owners of 637 Pine Cone Drive, Haughton, LA, allowed the home to go back to the mortgagor, and the police jury has submitted an offer to the realty company for the parish to purchase the home. He further stated that he will provide an update at a later date.

Mr. Ford reported that a project worksheet has been signed with the Federal Emergency Management Agency for repairs to Swan Lake Road in southern Bossier Parish located off Poole Road for \$1.2 million.

Mr. Ford reported that he, Ms. Hauser, and Ms. Jessica Aldridge recently attended a workshop for the Louisiana Community Development Block Grant Program. He stated that Bossier Parish is one of few entities that received LCDBG funds for FY2018-2019.

Mr. Ford stated that there have been no available funds from the Community Water Enrichment Fund and Louisiana Government Assistance Program Fund, but the State is working to provide funding for the next cycle.

Mr. Ford provided an update on Red Fox Circle, stating that work will begin soon to improve existing drainage issues.

Mr. Ford requested that the agenda be amended to consider a request from Best Yet Builders, LLC, to amend the phasing plan for the Bossier North/South Corridor, I-220/Swan Lake Road, Interchange to Crouch Road Improvement, State Project H.003854, F.A.P. H.003854, Bossier Parish, Louisiana.

Motion was made by Mr. Skaggs, seconded by Mr. Salzer, to amend the agenda to consider approval of a request from Best Yet Builders, LLC, to amend the phasing plan for the Bossier North/South Corridor, I-220/Swan Lake Road, Interchange to Crouch Road Improvement, State Project H.003854, F.A.P. H.003854, Bossier Parish, Louisiana.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Avery, Ms. Bennett

Mr. Ford stated that Best Yet Builders, LLC, has submitted a request to amend the phasing plan for the Bossier North/South Corridor, I-220/Swan Lake Road, Interchange to Crouch Road Improvement, State Project H.003854,

F.A.P. H.003854, Bossier Parish, Louisiana, from the currently approved five phases to seven phases which would be an approximate \$2,000.00 savings for the parish with no additional contract days. He stated that Lazenby and Associates, Inc., provided the engineering services for the approved five phasing design, and it would be his recommendation that the request for a phasing amendment be submitted to Lazenby and Associates, Inc., for further review. Mr. Ford stated that the approximate cost for Lazenby and Associates, Inc., to provide the study and potential design for a seven phase project will be \$15,000.00.

Mr. Ford stated that after further review of the request to amend this project from five phases to seven phases, it is his recommendation that the request for a phasing amendment be denied based on the approximate cost of \$15,000.00 for Lazenby and Associates, Inc., to review the request, and a potential credit of only \$2,000.00 for the parish if phasing increased from five to seven phases.

Motion was made by Mr. Rimmer, seconded by Mr. Skaggs, to deny the request from Best Yet Builders, LLC, to amend the phasing plan for the Bossier North/South Corridor, I-220/Swan Lake Road, Interchange to Crouch Road Improvement, State Project H.003854, F.A.P. H.003854, Bossier Parish, Louisiana.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
 NAYS: None
 ABSTAIN: None
 ABSENT: Mr. Avery, Ms. Bennett

Mr. Ford requested that the agenda be amended to consider a request for a variance of parish regulations to allow a home to be built below the road level on Spencer Circle, Lot Nos. 35 and 36, Cypress Bay Subdivision, Unit No. 3, Benton, LA, and on Westrilee Drive, Lot No. 32, Water’s Edge Cypress Subdivision, Phase I, Benton, LA. He stated that these are large lots on the lake and water will be routed around the homes on each lot.

Motion was made by Mr. Shewmake, seconded by Mr. Skaggs, to amend the agenda to consider a request for a variance of parish regulations to allow a home to be built below the road surface level on Spencer Circle, Lot Nos. 35 and 36, Cypress Bay Subdivision, Unit No. 3, Benton, LA, and on Westrilee Drive, Lot No. 32, Water’s Edge Cypress Subdivision, Phase I, Benton, LA.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
 NAYS: None
 ABSTAIN: None
 ABSENT: Mr. Avery, Ms. Bennett

Mr. Ford stated that he has reviewed the requests and recommends approval of the requested variances of parish regulations to allow homes to be built below the road surface level on Spencer Circle, Lot Nos. 35 and 36, Cypress Bay Subdivision, Unit No. 3, Benton, LA, and on Westrilee Drive, Lot No. 32, Water’s Edge Cypress Subdivision, Phase I, Benton, LA. He stated that it is planned that the homes to be located at these two locations will be approximately two feet below the road surface level, and will be located approximately 50 to 60 feet from the road.

Mr. Benton expressed concern regarding rerouting the water around the homes. Mr. Ford stated that he believes the proposed swell to be built around each home will sufficiently divert water around the homes.

Motion was made by Mr. Shewmake, seconded by Mr. Plummer, to approve requests for variances of parish regulations to allow homes to be built below the road surface level on Spencer Circle, Lot Nos. 35 and 36, Cypress Bay Subdivision, Unit No. 3, Benton, LA, and on Westrilee Drive, Lot No. 32, Water’s Edge Cypress Subdivision, Phase I, Benton, LA.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
 NAYS: None
 ABSTAIN: None
 ABSENT: Mr. Avery, Ms. Bennett

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish. He reported on recent vandalism at Parish Camp and stated that measures are being taken to prevent future vandalism.

Mr. Brotherton encouraged attendance at the dedication ceremony of the “Veterans War Memorial” on May 18, 2018, at 10:00 a.m. at Camp Joy Marina. He stated that Mr. Norman Craig will be the guest speaker.

Mr. Brotherton congratulated Parkway High School for winning the state championship in wrestling and Benton High School for winning the 4A baseball state championship.

Mr. Brotherton congratulated all Bossier Parish Schools that competed in the Archery National Championships held in Kentucky. He stated that several jurors had children and grandchildren that competed in the archery competition.

Mr. Brotherton congratulated Houghton High School for being state runner-ups in the 4 x 200-metres relay in

the State track meet, and also congratulated Mr. Jackson's son, Luke Jackson, for winning the State Championship for the second year in a row in javelin at the State track meet.

Finance Committee Meeting – May 16, 2018, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 16th day of May, 2018, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members present.

Motion was made by Mr. Rimmer, seconded by Mr. Darby, to approve payment of accounts payable invoices for the month of April, 2018.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. William Altimus, Parish Administrator, stated that the parish currently pays \$3 million per year in debt service for the courthouse renovation and jail complex, which will soon be paid in full. He stated that due to recent flood events, it has been determined that the parish has suffered an approximate \$25 million in damages to parish roads, and it is unclear at this time how much, if any, funds will be received from the Federal Emergency Management Agency to assist the parish with the cost of damages. Mr. Altimus stated that there are several bridges in Bossier Parish that need improvements as well.

Mr. Altimus stated that if funds are not available from FEMA, the parish will be burdened with all costs to repair roads and bridges. He stated that the water table has risen in Bossier Parish due to the flood events, which is creating adverse effects on roads and sewer and water lines.

Mr. Altimus stated that South Bossier Park is continuing to grow, and with that growth, additional improvements need to be made in the very near future. He stated that funds will be needed for those improvements which will be costly.

Mr. Altimus stated that the new law pertaining to housing 17 year old inmates may possibly require the parish to build a new juvenile detention center once the law has been implemented by the State. He stated that at this time, it is uncertain when and how this law will affect the Parish of Bossier.

Mr. Altimus stated that there is potential for expansion of the sewer district in the future, and the parish will need funding for that expansion.

Mr. Altimus stated that due to the possible need for funding for the above mentioned projects, he recommends that the parish authorize an application to the Louisiana Local Government Environmental Facilities and Community Development Authority to request the issuance of its Revenue and Refunding Bonds (Bossier Parish Public Improvement Projects) Series 2018; in an amount not to exceed \$50,000,000 for the purposes of financing Capital Projects and refunding certain maturities, and an application to the State Bond Commission in the event there is a need that sufficiently warrants the parish to borrow funds.

Motion was made by Mr. Benton, seconded by Mr. Darby, to adopt a resolution declaring the intention of the Parish of Bossier, State of Louisiana, to incur and refund debt; authorizing application to the Louisiana Local Government Environmental Facilities and Community Development Authority to request the issuance of its Revenue and Refunding Bonds (Bossier Parish Public Improvement Projects) Series 2018; in an amount not to exceed \$50,000,000 for the purposes of financing Capital Projects and refunding certain maturities; to be issued in one or more series, taxable or tax-exempt; authorizing the filing of an application with the State Bond Commission in connection therewith; providing for employment of bond counsel and a financial advisor in connection therewith; and providing for other matters with respect thereto, and authorize the execution of documents.

The Chairman called for public comment. Mr. Shaun B. Toups, Government Consultants, Inc., stated that the resolution being presented today for adoption requests approval from the State Bond Commission to move forward with the application for Revenue and Refunding Bonds, but does not authorize any specific borrowing of funds. He stated that if approved by the State Bond Commission, the police jury will make the determination when and what funds are needed and prioritizing projects. There was additional discussion pertaining to bonds.

Ms. Jennifer Fiore, Dunlap Fiore, LLC, introduced herself and expressed appreciation to the police jury for allowing them to represent the Parish of Bossier as bond counsel. Mr. John Dunlap, Dunlap Fiore, LLC, also expressed appreciation to the police jury, and introduced Ms. Erin Fonacier, who will also serve as bond counsel from Dunlap Fiore, LLC.

Votes were cast and the motion carried unanimously.

RESOLUTION

A RESOLUTION DECLARING THE INTENTION OF THE PARISH OF BOSSIER, STATE OF LOUISIANA, TO INCUR AND REFUND DEBT; AUTHORIZING APPLICATION TO THE LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY TO REQUEST THE ISSUANCE OF ITS REVENUE AND REFUNDING BONDS (BOSSIER PARISH PUBLIC IMPROVEMENT PROJECTS) SERIES 2018; IN AN AMOUNT NOT TO EXCEED \$50,000,000 FOR THE PURPOSES OF FINANCING CAPITAL PROJECTS AND REFUNDING CERTAIN MATURITIES; TO BE ISSUED IN ONE OR MORE SERIES, TAXABLE OR TAX-EXEMPT; AUTHORIZING THE FILING OF AN APPLICATION WITH THE STATE BOND COMMISSION IN CONNECTION THEREWITH; PROVIDING FOR EMPLOYMENT OF BOND COUNSEL AND A FINANCIAL ADVISOR IN CONNECTION THEREWITH; AND PROVIDING FOR OTHER MATTERS WITH RESPECT THERETO.

WHEREAS, by prior resolution, the Parish of Bossier, State of Louisiana (the "Parish"), a parochial government and political subdivision established pursuant to the Constitution and the laws of the State of Louisiana became a participating political subdivision and member of the Louisiana Local Government Environmental Facilities and Community Development Authority (the "Authority");

WHEREAS, the Authority was created pursuant to Chapter 10-D of Title 33 of the Louisiana Revised Statutes of 1950, as amended, comprised of La. R.S. 33:4548.1 through 4548.16 (the "Act"), and other constitutional and statutory authority in order to finance the acquiring, financing, constructing and equipping of certain facilities, including facilities used for general governmental purposes, environmental, public infrastructure, community and economic development purposes and to otherwise establish programs to aid in the financing of local government, and to provide for the issuance of bonds for authorized projects, and to procure any funds necessary therefore by mortgage, pledge or other encumbrance of the trust estate dedicated by it therefore and to provide for the issuance and delivery of limited and special obligation revenue bonds of the Authority to evidence any indebtedness so incurred;

WHEREAS, the Parish after examining available data, has determined that the Parish can realize substantial interest rate savings by refunding a portion of certain outstanding maturities of the \$8,000,000 Bossier Parish (Sales Tax Refunding Bonds), Series 2016B, (the "Prior Bonds") in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended;

WHEREAS, the issuance by the Authority of its revenue and refunding bonds on behalf of the Parish will assist in alleviating such need, and deliver to the Parish positive net present value debt service savings, to the Parish's benefit;

WHEREAS, the Parish desires to proceed with a financing through the Authority in an amount not to exceed FIFTY MILLION and NO/100 Dollars (\$50,000,000) in a manner and structure to be determined by subsequent resolution, to finance additions, acquisitions, repairs and/or expansions needed to maintain Parish owned works of public improvement (the "Project"); refund a portion of the Prior Bonds, and pay costs of issuance of the bonds;

WHEREAS, pursuant to the authority of the Constitution, the laws of the State of Louisiana, and the Act, the Police Jury of the Parish of Bossier ("Police Jury"), acting as the governing authority of the Parish, desires to make application to the Authority requesting the issuance of its Louisiana Local Government Environmental Facilities and Community Development Authority Revenue and Refunding Bonds (Parish of Bossier Public Improvement Projects), not to exceed \$50,000,000, in one or more series (the "Bonds") in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended; for the purposes of, (i) financing capital improvements for the Parish, (ii) refunding the Prior Bonds, and (iii) paying the costs of issuance of the Bonds;

WHEREAS, the Bonds will be secured by and payable from Lawfully Available Funds of the Parish, including funds, income, revenue, fees, receipts or charges of any nature from any source whatsoever on deposit with or accruing from time to time to the Parish, provided that no such funds, income, revenue, fees, receipts or charges shall be so included which have been or are in the future legally dedicated and required for other purposes by the electorate, by the terms of specific grants, by the terms of particular obligations issued or to be issued (to the extent pledged or budgeted to pay debt service on such other obligations) or by operation of law;

WHEREAS, the Parish reasonably expects to reimburse expenditures of the Parish, incurred prior to the financing issuance of the Bonds, if any, from proceeds of the Bonds and that this resolution is a declaration of official intent under Section 1.150-2 of the United States Treasury Regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Police Jury, acting as the governing authority of the Parish of Bossier, State of Louisiana, in a regularly convened session resolves as follows:

SECTION 1. The Parish is authorized and requests the Authority to proceed with a financing involving the issuance of the Authority's Revenue and Refunding Bonds, (Bossier Parish Public Improvement Projects), in an amount not to exceed Fifty Million (\$50,000,000), in one or more series, taxable or tax-exempt, or both, for the purposes of financing capital improvements for the Parish, refunding a portion of the \$8,000,000 Bossier Parish (Sales Tax Refunding Bonds), Series 2016B, establishing a reserve fund, if necessary, and paying the costs of issuance of the Bonds. The Bonds will be secured by and payable from Lawfully Available Funds of the Parish, including funds, income, revenue, fees, receipts or charges of any nature from any source whatsoever on deposit with or accruing from time to time to the Parish, provided that no such funds, income, revenue, fees, receipts or charges shall be so included which have been or are in the future legally dedicated and required for other purposes by the electorate, by the terms of specific grants, by the terms of particular obligations issued or to be issued (to the extent pledged or budgeted to pay debt service on such other obligations) or by operation of law. The Bonds shall mature not later than thirty (30) years from the date of issuance and shall bear interest at a fixed rate not to exceed six percent (6.0%) per annum.

SECTION 2. The Parish is hereby authorized to make application to the Louisiana State Bond Commission for consent and authority to issue the Bonds.

SECTION 3. The Parish hereby finds and determines that a real necessity exists for employment of bond counsel in connection with the issuance of the Bonds, and accordingly, Dunlap Fiore, LLC, a limited liability company ("Bond Counsel"), of Baton Rouge, Louisiana, is hereby employed to do and perform comprehensive legal and coordinate professional work with respect to the issuance of the Bonds. Said Bond Counsel shall prepare and submit to such officials of the Parish for adoption all proceedings incidental to, and shall counsel and advise the Police Jury on the issuance and sale of the Bonds by the Authority. The fee of Bond Counsel is contingent upon issuance, sale and delivery of the Bonds, and shall be in accordance with the Attorney General's then current Bond Counsel Fee Schedule and other guidelines, as negotiated for comprehensive legal and coordinate professional work in the issuance of revenue and refunding bonds applied to the actual aggregate principal amount issued, sold, delivered and paid for at the time such Bonds are delivered, together with reimbursement of out-of-pocket expenses incurred and advanced in connection with issuance of the Bonds, said fee to be subject to the Attorney General's written approval of said employment and fee to be paid with Bond proceeds.

SECTION 4. The employment of Stifel, Nicolaus & Company, Inc., Baton Rouge, Louisiana, as Underwriter or Placement Agent in connection with the Bonds is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 5. Government Consultants, Inc., Baton Rouge, Louisiana, is hereby appointed as Financial Advisor to the Parish in connection with issuance, sale and delivery of the Bonds.

SECTION 6. By virtue of the Parish's application for, acceptance and utilization of the benefits of the Louisiana Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its

successors and assigns to, full and continuing compliance with the "State Bond Commission Policy of Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc." adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 7. This Resolution is an adoption of an official intent of the Parish relative to the issuance of its Bonds as contemplated herein in accordance with the laws of the State and the United States Treasury Regulations, Section 1.150-2(e). The Bonds are not expected to exceed an aggregate principal amount of \$50,000,000. Reimbursement of expenditures of the Parish from proceeds of the Bonds, if any, will be for reimbursement of expenditures made from time to time in connection with the Project.

SECTION 8. The Police Jury hereby authorizes and directs its President, Secretary of the Parish, Administrator of the Parish and such other officials of the Parish as may be appropriate to do any and all things necessary and incidental to carry out the provisions of this resolution.

SECTION 9. If any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared to be severable.

SECTION 10. A copy of this Resolution shall be forwarded to the Authority and published immediately after its adoption in the official journal of the Parish, The Bossier Press Tribune.

SECTION 11. This Resolution shall take effect immediately.

The resolution was offered by Mr. Benton, seconded by Mr. Darby. It was duly adopted on this 16th day of May, 2018, with the following vote recorded:

YEAS: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 16th day of May, 2018, the meeting was adjourned by the President at 3:24 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY