

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
May 3, 2018
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 3rd day of May, 2018, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Glenn Benton, called the meeting to order. The invocation was given by Ms. Wanda Bennett, and the pledge of allegiance was led by Mr. Bob Brotherton. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

| | |
|--------------------|---------------------------------------|
| Mr. Rick Avery | Mr. Jerome Darby, absent at roll call |
| Ms. Wanda Bennett | Mr. Mac Plummer |
| Mr. Glenn Benton | Mr. Doug Rimmer |
| Mr. Bob Brotherton | Mr. Tom Salzer |
| Mr. Jimmy Cochran | Mr. Fred Shewmake |
| Mr. Norman Craig | Mr. Jack Skaggs |

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Ms. Bennett, seconded by Mr. Shewmake, to authorize the advertising for bids for Official Journal of the Bossier Parish Police Jury for the period of July 1, 2018, through June 30, 2019, bids to be received June 6, 2018.

The President called for public comment. There being none, **votes were cast and the motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Darby

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to authorize the advertising for bids for Commerce Drive Extension, Phase III project, bid date to be determined.

The President called for public comment. There being none, **votes were cast and the motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Darby

Mr. Ford stated that regulations for the Federal Emergency Management Agency require that once a certain threshold has been reached when purchasing flood damaged homes through the Hazard Mitigation Grant Program, the parish is required to advertise for Request for Quotes for a consultant to perform real estate settlement services to assist with the purchase of flood damaged homes. He stated that as a result of this requirement, Request for Quotes were received April 25, 2018, and it is recommended that the proposal of Mosely Title Company, LLC, be accepted to assist the Bossier Parish Police Jury with real estate settlement services for the purchase of the following five homes for the Hazard Mitigation Grant Program, FEMA-4263-DR-LA, Project #0007:

1. 223 Shadow Ridge Drive, Bossier City, LA
2. 219 Shadow Ridge Drive, Bossier City, LA
3. 212 Shadow Ridge Drive, Bossier City, LA
4. 301 Shadow Ridge Drive, Bossier City, LA
5. 222 Whispering Pine Drive, Haughton, LA

After further discussion, **motion was made by Mr. Cochran, seconded by Ms. Bennett, to accept the proposal of Mosely Title Company, LLC, to assist the Bossier Parish Police Jury with real estate settlement services for the purchase of the following five homes for the Hazard Mitigation Grant Program, FEMA-4263-DR-LA, Project #0007, and to authorize execution of documents:**

1. 223 Shadow Ridge Drive, Bossier City, LA
2. 219 Shadow Ridge Drive, Bossier City, LA
3. 212 Shadow Ridge Drive, Bossier City, LA
4. 301 Shadow Ridge Drive, Bossier City, LA
5. 222 Whispering Pine Drive, Haughton, LA

The President called for public comment. There being none, **votes were cast and the motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Darby

Bid results are as follows:

| | |
|----------------------------|-------------|
| Bidder: | Bid Amount: |
| First Commerce Title, Inc. | \$ 8,401.00 |
| Mosely Title Company, LLC | \$ 4,976.00 |
| Wiener, Weiss & Madison | \$26,851.00 |

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3rd day of May, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Mosely Title Company, LLC, to assist the Bossier Parish Police Jury with real estate settlement services for the purchase of the following five homes for the Hazard Mitigation Grant Program, FEMA-4263-DR-LA, Project #0007:

1. 223 Shadow Ridge Drive, Bossier City, LA
2. 219 Shadow Ridge Drive, Bossier City, LA
3. 212 Shadow Ridge Drive, Bossier City, LA
4. 301 Shadow Ridge Drive, Bossier City, LA
5. 222 Whispering Pine Drive, Haughton, LA

The resolution was offered by Mr. Cochran, seconded by Ms. Bennett. It was duly adopted on this 3rd day of May, 2018, with the following vote recorded:

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Darby

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider approval of the LTP Timberquest Fund, LP, Minor Plat, located in Section 18, Township 21 North, Range 13 West, and Section 13, Township 21 North, Range 14 West, Bossier Parish, LA.

Mr. Ford stated that the property owners are requesting that they be allowed to subdivide a larger tract of land into four tracts. He stated that the tract of land is located off Old Plain Dealing Road at Ballard Road. He further stated that public water will be provided, and individual sewer plants are planned.

Mr. Ford submitted a request from the property owner for a variance of parish regulations requiring a detention pond for the proposed development. He recommended approval of the requested waiver, stating that the proposed development will not adversely affect the drainage in this area.

Motion was made by Mr. Craig, seconded by Mr. Avery, to approve the LTP Timberquest Fund, LP, Minor Plat, located in Section 18, Township 21 North, Range 13 West, and Section 13, Township 21 North, Range 14 West, Bossier Parish, LA, and to waive parish regulations for the requirement of a detention pond as requested.

The President called for public comment. There being none, **votes were cast and the motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Darby

Motion was made by Mr. Skaggs, seconded by Mr. Shewmake, to schedule a public hearing on June 6, 2018, to consider approval of the plat of the proposed development of J. E. Jones Subdivision, Unit No. 2, being a resubdivision of Lot 16, J. E. Jones Subdivision, located in Section 11, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Cochran, to schedule a public hearing on June 6, 2018, to consider approval of the plat of the proposed development of Lakewood Subdivision, Unit No. 4-E, located in Section 3, Township 18 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Doug Rimmer, Chairman of the Industrial Development Committee, reported on a meeting of that committee. Committee members attending the Industrial Development Committee meeting were Mr. Rimmer, Mr. Darby, Ms. Bennett, and Mr. Benton. Mr. Rocky Rockett, Mr. Ford, Mr. Altimus, Ms. Jessica Aldridge, Ms. Julie Gill, Mr. Pat Culverhouse, and Ms. Hauser were also present. Other jurors present were Mr. Brotherton, Mr. Shewmake, Mr. Craig, Mr. Skaggs, Mr. Salzer, Mr. Plummer, and Mr. Avery.

Mr. Rimmer stated that the Industrial Development Committee discussed new rules and regulations for the Industrial Tax Exemption Program. He stated that further discussions will be had on the interpretation of the new rules and regulations for ITEP.

Ms. Wanda Bennett, Chairman of the Policy and Procedures Committee, reported on a meeting of that committee. Committee members attending the Policy and Procedures Committee meeting were Ms. Bennett, Mr. Darby, Mr. Plummer, and Mr. Shewmake. Ms. Julie Gill, Mr. Altimus, Ms. Lisa Wilson, Ms. Hauser, Ms. Jessica Aldridge, Mr. Pat Culverhouse, Mr. Mark Coutee, and Mr. Jackson were also present. Other jurors present were Mr. Salzer, Mr. Benton, Mr. Rimmer, Mr. Brotherton, Mr. Craig, and Mr. Cochran.

Ms. Bennett stated that the Policy and Procedures Committee reconsidered various amendments adopted by the police jury on February 21, 2018.

Mr. Jackson stated that it is the recommendation of the Policy and Procedures Committee to reestablish the policy that was in place prior to February 21, 2018, for lunch periods. He stated that an amendment to the cellular telephone policy is also recommended to reflect changes to lunch periods as recommended by the committee.

Mr. Jackson stated that amendments are recommended to the general policies as it pertains to the sexual harassment policy and notification requirements for employees and vendors.

Ms. Bennett stated that the Policy and Procedures Committee recommends adoption of the following amended policies:

365 CELLULAR TELEPHONE POLICY

To ensure that the Parish Administrator or his designated appointee has the ability to readily communicate with key employees during times of need, certain employees may be required to carry a cellular telephone (cell phone). Some employees may be given a parish-owned cell phone to use for official parish business. Occasionally, these employees may need to make or receive personal calls on their parish-owned cell phone. This is permissible as long as personal usage is kept to a minimum and the parish is reimbursed. Department heads will be responsible for tracking and verifying their employees' personal cell phone usage. Employees will be responsible for payment of all costs associated with personal usage above the minimum amount allowed by the Administrator. Payment for personal usage must be received in a timely manner.

Other key employees may receive a monthly allowance to purchase their own personal cell phone plan or for the reimbursement for usage of their current personally-owned cell phone.

Employees receiving a monthly allowance must comply with the following regulations:

- Employees will be responsible for payment and all fees associated with the purchase, maintenance, and use of their cell phone and must keep them in working order.
- The local service area of the cell phone shall be no less than 100 miles from the geographical boundaries of Bossier Parish.
- Employees will promptly report any changes in cell phone number or service to the Administrator.

Employees are allowed to have their personal cell phones at their work area; however, if it is determined that the use of the personal cell phone is a distraction to providing quality of work or is interfering with the amount of work produced, the employee may be required to leave their personal cell phone in their vehicle. If continued abuse of personal cell phone use takes place, discipline may occur.

Employees should keep personal calls, land-line or personal cell phone, during work-time to a minimum, and use personal cell phones for an emergency or during lunch periods. If you have your personal cell phone at work, your ringer should be silenced.

370 LUNCH PERIODS

Supervisors will schedule lunch periods to accommodate operating requirements and lunch period lengths/times will vary depending on your department's schedule.

Employees may not voluntarily work through lunch without prior written permission of his/her supervisor.

730 HARASSMENT AND DISCRIMINATION POLICY

It is the policy of the Bossier Parish Police Jury to maintain a work and public service environment that is free of harassment or discrimination of any nature, including sexual harassment or harassment or discrimination that is based on gender, race, color, religion, national origin, age, genetics, or disability.

This policy is intended to prohibit all offensive conduct, whether verbal, visual or physical, that is directed at an employee because of a protected characteristic. Following are examples of the types of conduct that violates this policy, but is not limited to:

- Slurs, jokes, or degrading comments based on a protected characteristic
- Unwanted attention of a sexual nature
- Unwelcome sexual advances or flirtation
- Physical assaults
- Unwelcome hugging, touching, or kissing
- Suggestive or lewd remarks
- Requests for sexual favors/propositions
- Display of sexually suggestive or otherwise offensive pictures, graffiti, posters, calendars or objects
- Intentional physical contact or touching, such as patting, pinching, or brushing against another's body
- Using sexually degrading words to describe an individual
- Unwelcome requests to date another employee

Conduct that violates this policy includes any unwelcome sexual advances, request for sexual favor, or other verbal or physical conduct of sexual nature where:

- Agreeing to such conduct is directly or indirectly a condition of employment
- Agreeing to or refusing such conduct is used as the basis for an employment decision; and/or
- Such conduct interferes with work performance or creates an intimidating, hostile or offensive work environment

This policy prohibits any overt or subtle pressure for sexual favors; including, implying (or threatening) an applicant's or employee's cooperation of a sexual nature (or lack thereof) will have any effect on the person's employment, job assignment, wages, promotion, or any other condition of employment or future job opportunities.

This policy prohibits harassment and discrimination by or of all employees, managers, co-workers, customers, vendors, guests, or suppliers. No employee is to harass, discriminate, or retaliate against any third-party. Any offensive conduct,

directed at a third-party because of their race, sex, national origin, religion, disability, pregnancy, age, military status, or any other protected characteristic is also prohibited.

Any employee who believes that someone has violated this policy must bring the matter to the attention of their immediate supervisor. If the complaint is about your supervisor or other member of management, you should bring the matter to the attention of the Administrator or Human Resources Manager. The Bossier Parish Police Jury will promptly investigate all facts and circumstances and take appropriate corrective measures, if necessary.

If prohibited or unwelcome conduct is that of any non-employee, the employee should notify their supervisor at once. The supervisor shall attempt to contact the Administrator or Human Resources Manager. If neither is available, the supervisor should use discretion and their best judgment in acting on the situation. The non-employee may be observed, discreetly made aware of the unwelcome nature of their conduct, or if necessary, asked to leave and contact the Administrator or Human Resources Manager for reinstatement of privileges.

The Bossier Parish Police Jury recognizes the highly sensitive nature of reporting harassment or discrimination and will make every effort to keep such matters as confidential as possible, except when a request for records under the Louisiana Public Records Act is received, and when any applicable Louisiana statutes and regulations may apply. Until an investigation is conducted, conduct that is unwanted must be ceased at once (by an employee or non-employee) as a matter of policy.

Violation of this policy will result in discipline up to and including discharge at any time with or without prior corrective action notice or warning as may be deemed appropriated based on an investigation. Any retaliation against an employee who has filed a complaint is strictly prohibited and is grounds for corrective action up to and including discharge.

Motion was made by Ms. Bennett, seconded by Mr. Shewmake, to adopt amendments to the Bossier Parish Police Jury Policy and Procedures Manual, as recommended by the Policy and Procedures Committee.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to approve Supplemental Agreement No. 2 from Forte & Tablada in the amount of \$78,750.00 for engineering and surveying services required for the replacement of the Linton Road Bridge over Black Bayou Reservoir, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3rd day of May, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, Supplemental Agreement No. 2 from Forte & Tablada in the amount of \$78,750.00 for engineering and surveying services required for the replacement of the Linton Road Bridge over Black Bayou Reservoir.

The resolution was offered by Mr. Skaggs, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 3rd day of May, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus stated that he attended the Bond Commission meeting held last Thursday and the Grant Anticipation Revenue Vehicles (GARVEE) Bond was discussed. He presented a tentative schedule from the Louisiana Department of Transportation and Development for the proposed GARVEE issuance, which includes the new entrance gate off I-20/I-220 into Barksdale Air Force Base project.

Jurors were provided a copy of district highway reports.

Mr. Altimus stated that the Bossier Chamber of Commerce has requested to provide the police jury with an update on Small Business Week and the BeBossier.com campaign.

Ms. Lisa Johnson, President of the Bossier Chamber of Commerce, introduced Kristen Edson, Bossier Parish Library History Center, who assisted with recognizing Small Business Week in Bossier Parish. She presented a schedule of events for the week of April 29th through May 5th in recognition of Small Business Week, and stated that the events have been well attended.

Ms. Johnson stated that the Louisiana Department of Economic Development and their Small Business Sub-department has recognized Bossier Parish for their promotion and support of Small Business Week.

Ms. Edson stated that she previously worked in the library system in Chicago, Illinois, for approximately 10 years, and advised that they did not have a chamber of commerce. She stated that fairs were held on a regular basis by Chicago's Planning and Development for small businesses and economic development to bring together resources for anyone interested in starting a small business. She further stated that the Chicago Library's Small Business Department participated in these fairs.

Ms. Edson stated that economic development and an educated workforce is necessary in order to have a thriving community. She stated that opportunities for people to grow and explore their passions often lead them into a small business. Ms. Edson stated that Small Business Week will be a great asset to Bossier Parish. She extended appreciation to the Bossier Chamber of Commerce for their support of Small Business Week.

Ms. Johnson extended appreciation to the Bossier Parish Library system for their efforts in reaching out to the public and finding innovative ways to make sure the community remembers that the library system is valid and effective in today's world.

Ms. Johnson introduced Ms. Jessica Hemingway, Director of Marketing/Communications for the Bossier Chamber of Commerce, and requested that she provide an update on the BeBossier.com campaign.

Ms. Hemingway stated that they have been working with the library system on the 175th Anniversary celebration of Bossier Parish to schedule events throughout Bossier Parish. She stated that a business scavenger hunt is scheduled next week and approximately 25 businesses will be participating. She stated that the scavenger hunt will last one month.

Ms. Hemingway provided an update on the BeBossier.com campaign. She stated that in January of 2018, there were approximately 1,500 hits on the BeBossier.com website and February received approximately 4,000 hits. She further stated that March received approximately 5,500 hits, and April received approximately 6,616 hits.

Ms. Hemingway discussed various stories pertaining to Bossier Parish that have been provided on BeBossier.com. She stated that they are continually working to improve access to BeBossier.com to the public.

Ms. Hemingway stated that they also have a series called “People of Bossier” and they have been providing photos of certain people from Bossier Parish on BeBossier.com and Facebook. She stated that exhibits will be at Bossier Parish Library branches beginning this month and will be on exhibit for approximately four months recognizing people of Bossier Parish.

Ms. Johnson stated that the Bossier Chamber of Commerce’s Government Relations Newsletter will be going out today which includes an article that provides additional information pertaining to the Industrial Tax Exemption Program.

Mr. Altimus requested that the agenda be amended to consider adoption of a resolution proclaiming May 22, 2018, as National Maritime Day.

Motion was made by Mr. Darby, seconded by Mr. Salzer, to amend the agenda to consider adoption of a resolution proclaiming May 22, 2018, as National Maritime Day.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Darby, seconded by Mr. Salzer, to adopt a resolution proclaiming May 22, 2018, as National Maritime Day.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

WHEREAS, on May 22, 1819, the steamship *The Savannah* set sail from Savannah, Georgia, on the first successful transoceanic voyage under steam propulsion, thus making a material contribution to the advancement of ocean transportation; and

WHEREAS, on May 20, 1933, the Senate and House of Representatives of the United States of America in Congress assembled and approved that May 22 of each year shall be designated and known as National Maritime Day; and

WHEREAS, during WW II in what became the world’s largest sealift operation, more than 250,000 members of the American Merchant Marine served their country, with more than 6,700 giving their lives, hundreds being detained as prisoners of war and more than 800 ships being sunk or damaged; and

WHEREAS, waterways have enabled much of the commerce that has expanded America’s economy, sprouted cities near waterways and facilitated vast domestic and international commerce crucial to our economy today; and

WHEREAS, merchant mariners have served America with distinction throughout our history, but especially at critical moments of war and natural disaster; and

WHEREAS, the United States Merchant Marine and thousands of other workers in our Nation’s maritime industry continue to make immeasurable contributions to our economic strength and our ongoing efforts to build a more peaceful world; and

WHEREAS, the United States Merchant Marine also shepherds the safe passage of American goods, move exports to customers around the world, support the flow of domestic commerce on our maritime highways, strengthen our Nation’s economy, bolster job creation and, along with the transportation industry, employ Americans on ships and tugs, and in ports, like our Port of Caddo Bossier; and

WHEREAS, it is the desire of the Bossier Parish Police Jury to increase the awareness of the maritime industry within Bossier Parish.

NOW THEREFORE, BE IT RESOLVED THAT the Bossier Parish Police Jury joins the President of the United States of America in proclaiming May 22, 2018, as National Maritime Day and calls upon the citizens of Bossier Parish to celebrate this observance.

The resolution was offered by Mr. Darby, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 3rd day of May, 2018.

RACHEL D. HAUSER
 PARISH SECRETARY

GLENN BENTON, PRESIDENT
 BOSSIER PARISH POLICE JURY

Mr. Sam Marsiglia and Ms. Carlotta Askew-Brown, Benton-Parish Metropolitan Planning Commission were present. Mr. Marsiglia stated that business in the Benton-Parish MPC is thriving and with that the area is experiencing growing pains and regulations are needed in order to address issues that have not previously been addressed. He stated that within the last few months, there has been an increase in requests for off-premise signs, billboards and telecommunication towers.

Mr. Marsiglia stated that currently there are no regulations in place in the Benton-Parish MPC to regulate off-premise signs, billboards and telecommunication towers. He stated that the Benton-Parish MPC will begin drafting a comprehensive ordinance to address these matters.

Ms. Askew-Brown stated that since 2014, the Benton-Parish MPC has permitted approximately three telecommunication towers. She stated that she receives approximately three public information requests once a week for information pertaining to zoning, permitted locations, and the number of applications received for telecommunication towers in the Benton-Parish MPC area.

Ms. Askew-Brown stated that the applications received for telecommunication towers in the Benton-Parish MPC are for 200 to 300 feet in height. She stated that there are no regulations in place at this time to regulate the location or height of telecommunication towers. She further stated that there are no regulations in place to regulate the location, height, and allowed number of off-premise signs or billboards.

After further discussion, **motion was made by Mr. Rimmer, seconded by Ms. Bennett, to refer discussion of amendments to the Bossier Parish Code of Ordinances pertaining to regulations for telecommunication towers, off-premise signs and billboards within the five-mile jurisdiction of the Benton-Parish Metropolitan Planning Commission to the Road/Subdivision Regulations Committee for further discussion.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Brotherton requested that a Road/Subdivision Regulations Committee Meeting be scheduled prior to the May 16, 2018, police jury meetings, time to be determined.

Mr. Ford stated that when permits are issued for location of a telecommunication tower, an additional fiber-optic cable is required to be located in the parish right-of-way. He stated that when road dedication widths were established in the 1950's through 1970's, telecommunication towers and fiber-optic cables were not anticipated and the right-of-way widths are not sufficient to locate the needed fiber-optic cables.

Mr. Ford stated that utility lines must be 18 inches apart, and the right-of-way widths are not wide enough to allow for fiber-optic cables. He stated that it may be necessary that the parish increase the width of future parish road right-of-ways to accommodate fiber-optic cables.

Mr. Jackson asked if the companies installing fiber-optic cables are purchasing their own right-of-way, or if the companies are requesting to put the cables in parish right-of-ways. Mr. Ford stated that it may be necessary for the companies to purchase their own right-of-way to locate fiber-optic cables due to the cost for the parish to purchase additional right-of-way. He stated that these companies want to identify themselves as a public utility in order to use the parish right-of-ways for their cables.

Mr. Ford stated that the parish has the right to deny use of the parish road right-of-way for fiber-optic cables, and recommended that this matter be further discussed at the Road/Subdivision Regulations Committee meeting scheduled for May 16, 2018.

Mr. Ford provided an update on the Acceleration Lane on US 71, Planning and Construction (Bossier), FP&C Project No. 50-J08-14-02. He stated that the guardrail has been installed and striping will begin soon. He further stated that press releases providing instructions for new traffic flow at this location will be released soon.

Mr. Ford reported that the Federal Emergency Management Agency has approved an application for a Hazard Mitigation Grant for pipe replacement on Kingston Road, Lafitte Lane and Crosscreek Drive. He stated that additional right-of-way will be required for this project. He further stated that new culverts at these locations will assist with keeping the base flood elevation at a lower elevation.

Mr. Ford provided an update on the purchase of an 18-acre tract of land adjacent to Parish Camp in order to expand Parish Camp, stating that a meeting is scheduled next week with the property owner.

Mr. Ford reported that eight graduate students from Texas A&M Busch School of Government and Public Service conducted a capstone research project of the Red River and offered their potential solutions to localized flooding of the Red River. He stated that the results of their research will be provided on the police jury website and will be made available for the public.

Mr. Ford stated that based on public opinion obtained by the group, it was determined that many residents do not know what to do in the event of flooding. He stated that flood education outreach was recommended to educate the public on what to do in the event of a flood.

Mr. Ford stated that the group also discussed the possibility of adoption of storm water utility fees to be used to acquire green space on the river north of downtown Shreveport and Bossier to keep those areas from developing.

Mr. Ford stated that the group recommended the continuation of working with the Corps of Engineers to update the flood plain maps, and recommended that land use and building codes be reviewed near the river to help prevent any future flooding of businesses and homes.

Mr. Ford stated that it was determined that dredging of the Red River is being done for navigation purposes, but no dredging is being done in flood prone areas for flood purposes. He stated that the group recommended that the parish pursue funds to dredge the Red River for flood purposes to prevent large populated areas from flooding in the future.

Mr. Rimmer requested additional information pertaining to the recent announcement that the Louisiana Department of Transportation and Development began work to improve Interstate 20 in Shreveport, but not in Bossier. Mr. Ford stated that due to work being done on the I-49 and I-220 interchange, improvements on I-20 in Bossier has been delayed.

Mr. Ford provided additional information on other future state projects in Bossier Parish. Mr. Bruce Easterly stated that due to the traffic count being high on I-20, a determination needs to be made on the most efficient way to close lanes of traffic on I-20 for construction.

Mr. Ford stated that a letter will be sent to Mr. David North, District 04 Engineer Administrator with DOTD, requesting an update on I-20 improvements in Bossier Parish.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. He stated that work has begun on the overlay program.

Mr. Coutee stated that storm damage cleanup is now complete.

Mr. Ford reported that several complaints have been received due to drainage issues from the recent rain events. He stated that the parish is working diligently to address all complaints in a timely manner, and the more critical drainage issues are being addressed first. He requested that any complaints received by the police jurors be directed to the Parish Engineer's office.

Mr. Rimmer requested that Mr. Coutee determine if the City of Bossier City will be cleaning the storm debris from the un-annexed portion of Hickory Ridge Drive.

Mr. Salzer provided a report on the Police Jury Association Legislative Day that was held on May 2, 2018, in Baton Rouge. He stated that it was well attended.

Mr. Brotherton stated that he has been working with Mr. Bill Davis, Bossier Parish Sheriff's Office, and Mr. Ken Koval, Veterans of Foreign Wars, to schedule a dedication ceremony for a "Veterans War Memorial" that was designed and erected by the owner of Camp Joy to express her appreciation for the sacrifices of men and women of all branches of the military.

Mr. Brotherton stated that a dedication ceremony of the "Veterans War Memorial" is scheduled for May 18, 2018, at 10:00 a.m. at the Camp Joy Marina, and encouraged the police jurors and the public to attend. He invited all veterans to attend the dedication ceremony so they can be honored. He stated that the Parkway High School band will be playing patriotic music at the ceremony, and the Houghton High School AFJROTC will perform as color guard. He further stated that Ms. Meredith Johnson will be singing the National Anthem.

Mr. Brotherton stated that Mr. Norman Craig, Police Juror District 4 and a Marine Corps veteran, will be the guest speaker.

Mr. Benton provided an additional report from the Police Jury Association Legislative Day that was held on May 2, 2018.

Mr. Rimmer requested that former District 4 Police Juror, Sonny Cook, be remembered in everyone's thoughts and prayers.

Mr. Ford stated that the home located at 637 Pine Cone Drive, Houghton, LA, located in Tall Timbers Subdivision, which is a flood damaged home, was to be purchased through the FEMA Hazard Mitigation Grant Program in Bossier Parish. He stated that the homeowners have allowed foreclosure on the home and the Veteran's Assistance now owns the home.

Mr. Ford stated that the home is for sale by the Veteran's Assistance, and he has received several calls asking if the home can be purchased for someone to reside in the home. He stated that if the home was purchased for living purposes, the home would have to be brought up to code, which would be costly.

Mr. Ford stated that the VA has contacted him to inquire if the police jury would be interested in submitting an offer to purchase the home. He stated that mortgage companies cannot apply for Hazard Mitigation Grant Funds through FEMA for repossessed flood damaged homes.

Mr. Ford recommended that the police jury submit an offer to the VA to acquire the home for the purpose of tearing the home down. He stated that the police jury will not be reimbursed any funds to acquire this home, but in order to keep this area consistent by removing flood damaged homes, the home needs to be removed.

Mr. Benton expressed concern that other requests will be made for the police jury to acquire other flood damaged homes that were not included in the homes to be purchased through the FEMA Hazard Mitigation Grant Program in Bossier Parish.

After further discussion, **motion was made by Mr. Cochran, seconded by Mr. Rimmer, to amend the agenda to consider authorizing the Bossier Parish Police Jury to acquire the property located at 637 Pine Cone Drive, Houghton, LA, a flood damaged home in Tall Timbers Subdivision, and to authorize the execution of documents.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was made by Mr. Cochran, seconded by Mr. Rimmer, to authorize the Bossier Parish Police Jury to acquire the property located at 637 Pine Cone Drive, Houghton, LA, a flood damaged home in Tall Timbers Subdivision, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 3rd day of May, 2018, that it does hereby authorize the Bossier Parish Police Jury to acquire the property located at 637 Pine Cone Drive, Houghton, LA, a flood damaged home in Tall Timbers Subdivision, and does authorize William R. Altimus, Parish Administrator, or Glenn Benton, President, to execute all necessary documents in connection with said purchase.

The resolution was offered by Mr. Cochran, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 3rd day of May, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 3rd day of May, 2018, the meeting was adjourned by the President at 2:56 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY